

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Special Meeting
Wednesday, June 23, 2010

Meeting called to order: 11:38 a.m.

Members Present: Trustee Lynda Bowers, Trustee Donald Butler, Trustee Nanci Shanley, Fiscal Officer Shirley Bailey.

(Trustee Butler had laryngitis at this meeting and was difficult to hear on the recording, as most statements were only heard as a whisper if at all.)

L. Bowers – The first order of business is we need to give our tax budget recommendations to Mrs. Bailey by the fifth of July. Don, you've done a tax budget before so, and Nanci, have you had an opportunity to look over what the tax budget is to understand what needs to happen there, why we do this?

N. Shanley – Um-hum. Yes.

L. Bowers – Okay. Then if we all understand why we're doing it, it probably should be pretty easy to do. Shirley gave us at the meeting on Monday night a budget worksheet that shows a flat line, is that a fair statement, Shirley?

S. Bailey – Yes.

L. Bowers – Without doing any increases. And the reason...

S. Bailey – With the percentage one, are you talking about?

L. Bowers – Yeah.

S. Bailey – I used zero percent. I haven't been able to go in and do any adjustments, so you're going to have negatives on there that won't be on there once we...

L. Bowers – Right.

S. Bailey – Start to fill it in.

L. Bowers – Right. I saw those and I went over those. Now there's, like in 2008 there's a negative. When we turn this in to the County Budget Commission it's got to be in this format. It's got to show the previous two years and then it shows our current and what we're doing for 2011, cause they need that current for the carryovers. It's important to understand that in the current, on 2010, some of those numbers are very high because they represent the actual appropriations and the system will pull out the appropriation. What is appropriated and what is actually spent, you know, when we go into 2011, those number change on our appropriations budget, so when you're looking down the 2010 current, it's really not appropriate to consider

that that's exactly what we will spend because in some places it's not even close. Do you understand that, Nanci?

N. Shanley – Um-hum.

L. Bowers – Okay. And the reason Shirley is recommending a zero percent or a flat line, is because when we do get that Certificate of Resources, not only will it probably not go up, it'll probably in some places even show a bit of a decrease. I don't know exactly what those numbers are going to be but I've been, commented a number of times, 2011 is probably when we're going to see that difference and from my conversation with the County Treasurer a couple of different times it looks like that's probably accurate, but we don't know for sure.

S. Bailey – They expect the property estimates to go down. They are going to be readjusting them eight to ten percent lower, which means that's less tax dollars that we'll have coming in.

N. Shanley – Is that the reduced valuation?

S. Bailey – Yes.

N. Shanley – Okay. And then we've got the foreclosures to factor in too, they're going to start showing up.

L. Bowers – We've not be so bad on foreclosures though.

S. Bailey – No.

L. Bowers – We're still holding...

S. Bailey – Lafayette hasn't.

N. Shanley – It's been going up if you look at the sales.

L. Bowers – Yeah, but Lafayette across the board has not been hit really hard. The foreclosures that we're experiencing, interestingly enough, are no difference in our Township, too much difference that what we were experiencing ten years ago, so we've been pretty lucky there. The subdivisions are getting hit harder.

S. Bailey – Yes.

D. Butler – And soon the adjustable rate increases hit.

L. Bowers – Yeah.

N. Shanley – You might, yeah.

L. Bowers- And...

D. Butler – As soon as the adjustable rate increases, those people, sizeable, because most people with an adjustable rate are not able to refinance.

L. Bowers – The other thing that's important to note too, that when we do get the Certificate of Resources from the County, they estimate at 97% I think it is. They don't estimate at full...

S. Bailey – Right.

L. Bowers – I think it's 97%. Is that, is that the number, Shirley?

S. Bailey – I believe it's lower.

L. Bowers – Is it? Well, I know that they don't estimate at the full, I'd have to check my, you know, I keep a file on that stuff to see exactly what it is. But I know that they, they estimate very conservatively, so I think that we'd probably be okay. In doing these numbers, the difficulty is, is if our Certificate of Resources comes in significantly lower we may not only have to, to rethink this, we might have to go into a negative percentage, which we can do, reduce that. But for now, unless there's any of these, you know, any of these different accounts that somebody knows something that I don't know or Shirley hasn't told us, I think that it's fine the way it is. This is just an estimate, it's not our budget. I mean, it's not our, that's not our spending budget.

D. Butler – On page five...Public Work Others...why is that 0%? (indecipherable – Trustee Butler has laryngitis)

N. Shanley – So what, Don? I'm sorry.

L. Bowers – Which one?

D. Butler – In the middle of the page. In '08 it was fifteen seven, '09 was fifty-six nine, now we have a hundred fifty, a hundred and fifty.

L. Bowers – Because if you'll recall, that's what we appropriated for road projects. It doesn't mean that's what we're going to spend, but that's what's appropriated. And '08 and '09 are actually what we actually spent and we've been accumulating funds in those accounts in anticipation of the larger road projects in that Chippewa area and we budgeted all of that out of these. What's actually going to be spent out of those is what those road projects actually were, minus the Lion's Park. So, you know what those bids were, so that's where it's coming from. The other thing that's important to note is the reason that we file the tax budget is not so that it reflects what we anticipate we're actually going to spend but a funding need. What the Budget Commission uses this document for is to evaluate the tax levies that are out there, to make sure that they're collecting at a rate that they need to be collecting at. There's an effective rate and there's an actual voted mileage and sometimes they have the authority to change that, so we have to, and that's why too, I know that there was some real consternation at one point when this happened and somebody didn't understand why it happened, so I'll make sure that we talk about it in case we don't. We have to turn our recommendation in to Mrs. Bailey by the fifth of July. Then Shirley does what she needs to do in the computer, sends it back to us and she has to physically file it with the County Budget Commission prior to, or on or before June 20, or July 20th. Then they take that in and they set all of these for review in front of the Budget Commission. The Fiscal Officers, typically, if there's anything on there that they might have a question about, for instance, a big carryover in the Fire Department such as we have had, they

may look at that and if there's nobody there to explain why we have that, they may look at that and say, well, they're collecting too much money, they don't need it, and peel back the collection for that year. So Mrs. Bailey has been very diligent in always asking for a hearing for Lafayette Township which means she's notified on the date, or of the date, that ours is going to be looked at so that she can be there to answer any of those questions to make sure that that doesn't happen to us, because as we know, that money is being carried forward year after year in anticipation of a capital improvement.

N. Shanley – Did we do that last year? Did we attend last year?

L. Bowers – Shirley did a letter, I think.

S. Bailey – Yes, I did a letter. Cause I...

N. Shanley – Okay. I didn't think we had attended last year, but you explained it through a letter. Okay.

S. Bailey – No. We didn't need to cause...

L. Bowers – She's very careful to make sure that they're aware and if there's a question that she needs to be there, she does and last year I think you addressed it in a letter, yeah.

S. Bailey – Right. And they understand the reason why we had on our capital, a million dollars.

L. Bowers – And you'll do a letter again this year, too, as well.

S. Bailey – Well,

L. Bowers – It's not as much, but you'll still do a letter, right?

S. Bailey – Right. But it's not nearly as much.

L. Bowers – But you'll still do a letter, right? Okay.

S. Bailey – Yes.

N. Shanley – Okay.

L. Bowers – Well, because they may even look at that. And when we get into just reviewing the appropriations, we'll have another discussion about carryovers, but...so, Don, you have anything you want to talk about on the tax budget?

D. Butler – No.

L. Bowers – Nanci, you have anything you want to talk about on the tax budget?

N. Shanley – No.

L. Bowers – Are we good to go with recommending that we do a zero increase for now?

N. Shanley – Yes.

L. Bowers – Don?

D. Butler – If you got zero...(indecipherable)...towards less than, then that's fine.

S. Bailey – Well, if we go with minus, which we can go a minus one or two, but that'll all have to be done manually because the system cannot do it.

