

Minutes  
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES  
Special Meeting  
Monday, December 20, 2010

**Meeting called to order:** 5:36 p.m.

**Members Present:** Trustee Lynda Bowers, Trustee Nanci Shanley, Trustee Bryon Macron, Fiscal Officer Shirley Bailey.

**Appropriations:**

**Fire Department -**

L. Bowers – You want to go ahead and do fire so Jeff doesn't have to hang around? Are you ready for that, Nanc?

N. Shanley – I am, as soon as I find my paperwork.

L. Bowers – Okay.

N. Shanley – I have it. I just have to get my hands on it.

B. Macron – We're doing fire budget?

L. Bowers – Fire appropriation, yeah. Why? You want to do something else first?

B. Macron – No.

L. Bowers – Doesn't matter to me.

N. Shanley – What do you want to do first?

L. Bowers – We're here for the long haul.

B. Macron – No, no. Fire's good.

L. Bowers – We're just camping here today.

S. Bailey – Lynda? Well, he's gonna pass them down, so...

L. Bowers – I have a (indecipherable). Sorry.

B. Macron – Wasn't going to say anything cause it's a woman.

L. Bowers – That's right. You won't.

B. Macron – Where is I keep my notebook?

N. Shanley – I think my chair has shrunk.

S. Bailey – I don't think the chair can shrink.

N. Shanley – Well, it, I feel like its lower. I feel like my...

L. Bowers – Apparently I don't know how to dress myself. Ready?

N. Shanley – I'm ready.

L. Bowers – Okay. Shoot.

N. Shanley – You have yours? Your copy? Or...nope? Okay.

L. Bowers – I asked Shirley to prepare a new year to date for us just so we're all working off of the same document in case there's questions.

N. Shanley – Okay. Well, has everybody had a chance to look at the Fire budget that the...the corrected budget that Brad sent?

L. Bowers – I did. Scary. Scary.

N. Shanley – Is there anything on there that you feel we need to revisit?

L. Bowers – Mr. Macron?

B. Macron – No. I have no comments.

N. Shanley – Is your microphone on?

B. Macron – Yup.

N. Shanley – Okay.

B. Macron – Sorry.

S. Bailey – You're talking too low. You're not gonna pick up.

N. Shanley – No one has any questions, issues, whatever to discuss on what was on the corrected version?

L. Bowers – I have questions and I have issues but nothing we're going to take care of tonight. We've got to do appropriations. I will say this – when we've got \$400,000.00 coming in and \$1.2 million going out, it's just not going to work and it was the same last year. And I understand that there are things built into this budget that we can't...that we can't take out and there's some things that are built into the budget that'll likely not be spent but we're going to have to very early in the year revisit it and find out what can happen. And you know Jeff, you asked me at the last meeting, or Brad did, one...you know, you tell me what to cut. I can't do that. I can tell you what

funds are available. You're the Chief. You have to deal with it. And if...we have the same goals but we have different responsibilities and one of the responsibilities we have as a Board of Trustees is we can't let you run out of money.

N. Shanley – Um-hum.

L. Bowers – And, and that's the track that we're on. It's not personal, it's not...you know, the money's not there. Manna doesn't fall from heaven so we're gonna have to work together and figure out what it is we need to do to get this fixed. It's just, it's just the nature of the beast. And it's not something that's going to go away if we don't talk about it.

J. Turpin – May I point out a couple things? On page three, I have some differences from this corrected version. Budget stabilization, you still have \$5,000.00. I believe we moved that up to \$10,000.00.

L. Bowers – I thought they moved it back.

J. Turpin – In going through the minutes, I'm still, I had it at ten. And then the line following that for the website, I had that we were going to be deleting that.

L. Bowers – Nanci?

N. Shanley – Pull out my original one...

J. Turpin – And also that we were going to be deleting the Life Force billing at \$500.00.

N. Shanley – What line are you on for the first...

J. Turpin – Page three.

N. Shanley – Um-hum.

J. Turpin – First one is Other – Budget stabilization.

N. Shanley – What's the line item number?

J. Turpin – I don't have my glasses on, I apologize.

L. Bowers – It's not quite half way down the center of the page.

J. Turpin - 2191-220-500-9990.

N. Shanley – What, and what are the minutes, what do the minutes reflect?

J. Turpin - \$10,000.00.

N. Shanley - \$10,000.00? Do we know if that's what we started out 2010 with?

L. Bowers – We did.

N. Shanley- \$10,000.00?

L. Bowers – Um-hum.

N. Shanley – Okay. And what’s the other one?

J. Turpin – Website, directly underneath that, \$1,400.00. I had down that we were deleting that item.

N. Shanley – Yeah, I do remember that. Do you have any idea why it was left on?

J. Hall – I have no idea.

N. Shanley – Okay.

J. Turpin – Going further down to Life Force billing at \$500.00, I also had that that one would be deleting.

L. Bowers – Why would we delete that? I’m sure there would have been discussion but I just can’t recall what it is.

N. Shanley – I don’t recall it either.

J. Hall – Let me come up here just a second. If I, if I’m not mistaken, I believe that \$500.00 was a, it was, I want to...I’m trying to wrack my brain here, like a stabilization thing for Life Force type,...It was a...

L. Bowers – Reimbursement account?

J. Hall – Maybe that’s...

S. Bailey – That would be the, the contracted services for Life Force. That’s...

J. Hall – Right, right. I do recall discussing that \$500.00 and I believe you said it’s not needed for...

L. Bowers – Well, let’s take a look and see what we spent out of it last year.

S. Bailey – I didn’t, I didn’t spend anything out of that one.

B. Macron – Yeah, that’s why we deleted it.

S. Bailey – Right.

J. Turpin – I...if that has to do with refunds, I see down here on the refund line, the 3250, you’ve

made that zero and I have down that we put that at \$1,700.00. I don't know if that's part of that Life Force billing or not.

S. Bailey – We do need a refund line.

J. Hall –Right.

L. Bowers – Yeah.

S. Bailey – Definitely.

J. Hall – Which I don't think this was.

S. Bailey – No, this isn't.

L. Bowers – 2191...

S. Bailey – This was Life Force and you had...it was under purchasing, purchased services because you were going to purchase some services from them...

L. Bowers – Gotcha.

S. Bailey – So I had to set that up but we never used it.

N. Shanley – Which one...can you give the line item number, please?

S. Bailey – 219...

B. Macron – line 2...

S. Bailey – 91-230-390-2196.

B. Macron – It's on page 12.

L. Bowers – Well, she's looking now on this.

S. Bailey – She's looking at, it's page three.

N. Shanley – I'm looking at the revised one.

B. Macron – Ah, yeah.

L. Bowers – It's page three, and it's almost right in the middle of the page, Nanci. There's Life Force billing and Life Force billing, twice. It's the second one.

N. Shanley – That I have. Okay. Yeah, I have...

L. Bowers – It's the second one, that one comes out.

S. Bailey – First one, with the 360-2196, the 2196 means Life Force billing, that's...

N. Shanley – Okay.

S. Bailey – When you put in 2196 you're going to get Life Force. But the 360 is contracted services. The 390 is purchased services. And purchased services we're not using. Contracted services we are, cause we are contracted with them.

N. Shanley – Okay. So we want to delete that \$500.00? Right?

L. Bowers – So far we've deleted \$1,400.00 and \$500.00 and we've added \$5,000.00. Is that correct?

N. Shanley – Um-hum.

L. Bowers – Okay.

J. Turpin – I've got more.

N. Shanley – Okay.

S. Bailey – And refunds, you said that they had it at zero?

J. Turpin – The one that he just put out is zero but we had approved \$1,700.00, or we discussed \$1,700.00.

S. Bailey – Right. Cause we had \$1,500.00 and although we didn't use it all this year, I'm sure that next year we will have more because I've already got several requests from Life Force for refunds.

N. Shanley – Is this 599-3250?

S. Bailey – Yes.

N. Shanley – Okay. So you're suggesting...

L. Bowers – Okay, now I'm lost.

N. Shanley – It's...

L. Bowers – 590...

N. Shanley – It's about four down from Life Force.

L. Bowers – What page?

N. Shanley – Page three, still.

L. Bowers – Same page? Okay. Got it.

N. Shanley – It's blank right now.

L. Bowers – Says refunds.

S. Bailey – Right.

L. Bowers – And he's highlighted that in yellow for some reason. So, obviously he was doing something with it.

J. Hall – There was probably a question about, about it is what, when we highlight it.

L. Bowers – What I did with this budget, Jeff, by the way, is I went through and took out things that are contingency amounts that are put in, so, I mean, I realize that when I'm looking at a budget that says \$1.2 million that it's, you know, \$10,000 here and \$10,000 there that's set aside for things that we hope don't happen.

N. Shanley – Happen, um-hum.

L. Bowers – But still, it's...we're still at twice the revenues. Even with those things off, so.

N. Shanley – So, Joy, what did the minutes show as far as...

S. Bailey – But at the budget meeting though you had seventeen.

N. Shanley – the refunds?

J. Turpin - \$1,700.00.

S. Bailey – Right.

N. Shanley – Okay.

L. Bowers – So now we're putting in another \$1,700.00.

N. Shanley – Okay.

J. Turpin – Ready for the next one?

L. Bowers – Time to get the calculator out.

N. Shanley – Yes.

J. Turpin – The line item for the comprehensive plan, 4785, is at \$1,500.00. We were deleting that.

L. Bowers – Oh yeah, all the foods in front of me. We'll put it over on that table (laughter). Nanci brought all that. Mines hiding back here.

N. Shanley – Lynda brought the, yeah.

L. Bowers – Guys want a nut roll?

N. Shanley – There's...

L. Bowers – Nut roll...anybody?

N. Shanley - There's cranberry juice with oranges in it if either one of you would like some? Late arrivals help yourself.

