

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Organizational Meeting
Saturday, January 1, 2011

Meeting called to order: 10:02 a.m. by Fiscal Officer Shirley Bailey followed by the Pledge of Allegiance.

Members Present: Trustee Lynda Bowers, Trustee Nanci Shanley, Trustee Bryon Macron, Fiscal Officer Shirley Bailey.

Nominations -

S. Bailey – I call for the Board for nominations for the...

K. Schoonover – Do we have to have roll call?

L. Bowers – Yeah.

B. Macron – Yes, yes.

L. Bowers – Bowers here.

N. Shanley – Shanley here.

B. Macron – Macron here.

S. Bailey – Okay. Call for the Board for making nominations of the Chairman of the Board and also Vice-Pres... Vice-Chair of the Board.

N. Shanley – I would like to nominate Bryon Macron as Chairman of the Board.

L. Bowers – Do you want to do that, Bryon?

B. Macron – No.

L. Bowers – Okay. I thought that might be a little much.

N. Shanley – Okay.

B. Macron – I nominate Lynda Chairman of the Board.

L. Bowers – And Nanci Vice-Chair?

B. Macron – Nanci Vice-Chair.

L. Bowers – And I'll second that motion. All in favor, aye.

N. Shanley, B. Macron, L. Bowers – Aye.

L. Bowers – And opposed, same sign.

Liaison Assignments:

L. Bowers – Liaison assignments. Nanci, there's some things you're working on in Fire. I'm assuming you want to keep that?

N. Shanley – I would like to keep Fire and if we are truly going to have Website as a liaisonship I wouldn't mind having that either, in addition.

L. Bowers – Actually, that's a recommendation that I've already got. See?

N. Shanley – Okay.

L. Bowers – Nanci, Nanci.

N. Shanley – Okay.

L. Bowers – Okay. Do you have a problem with those two, Bryon?

B. Macron – Nope.

L. Bowers – Okay then, Nanci will be the liaison for Fire and Website. And Bryon, you want to keep Service I'm assuming?

B. Macron – I'll keep Service.

L. Bowers – And you want Police?

B. Macron – And I'll take Police.

L. Bowers – I know you want Police. Okay. So Bryon is on Police and Service. Service includes Buildings and Recreation. I'll stay with Zoning, Cemetery and I also propose...this was a recommendation of the performance audit and I've thought about it often but I don't think we were really in a position to be able to do it, but an Economic Development liaison and I'd like to take that. I attend all of those meetings on the County level anyway.

N. Shanley – Would that preclude...some of us have gotten started on some projects that are ancillary done under Economic Development like the website for the...

L. Bowers – No. No.

N. Shanley – Okay. I just...

L. Bowers – No, no liaisonship precludes any Trustee...

N. Shanley – Okay.

L. Bowers – From doing anything or taking any initiative they want to take in any area. The liaisonship is simply an information conduit, that's it.

B. Macron – No, that makes sense. We need to get jobs here.

L. Bowers – Okay.

Holiday Calendar –

L. Bowers – Our holiday calendar. I have prepared...does anybody out there want a copy of our agenda? Ron Oiler? Thought you might.

R. Oiler – Thank you.

L. Bowers – You're welcome. I have prepared...you want a holiday schedule too, dude? It's the same as yours. It's statutory. And I've got an extra one for Joy. The, the holidays in blue are typically the holidays that the Township recognizes. The holidays in white are typically for the benefit of the Service Department so they don't forget their wives special days, like Mother's Day and Valentine's Day and...so they're all on there.

B. Macron – Perfect.

L. Bowers – Okay.

Community Events –

L. Bowers – Our community events that we have regularly, Clean-Up Day is the first Saturday in May.

N. Shanley – Um-hum.

L. Bowers – Which would be Saturday, May 1st. I'm sorry, that was last year. Saturday, May 7th. Is that okay, Da...I have talked with...

N. Shanley – That's the...

L. Bowers – I have talked with, I have talked ...

N. Shanley – Cause that's the date that we gave him back when.

L. Bowers – Yeah. I have talked with them. Commissioner Geissman gave me a lead on some additional perks that we might be able to get for our residents down there so I'm working on those. Moving our Clean-Up Day to the transfer station.

N. Shanley – Last year in the spring I had raised the idea of instead of having it here and hauling it away and all the wear and tear on the parking lot to move it down there. And Bill Strazinsky said

they would try it one year and see how it went. We have to provide traffic control and things like that but we would here anyway.

L. Bowers – We're getting all of that arranged and I think it's going to go very well. Memorial Day is Monday, May 30th. Is that the day we want to have our parade?

B. Macron – Yes.

L. Bowers – Okay. Are you alright with that, Nanci?

N. Shanley – Yes.

L. Bowers - And Halloween is...

N. Shanley- On a Monday.

L. Bowers – Monday, October 31st. We'll have Trick-or-Treat that night. And the children's Halloween Party the Saturday before, which would be the 29th. Is that alright with everyone?

