

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Special Meeting
Friday, April 9, 2010

Meeting called to order: 9:00 a.m.

Members Present: Trustee Lynda Bowers, Trustee Donald Butler, Trustee Nanci Shanley.

Gatchell Grant Resources Contract -

L. Bowers – Mr. Butler says it's 9:00 on the dot so I will call the Special Meeting of Lafayette Township Board of Trustees on April 9th, at 9:00 a.m. to order. Roll call, please. Mr. Butler?

D. Butler – Butler here.

L. Bowers – Mrs. Shanley?

N. Shanley – Shanley here.

L. Bowers – Bowers here. Okay, the first order of business that we have, Nanci, want to do the Gatchell contract?

N. Shanley – I have two contracts for Gatchell Grant Resources, LLC. One is for equipment and one is for vehicles and apparatus. I wanted to confirm with Vera Gatchell this morning that signing these does not obligate us to paying them anything if after looking at our material they do not feel that we have a viable application. So we might say we need a new squad, for example, but if they do not feel that we have the criteria necessary to successfully apply, that they will not charge the \$600.00. **So, I would bring these forward for approval for signature.** They have been reviewed by Bill Thorne. He made changes which Gatchell Grant Resources is fine with.

L. Bowers – Is, Nanci, can I ask you, are there any changes in the documents from what Mr. Thorne last sent us?

N. Shanley – No. These are verbatim from what he sent us yesterday.

L. Bowers – Okay. I have no problem with them. Mr. Butler?

D. Butler – No questions.

L. Bowers – Is there a motion?

N. Shanley – **That was my motion.**

L. Bowers – Okay. Then I'll second. All in favor, aye?

D. Butler, N. Shanley, L. Bowers – Aye.

L. Bowers – Joy, can you make sure that the NIM certificates get forwarded to Gatchell. Don, you did yours last year with Lee, right?

D. Butler – Which one's that? I'm sorry.

L. Bowers – Your NIMs. National Incident Management Training. You're looking at me funny.

D. Butler – I, you know, show it do me, and I'll get it, yeah.

L. Bowers – You have had, you would either had to have taken a class with Buck Adams, it's about a three hour class, or you would have had to do it online. NIMs certificates are required in order for us to be eligible for federal grants and these are federal grants. If we don't have them we can't apply. You know what, Don? Get with me. You can take it online. I took it in about an hour and a half and I just did my recertification which took me about forty-five minutes.

D. Butler – Okay. I'll (indecipherable).

L. Bowers – So we can get that done for you, there's time. And Nanci, did you do yours?

N. Shanley – No. But I will. I will do it over the weekend.

L. Bowers – Okay. Just get those, you'll get your certificate back online real quick.

N. Shanley – Okay.

L. Bowers – And just make sure that you file it with Shirley and Joy can send those to Vera. She's going to have to have those with those applications. Okay.

N. Shanley – These are for signature.

L. Bowers – Why don't we just go ahead and sign these while we have them in front of us. Trying to get you in and out of here, Mr. Butler. I know you've got a schedule. Okay. Nanci, those are in your hands to make sure they get to Mrs. Bailey and copies go to wherever.

Set Opening Date for Bids -

L. Bowers - The next thing that we have is, Don, do we need to reset bid opening for the road bids and apparently there was never an official road opening or opening set for the truck bids. Do you have dates on those?

D. Butler – The truck, well the truck bids I would suggest either the 28th or 29th. 28th is a Wednesday, 29th is a Thursday. Technically, if the ad goes in Tuesday, we could do it on the 27th, but let's give ourselves a day or two cushion in case...

L. Bowers – The 28th is a Wednesday and the 29th is a Thursday.

D. Butler – Correct.

L. Bowers – Nanci, which one works best for you? Your schedule in the mornings more difficult.

N. Shanley – Um, I would opt for the, oh, actually I will be gone through the third of May so I won't be here.

L. Bowers – Well, let me say this. Typically I wouldn't suggest that we do this, but, opening the bids is one thing. After the bids are opened they get read into the record and they have to be sent back to the Engineer's Office for review and comparison and recommendation anyway, so before May 3rd we probably wouldn't be approving them.