L. Bowers – I think we should put all the food over there.

N. Shanley – We really should.

L. Bowers – It's our Christmas cheer.

N. Shanley – Comprehensive plan was coming out because it's already been paid.

J. Turpin – Yeah.

N. Shanley – Okay.

L. Bowers – Has it been completely paid? All of its paid?

S. Bailey – It's not completely paid, no.

L. Bowers – Department...planning services, still, is there still an outstanding invoice? I don't know.

S. Bailey – Well, we were supposed to be billed for, I think, \$7,500.00.

L. Bowers- Um-hum.

S. Bailey – And, I don't recall...

L. Bowers – I don't recall signing checks except once, but that doesn't...

S. Bailey – Well, no, there was, it was twice that we...

N. Shanley – No, there've been two or, I think there've been at least two.

L. Bowers – Was it? Okay.

S. Bailey – Yeah.

L. Bowers – And there was, was there an extended amount? Didn't Don come back with another amended contract?

S. Bailey – They...yes, he did. And we haven't got a bill on that yet, so I don't...

L. Bowers – Okay.

S. Bailey –know what that will be.

L. Bowers – Okay. You know what though? I think that whatever that is, we can pull that out of General Fund.

S. Bailey – General?

L. Bowers – Yeah. I'd take it off of fire.

N. Shanley – Yup.

K. Schoonover – Can I ask a question?

L. Bowers – Yes. No, it doesn't have to do with the changes that we want back. Is that what you're asking?

K. Schoonover – Okay.

L. Bowers – Does not. No, we were not billed for those things. I made sure of that. I saw that puzzled look on your face. (laughter).

S. Bailey – Shows she's listening.

N. Shanley – Joy, what else do you have?

J. Turpin – Improvement of sites – Station 2. There was discussion about putting an office in there and the amount was \$5,000.00 originally. I see that that's now \$10,000.00. That wasn't discussed going to \$10,000.00 last time.

N. Shanley – No, I remember. I do remember it being \$5,000.00.

L. Bowers – Is that why it's yellow?

J. Turpin – Perhaps.

L. Bowers – I'm assuming that...

N. Shanley – Um-hum.

L. Bowers – I'm assuming that Brad intended to speak to these, that's why they're highlighted, so I wasn't terribly worried about them because I figured he would speak to those.

N. Shanley – Two estimates have been received for that correct?

J. Hall – Yes, he will, he'll have the third this evening.

N. Shanley – Okay. Is \$5,000.00 in the ballpark for what's been...

J. Hall – Yes. That was not to exceed.

N. Shanley – Okay.

J. Hall – So far they're all under \$5,000.00.

N. Shanley – Okay. So \$5,000.00...

J. Hall – But that's...I want to say in the area of \$4,200.00 or somewhere in there.

N. Shanley – So \$5,000.00 should be sufficient, not \$10,000.00?

J. Hall – Yes.

B. Macron – I thought we talked about the parking lot being in...

J. Turpin – That one was under the building maintenance.

B. Macron – Oh that was in the building ...

N. Shanley – Um-hum.

B. Macron – Maintenance.

L. Bowers – Oh yeah, there's enough to go around.

S. Bailey – But the parking lot should be under improvement of sites.

J. Turpin – We had this discussion at this meeting...

B. Macron – Right.

J. Turpin – That went on lengthily and I...the notes that I have down here were that was maintenance and that the office would be improvements.

N. Shanley – I remember that being maintenance because that's not an improvement, it's maintaining what's already there.

B. Macron – Correct.

L. Bowers – So are we leaving in 0160, Station #2,

N. Shanley - \$5,000.00.

L. Bowers – It's, should be \$5,000.00?

N. Shanley – Going to \$5,000.00. Um-hum.

L. Bowers – So we minus five. We'll we're almost headed in the right direction.

N. Shanley – Um-hum.

L. Bowers – Next.

S. Bailey – So what are you going with then on building...

B. Macron - Five.

S. Bailey – maintenance then if that's gonna be where you're going to be putting the parking lot?

N. Shanley – What line is that?

S. Bailey – That's right above...2191-760-

N. Shanley – Building maintenance, \$5,000.00?

S. Bailey – 7...\$5,000.00 going to be enough for that parking lot?

J. Hall – To seal it, yes.

N. Shanley – Just seal the cracks?

J. Hall – It should be sufficient.

N. Shanley – Okay. Like to patch the cracks and all that. Okay.

L. Bowers – Okay. Somebody tell me, I'm...cause I'm on the calculator right now. Where are we at on that one?

N. Shanley – Immediately above the one we just talked about. Immediately above improvement of sites.

L. Bowers – Building maintenance.

N. Shanley – Correct.

L. Bowers - #2. That needs to ...

N. Shanley – We're leaving it at five.

L. Bowers – We're leaving it at five, so nothing's changing there. Okay.

N. Shanley – That's it? Anything else?

J. Turpin – I can tell you when I did the totals off of those numbers what they came to if you want to check with what you're coming up with, Lynda.

L. Bowers - \$1,236,275.00.

J. Turpin – Yes, if you're including the \$100,000.00, yes.

L. Bowers – Yup. \$1,236,275.00.

J. Turpin – Actually, I have \$1,136,000.00 includes the \$100,000.00 and the \$210,000.00.

L. Bowers – Well...then your number and my number's different.

J. Turpin – It's off that \$100,000.00.

L. Bowers – What do you mean it's off that \$100,000.00.

J. Turpin – You said, \$1,136,275.00?

L. Bowers - \$1,236,275.00.

J. Turpin – We're off \$100,000.00. I have...I made a note on mine when I did it that my \$1,136,000 includes the \$100,000.00.

L. Bowers – So does mine. Or did he not include it? Did he not include it on his?

J. Turpin – The original one, it did not. If you're looking at the original. I...

L. Bowers – No, I'm looking at the new one.

N. Shanley – No, I'm looking at the new one, which if he did an excel spreadsheet, I'm guessing he just used the automatic add.

J. Turpin – It was, on the first one he gave us it didn't count it in because it wasn't formatted correctly and...

L. Bowers – So the new one...

J. Turpin - ...page two is good...

L. Bowers – On the new one I've come up with \$1,236,275.00.

B. Macron – How much does that levy bring in?

L. Bowers – Four hundred.

B. Macron – Thousand?

L. Bowers – Yeah. Roughly. I can tell you exactly. Hang on a second.

N. Shanley – I didn't bring that folder. It's...

L. Bowers – I got it.

N. Shanley – Actually, I think it's more than that.

L. Bowers – I got it. Let's take a look. \$424,574.00. Oops. Not picking on you, Jeff, I just get, when I get nervous about numbers.

N. Shanley – I'm getting \$1,237,675.00.

L. Bowers – Well, here. Let's do this. Everybody got their calculator?

N. Shanley – Yeah, I was just doing it manually.

L. Bowers – Our number that we start with that we can all agree on that's on the bottom of the sheet is \$1,237,975.00. So we put that number in...and on page three, account ending in 990, budget stabilization we adjusted that...

N. Shanley – To ten.

L. Bowers – To ten so that is a plus \$5,000.00. The line underneath it, website, we eliminated, so that is a minus \$1,400.00.

N. Shanley – Right.

L. Bowers – Two lines down, Life Force billing, eliminating \$500.00, so that's a minus \$500.00. Skip two lines, refunds, we added \$1,700.00 so that is a plus \$1,700.00. Comp plan we took out, that's a minus \$1,500.00. We go four lines down to Station 2, dropped from \$10,000 to \$5,000.00 so that is a minus \$5,000.00. And that gives us...

B. Macron – One million...

L. Bowers - \$1,236,275.00.

N. Shanley – That is correct.

B. Macron – Or a \$800,000.00 difference of levy to what we want to spend.

L. Bowers – Yupper. And that's a discussion that we're going to need to deal with. Decisions are going to have to be made.

N. Shanley - There is an amount of 350, \$357,000.00 for new building and renovation that's just a set aside that's part of that.

L. Bowers – Yeah. Actually, I came up with about \$400,000 that we can reasonably assume won't be spent, easily, that we can be assured of and then probably another \$50,000 - \$60,000 that's discretionary that we hope we don't have to use. And then of course there's the numbers for the equipment. So reasonably, we can get this \$1.2 down to about \$800 or \$900 right off the bat.

N. Shanley – Um-hum.

L. Bowers – But that's still problematical.

N. Shanley- Um-hum. How many years are we paying for the Sutphen?

J. Hall – It's paid for.

N. Shanley – It's paid for? Why...

L. Bowers – This is for a new vehicle.

S. Bailey – The Sutphen was new too.

L. Bowers – Yeah, but this is for another new vehicle.

S. Bailey – Oh.

N. Shanley – So that's, that's a \$100,000.00 set aside for another Sutphen? Okay, so we've got...

J. Hall – For another piece of apparatus.

N. Shanley – Okay.

J. Hall – At this point.

N. Shanley – Okay. So, that's \$457,000 right there and \$210,000.00 for the amb...those are not happening but set aside. So \$210,000 for the ambulance or whatever it ends up being after it's...

J. Hall – We've backed that number, \$105,000 for the (indecipherable).

N. Shanley – Okay, okay. I mean, I'm concerned too, but I also think we have to look at the difference between capital outlay and, and operating budget.

L. Bowers – Well, and that’s what I said. Appropriations is an expenditure.

N. Shanley- Yeah.

L. Bowers – It’s authorizing those in case we do them.

N. Shanley – Um-hum.

L. Bowers – Clearly, we’re not going to do this. We can’t.

N. Shanley – Um-hum.

L. Bowers – But for purposes of appropriation, to show what things cost and, and what funds would be used for, you know, I don’t have a problem with what we have before us just as long as we all understand, it’s not...

N. Shanley – No, we can’t sustain that, but again, we have to bear in mind that some of these are going to be onetime expenses in this budget. Like the ambulance.

L. Bowers – Well, we have onetime expenses and I get that, but what happens when you don’t have money to pay those everyday expenses, like...

N. Shanley – Yeah. So we really have to look at this on two levels. Ongoing operating and onetime purchases and see what’s possible between the two.

**L. Bowers – Okay. There any other questions on fire budget? Do we have consensus on this appropriation at \$1,236,275.00?**

**B. Macron – That’s what it is.**

**N. Shanley – Yup.**

L. Bowers – Okay. I’ll turn fire over.

S. Bailey – You’re approving on that figure then?

L. Bowers – I think...yeah. That’s the one that we’re at and I’ll turn fire over and then we’ll just do one appropriations resolution right at the end if that’s...probably make it easier.