N. Shanley – Um-hum.

B. Macron – It's good. As long as Joy makes the cupcakes.

L. Bowers – Works for me.

S. Bailey – It's her daughter.

B. Macron- Oh, her daughter, yes.

L. Bowers – Did you get that, Joy? That's part of the event schedule. Daughter's making cupcakes.

J. Turpin – I have to bring her home from college.

L. Bowers - The Fire Department pancake breakfast is every Sunday in February.

N. Shanley – February.

L. Bowers – And we typically recognize that on our website calendar. And their Secret Santa they usually do that the week before and they let us know those dates. And then also, it won't go on this calendar, just to remind the Board, we have our Benefit Dinner Dance coming up. And Russ Green will probably be...

J. Turpin – That's the 29th.

L. Bowers – Dropping off tickets.

K. Schoonover – Of January?

J. Turpin – January.

K. Schoonover- Okay.

L. Bowers – And I'll probably be sending out some information. Nanci, you're going to help do a flyer on that, aren't you? Didn't you before?

N. Shanley – On the dinner dance?

L. Bowers – Yeah.

N. Shanley – Sure. I haven't before but I'd be happy to.

L. Bowers – Okay. I'll make sure we get information to you. Okay, takes care of that.

S. Bailey – Ah, Lynda, on Easter are you going to have an egg hunt?

L. Bowers - We've not been doing that because the last two that we've done it's been so cold that it's just not...

S. Bailey – Right.

L. Bowers – And the churches, the Lafayette Methodist Church does one and they kind of invite the community and I really don't want to be competing with our churches unless the Board wants to do that.

N. Shanley – Easter comes late this year but I would agree there's plenty of them out there that it ends up being a big duplication of effort.

S. Bailey – Okay.

L. Bowers - And they don't do the Halloween which we do, so it kind of, I think we've developed a mutual respect for each other's holidays there. Okay. Guess that wasn't the best way to put that, but...

RESOLUTIONS –

L. Bowers – **RESOLUTION 1-2011 IS OUR PUBLIC BODY RULE.** This document, with the exception of what newspapers are noticed, was prepared by the Prosecutor's Office and it's used by all the Townships. Anything we want to change on which newspapers or how the newspapers are notified?

B. Macron – I'm good with it all.

L. Bowers – We...doesn't make much sense to deviate from it. It works for us.

N. Shanley – I'll make a motion that we adopt Resolution 1-11.

L. Bowers – I'll second. All in favor, aye?

B. Macron, N. Shanley, L. Bowers – Aye.

L. Bowers – And opposed, same sign. **RESOLUTION 2-11 IS OUR MEETING NOTICE RULE** and Nanci, I want to acknowledge the email that you sent, and I understand, I understand what you're saying in that. We had this discussion last year. Please understand that, and I did talk to Bill last year, I didn't bother to try to call him again this year cause we've already been through this with him, I know you did. I don't know if you got through to him but this resolution was given to us by the Prosecutor's Office not to limit or grant or anything like that, any Trustee's ability, in fact I'm not aware of any language in the Ohio Revised Code anywhere that says who can or cannot call a meeting. I think that they would hope that we would have the common sense enough to know that any member of the Board, including the Fiscal Officer, can initiate the need for a meeting. This is simply a structure that sets up the mechanics of how the notices are to be given and who to be given...

N. Shanley – Right.

L. Bowers – In order to insure that we comply with the Sunshine Law. The BZA Boards across the County also use the same resolution and so do the Zoning Boards.

N. Shanley – Right. And I did talk to Bill last year at length about this and he really did feel that that was, I realize that the intent is not to limit but in fact it does and at that time we discussed it, decided to table it until the Organizational Meeting this year, so that's why I'm bringing it up again. What I would propose, and I have an alternate resolution, it's duplicate language to what you have with the exception of one thing. Special Meetings – a call for Special Meeting shall specify the date, time, location, purpose of the meeting...will be held at the call, the first line, let me back up. Special meetings of the Board will be held at the call of the President of the Board of Trustees or the Fiscal Officer, or in the absence of either a member of the Board of Trustees; and similarly for emergency meetings, the exact same language. Emergency meetings of the Board will be held at the call of the President of Trustees or the Fiscal Officer of Lafayette Township or in the absence of either, a member of the Board of Trustees.

L. Bowers – And you have that typed?

N. Shanley – I do.

L. Bowers – If everything else is the same...

N. Shanley – Everything else is exactly the same.

L. Bowers – I've got no problem with changing it that way. I just want to make sure that we're clear that there was never an intent and it's never been a problem. I don't want anyone to think that there's been a problem, cause there certainly has not. But I have, you know, if that's language you're happy with, I'm fine with it. Bryon?

B. Macron- I'm fine with it.

L. Bowers - Okay. Well, then I will move to adopt Resolution 2-11 with the change in the language to the call of meetings.

N. Shanley – And I will second.

L. Bowers – All in favor, aye?

B. Macron, N. Shanley – Aye.

L. Bowers – Who’s got the signing pile? Shirley, have a signing pile?

S. Bailey – Right here.

B. Macron – Shouldn’t. We shouldn’t have anything to sign today.

L. Bowers – Yes, we have a signing pile. Okay, so that one is taken care of. **RESOLUTION 3-2011 – APPROPRIATIONS.** Fun, fun. After the Board of Trustees does its work, then the Fiscal Officer has to go through and look at our actual year ends and different things like that to make sure that these numbers that we’re proposing have enough carryover and anticipated revenue in 2011 to carry those appropriations.