L. Bowers – Yeah, well...

N. Shanley – One or two percent?

L. Bowers – And without having the Certificate of Resources in front of us, I'd be hesitant to...

N. Shanley – One or two percent?

L. Bowers – do that.

S. Bailey – Right. They...

N. Shanley – Yeah. When you said one or two, I didn't know if you meant percent.

S. Bailey – Sorry about that.

L. Bowers – **Well, then was that a motion, Don?**

D. Butler – (indecipherable)

L. Bowers – **Yeah, to do a zero. And I'll second.** All in favor, aye?

L. Bowers, N. Shanley, D. Butler – Aye.

L. Bowers - And opposed same sign. Okay. We are done with tax budget.

N. Shanley – Thank you very much.

S. Bailey – That's the other half.

L. Bowers – Okay. Shirley gave each one of us an Appropriations Status, an Appropriations Summary, and an Appropriations Status on Monday night. Everybody got that?

N. Shanley – Um-hum.

L. Bowers – Which one you want to start with? Which one you got in front of you, status? That's the easier one to follow. Let's look at that. And again, we don't have our Certificate of Resources and I apologize and I wish we had it to set this meeting. It would make it a little

more meaningful but some of these, I'm fairly certain that our resources at the end of the year are probably going to come in a little less than what the Certificate of Resources at the beginning of the year said, so we may have to adjust some of our appropriations downward. But I just want to go over these to see if we're seeing anywhere where we,...

D. Butler – Excuse me. What's your date here?

L. Bowers – 6/18/2010.

N. Shanley – Appropriations status. Yeah.

L. Bowers – And Shirley, you're probably going to be in a better position to know this than most of us. In General Fund, is there anywhere that we need to be concerned with?

S. Bailey – I don't...I don't think so.

L. Bowers – Okay.

S. Bailey – That more or less is falling in line. On the unemployment compensation, right now it's kind of settled down so I don't think we need to add anymore to that. We might be able to decrease it. It all depends on, on our appeals.

N. Shanley – I have a question.

S. Bailey – Um-hum.

N. Shanley – For the Fiscal Office Assistant line item, let me make sure I'm following the right thing...The \$4,000.00 we appropriated, okay. Is that a separate pay check to Joy or are you drawing some from here and some from the other line item for Township Secretary when you're paying her. How is that actually happening?

S. Bailey – I run two different, I will when I'm doing the payroll, I, when I click on for the Township Secretary the charges will go in there. Then I click on to for the Assistant, which is...

N. Shanley – The minutes and other stuff that she does.

S. Bailey – Right.

N. Shanley - Okay. So right now minutes are charged against that line item.

S. Bailey – No. You have a set time for her, what is it, twenty-five hours a week?

N. Shanley – Not to exceed, right.

S. Bailey – Right. So the first twenty-five hours is under the Township Secretary. No matter what she's doing. When she goes over that, then it goes on to the Assistant.

N. Shanley – Okay. So looking at that, do we have enough appropriated?

S. Bailey – So far, it looks like it will be fine.

N. Shanley – Okay.

S. Bailey – Cause if you continue doing it that way, there shouldn't be any problem.

N. Shanley – So, okay. So basically it's just, you're over, anything over the twenty-five that we allowed, you're just putting in that other line item. We're not specifically tracking if it's really Fiscal Officer work and it's going to that line item and if it's...

S. Bailey – Right.

N. Shanley – Just so, I want to make sure I'm clear as to what you...

S. Bailey – Well, with the minutes, when she's doing the minutes, she's also doing several other things at the same time. I mean, talk about multi-tasking, she's doing it.

N. Shanley – Um-hum.

S. Bailey – So, it's kind of hard, although her, the way her system is with this new program that she has, she can pretty well keep track of how many, how much time is involved as far as what she has to do on the minutes as to where she's at with this new CD system.

N. Shanley – Recording system. Okay.

S. Bailey – It lets you know how much time you have left yet on that recording.

N. Shanley – Okay.

S. Bailey – But not how much time is put in to type it up.

N. Shanley – Okay. Thank you.

L. Bowers – Okay. Anything else on General? Road and Bridge. Don, anything in there we need to be paying attention to?

D. Butler – Not that I'm aware of.

L. Bowers – Okay. Cemetery is good. Shirley, are you aware of anything in Road and Bridge? Any problems? Any concerns?

S. Bailey – No, I haven't, I haven't been running into problems with theirs.

L. Bowers – Nanci?

N. Shanley – No, but I do have a question under Road and Bridge. Just want to make sure I'm on the right line item. I have a hard time going across this long page here. Tax collection, am I correct, is it 92.736% spent of what we appropriated?

S. Bailey – Tax collection is what we have from...

N. Shanley – The tax collection fees.

S. Bailey – The tax collection fees are what we get when we get a check from the Auditor's for, like for gas tax, whatever. They have all of the expenses in there also. When I take those expenses out, they have to go into the tax collection.

N. Shanley – Okay. So my question is, if we're at 92.736, are we going to be getting more and if so how much more? In other words, do we, we appropriated \$6,000.00 from what I'm seeing on here?

L. Bowers – Um-hum.

N. Shanley – Okay.

S. Bailey – Right.

N. Shanley – Is that something we should be paying attention to?

S. Bailey – Well, we still have unencumbered though, I have under, on the P. O., we still have \$435.

N. Shanley – Right. But we're at...

L. Bowers – Have you got the bulk? Have you got your bulk of your money in or, we've got two more, we've got...

N. Shanley – Two more collections.

L. Bowers – Three more settlements.

S. Bailey – On the advances, there's no tax collection on advances.

L. Bowers – Okay.

S. Bailey – So we don't have to worry about that there.

L. Bowers – So you don't expect you're going to overrun that number?

S. Bailey – I don't believe I would.

L. Bowers – If you do, can you pull from budget stabilization then have us do a supplemental? Is that how you would handle that?

S. Bailey – Yes.

N. Shanley – Okay. I just want to make sure we're covered. When I see 92% and it's...

L. Bowers – Well, and we've got some...

N. Shanley – June 23rd...

L. Bowers - that are 100, but those are annual fees.

N. Shanley – Correct.

L. Bowers – And those are paid, so that's why those are there.

N. Shanley – Right. That I know. But taxes, I didn't know how they came in, how frequently they came in, and...

L. Bowers – Don, do you anticipate needing more signs yet this year, either?

D. Butler – I don't think so...(indecipherable).

L. Bowers – Okay. You're getting kind of close on that one. Okay. Anything else for Road and Bridge? Cemetery, we don't need to talk about. Nothing there. Sheriff's contract is kind of money in, money out.

D. Butler – (indecipherable) Let's go back to page five, if you would.

L. Bowers – Okay.

D. Butler – (indecipherable)

L. Bowers – Okay.

S. Bailey – That would have to be increased.

N. Shanley – Where are we looking on page five?

L. Bowers – Well, let me ask about that.

S. Bailey – On the Spring Clean Up.

L. Bowers – Cause on the Spring Clean Up, I think, what did we budget, five, \$2,000.00?

S. Bailey – Right. And it's coming in at...

N. Shanley – Twenty-four and some change.

S. Bailey – Twenty...about twenty-five.

N. Shanley – What line item is that. I'm not finding it, I'm sorry.

L. Bowers - \$200.00, \$200.00 of that was the police officer.

S. Bailey – Fourth one from the bottom.

L. Bowers - \$200.00 of that was the police officer that we approved separately. So where would that come from? It wouldn't come out of that one.