S. Bailey – Okay.

L. Bowers – Next document. Who wants to go next? Want to do the easy ones? Zoning’s here. Let’s do that. They’re all here.

S. Bailey – They’re not all here.

**Zoning -**

L. Bowers – Well, there's...the bulk of the room. Nanci, Bryon, did you have a chance to look it over?

B. Macron – I did.

N. Shanley – No.

L. Bowers – Questions, concerns?

B. Macron – My only concern was, because we're coming out with the new Comprehensive Plan, I just want to make sure we had enough money...

L. Bowers – Actually, what I did...

B. Macron – You almost need to lau...I don't want to call it a launch, but I mean, they put their heart and soul into it and we're going to need to...

L. Bowers – The February meeting that we're having with the open house is their regular meeting so, that's going to be one thing. But, what I did to come up with the meeting numbers is I actually build in one and a half times more meetings than, than they usually do and I built them in for all seven members and we typically don't have all seven members. So there's a little bit of cushion in there. And we had a very, very busy year this year, with our meeting schedule, was tough. Plus there was a lot of training and they get paid for those as well. So I can't imagine we're going to have the same amount of meetings next year. Do you think?

K. Schoonover – I do.

L. Bowers – You do?

S. Bailey – Oh, yes.

L. Bowers – You think we will?

K. Schoonover – Because the...

N. Shanley – Language.

K. Schoonover – What, after we adopt the Comprehensive Plan, I'll come over here.

L. Bowers – Yeah. I understand after you adopt the Comprehensive Plan we'll be launching into zoning, but, that's not likely going to happen until mid-year when you really start cranking those meetings for those. Comprehensive Plan gets an open house in February...

K. Schoonover – Right.

L. Bowers – Probably adopted in March...

K. Schoonover – Right.

L. Bowers – Then you'll have your regular meeting to organize where you're going to head from there. That's going to be April.

K. Schoonover – I think that even before the Comprehensive Plan is adopted, you know, we've got things that we are working on and you know, we are working on, we have had on our plate signage, so we really can come out of the gate right away with getting some of the language that we feel comfortable with under our belt and out there and ready if the Board so chooses. You know. And the other issue is having someone, I wrote a letter to you guys. I don't know if you want to hear it or at the other meeting, just about what we need to look for, for doing the...helping us with the auditing and writing. You know, we have options, we have The Medina County Department of Planning Services.

L. Bowers – I don't think that's an option this year.

K. Schoonover – I understand. We have David Civitallo, we have Patrice, who's going to be freelance, we have Katie Myers-Griffith, we have McKenna Associates and we need to look at these and see, you know, if we as a Township want to have them, you know, to come on board, if we want to consult with them on a per hour basis. I know the Medina County Planning Department, it's \$75.00 an hour, you know, so, I mean, depending on what you need help with, you know, some of the things we may need a lot of help with, other things we can just go ahead and basically borrow from other communities in the area of other Townships that already have them, such as the sign language that we're looking at.

L. Bowers – Well, Karen, I've got it set up so that you can have as many as twenty-six meetings between the two boards.

K. Schoonover – Right.

L. Bowers – And I think that's plenty.

K. Schoonover – Okay. Well, I'm...but also, you know, what about assistance for language?

L. Bowers – That's...we're talking salaries right now. That's the line that we're on.

K. Schoonover – Alright.

L. Bowers – Is salaries.

K. Schoonover – Then salaries will be fine.

N. Shanley – Have you seen this?

K. Schoonover – No.

L. Bowers – No, I just finished that last night for you.

N. Shanley – Joy, we don't have an extra copy do we, by any chance? Of the zoning?

K. Schoonover – I don't usually get a copy. I've never gotten one.

N. Shanley – Well, I just thought it might be, since you're here it might be useful.

L. Bowers – And I think, I think we're in good shape.

N. Shanley – (indecipherable).

L. Bowers – And I will, and I will also tell you this. All of the zoning expenses come out of general fund, so it doesn't matter whether we incorporate that into this budget or put it in the general fund, but all of the zoning expenses come out of general fund. With the, what we typically do in the zoning budget is we set up the salaries and the training reimbursement and those things that we can count on and to the extent that we have permits and fee money coming in, which is typically around \$16,000.00 a year, that goes into that fund and then everything else is offset by general fund. So if we have a big expense, and you know, you and I talked about the potential of the codification, and that's very expensive for zoning code. That's going to go to general fund and that would be a separate decision there. It would not be done in our budget.

K. Schoonover – Okay.

L. Bowers- Okay?

K. Schoonover – Alright.

L. Bowers – Okay. But you might as well prepare us for it. So on, and on salaries, the \$13,000.00, that is our Zoning Secretary and our Zoning Inspector. It's the same as it was last year. Pretty much everything right down the line is the same as it was last year expect employee reimbursements. That's for our Zoning Commission members who take training and then get, get reimbursed for it. And I wasn't sure how many that just finished at the University have already been reimbursed. Have they all been reimbursed, or they're just now happening?

S. Bailey – Only two so far.

L. Bowers- Okay. So there's a couple more coming in, so we're going to have a little bit more before the end of the year. And then we've got some new members that will probably be taking some training next year. So I thought \$1,000.00 is probably a good number on there. And then training services at \$500.00, we didn't do anything last year but that's if we do bring someone in, and quite frankly, David Civitallo would probably be a real good person to bring in and start talking with up front about your zoning for organizational purposes. That's something that could cover that. Drug free workplace is the next line - \$250.00. We don't have much control over that. Postage at \$50.00. I asked Shirley to incorporate this back in to the zoning so we can kind of try to keep track of what the postage in zoning has been. Typically, she's just been taking care of it out of general fund. And the same way with printing and advertising. You know, we do have advertising that is just for zoning and BZA and so it probably ought to come out of those places.

And we don't have any bonding that we pay for. Office supplies at \$500.00, telephone at \$500.00, and so this budget's, what...\$1,300.00 less than last years. Pretty consistent.

N. Shanley – Lynda, you mentioned in passing, permits. Do we have any...I don't have the sheet with me. Do we have any idea where we are this year relative of what we had last year in terms of permit revenue? And if you...

L. Bowers – I think I do have it in my...it was \$102,000,000.00 total? I mean, Alliss gives us a list and it...

N. Shanley – Right.

L. Bowers – And it shows 2009 and 2010. There's a comparison on it.

B. Macron – We're actually up over last year.

L. Bowers – Yeah, I would think.

N. Shanley- We're up over last year?

B. Macron – I don't know the exact number.

L. Bowers – I just can't remember.

B. Macron – We're up...

L. Bowers – I thought we were a little lower than last year, but I was, I didn't bring it. I was just curious as to the number. Okay.

L. Bowers – But I know that when the Certificate of Resources was done the estimate was \$16,000.00. I know that. And that's what it was last year and it's pretty consistent. So when I did the, when I plugged this number into the general fund I plugged in the difference between \$16,000.00. Any questions, concerns, comments?

B. Macron – No. I just wanted to make sure we were covered for, cause I know they're launching that and if it's built in, we're good to go.

N. Shanley – The what, Bryon? I'm sorry, I couldn't hear.

B. Macron – I just wanted to make sure everything was covered for the launch of the Comprehensive Plan, cause...

N. Shanley – Okay.

B. Macron – I guess I...I know we take it out of general fund...would it not make sense to put a line item in so it's not...

L. Bowers – For?

B. Macron – Coming out of general fund?

L. Bowers – It's... Comprehensive Plan is not zoning. That's the problem.

B. Macron – Oh, okay.

L. Bowers – Comprehensive Plan is not zoning. It's, it's affected by zoning and it's affected by the Trustees and it's affected by the fire department and our police.

B. Macron – But it's a general fund kind of a...

L. Bowers – But it's not zoning.

N. Shanley – Should we be looking at an estimated cost for...

L. Bowers – But zoning's been very important.

N. Shanley – Should we not be looking at estimated cost for developing zoning language as part of the zoning worksheet?

L. Bowers – That, that's what we just talked about and that's a big number, Nanci. We don't know what it's going to be, we don't know how far...that's a big number. That's going to have to come to general fund. It's just going to be where it has to go. Right, it's not possible to even anticipate it.

N. Shanley – How, why wouldn't we want it, do we have any ideas? Did you get any costs or anything?

K. Schoonover – Well, like I said, I mean, you know, I didn't know what we were looking at, what time frame, you know, what exact help we were going to go ahead and be needing. I mean, you know, I certainly can go ahead and gather that information. The closest I came was talking to Susan, who said, you know, that they do \$75.00 an hour. And, but, you know, if it's something different where we hire, you know, somebody who does this all the time...I know Lynda had mentioned Drane, William Drane.

L. Bowers – Walter Drane.

K. Schoonover – Walter Drane. But what they do is codify for municipalities. That's not what we want in here.

L. Bowers – Here's what I think where we need to start. Nanci, I've done, I have rehauled two zoning codes and I've done one with Walter Drane and we did one in-house over in the City of Wadsworth and, and it's expensive either way you go if you're going to have to pay for things. But right now, we have a list of fixes that we know that we need to have. The first thing I think that should happen is to address those fixes and send them up to our County Prosecutor, get that language back to us with his approval and then some of the, a great deal of that grunt work then is done. Then...

K. Schoonover – I'm not understanding what you mean about fixes. You mean the goals of the community?

L. Bowers – No, no. I'm talking about, I'm talking about the conflicts that we already know that we have in our code that need to be addressed. Things, for instance, there's one section that says, you know, that you can't put a curb cut less than 200 feet from the intersection and then on the next page it says 400 feet. You know which one I'm talking about? There's...

K. Schoonover – No, but, okay.

L. Bowers – There's, there's very specific things that Alliss has been keeping track of, I think you've been keeping track of, I've been keeping track of those margin notes of things that when we redo the code those are things that we need to make sure we address. And, there was one about language with the gazebo, I can't come up with them off the top of my head, but there's a list of them and it's a pretty hefty list. Those things should probably be dealt with first. And those are things that were inconsistencies or...