N. Shanley – Okay.

L. Bowers – So why don't we just,...

N. Shanley – Just, I move forward, move forward, please.

L. Bowers – If it's alright with you, we'll go ahead and open it?

N. Shanley – Yup.

D. Butler – Um-hum.

N. Shanley – Okay.

D. Butler – How bout the truck bid?

L. Bowers – Want to set it the same day?

D. Butler - We can do them both the same day, that's what I'm saying.

L. Bowers – The truck bid is a no-brainer. Do you want us to set that one for when you're here?

N. Shanley – No.

L. Bowers – Okay.

N. Shanley – No. I'm perfectly fine with both those occurring if I'm not here.

L. Bowers – Then let's go ahead and set it for Wednesday, April 28th.

N. Shanley – So that means it go in for advertising when?

D. Butler – Okay. Cause that gives us a day cushion. That's fine with me.

L. Bowers – Okay. Then you'll notify the Engineer's Office ...

D. Butler – They control that. We have no control when they put them in there.

L. Bowers – But we'll have to notify them today that we've set that date.

D. Butler – Date. Correct.

L. Bowers – And then go ahead and get them in. You'll take care of that notification?

D. Butler – Yes.

L. Bowers – Okay. And, Joy, you'll take care of the notification on the truck, correct? **So, is there a motion to set the bid opening for the road bids and the bid of a Service Department truck for Wednesday, April 28th, 10:00, Don?**

D. Butler – Okay.

N. Shanley – I will second that.

J. Turpin – Who first? I'm sorry.

L. Bowers – I made the motion. Any discussion on the motion? All in favor, aye?

D. Butler, N. Shanley, L. Bowers – Aye.

L. Bowers – And opposed, same sign. Okay. Bids are set, opening Special Meeting, April 28th.

Unemployment Issue -

L. Bowers - We have an unemployment issue that we're all aware is pending. **Mrs. Shockley contacted me and asked me to solicit approval from the Board of Trustees to file a common pleas court appeal.** Anyone have a problem with that?

D. Butler – No.

N. Shanley – I would move that we do that. If you're not moving, I will move it.

L. Bowers – Moved by Mrs. Shanley, **seconded by Mrs. Bowers to request the County Prosecutor to file a Common Pleas Court Appeal on the pending Bureau of Unemployment issue.** And I think I said Workman's Compensation, I apologize, it's the Bureau of Unemployment. All in favor, aye?

N. Shanley, D. Butler, L. Bowers – Aye.

L. Bowers – And opposed, same sign. And I will notify Mrs. Shockley today that she has that approval.

Wellington Implement -

L. Bowers - The last item we have is, well, let's go ahead and do Wellington Implement first. Mr. Butler, have you had an opportunity to review the invoice from Wellington?

D. Butler – Um-hum.

L. Bowers – You want to affix the appropriate initials and a signature and I think that there's a discussion on warranty that we have to have.

D. Butler – Discussion on?

L. Bowers – Warranty. One of the clauses in here that says...when I read it over I saw it.

D. Butler – There's one for damage and there's one for ...

L. Bowers – Extended warranty.

D. Butler – Yeah.

L. Bowers – Yeah. Are we accepting or declining on those?

D. Butler – Well, the way it's priced it looks like we're accepting the extended warranty, we're not accepting the one for damage unless they're the same thing.

L. Bowers – Is that what you're intending?

N. Shanley – Lynda, can I see that because I, this is the first I've seen it today. Why would we agree to an extended warranty when we're turning these over every year?

D. Butler – I didn't know that was going to be on the agenda today. I'll have to ask Dave what we've done in the past. That's the first time it's been brought to the Board.

N. Shanley – Okay. Can I suggest that we table this until...

L. Bowers – Yeah, let's hold it.

N. Shanley – Yeah. And let's find out a little more. But if we're turning these over once a year, I just don't see where extended warranty would make any sense at all. And we are insured for physical damage anyway. I would think through our Township insurance but maybe that's something we should look into also.