S. Bailey – That still would go under Clean-Up because that was...

N. Shanley – Yeah.

L. Bowers – It would come out of that line item? Okay.

N. Shanley – It would have to put it under.

L. Bowers – Okay.

N. Shanley – So we're under, should we make that twenty-five? Should we increase it?

D. Butler – I suggest that we change it.

L. Bowers – Yeah. So you need a...

S. Bailey – But for this year you need to increase it.

N. Shanley – We need to increase it or we're going to not have enough.

L. Bowers – Then I will make a motion that we increase, we amend the appropriation in 2031-330-599-2036 from \$2,000.00 to \$2,500.00.

N. Shanley – Thank you.

L. Bowers – Is there a second?

N. Shanley – I'll second.

L. Bowers – All in favor, aye?

N. Shanley, L. Bowers – Aye.

L. Bowers – Opposed, same sign.

N. Shanley – I have a question. Okay, so this year we were twenty-four and whatever, and I didn't bring that from the other day. How is it that we were at \$1,500.00 on the nose last year?

S. Bailey – I don't know...

N. Shanley – I'm guessing, I'm guessing maybe not everything got put on that line item maybe.

S. Bailey – No, everything was in there that, and it came out to...

N. Shanley – The officer, everything?

S. Bailey – Well, we didn't have an officer.

L. Bowers – We didn't have an officer last year.

N. Shanley – Last year we didn't? Okay.

S. Bailey – And I thought it was strange too cause I went back.

L. Bowers – Well, I had Shirley pull the receipts for me...

N. Shanley – Yeah, and I think Joy...

S. Bailey – And it came out to \$1,500.00 even.

N. Shanley – Because just the dumpsters, I mean, the dumpsters with C. Martin this year were \$1,095, the tipping fees were \$800 something, so I mean, even if you just look at those two things, it, it's just hard to...

S. Bailey – But last year the tipping fees were around four...

L. Bowers – Yeah, they were a lot less.

S. Bailey - \$400.00 something like that. \$430, something...

N. Shanley – Okay. I was, it just, it was weird.

S. Bailey – If you look at the bills, it comes out to \$1,500.00 even.

N. Shanley – Okay.

S. Bailey – I don't know how it came out that way, but it did.

N. Shanley – Okay.

L. Bowers – Anything else on Road and Bridge, Don? You're done with that now?

D. Butler – On page six, 2010 Peterbilt, we have to make those payments yet, don't we?

N. Shanley – The 2010 Peterbilt?

D. Butler – Yeah. The unencumbered balance is (indecipherable).

N. Shanley – Right. That's...

S. Bailey – But that's because we set aside \$5,400.00, \$54,000.00. We paid the \$53,735.96 is what we paid to Howell, Newell Equipment.

N. Shanley – For the plow itself.

L. Bowers – That was the build out. That was for the plow.

S. Bailey – Right. So, and I even have in there, its snow plow for the 2010 Peterbilt.

L. Bowers – Yeah, the truck is under it.

S. Bailey – The \$264.00 is extra.

L. Bowers – The truck is under it. And we have an unencumbered balance of sixty-nine something there and that's for the payments for the rest of the year, right?

S. Bailey – Right.

L. Bowers – Is that your question, Don?

D. Butler – (indecipherable)

S. Bailey – Oh, okay. Because as far as the plow, we do have the \$264.00 extra that wasn't used.

L. Bowers – Hoo-hoo. Carryover. Anything else, Don?

D. Butler – The seventy-fives just a sinking fund, huh?

L. Bowers – Where are you looking at?

D. Butler – Next line down.

L. Bowers – That's, it's, yeah, it's a number that should carryover next year. This year it's seventy-five, next year we'll add to it and we'll carry it over. Whatever we end up with, if we put twenty-five to it it'll be a hundred and that number will continue to carry forward until such time as it needs to be used to purchase a vehicle or, you know, if we have one that we lose, or whatever, it's basically a vehicle replacement, but we haven't identified any replacement.

N. Shanley – So when we bought this Peterbilt,

L. Bowers – Just so we have it.

N. Shanley - did that come from this?

L. Bowers – Yes.

N. Shanley – Okay. And that's what was left. Okay.

L. Bowers – That's why we had, that's why we had the money set aside and...you know, I, this is probably a good time to address that too. And I, I don't want to get into rehashing it, but

Nanci, I saw a communication that you had written, indicated that that's not a decision you would have made without looking into it further. I just want to make sure that the record is very clear that, you know, we each did our own investigation, and for me, what I did when we looked at that vehicle is, you know, I first talked to our Service Department guys. I also talked to the supervisor at Montville and looked at their vehicles, I actually went over there cause I saw the bays where they clean and stuff, which is pretty nice. And I talked to one of the supervisors at ODOT and probably the discussion with the guy at ODOT was probably the most compelling. It's somebody that I know and trust and he said, you know, when he pulls his trucks off the road and they are down for repair, he's got ten more trucks he can send out behind it. When he's got a truck that he has to bring in to be reloaded with salt, he's still got two trucks going out, or another one going out to replace it because he's got a fleet, and he's got a fleet of drivers. When, and he's got somebody who's job it is only to stand there and keep loading that salt. When our trucks have to come in, our guys come in with them. When our truck breaks down, we have to ship it out for a mechanic and we don't have a truck to replace it. And he said they're doing the same kind of work. Their trucks are going to break down more often than ours are because we're paying for the power. The difference in those trucks compared to the state bid purchase for the smaller trucks, which we had been running, was approximately \$5,000.00. And the comment from ODOT was, you can pay for the power, or you can pay for the repairs. You can pay the man hours off of the road and the inconvenience of coming in quicker and having to restock with the salt and stuff, or you can keep them on the roads longer. In your case, that's the decision that you make. For a \$5,000.00 difference, my decision was the power and keeping the guys on the roads. So that's how I made that decision. And that was, you know, that's how I came up with it. Just so you know that we just didn't on the fly, just say, oh it's a good thing.

N. Shanley – Oh, I don't think you did and I simply said that I would, I would definitely investigate, which it sounds like you did.

L. Bowers – Well, I just want to make sure that, that's what I did and I still have my files on all of the state purchases if anybody wants to look at that. I have that documentation still available, so, okay? What's the next account we're on? Cemetery we went by, Police District. I don't anticipate any problems with that. We're on a five year schedule with that levy and it looks like we're okay, even with the purchase of the car. I do want to address that though, and I apologize, I did not bring the paperwork with me this morning. But Deputy Cartwright sat down and we reviewed the paperwork with me yesterday. The build out on that car is \$4,900.00 which is more than I expected and, and then there's another cost, its \$664.00, and guys, I cannot remember what that is. So, I'll tell you what I'll do, I'll, and I can't even scan it, so I'll, because my scanners not working, I will bring those documents down and have them put in your boxes. Should we go ahead and do that build out or did you want to look at it to see? I had him get two bids to see if there's somebody that we know that would be a different cost. I actually sat it next to the Sheriff's Department's Chargers too and I said, you know, okay, why is this one higher? Well, theirs was a quote from early in 2009 and we're looking at 2010 prices now so those kind of went up. A lot of it's the labor and installation.

N. Shanley – Is it installing the center console for the computer hookups and all of that?

L. Bowers – It's everything. It's everything.

N. Shanley – And that's what I was warned about when we were discussing which vehicle to buy and...

L. Bowers – It's still cheaper than the Crown Vic would have been, it's still cheaper.

N. Shanley – No, but actually the Crown Vic we can take a lot of that, and not just the cage, a lot of the other components and we could have moved them over.