K. Schoonover – Within the text.

L. Bowers – Within the text.

N. Shanley - The existing text.

L. Bowers- Right.

K. Schoonover – Okay.

L. Bowers – Get that fixed first and we can do that in-house. We don't need to pay somebody to do those, we already know that those are issues. Get that taken care of. That's probably going to take a month or two. And once those are done, then we have the code looked at relative to the goals of the Comprehensive Plan. And it will be up to the Zoning Commission and the Trustees to make decisions on how we'll address those goals in that zoning text. And I think that's where you're probably going to want some, some interaction and some guidance.

K. Schoonover- Right.

L. Bowers – And...I can't even remember her name.

K. Schoonover – Katie.

L. Bowers – From the University. No, from the University. I don't know if you might even want to do a work session with her. We could pay her to come in and do a work session.

K. Schoonover – Oh, Kristen Sink.

L. Bowers – Kris...yeah. You know, however it is you want to go, but let's do the work that we can do here at home first...

K. Schoonover – Okay.

L. Bowers – And then it's a lot less expensive to just have someone come in and, and review it that does that professionally, to review it and look at it for consistency, for legal efficiency, and, and...

K. Schoonover – Reflecting the goals of the community.

L. Bowers – Exactly, exactly. And make the recommendations of things that they're seeing that they're using as boiler plate. That makes, that makes a pretty good sense to me for an approach, but, unless you have a different idea.

K. Schoonover – No, no. I don't. I want to go ahead and give you guys a copy of the letter that I wrote on...

L. Bowers – So I think the hiring thing is going to be the last thing that we do.

B. Macron – I agree. I just wanted to make sure it was...

N. Shanley – Budgeted?

B. Macron - Appropriated.

K. Schoonover – We do get five copies of the Comprehensive Plan from the Planning Department and that's paid for. But any additional copies beyond the five copies...

L. Bowers – We have five hundred in printing expenses in the zoning fund.

N. Shanley – What do they charge per copy?

K. Schoonover – I'm not sure, but I'm just saying, we will only get five copies from the comp plan.

L. Bowers – We have communications and printing in our general fund to cover.

B. Macron – This is, you've emailed this before, correct?

K. Schoonover – No.

B. Macron – No?

K. Schoonover – No, I didn't email it before because I just wrote it last night or this morning, no. Unless I did it while I was asleep.

N. Shanley – Would it be...we know we're going to go through two steps then. We're going to correct and do the, the internal housekeeping on our existing resolution and then part b is to take that resolution and have some outside help with developing that so that it corresponds to our plan.

L. Bowers – Um-hum.

N. Shanley – Is there anything wrong with going out very soon and getting pricing on that? Maybe, I know that there, I've been involved in two. It can be done as a package price or it can be done per hour...maybe get some feel for what's available out there?

L. Bowers – I wouldn't have any problem with, I think if I'm going to continue to be the liaison in zoning, and I hope that I am, now that the Comprehensive Plan is over I think that it's appropriate to get very involved with that, with the zoning to move the text forward cause that's a joint effort between the Trustees and zoning. Karen and I can, can interview, sit down and talk and see if we can get a feel for it. We can do that together.

N. Shanley – Yeah, I just don't want to put it, I'd like to see us at least get some ideas on what...

K. Schoonover – I think that would be a good idea so we at least know when that comes up what we're shooting toward, what they can provide to us, you know, kind of come up with a this is what we've done, you know, and...

L. Bowers – I think probably the first goal would be just maybe to sit down and...

K. Schoonover – Come up with a list?

L. Bowers – Map out the process. As this is how we anticipate moving forward and kind of put together a list,

K. Schoonover – Timeline?

L. Bowers - a timeline to follow, yeah.

K. Schoonover – Project line.

L. Bowers – Yeah.

B. Macron – And the money is being set aside because it's in the general fund.

K. Schoonover – Okay.

L. Bowers – It's a big project.

K. Schoonover – I know it is.

L. Bowers – You think the Comprehensive Plan was tough...

K. Schoonover – No, I understand this is a much larger...

L. Bowers – And if we get, you know, through half of the year...you know, I don't want to tie your hands with meetings, if we get through half of the year and BZA has been more active than

we expected and there's, you know, we're getting short and we'll pay attention and we can supplement it because general fund comes in, so...

K. Schoonover – Right.

L. Bowers – Okay? Okay. Are we good with the appropriation worksheet for zoning?

B. Macron – Yes.

N. Shanley – Yes.

L. Bowers – Any problems, Nanc?

N. Shanley – Um-um.

L. Bowers – Put that one away. Um, Bryon, you can do road and bridge now. Is that alright? I don't want to do two in a row.

B. Macron – What's that?

L. Bowers – I don't want to do two in a row.

B. Macron – Why don't we wait on that one cause...

L. Bowers- Is Roy coming, or Dave coming in?

B. Macron – Dave is on vacation. Roy will be here.

S. Bailey – Roy's supposed to come in.

L. Bowers – Okay, well then let's go ahead and, police then?

N. Shanley – So we're not doing road and bridge next?

B. Macron – No.

N. Shanley – No?

L. Bowers – Want to do police then?

B. Macron – Yes.

L. Bowers – That one's easy. If I can find it, that one's easy.

S. Bailey – 2082.

L. Bowers – No, mine.

**Police -**

S. Bailey – Oh.

L. Bowers – Sorry. Tax collection we left at five. LEADS we adjusted down to one vehicle which is \$1,000.00. Fuel – I know that \$20,000 seems a little aggressive from what our actual was in 2010 but...

B. Macron – It's not.

L. Bowers – Everybody tells me that we're getting more hours and we're getting more miles and we're getting higher priced gas, so...I thought that was fair.

N. Shanley – Yup.

L. Bowers – Contracted maintenance – moved that down to \$5,000.00 cause we have a new car and even if it starts hitting big miles towards the end of the year we probably shouldn't experience a lot of maintenance until then. Contracted salaries – we were at \$245,657.00 actual last year but it wasn't until mid-year that we adjusted down to two full-time officers from three and we went with the higher volume of part-time

N. Shanley – Part-time.

L. Bowers – Hours, so just doing the rough math, \$240,000 should work. Motor vehicle insurance – instead of paying that to the County inside maintenance I budgeted it back in because we've taken our own over again. Small tools and equipment – you know, we had \$1,500.00 last year and we only spent \$113 and that was a flashlight. I think \$500 is sufficient. And then we have a line item now for the Dodge Charger because we only have one vehicle we're doing maintenance on and I just looked through, you know, what our experience has been on how often we have to replace tires and oil changes and those sorts of things cause those cars are on the road, you know, around the clock. So that happens more often on those. I think \$3,500.00 should cover that. Down in the bottom I stuck in a improvement set-aside, not necessarily that we'll spend it but \$25,000.00 for cruiser replacement because we don't, you know, have any experience with how it works with one car out there. It may last us a year it may not, I don't know. So I just stuck it in there. Our budget last year with purchasing a new car was \$297,000.00. This budget anticipates \$296,000.00 with purchasing a new car, so...pretty.

B. Macron – The only thing that I, my comment is, maybe put in a line for schooling?

N. Shanley – Training.

B. Macron – Training.

S. Bailey – That's all done by this year, right?

B. Macron – For \$500.00?

L. Bowers – Yeah, we can do that.

B. Macron – (indecipherable)

L. Bowers – Our contract with the Sheriff, our contract with the Sheriff makes him responsible for all the training unless it's something we specifically ask for. We had an opportunity this year but we had that opportunity last year too only because of Nanci's husband's employment to do that special class and it's not something that they would have sent our officer to, so if you think that that might happen again next year...

N. Shanley – It'll happen again.

B. Macron – Even, I think there's something to, even to put a \$500.00,...

L. Bowers – Then, yeah, put it in.

N. Shanley – It's by inv...It happens every year but it's...

B. Macron – line item in there for it...

N. Shanley – For training? Yeah.

B. Macron – This way it's covered.

L. Bowers – Yeah, we can do that.

N. Shanley – That particular class will happen every year and there is no cost other than the ammunition and it's by invitation anyway.

**L. Bowers – That moves us to \$296,500.00 then. Yeah, that works for me. Okay. We have consensus on the police budget?**

**N. Shanley – Yup.**

L. Bowers – See, how easy. Cemetery – we need, we need Roy here anyway. General Fund. Okay Shirl, we're up.

S. Bailey – And I don't...

L. Bowers – You know, the easiest...do you have questions?

N. Shanley – I have a...

L. Bowers – Let's do that.

N. Shanley – I have a question.

L. Bowers – Yeah.

N. Shanley – The \$500.00 in ammunition that we just spent...

B. Macron – Right.

N. Shanley – On the training, where did that come out of here?

L. Bowers – Maintenance and stuff, off of that line item.

N. Shanley – Okay. Contracted maintenance it came out of? Okay. I just want to make sure that we allow for that for next year. Okay.

S. Bailey – Well, if we're going to put it under training next year then...

L. Bowers – Yeah.

S. Bailey – That's where it'll come out of.

N. Shanley – Or are you thinking of that \$500 being for a class of some sort, not necessarily for the ammunition?

B. Macron – No, I just knew that...

L. Bowers – Whatever.

B. Macron - \$500.00 for training just cause I know that it may come up in spring again.

N. Shanley – Okay. Alright. So you're seeing paying for the ammunition with that, not necessarily paying for a class.

B. Macron – Correct. Cause most of the classes, I don't believe we're paying for anyways. Or they're coming out of the Sheriff's, I mean, we didn't pay for this class.

