

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Monday, April 19, 2010

Meeting called to order: 7:00 p.m. followed by the Pledge of Allegiance.

Members Present: Trustee Lynda Bowers, Trustee Donald Butler, Trustee Nanci Shanley, Fiscal Officer Shirley Bailey.

L. Bowers – I would move the Board to suspend verbatim minutes during the presentation of our guests. We have Kathryn Truman and the Cloverleaf Superintendent Mr. Kolbus and Mrs., Mr. Maloney. I apologize. Is there a second to that motion?

N. Shanley – I will second.

L. Bowers – Moved by Mrs. Bowers, seconded by Mrs. Shanley. All in favor, aye?

D. Butler, L. Bowers – Aye.

L. Bowers – And opposed, same sign.

Cloverleaf Superintendent Daryl Kabulis spoke to the audience about the Permanent Improvement Renewal Levy.

Medina County Commissioner candidate Kathryn Truman spoke to the audience.

L. Bowers – Okay. Next thing we have, Joy, can you let me know when you're back on? It is on? Okay. I will ask the Board, Mrs. Shanley has asked Mr. Throne to come. She has a question that she wants him to address. Do you want to go ahead and have him now so that he can...

N. Shanley – We can, although I suspect I might ask that you stay a little bit if you're able to. But the main question that has been posed to me that I thought might be best clarified by Mr. Thorne is what is the role of the liaison. Each of the Trustees has different departments that they are responsible for as liaisons but what does that really mean? I know I've gotten a lot of questions from residents as to what that entails. Different people have different expectations so I thought maybe Bill could clarify that for us.

B. Thorne – The...(not at mic)

S. Bailey – We have, go...

L. Bowers – Sorry.

S. Bailey – Sorry, Bill.

B. Thorne – The position of liaison is actually nothing more than an information carrier. Unless the Board has specifically adopted something different, the Trustee liaison simply is that person responsible taking information that is presented here about a particular Board or for a particular Board or department to that department and bringing back their comments back. A Trustee, Trustees operate as a Board. An individual Trustee has no authority to order a police officer or a fireman, a department worker to do anything unless there is a specific resolution by the Board delegating that authority directly to them. So, really, the liaison is basically an information carrier back and forth. All the action is supposed to be taking place here at public meetings.

N. Shanley – I think one specific question I had pertained to the readiness of one of our trucks during the last surprise snow storm. And the expectation that was voiced to me was that the liaison should perhaps be the person that has a chat with the supervisor the night before, keeping an eye on the weather, making sure all the equipment is up and running. That was his perception of what the liaison might be doing.

B. Thorne – Not really. Not, again, unless the Board has delegated that responsibility. That responsibility is the Board's through their department head. That's what you have a department head to do.

L. Bowers – Mrs. Gushue. You need to come up though. Thank you. Might as well stay, Bill. I think she's going to ask you a question.

B. Thorne – Oh, okay.

L. Gushue – Hi. Laura Gushue, Ryan Road. The gentlemen that she's referring to, John Meliher, wasn't able to come tonight, but he asked me to state that what he was suggesting was that not that it's a requirement of the liaison but that it's a good idea, benefit of the public, that you take an interest and work as a team with the department that you're the liaison for. And is there any require..., you know, is there anything that would say that that isn't possible.

B. Thorne – Ah, yes actually, in the sense that Don's the liaison for the Road Department. He tells them I want you to go out and do this road first, they can ignore him. He, as individual Trustee, unless authorized by the Board, has no authority to tell them to do anything.

L. Gushue – Right. His question was just whether or not liaison as a liaison as a part of the team might just check in with them once in awhile and say how are things going, that kind of thing. That was his point of the...

B. Thorne – (indecipherable) a part of the team, again, they're supposed to be that person, if they have questions they want the Board or decisions they want the Board to make, they don't have to come to the meeting, they can give that to the liaison, pass off on that sense they do need to operate together. But the liaison is not anticipated to be out there coordinating the operation of the department, will give them direction. Again, unless the Board has so directed.

L. Gushue – Okay. Thank you for the clarification.

L. Bowers – Bill, the question that was posed to me, that was directly from John, is is there any prohibition for any of us to talk to any of our department heads and say look, if this goes on, would you let me know? Like, if a truck's down, let me know. If there's storm coming, let me know. That was the question he asked me.

B. Thorne – No. And the department head should do that anyway. He should at least be contacting the Board and, you know, a truck goes down in the middle of a snow storm, he should be looking for an emergency meeting if he hasn't got authority to purchase whatever's necessary to fix it.

L. Bowers – Okay. Thanks.

N. Shanley – Bill, I have actually related to that one more question that pops into mind. Because we've actually had the opposite happen. And I don't want to start another series of whatever, but we also had conversely, if a Trustee would direct the road department to do something that they weren't already doing, they might get to it another day or whatever, but they call and they say I would like for, you know, there's a complaint, I would like to have this done now. What is it, should we be doing that, should we not be doing that?