L. Bowers – I'll look at what the total amount...

N. Shanley – It's done. We bought the Charger.

L. Bowers – Look at what the total amount on that was, but I think it's like, it's like \$500.00.

N. Shanley – I don't, I think you'll find that it's not, that's the advice that I was getting and not just from Daryl Shanley, is that when you're going Crown Vic to Crown Vic, you actually do use a lot of the same components. You don't have to buy them.

L. Bowers – Well, here's another thing. This number, I believe, includes a new computer set too. And what they're telling me is that the IT guys says that our computers are eight years old, all of them, and they're not compatible with some of the new stuff that they're doing and that makes some sense to me. So, that's part of that difference in that cost as well. So, it's like...

N. Shanley – Well, I'll just look forward to see the, there's nothing we can do, we made the decision, we have to go with it, we have to equip the car, so.

L. Bowers – So it's forty, it's roughly \$4,900.00 hundred and \$664.00. Can I go ahead and get approval on that? I'm sorry, what do you need, Dave? Oh, okay, I'm sorry. The cars, you know, the cars...

N. Shanley – It's just sitting there idle.

L. Bowers – Oh, and by the way, this also includes all the striping and the extra painting and decaling too, I apologize. I really do apologize. I wish I could've, I wish I would have had the foresight to bring those documents.

N. Shanley – Is everything in there necessary?

L. Bowers – I went over it with Jim to see if there was anything that could be changed out, taken out, moved from the other cars. I went over the list of inventory with him. I didn't see anything that was different. I didn't see anything that we couldn't get away from doing and I even looked at the Sheriff's old quote on the cars that he got because this was significantly higher and they explained to me that that difference was the difference in the timing and that this is one individual vehicle and those were done, there were nine of them.

N. Shanley – I feel really uncomfortable voting for something when I'm not seeing it, it's, you know..

L. Bowers – Then, then let's let the ...

N. Shanley – But we have a vehicle sitting idle...

L. Bowers – let, we can let the car sit. You know, we can still let it sit. I don't know whether we're going to have to have another meeting to approve the document once you get it prepared, that's probably going to be what, a week or so away?

S. Bailey – Yeah, at least.

L. Bowers – Yeah. We can do it then.

N. Shanley – Why don't we do that.

L. Bowers – Yeah, that's fine.

N. Shanley – And I'm sorry...

L. Bowers – No, no, no.

N. Shanley – I don't mean to be, I just, you know, it's...

L. Bowers – I don't have a problem with it at all.

N. Shanley – That's a hit. And I didn't really expect that.

L. Bowers – I should have brought it with me. I don't have a problem with waiting at all.

N. Shanley – I'm having a hard time understanding how the pr...I mean, things really aren't going up a lot right now, so I just, I don't get it.

L. Bowers – Well, and you were here at the meeting where he, you know, \$3,000 to \$4,000 and that's, that's the consistent information that I had gotten too and, and so this was quite a bit different, so...

N. Shanley – So are we exploring other sources or is that one source, two sources, do we...

L. Bowers – It's two sources.

N. Shanley – Is it even worth...

L. Bowers – It's two sources and Jim Sanford had talked to me about the possibility of knowing someone who could do the install less expensive but he's on medical leave now so I haven't been able to talk to him again. And it was somebody that he knew personally. You know, so I think, you know, we're trying but, it is what it is. But I'd feel more comfortable if you had the paperwork to look at yourself, too, so, I'll make sure I get that in your boxes and when Shirley does the tax budget, which was what we really had to do today anyway, she'll, we'll do that again.

N. Shanley – Okay.

L. Bowers – Okay? Okay. Fire District.

N. Shanley – Workers comp. I'm seeing we're at 89.795%.

L. Bowers – Um-hum. And not likely to get better.

N. Shanley – Nope.

L. Bowers – What do you need there, Shirley?

S. Bailey – You're at...you went into the Fire District? That's zero.

L. Bowers – Oh, I think she's looking at the fire and rescue combination.

N. Shanley – I am on page eight.

L. Bowers – It's about the sixth line down.

N. Shanley – One, two, three, four, five, sixth item down.

S. Bailey – Page eight is zoning.

L. Bowers – Sixth line down.

N. Shanley – It's zoning.

S. Bailey – It's zoning?

L. Bowers – Oh, zoning, I'm sorry. I was in fire.

N. Shanley – How do we have workers comp in Zoning? Has there been a claim?

S. Bailey – No, that's, that's what we have to pay. Worker's comp, that's our insurance with worker's comp.

L. Bowers – I thought you were talking for ...

S. Bailey – We have to pay for all departments and it's calculated on a percentage of how many people and the payroll.

N. Shanley – So that's likely to stay where it is. The payment has been made for the year, there will not be another payment?

S. Bailey – Yes. No, there won't be another.

N. Shanley – Okay.

S. Bailey – It's already been paid.

N. Shanley – Okay. And the only other thing I see is training services, where it's 67%. Do we anticipate any training coming up that what we have left isn't going to cover?

L. Bowers – The only one that I'm aware of, glad you brought that up, cause Alliss called me last night and told me that, did you forget our training session on Friday. There is a County wide training session at the University Center on Friday. It's the big one that County Planning does every year and I think there's, I believe Karen Schoonover is attending, I know Alliss is attending, I think there may be one other person. I'm attending but I pay for my own, but it's only \$5.00, so, can we approve that?

N. Shanley – Oh I have no problem approving it.

L. Bowers – For our...

N. Shanley – Can I make a request? When these things are coming up can we kind of pass the information around in case a Trustee would like to go?

L. Bowers – You're on the list. You got that.

N. Shanley – I don't think so.

L. Bowers – Oh yeah, you got that, yeah.

N. Shanley – When did that go around?

L. Bowers – That comes, that's on that, it's on the County newsletter thing that comes out. You get that. I know that your name's on it cause I've seen it. I'm the one that told them to put you on it.

N. Shanley – On the Planning Department?

L. Bowers – No, it comes from the, it's the County's newsletter. The newsletter that Pam Vereb sends out. They send it out every couple weeks. Every two, three weeks and it has the Department of Planning Services...

N. Shanley – Honest to Pete, I don't get it but, can I ask you a favor and

L. Bowers – You don't get the Pam Vereb's County Newsletter?

N. Shanley - no, but you know what I'll do, if you can send me her email address that she generates it from, I'll add it to my safe senders and sometimes that solves the problem.

L. Bowers – Yeah, cause I know you're on the distribution list.

N. Shanley – No, that's why I'm drawing a complete blank.

L. Bowers – I know that you are.

Mrs. Shanley had not been on commissioner newsletter distribution list. This misstatement was corrected at meeting 8/16/2010 and supporting emails attached to minutes of that meeting.

N. Shanley – So do we know if it's too late?

L. Bowers – Um, no, you could still get into that.

N. Shanley – Okay. Alright. Thanks.

L. Bowers – Just call County Planning. 722...

N. Shanley – I don't even know, I don't even know if I can go, but...

L. Bowers – 722-9219. It's, starts in the morning, goes to the mid-afternoon.

N. Shanley – Okay.

S. Bailey – That's this Friday?

L. Bowers – Yeah. So I will go ahead and move that we approve the \$5.00 per member, whoever goes to that training on Friday morning.

N. Shanley – I will second that.

L. Bowers – All in favor, aye?

L. Bowers, N. Shanley – Aye.

L. Bowers – Opposed, same sign. Thank you for reminding me of that and I'll make a note. I will forward the last one that I got to you.

N. Shanley – Thank you.

L. Bowers – And then, it probably all you need to do is change your...

N. Shanley – If I just pick up her email address, yeah, that's what I need to do.

L. Bowers – Okay.

N. Shanley – Thank you.

L. Bowers - Anything else in Fire? Cause I thought you were talking about the workers compensation here, because I think we're gonna...