L. Bowers – We don't pay for...

N. Shanley – No, there is no charge for that class.

B. Macron – We just have to provide the...

N. Shanley – Even, anyway. Yeah.

L. Bowers – And the ammunition is part of the cost of the training, so...

N. Shanley – Right. Okay.

**General Fund -**

L. Bowers – Do you have any questions on the general fund budget? Is there anything that jumped out at you that, ...

N. Shanley – You know, maybe we can go through it because I worked today so I did not have a chance to go through it.

L. Bowers – Okay. Well, let's just go down one at a time.

N. Shanley – It came in late last night, so...

L. Bowers – Let's start at the top. And most of this you can see, I did the year to date for effective 11/30 and then took into consideration probably what would be spent to the end of the year and you can see that most of it did not change off of our 2010 appropriations unless it went down. In salaries we've got the Trustees, the Township Secretary, the Fiscal Officer and the Fiscal Officer's Assistant. The Township Secretary envisions making some changes there but everything else is the same. OPERS, Medicare...the Medical Hospitalization, you see that went down significantly but the insurance reimbursements side went up but we're still about \$10,000 under what we were for 2010 so we've made some great strides there.

B. Macron – Now is this including Nanci's?

L. Bowers – Yes, it does.

B. Macron – Okay.

L. Bowers – It includes, it includes reimbursement for three policies.

N. Shanley – Okay, I don't, it doesn't, it wouldn't seem to.

L. Bowers – It does. I think. You, yours is...I had yours at \$250.00 a month? Is that...

S. Bailey - \$265.00, isn't it?

N. Shanley – They'll send you a letter just to make it simple. It's three things together.

L. Bowers – Well vision we have to pull out because the Township doesn't offer that.

S. Bailey – We don't have vision so you can't use it.

N. Shanley – Well, then it's two. It's dental, which is \$17.91 plus that other amount and for 2011 it's going to go up from what you saw because a new plan goes into effect January 1. So, it's more. I just want to make sure we have enough in there.

S. Bailey – Um-hum.

L. Bowers – I, I actually over blew it pretty good. I rounded up on everything...

N. Shanley – Okay.

L. Bowers – And then a little bit some. I think we're okay. But if we're not we can, you know,

when we get that number in we can adjust that cause we're still, we're still real good there. We're doing real good anytime we can take our insurance costs down instead of up right now.

N. Shanley – Yeah. Okay.

L. Bowers – But anyway, get that number to Shirley, make sure we plug it in, and I will break down for her the numbers how I calculated them so she'll know. Life Insurance at \$500.00, that's good. The dental insurance we're got a hard number on that. It's \$1,885.00, same as it was last year. On the worker's compensation, that's the one we're changing the coding out to the Fire Department. The drug screen, even though we only did \$60.00 last year, we don't have any control over that; those are random so Shirley felt that \$500.00 was probably still appropriate. Excuse me. Unemployment, that's another one that's coding out to the Fire Department. Employee reimbursements, we dropped. Went from \$2,500.00 down to \$1,000.00 cause we only did \$340.00 last year and...

N. Shanley – Okay.

L. Bowers – That's probably fair. We are not going to have auditing this year so that's a \$5,000.00 decrease. UAN is a consistent number, that's \$4,700.00.

N. Shanley – And that doesn't come until the end of the year?

S. Bailey – What?

L. Bowers – The UAN bill.

S. Bailey – UAN?

N. Shanley – Um-hum.

S. Bailey – That's...that comes quarterly.

L. Bowers – Yeah, I was going to say.

N. Shanley – Okay. Cause we're only at \$1,530.00...2010 year to date. So, is \$4,700.00 too high?

L. Bowers – You're getting an upgrade next year aren't you?

S. Bailey – Probably. They're going to be doing a lot of changes in the next two years.

L. Bowers – We, we can't be sure what that number's going to be.

N. Shanley – Okay.

L. Bowers – Cause sometimes there's no changes so she won't get updates, but...but she does, but you do have a consistent payment amount.

S. Bailey – Yes.

L. Bowers – Plus your updates. Okay.

S. Bailey – Right.

N. Shanley- So we're paid through the end of this quarter, through the end of third quarter, right?

S. Bailey – Third quarter, right. Not the fourth. They'll be another \$900 and...

N. Shanley – So it's looking like it's...

S. Bailey - \$950.00.

N. Shanley – It's \$510.00 a quarter? Looks like.

S. Bailey - \$950.00 really.

N. Shanley – Okay. Cause if we take the \$1,530, if this is...

S. Bailey – But they...

N. Shanley – Year to date.

S. Bailey – Right, well, they didn't charge us as much this year because some of the things that they were doing kind of saved them some money so they, they let us save some money also.

N. Shanley – Okay.

S. Bailey – All of the Townships.

N. Shanley – So our actual was \$510.00 but you're anticipating it'll go back up to \$970.00.

S. Bailey – Our actual is \$950.00 a quarter.

N. Shanley – Okay. So \$1,530.00 year to date doesn't...that doesn't make sense.

B. Macron – I have no problem leaving that at \$4,700.00.

S. Bailey – Because they, they have...they adjust it (indecipherable).

N. Shanley – You know what; let's leave it at \$4,700.00 because if it does go to, if they are not able to take off whatever amount they obviously took off and it goes back up to \$970.00 then you're going to need the \$4,700.00. Okay.

L. Bowers – Tax collection fees. And that again, you know, we just don't have any handle on that. Sometimes it's high sometimes it's low. This year it's only been \$92.00 but it's been as

high as two, so we left the fifteen in place. Training services, last year we used \$680.00, recommending to leave the two in place cause we're not sure, you know, everything that's going to come up. Drug free workplace, did not change. That's \$700 and, or \$300.00.

N. Shanley – Um-hum.

L. Bowers – Website, ...

N. Shanley – Went down.

L. Bowers – We were at \$617.00 last year, we put \$750.00 this year. Copier – Joy and Shirley want to discuss our copier. Well actually, Shirley wants to discuss the copier. Sorry, Joy. No, you're the printer, you're the copier.

S. Bailey – Okay, with the copier, in February we'll be coming up to the end of our lease and it's a \$1.00 buyout. Myself, I think we should just do the buyout. The machine has been very good and it, it does what we need. We don't need all the fancy stuff on the copier. But Blue Technology has been calling quite a bit because they know that that lease is going to be up and they want to show us a new machine.

L. Bowers – Are they telling you how bad your machine is? Is that...

S. Bailey – Yeah, well they're telling...

L. Bowers – Oh, yeah.

S. Bailey – Us how...

L. Bowers – It's always going to break down next week, isn't it?

S. Bailey – Right. And they're letting us know that we're gonna probably wind up paying in maintenance costs.

N. Shanley – Have you priced a maintenance plan?

S. Bailey – No, we haven't got a...

L. Bowers – I've asked her to do that, to look into what it's going to cost for her.

S. Bailey – Right.

N. Shanley – Yeah, because I think probably in this line that's probably what we should plug in is a maintenance plan plus the \$1.00.

S. Bailey – Okay, plus the dollar (laughter).

N. Shanley – So can we, can we look into that before we make these final?

S. Bailey – Okay, well...

N. Shanley – To get a maintenance plan cost?

S. Bailey – I didn't know if you want to go with another machine or if you want to stick with the one we have...

L. Bowers – That's why I left \$100.00 in there, just...or I'm sorry, \$1,000.00 in there. That should be sufficient for most of what we might need, you know, cause she's got a supply line for toner and those sorts of things.

N. Shanley – Yup, yup.

S. Bailey – What...

N. Shanley – Do you have any input on whether you'd like to keep this machine or see a different machine?

J. Turpin – It's been working great.

N. Shanley – Okay. (knocking sound) Yeah, knock wood.

S. Bailey – Well this is wood.

L. Bowers – Sort of.

N. Shanley – Okay.

L. Bowers – Okay. Repair and maintenance Town Hall, that's a, you know, hope we don't have to use it, \$1,500.00. Telephone, we kind of ambled down to \$2,100.00 until we see how this new plans working. Cell phone, the same thing, cut it down to \$400.00. Postage, left alone. The postage anticipates a newsletter just like it did last year. We didn't use it last year so I thought maybe we'd still leave that in there.

S. Bailey – Well, the postage is also higher. It's not \$84.00.

L. Bowers – It isn't?

S. Bailey – Um-um.

L. Bowers – I don't know where I got that number then.

S. Bailey – Let's see...postage.

L. Bowers – Did it change the last month? Cause this is as of 11/30.

N. Shanley - \$215.90 look like, year to...

L. Bowers – Did you buy a bunch of new stamps in the last month?

S. Bailey – Yeah, I bought...

L. Bowers – Yes, you did. See, it was right when I wrote in there. Okay.

S. Bailey - \$132.00 worth.

N. Shanley – Yeah.

L. Bowers – Okay. And advertising, that's...that's for like if we have bids and anything that Shirley needs to pay for advertising out of. Other communications – print, \$500.00 for printing costs, whatever we need to do.

N. Shanley – And that's a line that we were looking at for Comprehensive Plan printing or anything else like that?

L. Bowers – Yeah.

J. Turpin – If we were to do a newsletter would it come out of there as well?

L. Bowers – Could.

N. Shanley – Then that's probably not enough.

L. Bowers – There's a, there's another place that that can come out of as well though. That can come out of advertising too. I mean there's a couple of places that we could reasonably put it.

N. Shanley – Should we, should we increase it to reflect the newsletter?

J. Turpin – That's my question.

N. Shanley – Um-hum.

S. Bailey – Right. Cause if we do a newsletter it's going to cost quite a bit.

N. Shanley – Yeah.

L. Bowers – You want to move it to \$1,500.00? We can do that. Are we okay with that? That's plus \$1,000.00.

N. Shanley – Yup.

L. Bowers – And on the next page...

N. Shanley – Electricity...you skipped that.

L. Bowers – Well, there's two electricities.

N. Shanley – It is what it is.

L. Bowers – We actually, we based on last year's cost and the fact that we're on aggregation we dropped that one by \$1,000.00. It should be good. And drop down the electricity on the street lights a little bit as well based on our experience and the fact that we've changed. Now we do have, we do have the new street lights on Carriage Lane that will probably come on line this year. I haven't seen bills for those yet.

