

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Special Meeting
Wednesday, September 21, 2011

Meeting called to order: 1:35 p.m.

Members Present: Trustee Lynda Bowers, Trustee Nanci Shanley, Trustee Bryon Macron, Fiscal Officer Shirley Bailey.

Also Present: Frank Harmon (Ohio Insurance Service), Dave Figgers, Joy Turpin

Ms. Bowers motioned to recess into Executive Session to consider the compensation of a public employee or official pursuant to O.R.C. 121.22(g)1. Mr. Macron seconded the motion. Roll call vote: Ms. Bowers – yes, Mr. Macron – yes, Ms. Shanley – yes.

Executive Session convened at 1:36 p.m.

Special Meeting reconvened at 2:16 p.m.

The next currently scheduled meeting is October 17, 2011.

Service Department Truck – Mr. Macron reported that \$100,000 had been reserved in this year's budget for a new Service Department truck to replace the 1 Ton truck. He would like to utilize STS where no bid is required. The requested truck would be larger than the pickup but smaller than the Peterbilt. The department needs size in a truck, not extras. A special meeting may need to be called before the next regular meeting to move forward with this. Discussion was held regarding a warranty being discontinued if the truck is used for snow plowing.

Marketing Meeting – Ms. Bowers reported that she had met with Bethany Dentler, Kevin Malinowski, Bill Hudson and the Engineer's Office to obtain contour maps and incentives that will be placed online within twenty-four hours for Innovation Park. There is a grad student available to assist with the marketing on the Township's website. Discussion was held regarding this prospect. Joy would be able to take a class at the tech center for website design. It may be necessary to upgrade the current host. Ms. Shanley would like to be involved with meetings regarding the website. Discussion was held on the amount of progress with the website in the past two years. Mr. Macron suggested having a password protected area accessible by the Trustees for scheduling purposes.

Cell Phones – The Township currently pays approximately \$125 a month for five cell phones with AT & T. It was agreed that this is a good rate. We are eligible for new phones with a two year contract extension. The Fire Department would like to have a rugged phone to handle the decontamination procedures. **Ms. Bowers motioned to change three of the current phones to the new model offered and to allow the Fire Department to either accept the new phone or be allowed up to \$100 for each of the two phones to be upgraded to a rugged model. Mr. Macron seconded the motion. All voting in favor.**

Unemployment Benefits – Ms. Shanley reported that the Township has a reimbursement account with Job & Family Services. If an employee of the Township is laid off from their other employment they still receive a portion of unemployment funds from the Township even though still employed here. Ms. Bailey follows this paperwork. Ms. Shanley reported that the clinic she has been working for is in the process of being sold and she will be seeking unemployment benefits.

Fire Records – Discussion was held regarding the fire records currently stored in the garage. Ms. Shanley will review these records with Ms. Bailey on Monday.

Vacation Schedule – Ms. Bowers asked Ms. Shanley if she could provide her vacation schedule to help facilitate the special meetings that are anticipated in the near future.

Meeting adjourned at 2:55 p.m.

Approved: _____

Lynda Bowers, Trustee

Nanci Shanley, Trustee

Bryon Macron, Trustee

Shirley Bailey, Fiscal Officer