N. Shanley – Well, that and tax collection fees I was going to bring up.

L. Bowers – Yeah, we're gonna need to talk about that.

N. Shanley – Yup.

L. Bowers – Shirley, what do you need in that? You're gonna need something for workers comp for Fire, I do believe.

S. Bailey – As I stated before, because of our appeals, it's, right now we don't have anything coming out that is...

L. Bowers – Oh, the payments have stopped?

S. Bailey – Yes.

L. Bowers – Good, good.

N. Shanley – And that was coming out of workers comp?

S. Bailey – No. Unemployment.

N. Shanley – We're looking at workers comp.

S. Bailey – You're looking at workers comp.

N. Shanley – Yeah.

S. Bailey – Okay, workers comp, that amount that you're looking at, again, is the payment.

L. Bowers - So we're okay there then?

S. Bailey – Yeah, we're okay there.

N. Shanley – That's the fee, the annual fee.

S. Bailey – Correct.

N. Shanley – Okay. I see the tax collection fees at 98.616, so I guess the same question that we had earlier, is that going to cover us for the year? And if it isn't, it's four lines down from workers comp.

S. Bailey – No, that's not going to cover.

L. Bowers – So what do you need there?

S. Bailey – We have \$56.13 left in there.

N. Shanley – How much more do you need?

S. Bailey – I have no idea what will be coming in for the last half, but I don't think it should be any tremendous amount.

L. Bowers – Another thousand you think would make you comfortable?

S. Bailey – A thousand would be probably more than enough.

L. Bowers- Then I would make a motion that we amend the appropriation of 2191-190-314-0000 tax collection fees from \$4,056.66 to \$5,056.66. That's really an odd number to have appropriated.

S. Bailey – I think that's from a carryover too.

L. Bowers – Okay. Any discussion on the motion?

N. Shanley – I'll second.

L. Bowers – Any discussion on the motion? All in favor, aye?

D. Butler, L. Bowers, N. Shanley – Aye.

L. Bowers – Opposed, same sign.

S. Bailey – On the assessments down below, that, I don't know if we're going to have enough in there or not. I just got the assessments from John Burke's office so I'll have to be going through those to see just how much I'm going to need.

N. Shanley – Which line item are you looking at?

S. Bailey – I'm looking at the fourth one from the bottom.

N. Shanley – Oh, okay.

S. Bailey – Tax collection fees and assessments.

N. Shanley – Okay. I actually have one ahead of that, but that's, we can finish that one and move up.

L. Bowers – If you're going to have a problem with those assessments but you don't know what it is, could you be prepared to take care of that when we approve the, when we pass the tax budget for you?

S. Bailey – Yes.

L. Bowers – Okay.

N. Shanley – Moving one line up from that. Auditing Services. Have those been paid and it won't change from this point on?

S. Bailey – I believe so. I don't think they'll be anything else coming out of that.

N. Shanley – Okay.

L. Bowers – And where are you pulling that unemployment from, Shirley? What line's that coming out of? Or is it still pulling out of general fund?

S. Bailey – Unemployment for the Fire Department I think's...

L. Bowers – Cause if it is still coming out of the General Fund I'd like to see it switched.

N. Shanley – Yeah.

L. Bowers – I know that's the way it's been done, but...

S. Bailey – Right. You're right.

L. Bowers – There's no reason to, there's no reason not to switch it and I think that's a more appropriate place to put it.

S. Bailey – Okay. You're right though, that is coming out of General.

L. Bowers – So, where at in General Fund is it? Let's go back and look at that.

S. Bailey – It's under workers comp, drug screening, you have unemployment compensation.

L. Bowers – Give me a page.

S. Bailey – You have thirteen, thirteen thousand...

N. Shanley – It's page one...

S. Bailey – Page one.

N. Shanley – About half way down, right underneath drug screening.

L. Bowers – Unemployment compensation.

N. Shanley – Yeah.

L. Bowers – Okay.

S. Bailey – And, all of the unemployment is coming out of...

N. Shanley – General.

S. Bailey – Well, it's coming out of Gneral but it, they're all Fire.

N. Shanley – Okay.

L. Bowers – Okay. Can we do this? I know that it's going to take some maneuvering with UAN. I'm not telling you to do this, I'm asking you can you do this. Can you do an adjustment to create the line item in the Fire Department, reimburse the General Fund, and appropriately draw it against the Fire Department so that at the end of the year we have an accurate reflection of what actually occurred there?

S. Bailey – You mean, okay, what has already been taken out of General you want that corrected....

L. Bowers – Put back.

N. Shanley – Put back. Refunded.

S. Bailey – Okay.

L. Bowers – Refunded back into General and shown as drawn against Fire. Can, is that something that can happen?

S. Bailey – I can do that but only by a vote of the...

L. Bowers – Then I will make that motion that we reimburse the General Fund for the Fire Department unemployment that has been paid in 2010 and show it as being properly drawn against the Fire Fund.

N. Shanley – Do we want to appropriate \$13,000.00 in Fire then?

L. Bowers – Well, that's the next thing that we've got to do.

N. Shanley – Okay. Okay.

L. Bowers – That'll be the next step.

N. Shanley – A separate motion?

L. Bowers – Yeah.

N. Shanley – I'll second the motion.

L. Bowers – Moved by Mrs. Bowers, seconded by Mrs. Shanley. All in favor, aye?

N. Shanley, L. Bowers, D. Butler – Aye.

L. Bowers – And opposed, same sign. Now, we have to create the line item in the Fire Fund and make an appropriation.

S. Bailey – The Fire Fund, the only difference is when you create the line item it'll be 2191.

L. Bowers – 220

S. Bailey – 220, for fire, and then 240 and then 0000 which is, just means miscellaneous.

L. Bowers – Okay. And, we have to appropriate enough to cover the reimbursement which is \$5,200.00? How is that?

N. Shanley – Spent so far?

L. Bowers – Yeah.

S. Bailey – Well, you still have unemployment coming out for the firemen that are on unemployment.

L. Bowers – Right, but I'm trying to figure out what the appropriation needs to be. We need to appropriate at least \$5,020.00, twenty-one, to pay back the General Fund and then how much more are you think you're going to need for the rest of the year?

N. Shanley – Well, we're only at 38% right now and it's June 23rd. So in other words, we appropriated thirteen, okay, we've spent \$5,020.84, we have a balance of \$7,979.00.

L. Bowers – But no, Nanci. We have to appropriate the payback as well. So we have to appropriate, so are you saying just appropriate, make the same appropriation in Fire?

N. Shanley – That's exactly what I was saying.

L. Bowers – Okay. Gotcha.

N. Shanley – Make that \$13,000.00 appropriation in Fire, that covers the amount being refunded to General Fund and allows for the additional amount for the rest of the year, which is \$7,979.16.

L. Bowers – Then I will make a motion that we create...

S. Bailey – Wait, before you...

L. Bowers – Go ahead.

S. Bailey – What you do is you would have to make a motion to repay the amount that's in here of the \$5,000.00.

L. Bowers – That was our...

N. Shanley – That was already, that was our first motion.

L. Bowers – That's done.

S. Bailey – Okay. Yes, that's your first motion.

L. Bowers – And now we got to create..

S. Bailey – Which means that that will already, that's taken care of. Now you have to make a motion to set up...

N. Shanley – That's what we're doing.

L. Bowers – That's what we're doing.

N. Shanley – That’s what we’re doing.

S. Bailey – But you’re talking about you need money to pay back here. This is done.

N. Shanley – But if you’re moving, okay...

L. Bowers – I was just trying to see what the appropriation needed to be. We got it covered.

S. Bailey – No, you’re not moving, you’re making an appropriations for...

N. Shanley – But if we are refunding the General Fund, if we’re repaying the General Fund...

S. Bailey – Right.

N. Shanley – It has to come from somewhere, right?

L. Bowers – That’s why we’re creating, that’s why we’re creating the same appropriation in Fire now.

N. Shanley – In Fire, so that covers the refunding of, to the General Fund and the rest of the year.

S. Bailey – Right, but, see if you go with the \$13,000.00, okay, when you’re refunding, because you’re not actually refunding, you’re moving that money from one fund to the other fund is what you’re actually doing.