S. Bailey – No, we haven't.

L. Bowers – And we're not asking for them.

B. Macron – So don't print it.

L. Bowers - Oh, oh, I forgot who was sitting in the audience. (laughter) Ouch. Well, we're toast. We're going to get that bill now. Water and sewage, \$300.00. Natural gas, we moved that down. Our experience has been low there. We're at \$1,375.00 this year. Contracted computer support, we hope we don't need it but, you know, just in case - \$500.00. Contracted cable, we left that at \$1,500.00. Property insurance is consistent. We kept that at twelve. Liability insurance we dropped \$1,000.00 from \$3,000.00 to \$2,000.00. No cost for bonds. Office supplies are at \$2,000.00. Small tools and equipment, \$500.00. Dues and fees, \$4,000.00. Other – this is a line for which we have things that there's no coding. Sometimes Shirley gets something, for instance, if we were printing a newsletter, it could come out of there because we don't have any particular thing that comes out of there. If we, you know, just come up with something that we just could not have anticipated...

N. Shanley – Yup.

L. Bowers – Which happens from time to time.

N. Shanley – Yup.

L. Bowers – SPCA. Let's have a discussion. I sent you all an email on the conversation that I had with Stephanie Moore. And she said that that... what I got out of it was it was not really expected, intended to be an invoice rather than to show us what our potential exposure would be if everyone of those animals had those issues and to the best of my knowledge, most of the bulk of those animals came out of three incidents.

S. Bailey – Right.

L. Bowers - But, you know, they provide a service.

N. Shanley – I will tell, I will say...

B. Macron – You know, Can you can even go back and bill the people that, you know...

N. Shanley – They try to, they try to through the courts, they try to get some restitution for medical expenses. Medical expenses on seizure, which is what you're talking about, are astronomical. In that letter it talks about spay and neuter costs, but that's really the tip of the iceberg. The big expense with seized animals is the extreme amount of medical care that they require. And although they try to get restitution through the courts, it's very difficult to get, most of the time these people have very little money.

B. Macron – Right.

N. Shanley – And I don't know why there seems to be a correlation between hoarders and people that do this and no money, but there is.

B. Macron – All the money is going to dog food.

N. Shanley – No, it's not. That's why they're seized.

L. Bowers – If, if the SPCA wasn't providing the service we're still going to get calls and we're still going to have to deal with it.

N. Shanley – Yup.

L. Bowers – So we'd have to find a different source and I have no problem compensating the SPCA...

B. Macron – I have no issue with it. I mean I flipped out when I saw the \$4,000.00 invoice, I think they hit the...

N. Shanley – I will say that I talked to two SPCA Board members after receiving that email from Lynda and they, ironically, did view that as an invoice because they do see the bottom line of what it costs to provide services to the animals that came out of this Township. But like Stephanie told Lynda, they're happy to get what they can. They are getting no other tax monies other than what Townships or Villages might give them such as what we're discussing right now. They don't get County money anymore and the rest of it is private donation which is dwindling like every other 501C3.

L. Bowers – I think as long as can justify a number that is relevant to a fee for service and it doesn't come, it doesn't cross over into donating tax dollars...

N. Shanley – Um-hum.

L. Bowers – Then I think that there is a, I think that there's a place where we can do that.

B. Macron – Right. And I don't consider it a true donation of tax dollars as much as, it's a service they're providing.

L. Bowers – That's a fee for service.

N. Shanley – Yeah.

L. Bowers – And as long as, and as long as we're comfortable that, that what we're spending is relevant to the service that we're receiving, that's fine. I think we have to be careful to make sure that we make that distinction, that's all.

N. Shanley – Yeah.

B. Macron – I agree with that.

N. Shanley – The primary role of the SPCA is to take care of injured animals and take care, uphold the Ohio Revised Code with regard to animal abuse and uphold the laws within the Ohio Revised Code. They don't take in, geez I can't keep my puppy anymore can you take it? They're strictly, and the biggest expense that they have is in upholding the Revised Code. So it's not a donation. I mean, there's a lot of expense, there's a, they do have donated services from an individual who does the prosecution for them, but this is all...

L. Bowers – Jeffrey.

N. Shanley – Yeah. Jeff Holland. But these, the expenses are incurred in the course of upholding the Ohio Revised Code and prosecuting accordingly.

B. Macron – So what do you suggest we put in for this line item then?

N. Shanley – What do I suggest? Or do you have a sugg... I would suggest \$2,000.00 to be honest with you.

B. Macron – How much?

N. Shanley - \$2,000.00.

L. Bowers – Well, and I went to \$1,500.00, so \$500.00s not more of a stretch. That's...

N. Shanley – And I will say that, you know, because I've served on that Board and I see the amount of money that it takes to do this, I don't think, I don't think it's an extraordinary figure, especially given the call report that they supplied for our Township, so.

L. Bowers – I'm okay with \$2,000.00. You okay with \$2,000.00?

B. Macron – I'm okay with \$2,000.00.

N. Shanley – Okay.

L. Bowers – Okay. I put in \$4,000.00, so actually, because I wanted to do worst end, so that's a minus \$2,000.00. Repairs and maintenance to our buildings. These are items that we put there just in case and we hope we don't have to use them. We did \$324.00 in the Admin building last year and we...keeping it consistent, appropriation recommendation of \$2,500.00, same for the

Town Hall. Contracted services – Greenskeepers, I think...and, and if I, if I assumed improbably I apologize, but my recollection is that we had conversation in another meeting where we were talking about service that we weren't going to use that, so I did zero that.

N. Shanley – Um-hum.

B. Macron – Correct. But we're still going to have to account for that money somewhere.

L. Bowers – What do you mean have to account for it?

B. Macron – Cause in service, you know, this is for cutting the lawns of...local, here.

L. Bowers – That was...

N. Shanley – This is the grounds.

B. Macron – It's the grounds.

N. Shanley – Taking care of the grounds here.

L. Bowers – It's the maintenance.

B. Macron – Right.

N. Shanley – Administration, the corner, the gazebo.

L. Bowers – But in service, that would be in salaries, then it would shift to service.

B. Macron – Correct. But if ...

L. Bowers – Part-time hours, I'm sorry.

B. Macron – we bring in part-time person to do that, I got to up...

L. Bowers – Your part-time hours in service?

B. Macron – Correct.

L. Bowers – Gotcha. Okay. Planning consultant – Comp Plan. I left \$3,500.00 in there because I didn't know what else was still outstanding.

S. Bailey – I'm not sure exactly how much is out there, but...

L. Bowers – I know it's not more than that.

S. Bailey – No, it...I would say it's probably closer to \$1,500.00.

L. Bowers – Okay.

S. Bailey – But...can't say definitely.

L. Bowers – Well, we want to do, what? \$2,000.00 then instead of \$3,500.00?

B. Macron – Keep it at \$3,500.00.

N. Shanley – Um-hum.

L. Bowers – Okay. Yeah, leave it there and see what we use.

N. Shanley – And if we don't use it, we don't use it.

L. Bowers – And, workers comp drug recovery fund, we're required to have that. We never budgeted anything, we've never spent anything. I don't even know what it's for. And other refunds, we don't, we haven't had anything in there and Shirley, I don't recall why you said to zero it out but you did.

S. Bailey – Because it, the refunds that we have are usually the fire department.

L. Bowers – Okay.

S. Bailey – Unless you want something in there in case we have to have...

L. Bowers – Well, I was thinking like Town Hall.

S. Bailey – But we...with the Town Hall.

N. Shanley – Yeah, like the incident where...

S. Bailey – Right.

N. Shanley – Yeah.

S. Bailey – But all's really, is get their checks back

B. Macron – But that wasn't really a refund because we just sent the check back. Usually, if we're refunding something we're already...

N. Shanley – Well, that's true. That was income and the income went right back out to them.

S. Bailey – Right.

B. Macron – Correct.

L. Bowers – So we leave it zeroed out?

S. Bailey – The only time that I’ve had to actually write a refund for the Town Hall is because we had already cashed the check and then we got the complaint.

B. Macron – But it still would be a zero out. Can’t you...

S. Bailey – No.

L. Bowers – No, she has to...

S. Bailey – I have to...

N. Shanley – She has to take it out of someplace.

L. Bowers- But if that happens she can pull it from budget stabilization and move it in there.

S. Bailey – Right.

L. Bowers – So, we’d be fine.

N. Shanley – Um-hum. Okay.

L. Bowers – Ball fields, the same way, we hope we don’t have to use it but we budget for it. Mann Field, Lyon’s Park, \$1,000.00 each. Improvement of sites for the Admin building, another \$1,000.00. And improvement of sites, Mann Field, I think Shirley is actually going to...

N. Shanley – Delete that?

L. Bowers- Yeah. I think, you’re going to delete that and just leave repairs and maintenance for the ball fields, aren’t you Shirley? You can take, this is the year you can take that out?

S. Bailey – Right.

L. Bowers – She has to go a full cycle zeroed out before she can pull those out.

N. Shanley – Um-hum.

L. Bowers – Machinery, equipment and furniture - \$1,500.00. Fiscal charges - \$200.00, and that’s charges that come with reports and those sorts of things. And then budget stabilization, I put these numbers in parenthesis so that you can kind of see how, like in 2010 we started with \$10,000.00 but our current appropriation on 11/30 showed \$120.00. That’s because as money moves out of the budget stabilization and into line items, those line items increase and stabilization comes down so it’s a wash. Doesn’t change the bottom line. Just starting out it changes the bottom line. So, I was at \$235,335.00 which is down \$11,000.00 from last year and we’ve made some changes so let’s go through those. Two, three, five, three, three, five...on other communications and print we added \$1,000.00.

S. Bailey – You didn’t cover the, you’re coming up with \$235,000...

L. Bowers – Oops, I’m sorry.

S. Bailey – But you didn’t cover the zoning and cemetery.

L. Bowers – You’re right. I didn’t. I didn’t go all the way to the bottom, I’m sorry.

S. Bailey – No, you didn’t.

L. Bowers – Zoning, we estimate we’re going to have to move \$13,700.00 by a transfer out into zoning based on anticipating 16,000 in permit fees and cemetery, which we haven’t gone over yet, that number I’ve got at \$25,000.00 but that doesn’t mean that’s what we’re going to look at in cemetery. That’s why I held zoning and cemetery out because they’re, while they’re part of the general fund, they can’t be attributed really to the actual cost of...