B. Thorne – The Trustee, that would be appropriate information to give to that Board, he couldn't though...

N. Shanley – You mean to the department?

B. Thorne – To the department. He could've said, you know, I've got this complaint, I'm going to take it to the Board members, I'm letting you know, see if you could address it, but he couldn't go, for example, say look I want you out there right away to do this.

N. Shanley – That's my point. Okay.

L. Bowers – But if it's within the scope of their job description and they can do it, then they certainly can do that and that's a communication you could have one on one if that's your question.

B. Thorne – In terms of a trustee telling a department or department member to do something, getting to the Board, the Board doesn't agree to it, that's having to ratify something after the fact.

N. Shanley – And actually, that is what happened. In reality, that is what happened and I think if everybody's on board, everybody's fine with it. It was just, okay.

L. Bowers – Yup. And Nanci brought the form in tonight so we'll, we'll take a look at it then.

B. Thorne – Okay.

L. Bowers – Thanks.

D. Butler – Lynda, could I comment?

L. Bowers – That’s the situation you were talking about, right?

D. Butler – Number one, since we’re talking about the Service Department, I am the liaison, I don’t get up at seven o’clock in the morning, okay. I don’t stay up all night, I’m not up at seven, I’m not about to get up at seven or eight. And, as it’s been said, it has to be a two way street that we just went from a two hour window with some ice in the road to the assumption that I never talk to Dave and I think Dave will admit that we have a communication back and forth. I don’t bother him on an hourly basis, he doesn’t bother me on an hourly basis. But I normally know what’s happened. Sometimes it slips through the cracks, we’re all human. But I pretty well know what’s happening in that department and I don’t believe in micro-managing where I’m gonna sit there and tell him what to do day after day.

L. Bowers – Thank you, Mr. Butler. I’ll wait for Mrs. Shanley to return to her seat. Okay, anything further on that?

N. Shanley – No.

L. Bowers – Okay.

Minutes Pending Approval –

L. Bowers – **February 15, 2010 Minutes.** Draft was received March 17th. Any questions, corrections, from the Board? Hearing none, is there a motion?

N. Shanley – I will move to approve.

D. Butler – Second.

L. Bowers – Moved by Mrs. Shanley, seconded by Mr. Butler to approve. All in favor, aye?

D. Butler, L. Bowers – Aye.

L. Bowers - And opposed, same sign? **February 16, 2010** draft received 3/25. And that was a draft with corrections.

N. Shanley – I’ll move to approve.

L. Bowers – Moved by Mrs. Shanley.

D. Butler – I’ll second.

L. Bowers – Seconded by Mr. Butler. All in favor, aye?

N. Shanley, L. Bowers, D. Butler – Aye.

L. Bowers – Opposed, same sign. **February 24, 2010**, draft received 3/25.

D. Butler – I’ll move that we accept the minutes.

N. Shanley – I will second.

L. Bowers – Moved by Mr. Butler, seconded by Mrs. Shanley. All in favor, aye?

D. Butler, L. Bowers, N. Shanley – Aye.

L. Bowers – And opposed, same sign. **March 1, 2010**, draft received 4/5.

N. Shanley – I'll move to approve.

D. Butler – I'll second.

L. Bowers – Moved by Mrs. Shanley, seconded by Mr. Butler. All in favor, aye?

D. Butler, L. Bowers – Aye.

L. Bowers - And opposed, same sign. The **March 15th minutes** were received after distribution of the agenda on 4/16. Does the Board want to hold those or do we have sufficient time to review them?

N. Shanley – I have not had time to review them. **I would ask that we hold them.**

D. Butler – I have not even received them. The only thing I received is an email Nanci sending to Joy saying that they came in some type of script or whatever you call it and I was looking for them and I still haven't received them. I'll pick them up tomorrow.

L. Bowers – Okay.

General Board Organization –

L. Bowers – General Board Organization, we've already pretty much...

N. Shanley – Mrs. Bowers, I have one quick thing about minutes. I had brought up in the past, and we thought we had discussed it in open meeting and we hadn't. I think it was actually a conversation we had. This simple request – I had proposed a Township website proposal back in January. We made a motion as to continuing with Yahoo, there was a free option. My simple request is that we make a margin note in the meetings at which this first came up that we attach this document, which is what I presented back in January, to tonight's meeting on that.

L. Bowers – Which minutes were those?

N. Shanley – You know, I didn't bring them with me. We discussed the website twice. The first time is when we voted on it, to continue with it. The second time, I raised the fact I didn't think we had discussed this thoroughly and your recollection was that we had.

L. Bowers – I don't have a problem with amending the report to it because you did reference it. Don, do you have any objection to that?

D. Butler – No.

L. Bowers – Okay. And you'll work with Joy and figure out which set of minutes that was?

N. Shanley – Yes, I will.

L. Bowers – Okay. **Then we have a consensus to add that margin note in that report,** because we all did receive it.

N. Shanley – And my reason for that is that we did have a free option and I think that it's important to have in the record why we chose to go the other route so that if anyone wants information on that they have access to that.

L. Bowers – Okay. That's done. The May meeting, Don, you're going to be out of town for the regularly scheduled meeting.

D. Butler – Correct.

L. Bowers - Mrs. Shanley, what's your pleasure?

N. Shanley – I would reschedule it for a Monday when Don is here. We're kind of late in April with this meeting. I would say the...

