

Minutes  
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES  
Special Meeting  
Wednesday, April 27, 2011

**Meeting called to order:** 4:36 p.m.

**Members Present:** Trustee Lynda Bowers, Trustee Nanci Shanley, Trustee Bryon Macron, Fiscal Officer Shirley Bailey.

**Clean-Up Day** – Ms. Shanley feels an additional person will be necessary in the recycling area. Mr. Macron stated that Bob would be there. Ms. Shanley reported that there are no plugs available at the site so we would not be able to have hot items. Ms. Bowers will now be bringing ham and cheese sandwiches. Ms. Shanley will work on the address list.

**Ambulance Bids** – Ms. Shanley has a call into the Prosecutor’s Office to get an opinion about the performance bond with Penn Care. This is not the lowest bid. RSVP’s bid included a page of exceptions. Ms. Bowers reported that since this process has begun two companies have amended their state purchase agreements which had been done in January of this year. She feels it may be worth taking a look at them. She had one of the companies (Burgess) look through our bid specs and put together an identical purchase and the only thing they couldn’t do was the sliding door, which may be a deal breaker. On the original quote from Penn Care the amount for the graphics had stood out to Ms. Bowers. She learned from Ralph Copley with Wadsworth that they had their graphics on their ambulance done for \$650.00 by going through their street department. Ms. Bowers contacted Mike Salay with the Medina County Engineers Office and they would be willing to help with the graphics for our department. This has nothing to do with patient care and could possibly save two to three thousand dollars. Mr. Macron would like to hear the Chief’s opinion on the two bids. Ms. Shanley took a call from the Prosecutor’s Office and relayed that their advice is to discuss the bids today but not to award. Have the Prosecutor’s Office look at it first. The bond with Penn Care should not have been an option. Since a bond hasn’t been submitted the Prosecutor’s Office would like to see one first. Ms. Bowers understood that Braun wanted the bond back on delivery. There are sureties and bonds and guarantees in their bid package. Asst. Chief Winter stated that the reason the bond was not included was if the Township were going to pay for the ambulance there was no need for the bond. Ms. Shanley states that the Prosecutor’s Office wants to make sure the comparisons are equal.

Discussion was held regarding the warranties offered by the two companies. These included the modular body warranties, the electrical warranties, and the paint warranties. Chief Hall had concerns about Sickens paint since they have had problems of heavy corrosion with this particular paint in the past. He also pointed out that Braun has been in business since 1972 and AEV since 1990. He has also reviewed the references.

Ms. Shanley pointed out that the sliding door was only included on the Braun bid. Discussion was held as to the safety reasons for a sliding door. Discussion was also held regarding possible down time for repairs to the vehicle. Ms. Bowers reported that the ambulance that just came out on state purchase is exactly the same as our specs with the exception of the sliding door for \$189,000.00. Assistant Chief Winter was not sure if it included the inverter as well. He spoke to the Trustees

relating reasons why the sliding door would be an asset. Mr. Macron asked to hear justification for the higher price. He feels there are items within that bid that could be done for a lower price. Ms. Bowers stated that if the sliding door is a deal breaker then there is only one bid that is being looked at. She pointed out that the difference between the Braun and state bid would equal three months of daytime staffing. Asst. Chief Winter stated that he has good references on a Braun and does not have the same on the AEV. AEV tended to provide more private ambulance vehicles. Asst. Chief Winter justified the medium duty chassis by saying that the personnel within the Fire Department are not professional truck drivers and this allows them to see further and it is more stable on the road. The light duty ambulance, 107-1, has had to have repairs for the Nader pin, electrical issues, problems in the passenger compartment, and paint flaking. This squad is only four years old. He says this to point out the difference in manufacturers and the quality of their product.

Discussion was also held on the difference of the roof configuration (crown vs. flat). The department feels the crown roof is better. The difference in the floors was also discussed (aluminum vs. marine grade plywood) as well as the cabinet differences.

Chief Hall feels that with Braun we would be buying a much better ambulance that will last with better quality. Ms. Bowers asked what the average life expectation would be for an ambulance in Lafayette Township. Chief Hall feels it would be ten to fifteen years. The current medium duty has been here fourteen years. The light duty is four years old and should be good for another six or seven years. The department feels it is very important to keep the maintenance up on the vehicles.

Ms. Bowers pointed out the difference in the graphics packages between the two bids. She feels the Township can definitely save money in this area, as long as the amount of reflectivity meets standards. Steve Kile stated that the truck cannot legally be delivered without the chevroning in place. If it is taken to another facility to put the graphics on they will have to uninstall the lights and other components. The chevroning requirement became mandatory in 2009.

Ms. Shanley pointed out that there is a \$6,000.00 difference in the two bids. She feels that there are some items in the bid that don't add up to the same amount of money. Usually when there is a difference in price there is a reason and many times it is the components. She is concerned about the marine grade plywood and the difference in paint. She understands that the department would prefer to have the sliding door. One bid has everything that was on the spec list and one does not. She is frustrated because the bids are not apples to apples.