N. Shanley – Right.

L. Bowers – General fund.

N. Shanley – Right.

L. Bowers- So I think it, we kind of have to hold the rest of general fund then to do those final balances until we get cemetery done, but we can do the bottom line total from the \$196,000. And the reason I’m looking at the \$235,000 relative to what our general fund at \$246,000 was last year is because we don’t typically see the money that goes into zoning happen until the last week of the year.

N. Shanley – Um-hum.

L. Bowers – So it never shows up on our report and I wanted the Board to be aware of what that actually number really looks like. So we’re at \$196,635.00 and we add \$1,000.00 for other print and communication and then on page two...

N. Shanley- We took out \$2,000.00.

L. Bowers – We took \$2,000.00 away.

N. Shanley – So I get \$195,635.00.

L. Bowers – That’s what I’ve got - \$195,635.00. And Roy’s here. Let’s do road and bridge and then we’ll go back and do cemetery, finish that up. Love the hat, Roy.

B. Macron – Do you have a copy of the road and bridge one?

J. Turpin – You people are killing me. (laughter)

L. Bowers- I’ve got an extra one.

N. Shanley – What’s that?

B. Macron – I didn’t have an updated one.

L. Bowers – Nut rolls, anyone.

B. Macron – You have one for me?

N. Shanley – Cranberry-orange punch, anyone? Still not ready for any?

L. Bowers – Oh, you...(laughter)

B. Macron – Thank you.

N. Shanley – Pam, would you like some?

L. Bowers – Nut rolls, anyone?

B. Macron – Roy, you may want to move up by the mic here.

L. Bowers – Let’s take a two minute break while Roy moves up by the mic here.

(short break for holiday goodies)

**Road and Bridge -**

B. Macron – Road and bridge? Any questions? I mean, I know Nanci had a couple.

L. Bowers – Before you leave though, we’re going to have an open house of our Comprehensive Plan.

P. Miller – In February?

L. Bowers – February 1<sup>st</sup>. Tuesday, February 1<sup>st</sup>. I’ll send you all the info.

P. Miller – Okay.

L. Bowers – And...

K. Schoonover – More food, yes, more food.

L. Bowers – Try to get people out for that would be important. We’re going to do it at the University Center, we’re going to invite the contiguous Townships and, so, we’re going to do it up right. Okay, sorry. You’re on, Ryan.

B. Macron – Any question?

N. Shanley – I do. I’m trying to find them.

B. Macron – I know.

N. Shanley – Small tools. Can I get, I looked at the minutes from the 29<sup>th</sup>, can we talk about that a little? I'm trying to understand. We used, let's see, we appropriated two, \$5,000 in 2010...

B. Macron – Right.

N. Shanley – Let's take a look at what we've used up. Is there anything planned for this? I saw that that...

B. Macron – There was a, Dave had asked for, he's going to look to buy a sandblaster...

N. Shanley – Okay.

B. Macron – Which we would consider a small tool to, what is the sandblaster used for Roy?

R. Delaney – Mainly...

L. Bowers – Salt.

B. Macron – Just to get the salt off the trucks in the back beds?

R. Delaney – Yeah. Lot of times we get so much buildup on the trucks and stuff we have to blast it off. Like today I was working on one of the '06, and we got bearings going bad in the salt, one of the salt spreaders, so, it's a never ending job, so.

B. Macron – Dave had originally asked for \$7,500.00 on that, Nanci.

N. Shanley – Okay.

B. Macron – I had knocked it down to \$5,000.00, which that was really the small tool that we needed.

N. Shanley – Okay. So this \$5,000.00 incorporates that piece of equipment?

B. Macron – Correct.

N. Shanley – Okay.

B. Macron – Plus gives us a little bit leeway in case we need something else that comes up for the year.

N. Shanley – What does that cost roughly, do you know?

R. Delaney – Sandblaster?

B. Macron – It was between about \$700 to \$1,500.

N. Shanley – Okay.

B. Macron – Depending on which model.

R. Delaney – Yeah.

N. Shanley – I know, and I'm not finding it now...

L. Bowers – I like your notes, by the way.

B. Macron – What that?

L. Bowers – The notes.

B. Macron – Oh.

N. Shanley – The grasshopper, and I'm trying to find it. Why am I not finding it? Where is that?

S. Bailey – Grasshopper?

L. Bowers- It's on the bottom of page one, I think.

B. Macron – No, it's on the bottom of page two, third line bottom up.

L. Bowers – Yeah, it is. 721 Grasshopper, right there.

N. Shanley – I'm still not seeing it.

L. Bowers- Bottom of page two, right here.

B. Macron – Third line item up.

L. Bowers – Third to bottom, page two. You don't have the same, did you print out the new one?

N. Shanley – I printed out the one that Joy sent.

L. Bowers- That's not what...her's doesn't look like mine, but maybe it is. My lines are different than yours.

B. Macron – You had the original, Nanci.

L. Bowers- Here, let me see if I can find it. That, yeah, that's not...

N. Shanley – Is that the original?

L. Bowers – Yeah.

N. Shanley – Okay.

L. Bowers – Here. Look at mine.

N. Shanley – Okay.

L. Bowers – I have no questions.

J. Turpin – It’s about seven up from the bottom (indecipherable).

L. Bowers – I have another one.

B. Macron – I’m glad you had it. I didn’t...

N. Shanley – Sorry.

L. Bowers – That’s alright. I’ve made a few...

N. Shanley – Thought it, okay.

S. Bailey – I’ll take one if you have one.

L. Bowers – I don’t Shirley, but I can send it to you.

S. Bailey – I already have it at the office.

L. Bowers – I know.

N. Shanley – Okay. Okay. I had questions about the grasshopper and then immediately above that the machinery, equipment and furniture. What are we planning there?

B. Macron – The machin...I’ll start off with the machine, equipment, furniture. The original sheet, you know, what I did was just probably like same as you do to the Fire department, I give that to them, they filled it out.

N. Shanley – Um-hum.

B. Macron – He originally had \$3,500.00 down.

N. Shanley – Okay.

B. Macron- He was thinking about some possibly new desks for the office.

N. Shanley – Right. I saw that in the minutes.

B. Macron – And I killed that.

N. Shanley – Okay.

B. Macron – And brought it back down to about \$1,500.00.

N. Shanley – Okay.

B. Macron – Because there's so much miscellaneous, you know, it's kind of a, I still need to leave them something in case something breaks, you can fill that category, but it's...

N. Shanley – Okay.

B. Macron- That was the end up of that one. So they're not going to get that.

N. Shanley- Okay.

B. Macron – The grasshopper, that is the machine that they use...

N. Shanley – Yeah, it's a John Deere, I know, it's got the thing in the front.

B. Macron – Right. It's on its last leg. We're not looking to replace it but we may have to replace it.

N. Shanley – Okay. What I, the question I had with that was I know the benefits of the front mounted deck. Where do we use that? Where does it come in handy here? I mean, usually that's for mowing under stuff, branches, and...

R. Delaney – Correct.

N. Shanley- Yeah.

R. Delaney – Yeah, we...

N. Shanley – Where do we use it?

R. Delaney – We use that a lot under the trees and stuff. Usually up around on the, on the mounds cause it's a lot easier to mow with. That's where our, the main part is used. I mean usually anywhere we have trees, which, you know, all along the edges, under the, under the trees along the back of Shirley's building, we use it back there.

N. Shanley – Okay. Cause I looked and it looked like the branches are up high enough that you could use the, the Scag mowers under there that are good for around trees because they're ZTR.

R. Delaney – Well, so's this one too. This is ZTR also.

N. Shanley- I was trying to understand what this would do with what I see around here that, that the Scags would not do.

R. Delaney – Just by having the deck out front you can get that much further under it without having a tree in your face, basically. So...

N. Shanley – Okay.

R. Delaney – The mower's eleven years old, twelve years old.

N. Shanley – Have we looked at any other models with a frontend, like with a front deck that might not be quite so costly?

R. Delaney – Yeah, we've looked.

N. Shanley – Okay.

R. Delaney – There's basically like three models and they're all, they're all right up there, so.

N. Shanley – Okay. And improvement of sites, are there specific plans? I see parking lot planning. Do we have any thoughts on what we're planning on doing?

R. Delaney – Well, there again, we had, what was it, three years ago? We had, we had stuff looked at around here and it was going to be over \$100,000.00 then to redo this parking lot, so, and I'm sure stone and, and paving or whatever kind of pavement you decide to put down on there is, hasn't gotten any cheaper, so...no, we haven't looked at anything here lately, but, I mean, that would be up to the Board. Sooner or later we're going to have to do something with this lot. It's getting really nasty.

N. Shanley – Okay. I guess what I'm trying to decipher is a difference between parking lot there and improvement of sites, parking lot. Do we have any, which is one, two, three, four, five, fifth from the bottom.

S. Bailey – Improvement in sites, that's for anything on the site. The one that's marked the parking lot is strictly for the parking lot.

N. Shanley- Okay. I see, I see more gravel there, so...

B. Macron – The improve...well, the more gravel one, I think that, I had messed that up when I put in the thing.

R. Delaney – Right, right.

N. Shanley – Okay.

B. Macron – The increase on the improvement of sites was for mulch, maybe some trees or something in front.

N. Shanley- Okay. So,...

B. Macron- It was more horticulture than anything.

N. Shanley- Okay. When I saw the more gravel, that's where I got confused.

B. Macron – That, that was my note...

N. Shanley – And just so I'm clear, which is the rollover that's going away?

R. Delaney – There was a rollover on the one tractor is going to be done away with but it won't be this year; it'll be the following year.

N. Shanley- Okay.

R. Delaney – They've had some, they were going to like totally do away with the rollover program and then they decided they're going to hold it for a year or two yet. Mainly because Case is coming out with a new line of tractors for next year so they're holding it for a year or two yet, so...