S. Bailey – Excuse me.

L. Bowers – Yeah.

S. Bailey – On your 2-11...

L. Bowers- Um-hum.

S. Bailey – Don Butler’s name is in here. So we’re going to have to...

L. Bowers – On Nanci’s?

S. Bailey – It’s going to have to be...

L. Bowers – Or on mine?

S. Bailey – It’s going to have to be redone.

L. Bowers – Well, wait a minute.

B. Macron – No, I think we changed that on...it, there was an email that was...

L. Bowers – Yeah, I redid it. Hang on a second. Let me give you mine.

N. Shanley – You talking about 2 that I just, that I...

S. Bailey – Um-hum.

B. Macron – It would be on Nanci's anyways.

L. Bowers – Oh, that's the one that Nanci just did.

N. Shanley- Then let me...

L. Bowers – Just mark it off.

N. Shanley – I'll just send you the file. It's...

L. Bowers – Just mark it off.

N. Shanley – Okay. Cross it off?

L. Bowers – Yeah, just cross it off. That's no big deal.

N. Shanley – Sorry about that.

B. Macron – I don't think Don was going to sign it.

L. Bowers – Nanci, you've seen these before and I just handed them to Bryon when he came in. I keep my own spreadsheets in my computer in order to follow things. Shirley has seen these. This was our revenue, this is what our estimate was for 2010, close of business yesterday, we're done, that's our finals. So that's our actual. And from our Certificate of Resources this is what is estimated for 2011. Bryon, you want to give one of those to Shirley? I think I already gave you one. So it makes it easy to go down through our budget and do a checklist on what those are. And then the second spreadsheet that I do is...I carry it forward every year. Shirley, you've got one but I redid it yesterday after, with final numbers. So if you look at the last four columns on this, it shows exactly what our beginning balance is on January 1, which is today. So we know exactly how much money we have on hand. It's \$2,629,712.00. In the next column I've estimated our revenue. And adding those two together gives us the third column from, at the end, which is our totals, resources available. And then in blue, right beside it, I listed our proposed appropriation. So if you go through that, what I, in the email that I sent the Board with the resolution I knew that I was going to be doing that, this and that's why I suggested that there were three accounts that might need to be changed around a little bit based on what those final numbers were. Zoning, for sure. In zoning, for our, our Certificate of Resources estimated \$16,000.00 in revenue but our actual revenue for the year was \$6,116.00, so you can see we were quite a bit off of that number.

S. Bailey – That's \$7,000.00.

L. Bowers - \$7,000.00? Is it?

S. Bailey – Yeah.

L. Bowers – I'm sorry. I took it off of my report and maybe I didn't grab the last one. I apologize. Did you write another check yesterday? In zoning?

S. Bailey – No, but the...

L. Bowers – Okay. Maybe I didn't have the last check.

S. Bailey – The resources that we had was over \$7,000.00.

L. Bowers- Okay. In any event, it's close. I'll go back and look at that again and see where that number came from. But that means that the rev...the appropriation for Zoning has to be less than what our resources available. So I knocked it down to \$18,000.00. And in order to make this as easy as possible for, for the Board, for the Fiscal Officer and for the County Auditor's Office, what I suggest that we do, because we know that that money's coming in cause we're transferring from the General Fund. We've set up a transfer for Zoning and Cemetery from General Fund. You remember those? So that money will be coming into those funds but it's not in those funds the day we do our appropriations. And, and Shirley's going to have to show those coming in in 2011. So the next time she does an amended certificate to the County Auditor, which is usually what? Two or three times a year, Shirley?

S. Bailey – Hopefully not, but, yes.

L. Bowers – It happens. But the next time she has to do an amended certificate or at least towards the end of the first quarter, we can throw, we can put those transfers in so that our Certificate of Resources is amended and at that time we can reappropriate that difference. Right now we have enough appropriated that can do what we need to do except Cemetery. Cemetery's a zero balance going in and hopefully we're not going to need to do anything with Cemetery. If we do, you know, Shirley can always take care of that out of General Fund until we get that taken care of cause we do have that transfer available. That's probably the easiest way. But the other thing that we're going to need to pay attention to is towards the end of the year there's always an adjusted Certificate of Resources done based on revenues. Shirley will take a look at where our revenues actually are and try to guess what they're going to be by the end of the year and adjust that number out. It's not a problem if we have more. It is a problem if we have less. And in one account we did have that. When that occurs, Shirley's made a tickler and I've made a tickler that we will look at appropriating Cemetery and Zoning, or transferring for Cemetery and Zoning for the following year at that time. So we'll have that as a carryover. And next year we won't have to go through these gymnastics. Does that all make sense?

N. Shanley – Um-hum.

L. Bowers – Okay. The other thing...

S. Bailey – The actual figure for Zoning in revenue was \$7,115.77.

L. Bowers- You're right it was. It was a typo on my part. Cause I'm looking at it right here and I rounded it up to sixteen, so I typed 6 instead of 7. So you're absolutely correct. So I will fix that and I will email all of you a new flow chart. How's that? Thanks for catching that, Shirley.