Mr. Macron feels that the difference in price is for a better quality ambulance and it should not in the long run have as many problems. He is concerned about the marine grade plywood and the roof shape. He feels Braun is more proven.

Ms. Bowers asked if the Board would be willing to entertain a motion to award to Penn Care pursuant to their bid subject to the Prosecutor's opinion on the bond and reserving the right to potentially address the graphics. Asst. Chief Winter pointed out that there will be a preconstruction meeting where changes could be made. He wants to make sure that there would be no problem with making changes in preconstruction as long as the quality is not compromised. Ms. Bowers stated that you can do less – you cannot do more. It must be equality quality for a lower price. Ms. Bowers asked for a motion again.

**A motion was made by Ms. Shanley to award to Penn Care pursuant to their bid in the amount of \$212,765.00 subject to the Prosecutor approval of the performance bond. Mr. Macron seconded the motion. All voting in favor. This includes the ability to talk about the graphics in the pre-construction meeting.**

The Board discussed that the old ambulance will be listed for sale since the bid package did not take into consideration a trade-in. Possibilities include E-bay and governmental auction websites. A reserve of \$22,000.00 or more could be placed on the sale. Discussion was held on how much the vehicle may bring in. It was felt it would be no higher than \$35,000.00. The current ambulance would not be considered for sale until mid-year. It is 150 days to delivery from the time they receive the chassis. Discussion was held on whether the department would go pick up the vehicle to save on the delivery fee or it would be delivered.

**Liquor License Transfer** – Mavericks has requested a liquor license transfer. The Township can only request a hearing if there are law enforcement complaints and there are none. **Ms. Bowers moved to have Ms. Bailey sign the transfer with no objection and send the document back. Mr. Macron seconded the motion. All voting in favor.**

**Park Grant** – Ms. Bowers reported that back in the 1970's the Township received a grant benefiting Lion's Park. The grantors are now asking the Township to verify that there is a sign displayed giving credit for the grant. Mrs. Bowers will follow up on the request.

**Website Sign** – Ms. Bowers related that Joy has requested permission to have a hanging rider attached to the Township message sign that has the Township's website. Ms. Shanley stated the sign had been done by Letter Perfect. Ms. Turpin stated that the Parks Department may also be able to assist in this request. She has tried to contact Letter Perfect but has not received a call back. **The Board is in consensus to have the sign modified for a cost of \$100 or less.**

**Ball Park Link** – Mr. Macron asked to have the ball park league website link included on the Township website.

**Warrants** – Ms. Bowers motioned to approve warrants. **Mr. Macron seconded the motion. All voting in favor.**

**Requisitions** – Ms. Bailey presented the following requisitions:

- Peachtree Parking Supplies – No parking on street 2am – 6am (\$585.00), Clean-Up Day signs (\$384.00). Total of \$969.00. **Ms. Bowers moved to approve with Mr. Macron seconding. All voting in favor.**
- Wellington Implements – CX90 tractor repairs. \$1,259.02. **Ms. Shanley moved to approve with Mr. Macron seconding. All voting in favor.**
- Post Office – mailing to IRS - \$1.59. **Ms. Bowers moved to approve with Mr. Macron seconding. All voting in favor.**

**Workshop for Fire Department Budget** – Ms. Shanley requests to have a workshop that would strictly deal with the Fire Department and the five year budget. It is obvious that with the current income and soft billing the department cannot sustain the operating costs. She reports that the

Budget Commission will really be looking at the carryovers in a new way. The workshop date will be set at the next meeting.

**Fire District** – Ms. Shanley has spoken with Mayor Hanwell. They are looking at three potential companies that may do the study. The pricing will be broken down by jurisdiction based on population and so forth. They would like to know if the criteria that the Board received from Don Conwell is agreeable. Ms. Shanley feels an exact cost is necessary before the Board can say definitely if we want to participate or not. Ms. Bowers feels the question is do we want to be a part of paying for the cost of exploring how the study would benefit or not. Ms. Shanley states they are looking for approval of the perimeters of the study at this time and not a definite answer on participating in the study. Mr. Macron questions whether a fire district would be beneficial to the Township or not and feels it probably would not be. Discussion was held regarding the various options that may come from the study. Ms. Shanley will continue to sit at the table and bring the information back to the Board.

Ms. Shanley asked for clarification on the warrant for Kotecki Memorial. This was the marker for the indigent burial.

Ms. Turpin reminded the Board that Saturday is Community Day. May 7<sup>th</sup> will be Clean-Up Day and Community Day as well.

**Memorial Commons Sign** – Ms. Turpin presented the Lafayette Township sign proposal. Ms. Shanley would like to see the word township spelled out. Ms. Turpin explained that the committee had considered that but this was the consensus of that group. Ms. Bowers and Mr. Macron have no preference.

Meeting adjourned at 5:55 p.m.

Approved: \_\_\_\_\_

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Lynda Bowers, Trustee

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Nanci Shanley, Trustee

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Bryon Macron, Trustee

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Shirley Bailey, Fiscal Officer