N. Shanley – Okay. I think that's it for the questions that I had.

B. Macron – Road and bridge is done then.

L. Bowers – Okie-doke. Do you want to keep it? You've got notes on it.

B. Macron – No, that's alright.

N. Shanley – Lynda, thank you.

L. Bowers – Yeah, can keep it.

N. Shanley- Okay.

L. Bowers – Bryon gave me mine back. The only one we have left to do is ...

N. Shanley- Cemetery.

**Cemetery -**

L. Bowers – Cemetery. And, depending on what happens on cemetery, then general fund will be done. Okay. On cemetery, for discussion, I put in \$250.00 a month for a sexton. Back before 2006 our former clerk served in the position as sexton. When she left in 2006 one of the Trustees took over those responsibilities, but lately Joy has actually been helping out on a lot of the phone calls, she's actually gone out on some of the site search...or the, you know, the have to locate the grave. I think you've been out on one of those, haven't ya? To locate a grave? And, you know, and it's hard to tell how long it takes. Some months there's not much going on, other months you're out in the cemetery two or three times, so it's kind of hard to, kind of hard to gauge it. Other Townships have very, some Townships have very aggressive Sexton programs, some

Townships don't have any at all. It's kind of all across the board. I just thought I would throw that out there. We can budget it, doesn't necessarily mean it has to happen.

B. Macron- I...

L. Bowers – One of the things that is happening now though is we've gotten to the point where we're organized enough in the cemetery that we've got the new UAN program and Joy's actually started inputting that data so that it's going to be computerized and...

N. Shanley – She's doing that as Office Assistant, though, right?

L. Bowers – Yeah, she's doing it as infill work as time permits. It's a pretty aggressive job. People don't realize how many lots are in that cemetery and you have to go back through all the, we've organized all the old records and trying to get that information in there is difficult. Anyway, that's where we're at and so the social security and Medicare is plugged in to commensurate with that. It's not a decision that has to be made tonight. Tax collection and fees and assessments, Shirley and I discussed this and there are fees that go along with our cemeteries but they've been being paid out of general fund, I believe.

S. Bailey – Um-hum.

L. Bowers – So we're going to move them into cemetery so that we can actually code them correctly. Those have just been coding that have gone on for years. Contracted services, we put \$2,500.00 in for graves and footers. That's not actually something that the Township pays, but the Township passes it through. We collect the funds and then we, then we pay the contractor. So we have to have a line item to accommodate that. Leased equipment, we haven't put anything in there. Greenskeepers we took out.

B. Macron- Back, back to that.

L. Bowers – Yeah.

B. Macron – Again, we're going to have to go back probably back to Service...

L. Bowers- Right.

B. Macron – For all the Greenskeepers that we've cut out as for the building, here, we're going to have to add that into the part-time help for service, then.

L. Bowers – Correct. And in contracted services I put in... recommended a \$3,200.00. We've got some very large monuments. I don't know, Nanci, I think you've been out in the cemetery.

N. Shanley- Um-hum.

L. Bowers – Bryon, ... I don't know if you...

B. Macron – I have, I have.

L. Bowers – We’ve got some pretty big monuments out there that are just about ready to go. And if they do go over then they’re probably going to break and then that’s a real mess. Getting them reset now would probably be the most responsible way to go and, you know, I can’t tell you they’re going to fall this year or next year, I can just tell you that sooner or later they’re going to fall and probably the most efficient thing to do is have somebody come in and do all of them at once and Roy, I think there’s what, three or four of them that are the pretty large ones out in Waltz that are ready to topple? And, and I called around and found out the best I could what that cost would be and I think that this is a pretty reasonable fee for that. And then, supplies and materials, \$300.00. We don’t really, you know, can’t get a good handle on that either. Just is what it is. Hopefully, we don’t have any. In improvement of sites, one of the things that I put in the note is, we’ve had all of the old stones done now and Waltz looks far better now than it has in many, many years. But to complete the rehabilitation we need to get those big monuments set up but we also need to get a trash receptacle in there, we should get a sign put on the property and we should start looking at hard surfacing some of those drives, at least the main ones. So I talked to Dave and tried to get a figure on just starting that. I’ve got a mock up of a sign that is similar to the sign that we have out front but not quite as large. I think its three feet tall and four feet wide and I’ll, I’ll be bringing that to the Board to look at. But I think \$15,000.00 is a reasonable start and would make a pretty good dent in that sort of thing if we have the funds to do it; cause obviously anything in cemetery comes out of the general fund. But, trying to get that cemetery completed and then just do regular maintenance on it is probably a priority that’s been long overlooked.

B. Macron – My only question on the cemetery is the salaries in Sexon...

L. Bowers – Um-hum.

B. Macron – Joy’s doing that now? Or is taking over...

L. Bowers – Actually, I’m doing it.

B. Macron- We’re looking for Joy to take that over?

L. Bowers – If, if she wants to. I’m not saying necessarily it has to go specifically to any person.

B. Macron – Right.

L. Bowers – It’s just that, you know if, if a Trustee isn’t doing it, then somebody’s got to be doing it. I don’t have any problem continuing with what I’m doing now but it’s getting, you know, we’re starting to share those duties more and, you know, maybe it’s time to look at, I don’t know.

B. Macron – And I agree with what you’re saying. My, I guess my point is this, is, I think we need to just, we need to figure out which fund, and talk about the salary increase because, if I’m, I believe she’s still in her probation period because we’ve never really...

L. Bowers – Yeah. Yup, her probation period is ...

B. Macron – I know it ended at ninety days but we never really...

N. Shanley – We never did what we were supposed to do.

L. Bowers – If, if Joy assumes those duties and the Sexton pay were assigned to her, fine. If they go to somebody else, that's fine too. All I'm looking at right now is should we have the position...

B. Macron – Just appropriating, I get ya.

L. Bowers – And is that a fair amount for it. And based on some months there's work and some months there's not so much work, sometimes it's just phone calls, you know, following up, sending copies of things to people and a lot of times that work happens during the day when she's there anyways, so...

N. Shanley – For that reason, I think, I don't have a problem with leaving that amount in, but I would rather see it be an hourly compensation if, Joy, if you're interested in doing that work as part of what she does already. In other words, increasing the appropriation for her regular...

B. Macron – That's my

N. Shanley – Amount as opposed to a flat fee of \$250.00 for something that's so sporadic.

L. Bowers – That's fine too.

B. Macron – Right, and it just comes out of one fund and she...

N. Shanley – Right.

B. Macron – can compensated for all the positions that she's kind of assumed.

N. Shanley – Right. Out of one...

L. Bowers – And I have no problem with that, but we just need to make sure that if we, we have someone who is serving as a Sexton, we identify it that way cause that's a person who's going to be responsible for keeping the records, pulling the records, and also going out and most of those sites are during the evening and on weekends. That's typically when that's done, so, just so we're aware of that.

N. Shanley – I think for the time being, I'm fine with leaving the money in there as to how it manifests itself, I think we can talk about it some more.

B. Macron – I agree. We need to have that conversation.

L. Bowers – That's fine.

B. Macron – I think before the end of the year for next year's ...

L. Bowers – Yeah, this just sets it, it doesn't do anything with it.

S. Bailey – This is the last meeting of the year.

B. Macron – We got one after this.

L. Bowers – So do we have any problems with any of the numbers is cemetery?

B. Macron – No. I don't.

N. Shanley – No.

**L. Bowers – Okay. Well then, we have consensus on cemetery.** And that makes general fund, if I can find my general fund...

N. Shanley – Bryon, do we need to go back to road and bridge for part-time?

L. Bowers – Did, did you not...

B. Macron – Are we making this..

L. Bowers – Build that into your...

B. Macron – I, I did but I didn't.

L. Bowers – Okay. Cause we can do...

B. Macron – Because when we talked about the original service I accounted for the part-time, I accounted for two part-timers, I probably need to up that a little bit.

L. Bowers - Okay, let's go back to road and bridge then and take a look. So general is at \$234,335.00 which is \$12,000 less than last year. Yes. What did you want to...

B. Macron – Did you have the service?

L. Bowers – Oh, I'm sorry. I took it away from you again. Here you go. Sorry. You need...

B. Macron – No, I got it.

L. Bowers – I got a calculator.

B. Macron – Probably add another ten, ...another \$6,000 to that.

N. Shanley – To the 105?

B. Macron – To the 105. \$460,170.00.

N. Shanley- What is it?

B. Macron - \$460,170.00.

L. Bowers – Okay.

N. Shanley – Okay.

**L. Bowers – Appropriations done. For the record, I will make a motion for Shirley to use the appropriations as determined in this meeting and cause them to be entered in the UAN system as the Township’s permanent appropriations upon the closing of the 2010 books. Does that do it for you, Shirley? And I’ll read through those. Road and Bridge - \$454,170.00, General Fund - \$234,335.00, Zoning - \$29,700.00, Police - \$296,500.00, Cemetery - \$25,000.00, and Fire and Rescue – at \$1,236,275.00.**

N. Shanley – Lynda, I think it’s \$460,1...

L. Bowers – Where?

N. Shanley – Road and bridge is, I think is wrong. Because we added the \$6,000.00. Right?

B. Macron – Right.

N. Shanley – You said \$454,170.00 and the added the \$6,000.00.

B. Macron - \$460,170.00.

**L. Bowers – I’m sorry. Road and bridge would be at \$460,170.00.**

N. Shanley – Yeah.

L. Bowers – He did write that, it’s just underneath it.

N. Shanley – Okay.

L. Bowers – Sorry. Okay, is there a second?

**N. Shanley – I’ll second.**

**B. Macron – I second.**

**L. Bowers – Moved by Mrs. Bowers, seconded by Mrs. Shanley. All in favor, aye?**

**B. Macron, N. Shanley– Aye.**

L. Bowers – She beat you by a nose. Okay. Now we’ll just go right into our regular meeting. I’m sorry?

J. Turpin – Can I just, I need three minutes.

L. Bowers – Yeah, let’s take a few minutes and let Joy change the tape and organize our...right, we’ve been here for awhile.

(Minutes not recorded while recording was switched).

Trustee Bowers adjourned the Special Meeting at 7:15 p.m.

Approved:\_\_\_\_\_

\_\_\_\_\_  
Lynda Bowers, Trustee

\_\_\_\_\_  
Nanci Shanley, Trustee

\_\_\_\_\_  
Bryon Macron, Trustee

\_\_\_\_\_  
Shirley Bailey, Fiscal Officer