S. Bailey – Sure.

L. Bowers – But it still doesn't change what we need to do, so that's good. We don't have to mess with that stuff here. The other thing I did is I sent you a note that on Gas Tax and Permissive and Motor Vehicle, we did not appropriate and if we do not appropriate, those are funds that we use to build up to do expensive road projects and things like that and if we don't appropriate showing that there's a need for those and that they are actually used for a purpose, then the Board of Revision can take those away and in fact, in Motor Vehicle they have taken quite a bit away. So, what I did was, in, for Gas Tax, in order to stay with our resources, I made that one \$200,000.00 and for Permissive I made it \$250,000.00. And to make it easy for ya, I did a new resolution with all the changes in it. I should have given this to you first, I apologize. And as we go through this, the General Fund appropriation is the \$237,835.00. That's a \$3,500.00 adjustment that we had talked about from what we originally looked at. Motor Vehicle is still at \$12,000.00. Gas Tax is an appropriation of \$200,000.00. Road and Bridge is an appropriation of \$460,170.00. Cemetery moves to a zero appropriation. Sheriff's Contract stays at \$296,500.00. Fire District, we need to keep carrying that cause occasionally there's delinquent taxes that come in, but that's at a zero. Zoning is at \$18,000.00. Fire and Rescue at \$1,236,275.00. And that includes about \$400,000.00 of contingency that probably, hopefully isn't going to be spent. I think that they're going to be more in the nature of about an \$800,000.00 number. And Permissive Motor Vehicle at \$250,000.00. Ambulance at zero.

S. Bailey – Lynda?

L. Bowers – Yes, ma'am.

S. Bailey – Your Permissive, you have at \$250,000.00, you're going to be over the estimated resources.

L. Bowers- It's, it's actually not.

S. Bailey – Yes. Yes.

L. Bowers- If you look at the revenue.

S. Bailey – If you, well...

L. Bowers – Hang on a minute.

S. Bailey – We have to go by what they have on the certificate.

L. Bowers – Okay.

S. Bailey – The certificate only is up to \$223,000.00.

L. Bowers – Okay, you're talking...Permissive?

S. Bailey – Permissive.

L. Bowers – Okay. Let me take a look at my certificate. Let's make sure. I apologize, I thought I checked all of those pretty closely. You're right it's at two, maybe...it was Gas Tax that needed to go to \$250,000.

S. Bailey – Correct.

L. Bowers – I'm sorry. Gas Tax to \$250,000. I apologize.

S. Bailey – Cause that's what I had typed in, was...

L. Bowers – And Permissive goes to \$200,000.

S. Bailey – Correct.

L. Bowers – Exactly. I'm sorry.

B. Macron – Is your resolution right?

L. Bowers – It is not because...

B. Macron – Uses the same ...

S. Bailey – No, because...

L. Bowers – I took, because I changed them around.

S. Bailey – I don't have...I didn't have Zoning.

B. Macron – So it's \$223,000 for Fire and Rescue? Or Permissive.

L. Bowers – The numbers are all the...

B. Macron – Permissive's \$223,000?

L. Bowers – The totals are all the same. Gas Tax and Permissive swap numbers. I must have fixed that right after we had our meeting and then this morning when I did it I changed it again. Yeah. Cause Shirley and I went over that yesterday very carefully.

N. Shanley – So Gas Tax is become \$250,000.

L. Bowers- Right. Instead of two and Permissive is two instead of two-fifty.

B. Macron – What's \$223,000?

L. Bowers – What's \$223,000?

N. Shanley – You just said the revenue was \$223,000 for Permissive, right?

S. Bailey - \$223,000 is what's on the estimated resources.

B. Macron – Oh, I gotcha.

L. Bowers – Certificate of Resources.

S. Bailey – As far as your appropriations, you're appropriating \$200,000.

L. Bowers – So, Shirley, you want to make lines and notes on yours and that way you can initial your resolution so you'll have it? You've got yours done. So we'll use that as our resolution. Please.

S. Bailey – You wanted \$18,000.00 or, yeah, \$18,000.00 on Zoning, right?

L. Bowers – Correct. Isn't that what's on the resolution I've given you?

N. Shanley – Um-hum. That's...

S. Bailey – On your resolution, yes. Not mine.

L. Bowers – Okay. So everything else on that resolution is accurate?

S. Bailey – It's, we have to get that corrected.

L. Bowers – Okay. I'm going to run down the fund total real quick. \$237,835.00, \$12,000.00, \$250,000.00, \$460,170.00, \$0.00, \$296,500.00, \$0.00, \$18,000.00, \$1,236,275.00, \$200,000.00, \$0.00, Total of \$2,710,780.00. Correct?

B. Macron – That's correct.

S. Bailey – Now you're zeroing out Cemetery, right?

L. Bowers – Yeah, Cemetery is zero because our carryover balance is zero and we have zero estimated revenue, so...it's a zero. It's got to be. For now anyway.