N. Shanley – Uh-huh.

S. Bailey – Which is, you could say is a refund. Because you’re pulling that money out and putting it somewhere else but you’re physically not, you’re not actually taking the money, you’re just changing the fund.

L. Bowers – Right.

N. Shanley – And that’s what we’re doing. Don’t we have to appropriate the same amount because we have to allow for that refund to the General Fund and allow for the remaining payments for the rest of the year, whatever comes in.

S. Bailey – Right, but I don’t think you’re going to need that much for the remainder.

L. Bowers – Well then you’ll have some extra.

N. Shanley – Well, then you’ll have some extra, I mean.

S. Bailey – If you want to do that, you can do that.

L. Bowers – I will make a motion that we create in the Fire Fund, line item 2191-220-240-0000 for unemployment compensation and appropriate \$13,000.00 to that account.

N. Shanley – I will second that motion.

L. Bowers – All in favor, aye?

N. Shanley, L. Bowers, D. Butler – Aye.

L. Bowers – And opposed, same sign. Anything else in fire?

N. Shanley – Um, let me look.

L. Bowers - Shirley, are you aware of anything in fire?

S. Bailey – Well, with fire...

N. Shanley – I do see some other things if, once Shirley's done.

S. Bailey – I've done as you've, you know from the supplementals, I've had to pull from the ...budget stabilization...

L. Bowers – Stabilization, yeah.

S. Bailey – That's because we do not have enough to cover for these vehicles as they're being worked on. Like with the Ford truck, they're already at 77.7%.

N. Shanley – That's, and I, yeah, I was going to talk about that. And 101-3.

S. Bailey – The Sutphen is already at 87%.

N. Shanley – Right.

L. Bowers – Well, there are some places too here in the budget where we have made the annual payments and there won't be any more payments. For instance, dispatch. And we have an extra \$3,000.00 there and we have some, you know, we have a couple of accounts like that.

S. Bailey – And I can move that.

L. Bowers – So maybe we can take a look at what those numbers are and then reassign that money in fund if we give you the authority to do that. Would that be helpful? And that way we're not making more appropriations, we're just moving around in fund.

S. Bailey – Yes. You can do that.

L. Bowers – Does that sound reasonable, Nanci?

N. Shanley – Should we ask Fire to supply that to you? Have, let them have some control over...

L. Bowers – Well Shirley knows what the one time payments are and those are made.

N. Shanley – I'm just thinking, do you want to work with the Fire Department, have them make the recommendation of where that money is reappropriated.

L. Bowers – Oh, where it redistributes?

N. Shanley – Yeah.

L. Bowers – Sure.

S. Bailey – Yeah, sure.

N. Shanley – I mean, I just really think that they should be, they should have some input on that, so.

S. Bailey – Right.

L. Bowers – I will make a...

S. Bailey – Cause they have an idea as to what they need.

N. Shanley – Exactly.

S. Bailey – For those vehicles.

L. Bowers – I move...

S. Bailey – On dispatch though, you have \$3,397.00 that is left in there.

N. Shanley – Right.

S. Bailey – Okay?

L. Bowers – I'm sorry. I'm just anxious. I was trying to move it along, I apologize. I thought you were done. **I move that we give Mrs. Bailey the directive to work with the Fire Department and to analyze all the one time payments for the year, figure out how much the overage is in those accounts that's not going to be necessary for any payments for the rest of the year and then redistribute those, those amounts of money in fund in the fire...**

N. Shanley – Within the Fire Department fund.

L. Bowers – **In the Fire and Rescue Combination fund to where they might be necessary.**

N. Shanley – **I'll second that motion.**

L. Bowers – Any discussion on the motion? All in favor, aye?

N. Shanley, L. Bowers – **Aye.**

L. Bowers- And opposed, same sign. Nanci, you have, in Fire Fund, you have a line item for Gatchell Grant. And I'm assuming that most of the grants that they're looking at would be fire because that's why it's there. I would like to talk to Vera about the possibility of looking for a competitive grant for that sewer line that may become necessary. Does the Board have any problem with me doing that and then if , if she finds something and we have to appropriate for it, we can do that?

N. Shanley – I was actually going to suggest that we schedule a special meeting with Vera...

L. Bowers – That's fine.

N. Shanley – to cover that and some other ideas of grants we could maybe be looking for?

L. Bowers – That's fine too. And in fact, I just got a whole list of grants from something in D.C. that I'm going to forward to her that, it's an announcement but she may not be aware of it yet.

N. Shanley – She had asked that she be given till about the second week in June before we contacted her about something...

L. Bowers – That's fine.

N. Shanley – Because she was trying to get through the whole Fire...

L. Bowers – Yeah, that's fine.

N. Shanley – Thing, so.

L. Bowers – Yeah, we'll go, just let me know when you want to set that meeting up. I think it should be a special unto itself.

N. Shanley – Yup.

L. Bowers – So just let me know what works and I'll get that done. She's usually pretty accommodating. Anything else, Shirley? Got any concerns in anything in Fire that the, the reapportionment won't take care of?

S. Bailey – I don't believe so.

N. Shanley – Just so I'm aware – things like computer support and, this is on page twelve,...

S. Bailey – Okay, before we go with page, or when you go to page twelve, those are part of the problem that the auditor found. Those were set up incorrectly back when we first got UAN, which is in the 1990's.

L. Bowers – So those are the ones you're fixing?

S. Bailey – Those are, those all have to be changed. So I won't be using anything that's other financing uses except if we actually are financing something.

N. Shanley – So we're, they're going to be line items created that are more appropriate for those charges and appropriate...

S. Bailey – Correct. So if you want to change those...

N. Shanley – No, I don't.

S. Bailey – amounts...

N. Shanley – I'm just, I'm asking. We're at 100% on some of these but I'm assuming that's because they are one time, they are yearly fees.

L. Bowers – Yeah.

N. Shanley – Like the computer support contract and so forth.

S. Bailey – Correct.

N. Shanley – Well, I understand what you're saying. They're actually going to be moved to the proper place in the fund, within the fund.

S. Bailey – Right. They're going to be moved around. I'm working with UAN on that now.

L. Bowers – And the ambulance and emergency medical account. Are we going to be able to wipe that out you think this year?

S. Bailey – I don't know.

L. Bowers – Can we try?

N. Shanley – What's the...

L. Bowers – Can we help you?

S. Bailey – As far as that carryover, we've been trying to get that out of there. That goes back to 2002 I believe and I haven't been able to get that out of there.

L. Bowers – It's a defunct account.

S. Bailey – Yeah.

N. Shanley – How did we pay \$131.45 from it?

S. Bailey – That...I don't know what, it's coming out of salaries. I don't know why the carryover.

L. Bowers – It's a carryover.

N. Shanley – Okay.

S. Bailey – But it's from 2002.

L. Bowers – Can we do this?

S. Bailey – We're trying to find a way to, that we can clear it out of there.

N. Shanley – To zero. And just zero out the whole thing.

L. Bowers – At the, at the end of the year could the Board authorize a payment from that fund to the Combination Fire and Rescue, which would zero it out? We can't. We have to find something in an ambulance that costs that much. Can we do this? If we have a bill that is more than that amount for an ambulance, could we assign that portion?