L. Bowers – Joy, you want to take the original then and hang onto that. You, you've got a copy of it. Right, Nanci? You've got a copy of it? It was in our boxes. Just make sure you're...

N. Shanley – It's out there now?

J. Turpin – I think a copy was made for your boxes. If there's not one there...

N. Shanley – We'll make one today, okay. Okay, thanks.

L. Bowers – I got it sometime, I think Monday, maybe. So that's when they were put in.

Community Policing Law Enforcement Services -

L. Bowers - Okay, and the last item that we have is the amended agreement for community policing law enforcement services. We've, Mr. Butler, did you receive the final document with the corrections, the highlights?

D. Butler – I have.

L. Bowers – Nanci, have you?

N. Shanley – I have. And I wanted to explain the, the request that I made of Bill and also there is still a typo in it, I don't know if that matters to us, if we want to correct it. With regard to the typo, it's still on the page having to do with decaling of the, the application of decals to the cruisers. And I'm not finding it now.

L. Bowers – That should be on page five I think. Yeah, it's the first line on page five.

N. Shanley – With additional decaling.

L. Bowers – Yeah, I thought he fixed that on the first one.

N. Shanley – No, no. He hasn't fixed it.

L. Bowers – Well, I'm not worried about it.

N. Shanley – Yeah, I'm not, but the only thing that I, that occurred to me, is that, it would behoove us to enter into a contract that we don't have to renegotiate anytime soon because we don't know in three years who we might be dealing with in the Sheriff's Office. And if we should find that we need to reduce the number of hours from the 3,600 that we have here I thought we should give ourselves the ability to set that every year and advise the Sheriff's Office of our decision as to the number of hours every year as opposed to having to renegotiate and possibly lose some of the advantages of this contract. So that's what I asked him to do.

L. Bowers – Comments, Don?

D. Butler – Well, it makes sense.

L. Bowers – Okay. Nanci, the contract, and I don't have a problem with the change that you requested. The contract only runs until December of 2012. The financial forecasting puts us in pretty good shape there. In the future, when you have a contract change that you're requesting the Prosecutor's Office to make on behalf of the Board, you know, at least discuss it with us and let us know what it is. I'm not complaining and I understand how it comes up...

N. Shanley – Yeah...

L. Bowers – I would've liked to have input because I think I would have requested a change.

N. Shanley – That, we need to talk with Bill about that during the training session because that is normally what I would do and he asked me specifically to send it directly to him and not to copy the Board. He felt that constituted round robin.

L. Bowers – Okay.

N. Shanley – So I said okay, let me send that to you but that was specifically at his request.

L. Bowers – But we could've, we could have had a meeting because I think we could have come up with something better because it raises another concern but I'm not going to hold this up on that.

N. Shanley – Well, it's something definitely to talk over with him. That's based, that was done strictly at his direction.

L. Bowers – Okay, gotcha.

N. Shanley – That's not the way that I would prefer to do it, no.

L. Bowers – Cause you can imagine I was a little concerned when I saw that. Okay. Anything further, Mr. Butler?

D. Butler – Not here.

L. Bowers – Mrs. Shanley?

N. Shanley – Nope.

L. Bowers – Is there a motion?

N. Shanley – I will make a motion to approve the amended agreement for community policing law enforcement services dated April 9th, 2010.

L. Bowers – Is it okay if we use the one that I have as an original?

N. Shanley – Yes.

L. Bowers – And I have added on page five "al".

N. Shanley – Excuse me. We need, there's something else I didn't correct. That is, it says March on the front page and I had asked them to change it to April but they did not so we need to...

L. Bowers – That's alright, we'll change it now. Okay. Does your motion still stand?

N. Shanley – Yes.

L. Bowers – Mr. Butler, is there a second?

D. Butler – Yes.

L. Bowers – Okay. The changes on the original document as last forwarded to us from legal counsel that I have in front of me is entering the date of April 9th and on page five, in the very first sentence, the word addition has been changed to additional. All in favor?