S. Bailey – Okay.

L. Bowers – Okay. I will move to approve Resolution 3-2011 to be sent to the County Auditor.

B. Macron – I will second as long as it's fixed on the...

L. Bowers – Yeah. It's going to be fixed on the one that we sign.

B. Macron – Perfect.

L. Bowers – Thank you. I did that at 4:00 this morning, changing it. All in favor, aye?

B. Macron, L. Bowers – Aye.

L. Bowers – Nanci?

N. Shanley – Aye.

L. Bowers – Okay. And opposed, same sign. That one's done. **RESOLUTION 4-2011 IS A RESOLUTION AUTHORIZING THE FISCAL OFFICER OF LAFAYETTE TOWNSHIP TO MAKE A REQUEST FOR ADVANCE TAXES COLLECTED** and that is so that any time there's money laying at the County Auditor's Office to the benefit of Lafayette Township Shirley can, can scoop it out.

N. Shanley – I'll make that motion.

B. Macron – I second.

L. Bowers – Moved by Mrs. Shanley, seconded by Mr. Macron. All in favor, aye?

N. Shanley, B. Macron, L. Bowers – Aye.

L. Bowers – And opposed, same sign. **RESOLUTION 5-2011 IS A RESOLUTION SETTING THE COMPENSATION OF TOWNSHIP SECRETARY AND ASSISTANT TO THE FISCAL OFFICER AT \$15.00 PER HOUR.** Any discussion on the motion?

N. Shanley – Would the Board entertain an executive session for discussion of that compensation?

L. Bowers – I'm comfortable talking about it out here but if, if the Board wants to do an executive session we can.

N. Shanley – Well, I think when we're talking about compensation a specific individual that's sitting in the room in front of the public I would feel more comfortable in executive session.

L. Bowers – Okay. I do want to address an email that you sent just real quick, Nanci. You sent it, and...

N. Shanley – I did. I asked how that figure had been arrived at and when.

L. Bowers – It was at a meeting that you were in and does the Board... first of all, Nanci, before I comment further, do you have any problem with allowing an executive session on that topic previously to be public record? Mr. Macron, do you?

B. Macron – I have no problem with it.

L. Bowers – Well, we have two Trustees then that have no problem with that. We had an executive session on that a month ago. You were there. We had a discussion.

N. Shanley – Did we decide on a figure?

L. Bowers – Yeah.

B. Macron – Yeah.

L. Bowers – In fact...

N. Shanley – I thought we had, honestly I thought we had agreed that...

L. Bowers – In fact I had a conversation...

N. Shanley – That an increase was definitely due and overdue but I don't have a recollection that we agreed on a figure.

L. Bowers – Yeah. We did. And in fact I was the one that put the justification out there for it is because, the figure that was arrived at previously for jobs that Joy has now assumed.

N. Shanley – Yeah. I do remember the executive session, certainly. And I do remember the discussion, I do remember that...

L. Bowers – And I've checked other Townships, so...

N. Shanley – No one had any issues with bringing the, the wages up. I did not recall the specific amount.

L. Bowers – I'm still comfortable with it. Do you have any problem with the number? We could...

B. Macron – She had...I don't mind going into executive session.

L. Bowers – Okay. That's fine.

B. Macron – That's fine.

L. Bowers – Do you want to make the motion or do you want, need me to do it?

N. Shanley – I would like to move that the Board recess into executive session for the discussion of compensation of a public employee pursuant to Ohio Revised Code 121.22. G.

B. Macron – I second.

L. Bowers – Moved by Mrs. Shanley, seconded by Mr. Macron. Roll call: Mrs. Shanley?

N. Shanley – Yes.

L. Bowers – Bowers, yes.

B. Macron – Yes.

L. Bowers – Macron, yes. Okay. We'll be right back folks.

Executive Session convened at 10:25 a.m.

Organizational Meeting reconvened at 10:35 a.m.

L. Bowers – Okay, there were no decisions made in executive session. And we are recessed out of executive session and back, or adjourned out of executive session and back into open session. At...what time is it?

N. Shanley – I don't have my watch.

L. Bowers – 10:35.

N. Shanley – Yeah. I would like to explain that my concern with regard to the figure that we were discussing was a concern that our residents and the economy that, that is effecting their everyday lives, how do we make a decision to increase someone's salary by \$3.00 an hour when someone else may be either frozen or be underemployed, earning less than they had in the past and how do we come to terms with that and make it the right thing to do. I don't have any doubt that it's the right thing to do for Joy, she deserves it. I needed to be comfortable with how are we not spending more money in an environment where people are earning less and struggling to pay the taxes that we run this Township with. However, at the same time, by having Joy we've eliminated the expenses of the website that was previously being paid for, we no longer pay an Administrative Assistant, so that's a savings and I think the net cost to the taxpayers is going to be roughly the same if not even less, hopefully, and again, certainly Joy does an excellent job and deserves the compensation, so with that **I will move to adopt resolution, is it 5?**

L. Bowers – Correct.

N. Shanley - **-11 increasing the compensation of our Township Secretary to \$15.00 an hour.**

B. Macron – I second.

L. Bowers – Moved by Mrs. Shanley, seconded by Mr. Macron. All in favor, aye?

N. Shanley, B. Macron, L. Bowers – Aye.

L. Bowers – And opposed, same sign. Mrs. Bailey, do you have anything that you need to bring to us in a financial report this morning? Other than...good. Our books are done. By the way, Board, our Auditor is very, very impressed with our Board. This is the first time that Lafayette Township for a long time has been right on track, books done at the end of the year when they're supposed to be, and...we're good to go.