S. Bailey – No.

L. Bowers – No?

S. Bailey – Because that's coming out of salary.

L. Bowers – Can we pay somebody for a run?

N. Shanley – Can we not, can we not reap...I mean, within this fund.

L. Bowers – Here's why we can't, because it's a levy fund for a specific purpose.

N. Shanley – No, I understand. Yeah I get that.

L. Bowers – It's a problem.

N. Shanley – Within this fund. Within this Ambulance and Emergency Medical...

L. Bowers – It's the only thing in the fund.

N. Shanley – Can it not be, I mean we do this with other funds. We can reappropriate salary to something else.

S. Bailey – Not when it's...

N. Shanley – Do you follow what I'm saying?

L. Bowers – I see what you're saying, but I understand why it's probably not something we can do because it's a...

S. Bailey – It goes back to 2002.

N. Shanley – Can it go, right.

S. Bailey –It's not a current.

N. Shanley – No, no, no. I understand, but for example, we've got it under salary, 131.45. We also have a line item for operating supplies. In any other fund, if I'm understanding correctly, we can, like we just did for example with the unemployment. We can...

L. Bowers – This is a special revenue fund. I don't...

N. Shanley – Well, yeah...

L. Bowers – It's a

N. Shanley – Well, no, wait.

L. Bowers – It's the same. It's the same as Fire, yeah.

N. Shanley – What you're...but this is actually taking off on what you suggested.

L. Bowers – It's the same as Fire.

N. Shanley – You make it part of operating supplies and then you can use the \$131.45 to pay for an ambulance supply of that amount. That's where I'm going with this.

L. Bowers – Yeah, why can't we do that?

S. Bailey – Because it is, it is back in 2002 for one thing. Another thing is it's a salary. There's a difference between salary and expenses, regular expenses.

N. Shanley – Right, but doesn't this Board set the amounts for the different...

S. Bailey – You set the amounts.

N. Shanley – Within fund?

L. Bowers – Yeah.

S. Bailey – But when there's a problem, because this has been worked on and I've been working on this one to try to clear it out and we have a problem in another one too where there's a problem.

L. Bowers – Let me make a suggestion.

S. Bailey – And it, this money actually is being carried over because of taxes. Okay?

L. Bowers – Instead of beating it to death today, can we do this? Can I come in to the office with you, we'll put Ed down at the Ohio Division of Taxation on the phone on a conference call with both of us and tell him what the problem is and let him tell us how to get rid of it. Cause he can fix it. You know he can fix it.

S. Bailey – No. No. Because this is UAN.

L. Bowers – Well, but...

S. Bailey – This has to do with the UAN system.

L. Bowers – Then let's get them on the phone together and let's tell them, tell us how to fix it.

S. Bailey – I've been on the phone with them.

L. Bowers – But I suspect because it's, because it's taxes, you just said it was taxes, I suspect we're going to have to call Ed.

S. Bailey – Well, it's taxes that are showing up in the system, but they've been paid. It's hard to explain, but...

L. Bowers – Well, let's make it a goal to work together and get it done by the time we do our tax budget.

S. Bailey – Okay.

L. Bowers – And get rid of it. Cause it's paperwork that we're carrying over and it's, some point got to end.

N. Shanley – I, Lynda, I think it's, your suggestion is excellent. Shirley, are you willing to at least just make that phone call with Lynda there and just see what they say, I mean it can't hurt?

S. Bailey – Well I hate to get the tax people...

L. Bowers – Well, let's start with UAN.

S. Bailey – In on something...

L. Bowers – Let's start with UAN. And if UAN says we can't, then we go to tax.

S. Bailey – Yeah, cause UAN is the one that really has to take care of this problem.

L. Bowers – Okay. Let's just agree to make it a goal by the, by the tax budget meeting, how's that?

S. Bailey – I don't get my...

N. Shanley – Can I ask, and I can't guarantee that'll I'll be there, I just want to learn from this.

L. Bowers – Sure.

N. Shanley – If, when you guys decide that you're going to do this, will you let me know?

L. Bowers – Sure.

N. Shanley – Okay.

S. Bailey – With that fund though, they do have an investment and I don't have my fund status with me. I don't know if you have, do any of you have your fund status' with you?

L. Bowers – I do.

S. Bailey – Because the ambulance fund does have an investment.

L. Bowers – Oh, it's got money hanging over in there too?

S. Bailey – Yes. The very...

L. Bowers- You're right. It does. \$2,018 or \$8,000.00.

S. Bailey - \$8,000.00. Right.

L. Bowers – It's got \$8,000.00 in the investment balance so we need to get rid of a whole bunch.

D. Butler – (indecipherable)

L. Bowers - Well, it's a total of...yeah, it's \$10,018.61 total.

N. Shanley – Well, it definitely is worthy of a phone call.

L. Bowers – Let's make it a goal to do that.

S. Bailey – You can cash that in if you want because that's Star Ohio, but then if you cash it in you're going to have to use it for EMS.

L. Bowers- Well, my suggestion would be since it came from ambulance and my suggestion would be we start a sinking fund in the Fire Department like we used to have for vehicle and use that as the seed money to start it.

N. Shanley – Yes. That would be a wonderful idea.

L. Bowers – Because we haven't carried that kind of a fund in the Fire Department for a few years and it sure would have come in handy a couple of months ago.

N. Shanley – Um-hum.

S. Bailey – But, again, I can't...

L. Bowers – We'll cross that bridge when we get to it.

S. Bailey – Well, cause I can't move it into Fire.

L. Bowers – Not until we get the approval.

S. Bailey – Right.

L. Bowers – But then when we get the approval that would be a good thing to do with it.

N. Shanley – Yup.

L. Bowers – So, let's, we can talk about that then.

N. Shanley – And you guys will let me know when you might plan on doing that?

L. Bowers – Sure.

N. Shanley – Thank you very much. I appreciate it.

L. Bowers – We'll try to do it on a Wednesday. Does that work for you? Is that a better day? Wednesdays?

N. Shanley – Or a Tuesday morning or a Thursday morning. By morning, I mean, like it could even be a 10:30 or 11:00. As long as I'm out of there by noon.

L. Bowers – Anything else on appropriations review? The only other thing, this is, Nanci, for you because we're gonna, once we get the tax budget passed then we immediately start working on, we'll have a series of meetings on working on the appropriations for 2011. I've actually started putting together a document, Don has seen them before and this is what I usually do, something like this for my budget. It's not a township document, it's mine. I have a hard time managing what I can't see and I want to be able to see the money that's coming in, what the Certificate of Resources shows, what our history has been, all on one sheet carried forward. I'm also trying to expand that to do two or three years down the road for us just to see what we're looking like because right now the collection trend is starting to shift a little bit. It looks like for 2011 we should still be good on our carryovers from 2010 and the main carryovers we have to worry about is Road and Bridge needs to have a carryover of \$500,000.00. That's been a good number to, target number. Fire and Rescue has to keep a carryover of about \$600,000.00 and General Fund needs to keep a carryover of around \$250,000.00. Those, those are responsible and safe numbers. Those are the three that we have to worry about which means we need to at all times keep a, keep a balance of money that we don't appropriate for use or know that we're not going to use of \$1,350,000.00. This year it's going to be kind of tight but I think we're going to make it. But 2012, 2011 going into 2012, it looks like it's going to take a pretty big dive to do that, so those are things we need to pay attention to.

N. Shanley – Okay.

L. Bowers – And if, you know, if when we start the budget process, if you want copies of my old sheets to look at, if that's something that would help you to prepare the paperwork that would help you, I think everybody has to prepare the paperwork the way it works for them, but

if you're trying to do the budgets off of the UAN sheets, you need, we just have to keep flipping, flipping, flipping. This way for me just makes it...easy.