N. Shanley, L. Bowers, D. Butler – Aye.

L. Bowers – And opposed, same sign. Anything else that needs to come before the Board?

N. Shanley – I have nothing.

L. Bowers – Mr. Butler?

D. Butler – Nothing here.

L. Bowers – Then we are adjourned. Anybody got the time?

J. Turpin – 9:10.

L. Bowers – 9:10. I apologize, I didn't look up. Mr. Hollish, it's, yeah, I'll reopen. It's not a, it's not a...

Public Participation -

D. Hollish – It's going to be ...

L. Bowers – Go ahead.

D. Hollish – I thought it was a regular meeting.

L. Bowers – No, it's not. But that's alright, go ahead. We can hear you.

D. Hollish – Alls I want to question is, I've been out of the Township for about a year and a half, two years, still owning my house, but you mentioned something about a new truck? When I left we had purchased a Peterbilt and possibly in the process of buying a Ford pickup, small for small jobs and stuff. Is this one of these? Or is it another new truck?

L. Bowers – Mr. Butler?

D. Butler – Another new truck.

D. Hollish – Okay, now, my question is, didn't we just get rid of a truck to the Park's Department that, without me doing a little research, they're still using?

D. Butler – Um-hum.

D. Hollish – Why did we get rid of that and now we're purchasing another one? Or putting it out for bid? When we maybe should have kept that one, save the taxpayers some money.

D. Butler – Cause the recommendation was to pick up a second Peterbilt.

D. Hollish – Does it have to be a Peterbilt? Can it be Ford, General Motors, Mack, I know there's various amounts of trucks. Peterbilt's the Cadillac of trucks.

L. Bowers – The bid doesn't specify the type of vehicle.

D. Hollish – Okay.

D. Butler – Yeah, it does not say Peterbilt in it.

D. Hollish – Okay. But, I guess, why, why are we buying another one when we just got rid of one a couple years, probably less than two years ago, or when did we buy the Peterbilt and get rid of the ...

D. Butler – Well what we got rid of was having all kind of problems. I mean, we're talking about major repairs. I know the brake lines were bad, the fuel lines were bad.

D. Hollish – Yeah, but that stuff gets replaced once and good for another five, ten years. I guess, I guess what I'm just trying to say...

L. Bowers – Dave...

D. Hollish – is, do we constantly keep buying new equipment?

D. Butler – I'm ready to see that come to a, to a halt. We're caught up now.

D. Hollish – Okay.

D. Butler – I don't see new equipment for a long time.

D. Hollish – Okay. Did we ever look into maybe doing what Litchfield and some of the other communities do and subbing it out? A lot of this stuff?

D. Butler – Always a possibility.

D. Hollish – And then we're not predicated buying this equipment and maintaining it?

N. Shanley – I just have a comment, Dave. Obviously, I've been here what, four months. One thing that I will do in the future is when there is a request, I do respect the input of our department heads but I'm going to look into it a whole lot more before I approve anything. I mean, I just really think we need to make sure that what we're buying is what we need and not more than what we need.

D. Hollish – Correct.

N. Shanley – And that we’re really ready to make the leap. I mean, there’s a law of diminishing returns that pops up where you’re spending more in repairs and, you know, when that happens, obviously we have to do something, but I know for myself I will look into these things pretty closely before I will approve them in the future. I mean, I didn’t approve this, but, you know.

D. Hollish – Correct.

N. Shanley – Okay.

L. Bowers – Mr. Butler, anything further?

D. Butler – Nothing.

L. Bowers – Mrs. Shanley?

N. Shanley – Nothing.

L. Bowers – Time please?

N. Shanley – 9:15.

L. Bowers – 9:15, we are adjourned.

Meeting adjourned at 9:15 p.m.

Approved: _____

Donald Butler, Trustee

Lynda Bowers, Trustee

Nanci Shanley, Trustee

Shirley Bailey, Fiscal Officer