S. Bailey – Yeah, he was very pleased that we're going with the permanent appropriations for the beginning of the year instead of having temporary and then going into permanent.

L. Bowers – Which causes him a great deal of distress doing the audit.

S. Bailey – Right. I do have from Nanci, though, she brought up about the employee health insurance and she has a form and I just wanted to bring that forward to see if this is a form that you want to use. This is, I think all of you have seen it.

L. Bowers – Yeah, from now on when new employees come in, I've got no problem with it. It's fine.

N. Shanley – I would actually, I thought about something. I would actually amend that and I'll be happy to do it because I think we have to have a line in there that says that they can change their elections at any time and from that point forward collect, let's just say that somebody is elected into office and has coverage elsewhere, that changes for whatever reason, they can certainly elect to be covered by the Township, for example, from that point forward. And I think we need to say that in there because it shouldn't be binding for the four years, it just wouldn't be retroactive.

L. Bowers – Well, are you going anywhere in the next month? Are you leaving in the next month?

N. Shanley – Leaving...

L. Bowers – Being a Trustee?

N. Shanley – No.

L. Bowers – It's a trick question. I'm not. Are you?

B. Macron – I'm not, no.

L. Bowers – Are you going anywhere?

S. Bailey – I don't think so.

L. Bowers – I don't think Dave and Roy are either, so we've got time.

N. Shanley – Okay.

L. Bowers – Do it over.

N. Shanley – I just want to add that line. And then maybe at the next regular meeting we can put it, we can consider it. Because I don't think we have anybody new coming in that we need to hand that to.

S. Bailey – Alright.

N. Shanley – What this is, just for those of you that don't know, is a form that I thought we should have that when someone is hired that is eligible for coverage or someone is elected that's eligible for coverage, they are aware through this form of what their options are to be covered by the Township, to be reimbursed for premiums paid elsewhere up to a certain limit, or to opt out of any

of those. And that way they're aware of what the options are, it's clearly explained, we have a record of what they have elected and it gets put in the personnel file and we're done.

L. Gushue – Did you say that you were going to, this statement you want to put in there is going to allow them to change it at any time for any reason?

N. Shanley – Well...

L. Bowers – No. Not any reason.

N. Shanley – Not any reason. If their, if their hospitalization is dropped elsewhere, they certainly shouldn't lose the right to opt in to health care through the Township.

L. Gushue – I think in private, like most private companies, I know mine, ...

N. Shanley – There's an open season.

L. Gushue – Election season. Unless you had a death, I think a loss of job...

N. Shanley – Right, it...

L. Gushue – Adopted, or ...

N. Shanley – Yeah, I know what you're saying. For example, with the federal government the open season is November 15th through December 7th. But I think if we were to hire someone, I think we're permitted to add them.

L. Gushue – Oh, yeah, when you're hired.

N. Shanley – At any time.

S. Bailey – Right. But as far as an official...

L. Bowers – That has to be the first of the year.

S. Bailey – That has to be the first of the year, so...

N. Shanley – Okay.

S. Bailey – I know that cause Bill Thorne even said that in a meeting back on April the 20th, 2009 that an elected official, if they're not new that year, such as with Bryon, he was new so he was able to take it, adopt that election.

B. Macron – Cause it's considered a new hire.

S. Bailey – Right. But as far as the Board, they only can change at the first of the year.

L. Bowers – Yeah, even back when, when our former Fiscal Officer lost my, let's say, lost my

application that we have recently found, by the way, and we found out about it after I had incurred over \$40,000.00 in medical bills and had to pay them, we, I still couldn't go on until the first of the year. So.

N. Shanley – Does anybody have any problem with, as I do that, maybe researching a little bit and making sure nothing has changed so that we're absolutely on the money right now? Anybody have a problem with that? Okay. Alright.

L. Bowers – Uh-um. Do you have anything else, Shirley?

S. Bailey – I have, well, have you increased the appropriations for the...

L. Bowers – The reimbursement?

S. Bailey – The reimbursement? Okay.

L. Bowers - Yes. That's in the general fund. And Bryon and Nanci are both aware that that fund was increased, the reimbursement fund was increased by \$3,500.00 to handle that, so...

S. Bailey – Okay.

L. Bowers – We're covered.

Requisitions -

S. Bailey – And I have some requisitions. We don't have them written out. There's just, Dave Figgers of the Service Department would like a reimbursement of \$20.00 because he had a problem with the Peterbilt, the 2006, on the backup screen and when he took it in he just had them take care of it and he paid it out of his own pocket.

B. Macron – That was a, it was a...he told me about that. That was a...he needed to get that done. It was a then and now.

S. Bailey – Right. Also, with Staples, we had a coupon that came through that we were able to take advantage of with batteries. If we purchased the batteries, then we will get a reimbursement from them for the whole thing. But we had to purchase them at a certain time, so, and it had to be done at the store, so we did that. It was \$12.99, which we will be getting back. Also, with Staples, we have a, well, that one's already been approved. So that is ...