N. Shanley – When the time comes, if you don't mind giving me a copy, I'd very much appreciate it.

L. Bowers – Not at all.

N. Shanley – I appreciate the offer.

L. Bowers – And, you know, I've given them to Don since he's been on the Board, so, for whatever help they are, they're there. Okay? Anything else?

N. Shanley – Yes.

L. Bowers – Okay.

Phone Service -

N. Shanley – I have, we voted on Monday to have Joy and I, or me while she's gone to move forward with setting up phones with the cable service and I would like specific approval from the Board. Those are, that's going to require a contract, to enter into that contract for that.

L. Bowers – So moved.

D. Butler – Second.

L. Bowers – Moved by Mrs. Bowers, seconded by Mr. Butler. All in...or any discussion? All in favor?

D. Butler, N. Shanley, L. Bowers – Aye.

L. Bowers – And opposed, same sign.

Reprimand Letter -

N. Shanley – And I also have, before the Board, Lynda you say we don't need to go into Executive session to finalize discussion on this and then bring it out?

L. Bowers – I don't know that there's any discussion we need to have. We just need to make the decision to do it.

N. Shanley – Okay.

L. Bowers – Is, has any of the information changed?

N. Shanley – No. I just added additional signature lines.

L. Bowers – Okay. We do need to discuss on the record what it is.

N. Shanley – What I have is a written reprimand. This is for Dave Figgers, Supervisor of Service department. I will...reference...this reprimand will go in his personnel file if it is approved but we can also attach it to the minutes. Basically this is with regard to the situation that came up with the door. It outlines a timeline of when the door was installed, the amount of money, would it be useful if I read this?

L. Bowers – It's up to you.

N. Shanley – Okay. Let me go ahead and read it then. This is an official written reprimand for your failure to perform or schedule work to be performed on a timely basis, your failure to properly supervise work done for the department for which you are responsible, and your failure to have work of acceptable quality performed under your supervision. The following sets forth the timeline and actions resulting in this reprimand: On or about February 1st, 2010, All Purpose Construction installed a new exterior door on the Township Hall vestibule. The cost of the new door and its installation was \$1,200.00. The door had basic primer paint on it and needed to be painted. Painting of the door was not included in the work to be performed by All Purpose Construction. During the months of March and April of 2010 there was no grounds maintenance work for your department to perform, new mowers had not yet been delivered and no road work was being performed. There was very limited if any snow removal. Both months had numerous sequential days where temperatures were warm and conducive to painting of the door. This was called to your attention in an email from Trustee Nanci Shanley dated March 28th, 2010. As of May 1st, the door had not yet been painted. On May 24th, 2010, the night of a regular Trustee meeting, it was obvious the door had been painted. The door had multiple large dried paint drips both on the inside and outside surfaces, the panic bar had paint all over it and there were large paint splotches all over the concrete outside the door. There was also debris mixed into the paint which had dried in the paint coating. The drips and rough spots would have to be removed and the door would have to be repainted. At that 24, May 24th, 2010 Trustee Meeting, Trustee Shanley asked who had painted the door. You replied that a probation program worker from Dale Chase's court had painted the door. Trustee Shanley asked you if you had seen the door. You replied that you had not. When the issues with the paint job were called to your attention at that meeting, you replied, that's what they make sand paper for. Both you and Roy Delaney, your direct report in the Service Department, have now concluded that the door will have to be stripped in order to, for the problems with this paint job to be rectified. As supervisor of the Service Department it is your responsibility to schedule work and tasks so that they are completed in an efficient and timely manner. It is also your responsibility to insure that work performed under your supervision be completed in a satisfactory manner. This door went unpainted for an extended period that during a time when there were ample opportunities for your department to paint it. There is no excuse as to why this door was not properly painted by a member of your department. When you finally had the door painted by a probation worker you did not monitor the work while it was being painted and you did not check the work after its completion, as is evidenced by the fact that on May 24th you said that you had not seen the door. Once the condition of the door was called to your attention during the May 24th meeting your response was flip and sarcastic. Your lack of performance of your job duties will result in township having to spend money over and above the \$1,200.00 paid for this new door. The stripping of the door will, the door will now need was avoidable had it been properly painted in the first place. And it is an expense to the taxpayers of the Township will needlessly bear. Incur, I'm sorry. Your attitude regarding the condition of the door as expressed in the May 24th, 2010 meeting is unacceptable. This reprimand will be placed in your personnel file for an unlimited period of time. As Service

Department Supervisor it is your responsibility to assure that your department's work time, including your own, is used as efficiently as possible, that work is performed on a timely basis, and that work performed under your supervision is of satisfactory quality. It is the job of every elected official and employee of this Township to insure that the funds entrusted to us by our residents are used prudently. This means staying busy, planning work efficiently, and performing the best work possible. Future incidents of failure to perform your job as Service Department Supervisor will be documented and may result in further disciplinary action including the possibility of suspension without pay and or termination from employment. I would ask that the Trustees, that, let me back up. I think that part of what we need that would be very helpful with our Service Department is if this Board acted in a unified fashion, if our message to the Service Department was unified and that their expectations be clear from all of us. With that in mind I would ask for the trustees to issue this written reprimand with me.

L. Bowers – Mr. Butler?

D. Butler – I don't have a problem.

L. Bowers – And I don't and, but the one thing that I do need to ask you Don, is that when we discussed the matter on Monday, you did have a problem with it. So I need you to put on the record that there hasn't been any discussion outside of open meeting that has changed your mind. You just changed your mind based on this information today. Has there been any discussion outside of open meeting?

D. Butler – (no response heard)

L. Bowers – Okay. And I'm asking that because I know the question will come up, so we'll clarify it now.

N. Shanley – I guess I just, I don't know that we can even ask. I wasn't aware that Don had a problem with this on Monday. I didn't pick that up.

D. Butler – I didn't have a problem with it.

L. Bowers – Yeah, he said he wouldn't sign it when we were coming out.

D. Butler – I said I would sign it. (indecipherable)

L. Bowers – Oh, okay.

D. Butler – I didn't say I wouldn't sign it.

L. Bowers – Okay. That's what I...

N. Shanley – I can't hear you. I'm sorry.

D. Butler – I never said I would not sign it. I said I would sign it.

L. Bowers – Yeah, and I hear it differently, I'm sorry.

N. Shanley – I did not pick up that you wouldn't sign it, so...

L. Bowers – Okay. I did, so.

N. Shanley – Okay.

L. Bowers – I'm sorry. Okie-doke. Then hand it around.

N. Shanley – Thank you.

L. Bowers – Anything else that we need to do today? Don, anything else? Nanci? Anything else?

N. Shanley – Don, as liaison, do you want to review this with Dave or would you like for me to do it?

D. Butler – I'll do it.

N. Shanley – Thank you. We need to sign two copies then. One for the file and one for Dave.

L. Bowers – Is there a receipt attached to it?

N. Shanley – Yes.

L. Bowers – Okay. Oh, yeah, it is. I see it. I'm sorry.

N. Shanley - Would you like copies for your own files?

L. Bowers – Yeah, if you got them, yeah.

N. Shanley – Yeah.

L. Bowers – Thanks.

N. Shanley – Don, do you want a copy for your own file?

L. Bowers – This should be a signed one too.

D. Butler – (indecipherable)

N. Shanley – One of the, the one that he signs will need to go to Shirley for his personnel file, but I would like a copy of it when you have it if you don't mind.

D. Butler – I'll copy it.

L. Bowers – And I will adjourn the meeting at 12:45.

Meeting adjourned at 12:45 p.m.

Approved: _____

Donald Butler, Trustee

Lynda Bowers, Trustee

Nanci Shanley, Trustee

Shirley Bailey, Fiscal Officer