L. Bowers – Those are the two?

S. Bailey – Those are the only two.

L. Bowers – I'll move to approve.

S. Bailey – that we have.

B. Macron – Second.

L. Bowers – Moved by Mrs. Bowers, seconded by Mr. Macron. All in favor, aye?

B. Macron, L. Bowers, N. Shanley – Aye.

L. Bowers – And opposed, same sign. Anything else?

S. Bailey – And I have all of the bills that have, are left from 2010. The checks have been processed. They're here for your signatures. So, everything has been cleaned out as far as I know for 2010.

L. Bowers – And Shirley, I know that you needed to work with our auditor one last time to make sure all the coding and everything was changed before the end of the year. That has been done now?

S. Bailey – Correct.

L. Bowers – All of those have been changed, so, we should no longer, we're hoping, be carrying over any of the problems from the former books. Think we're done now. Yes. Thank you. And I know that Shirley spent a long day in the office yesterday with both me and the auditor, so thank you. And Joy was there most the day too. The only other thing, Nanci, I just wanted to give you this, cause I gave Bryon a copy. And I wish the press was here because I thought that they did a really nice job explaining the problems with the Fire Department on our budget without...cause we certainly don't want our residents to think that, you know, we're in a crisis mode cause we're not. But this is the third budget cycle now where instead of building revenues we've, we're not building revenues; we're going the opposite direction. So, what I, there are just quick and dirty numbers. Our revenue really doesn't change much. This revenue you'll see on the revenue sheet anticipates \$100,000.00 in billing which is roughly what we made last year, \$99,000 something in billing. So, you add that to our taxes, real estate taxes, and the real estate taxes will fluctuate very little because it's a targeted number, so that's a pretty good number. So if nothing changes, and even though we budgeted \$1.2, 3 something million this year, about \$400,000 of that is contingency money which, which probably, hopefully wouldn't be spent. So a more responsible figure is around \$800,000 a year. So just carrying forward our beginning balance, our revenues, and our expenses for the next four years, you can see...2012 is a real critical year for us and, it gives us good information to deal with. The other thing and I showed this to Bryon as soon as we came in as well and Shirley and Joy have seen it, Barb Lewis is a Trustee in Genoa Township and I'm on her newsletter mailing list and I had told Joy about looking at their newsletter, cause it's a really nice online newsletter and what I wanted to point out to you is how they put their budget on.

N. Shanley – Ah.

L. Bowers – And that is very similar to the flow chart that I already keep that there's just one column that's really different, so I'm going to go ahead and rework my flowchart, send it to Joy so that she can start loading that up. The only thing, I want to keep a date on it so that residents know what the date is on that so that we're, you know, when our numbers are different they don't think we're putting something out there and we can change it like every quarter or so. Okay? Any problem with that?

N. Shanley – No. Sounds good.

L. Bowers – Anything else? Nanci?

N. Shanley – Nothing.

L. Bowers – Bryon?

B. Macron – Just as you celebrate the New Year's, remember our armed forces, Marines, Navy, Coast Guard.

L. Bowers – Thank you.

P. Catlin – What's that?

B. Macron – Remember our armed forces serving.

P. Catlin – Oh, yeah.

L. Bowers – As Mr. Catlin sits there with his Navy hat on. Mrs. Bailey, anything?

S. Bailey – No, not off hand.

N. Shanley – Shirley, just to ask you, do you have everything you need now for reimbursement of the health insurance?

S. Bailey – Yes.

N. Shanley – Oh, okay. Thank you.

L. Bowers – Joy, anything?

J. Turpin – Thank you very much.

L. Bowers – Karen, our Zoning Chair? I saw you sitting there with your hands like this, I thought you wanted to...

K. Schoonover – I was doing wrist exercises cause my wrist is driving me nuts. I just want to ask the Trustees, since this is a new year and New Year's Day, if you would like to give the community, like a resolution or a goal that you have for the community this year? I'm sure you guys have thought about those things, so, I mean, that's nothing you have to be kept to but just something that you envision or wish.

L. Bowers – No new taxes.

B. Macron – I'm going to second that with Lynda.

N. Shanley – Yeah.

B. Macron – And try to save money. Try to improve. We're going to govern better than we have in the past. The three of us are going to work together and we're going to get some stuff accomplished.

L. Bowers – I would second both of those thoughts. And the other wish I would have is that our residents would be, we would find a way to involve them in the community more and to have them more aware of everything that's happening in our community.

K. Schoonover – Thank you.

L. Bowers – What else?

B. Macron – And on a personal note, I'm going to lose weight too. (laughter)

N. Shanley – Oh, yeah, I have that one each and every year.

L. Bowers – And I want to, I want to thank our Zoning Secretary for coming out today as well and I want to thank Westfield Township Trustee Ron Oiler for joining us today and...we're done. We're adjourned. We have started our year. Yeah.

J. Turpin – Lynda?

L. Bowers – Yes, ma'am?

J. Turpin – Do y'all need to discuss anything with regards to the Open House at this time?

L. Bowers – I thought, well, you know what, since...

J. Turpin – It's one month.

S. Bailey – You already...

L. Bowers – Yeah. I adjourned. I'm going to unadjourn.

N. Shanley – Okay.

L. Bowers – You know what? It just occurred to me, we're not having our next meeting till the 24th of January. Thank you, Joy. Yeah, we, and I had that written on my hand note and I apologize, I didn't carry it over to my agenda. I am working very hard to get the maps back from Bob Arnold that we started with and I expected, I expect that to be fruitful shortly. But in the meantime I'm having the County make large maps of the maps that we have. I mean, it doesn't make a whole lot of sense to make a whole lot of copies of all of that document because it's not a final document yet. But the mapping I doubt is going to change. So I'm thinking that that's probably the most important thing that people are going to want to see anyway and we can set those up around the room.

B. Macron – Did they get the census numbers?

L. Bowers – We do not have the census numbers yet. I check them every morning and they are not posted yet.

S. Bailey – Not till....

B. Macron – Cause they...

L. Bowers – The, the national ones are but broken down are not.

S. Bailey – We won't be getting them till probably March.

K. Schoonover – Right. That, I was going to second what Shirley had to say, is that I talked to Planning and even though the numbers are out that we may not get the actual numbers until probably March.

N. Shanley – Yup, the breakdowns.

K. Schoonover – Yes, exactly.

L. Bowers – And you know what, and if that's going to be the case, we can, we can go back and amend that.

K. Schoonover – Exactly.

L. Bowers – Yeah. I don't want to hold it up until March now. That's...yeah, we can go back and amend that.

K. Schoonover – That's what they said. You can adopt it and put, you know, a caveat, you know, with the newer census numbers would be inserted at the time they're available.

L. Bowers- With the Board's blessing what I'd like to do is to work with Joy and send out invitations to all of the electeds and the BZA and Zoning members of all of our contiguous Townships and, you know, and then our County Commissioners, our emergency management people, the people that are involved in the process and that have been involved in the process along the way, send out a press release and any of us that have personal data bases, I know Karen, you have email addresses from people, I know our Zoning Secretary does, and each one of the Trustees does and, you know, just do everything we can to get the word out for that.

K. Schoonover – All the members who are on the Steering Committee.

L. Bowers – Yeah, that would be on the invitation list. Even the ones who have kind of dropped off along the way.

K. Schoonover – Right.

L. Bowers – Should be there. And all of the planners that were involved, including from the beginning. I think that that's appropriate. Is that, is that, think that's a plan?

N. Shanley – Oh, yeah.

L. Bowers – And...

B. Macron – I agree.

L. Bowers – Let Joy handle refreshments. I've made arrangements for the University Center room. I don't mean make them, just, we've budgeted, we have budgeted.

N. Shanley – We budgeted.

L. Bowers – We have budgeted for refreshments and that's, I'm, this is a new year and I'm trying to have Joy do more of those things and, and I'm going to build a greenhouse this year. Anything else? Joy, do you have any other questions? Anything you want to cover? On the Comprehensive Plan? Did that get it?

M. Oiler – Joy and I were briefly talking yesterday. Do you want the rough draft of the copies available and how many do you want available, you know, at the open house because there might be some changes, you know. Do you want, are you getting input at the Open House or just, you basically presenting it to the Township?

L. Bowers – Well, in the press release, one of the things that we're going to ask residents to do is to make themselves familiar with it before the Open House so that they can have reasonable input. I don't think that it's even reasonable to think that somebody's going to come there that night, look at it and have, you know, that's why it's on our website, it's on the planning website and I think that those press releases are very important to get that information out there so that people do have an opportunity to look at it cause here's what I expect people will do – they'll go to those maps on the website and they'll look at their property and then see what effects them. And, and that's what we need to happen.

M. Oiler – And the press release will have the website and...

L. Bowers – Um-hum.

N. Shanley – Yeah.

L. Bowers – Yeah. And that'll happen pretty quickly and we'll work on that press release and then I'll send it to Nanci and Joy too, actually, Nanci's probably better equipped to write it. But we'll do that and float it around until we get it clean and get it out as quickly as possible. I'd like to have, you know, and run it more than one time, you know, do it in the Trading Post this week, do it in the Gazette next week, then do it in the Trading Post again. Even if we end up doing a paid postcard ad, it's \$65.00. I'd pop for that to make it happen.

K. Schoonover – Maybe a reporter will write a little article about it.

L. Bowers – They will once.

N. Shanley – I think Pam Miller will do something.

L. Bowers – She'll do it once but...

K. Schoonover – Yeah.

L. Bowers – But if we want to keep it in front of people right up until the date, we're probably going to have to, and we've got a budget for advertising so...

N. Shanley – Yeah.

B. Macron – And it's important enough to advertise it.

N. Shanley – And Joy, I can give you the information. We can probably put it in Medina County Life and Medina County Events too.

L. Bowers – Okay? Now we're done? Good. Okay.

N. Shanley – Okay.

L. Bowers – 10:55. We're adjourned.

Meeting adjourned at 10:55 a.m.

Approved: _____

Lynda Bowers, Trustee

Nanci Shanley, Trustee

Bryon Macron, Trustee

Shirley Bailey, Fiscal Officer