L. Bowers – 24th?

N. Shanley – Um-hum.

L. Bowers – That work for you, Don?

D. Butler – I'm finding out. We're not going be Denver? We're not going to go do Denver? Okay. 24th.

L. Bowers – I would move to reschedule the May meeting to the 24th of May. Is there a second?

N. Shanley – I'll second.

L. Bowers – Seconded by Mrs. Shanley. All in favor, aye?

D. Butler, L. Bowers – Aye.

L. Bowers – And opposed, same sign. And, Mrs. Bailey, will you make sure that that publication gets done and posted? Thank you. Appreciate that. The other thing that I've added is, Nanci, you wanted to schedule some meetings with R. P. Hughes in May? You had sent us an email on that.

N. Shanley – The next step of the Needs Assessment is a question and answer information gathering session with various departments and the Trustees can be there. It's strictly

information gathering, no decisions, nothing like that. And Rich Pontius is asking for Wednesday the 5th of May, I believe it is. Starting at 8:00 in the morning and my question is, I think that Joy came up with an excellent suggestion which is that we start with Service, since they're in early and do Service from 8:00 – 10:00, 10:00 – 12:00 can be Administration, and then the afternoon can be Fire. And actually, did I skip something in there? I'm not, I didn't bring his email with me. But the main thrust of it is, does the 3rd, does the 5th work?

L. Bowers – 5th works for me.

S. Bailey – May 5th?

N. Shanley – Yes. Does that work for you? Cause you're part of it.

S. Bailey – Not 10:00, but...

L. Bowers – Because it is a prearranged meeting for the purpose of discussing Township business, I think it's probably best to go ahead and advertise it as a meeting running that whole time period for what it is, and that way we don't have to worry about whether two Trustees show up or...

N. Shanley – Right. The meeting will not be in here. They go to the various departments and it's held at the actual location, the department. They look around, they ask questions.

L. Bowers – Well, our address of our meeting will be 6776 Wedgewood Road, various departments, so, somebody wants to come watch, they're welcome to do that. Okay. Takes care of that.

Financial Report –

L. Bowers – We all received the Financial Report. Mrs. Bailey, this one's, this is your time.

D. Butler – Excuse me, Shirley, if I may, we going 10:00 – 12:00, 12:00 to 2:00?

N. Shanley – 8:00 to 10:00, 10:00 to 12:00, 12:00 to 2:00, I think.

D. Butler – 12:00 to 2:00.

N. Shanley – I'm sorry, that's the one email I didn't grab.

L. Bowers – You know what, I have it. I have it. 8:00 to 10:00 with Administration, but

N. Shanley – We're flipping it.

L. Bowers - Joy's flipped that to Service, 10:00 to 12:00 for Administration, 12:00 to 2:00 for Fire. Okay?

N. Shanley – Does that work for you, Jeff? Thanks.

S. Bailey – This is the main...

N. Shanley – Okay.

S. Bailey – You have copies of that one.

N. Shanley – Okay.

S. Bailey – Okay. In our checking account we have \$1,137,108.46. In investments, \$1,334,497.38. In our secondary balance, which is for the HRA insurance reimbursement, is \$10,243.02, which leaves a checking balance then of \$1,126,865.44. Any questions?

L. Bowers – Mr. Butler?

D. Butler – No questions here.

L. Bowers – Mrs. Shanley?

N. Shanley – No questions.

L. Bowers – And I have none. You want to go over the requisitions, Mrs. Bailey?

S. Bailey – And requisitions...for the Service Department we have a large amount for tons of, I believe, gravel? Is that? \$10,135.00. Also, boom mower - \$2,820.00 for flail head, and to restock the road signs, \$2,564.00. There are some odds and ends that are in here also. Bringing us to a total of \$17,565.21. Administration – we have, well for the Zoning Office we have file jackets at \$73.58, also we have coming out of the Administration from Action Flag, the eagle ornament, 5 pleated fans, and grave marker flags, comes to \$155.95...

L. Bowers – Mrs. Bailey, can I stop you there?

S. Bailey – Um-hum.

L. Bowers – So I can interject for the Board. You'll recall at a previous meeting we approved 144 grave marker flags, they were the 4 x 6 and David thought that those were the right size. And when I asked him I thought they were too, I mean, I asked him that question. So, it would be my fault. And they are not the right size. He went back and measured them and they are a little larger. So Joy looked at the book and got the right price and at the same time the Memorial Day Committee asked that we consider putting buntings on the gazebo. So those have been measured and they can be ordered from the same place. So the buntings and the flags would be a total of \$155.95, and that's something that I didn't want us to just approve without discussing and knowing what it is and making sure the Board's aware that that's what it is. Okay?

S. Bailey – Okay, we also have a clock, which is on the wall back there - \$41.47. We had a case of single fold towels that are used in the restrooms, whatever - \$25.80. We have a total of \$310.63 for Administration.

N. Shanley – It looks like Joy has, is trying to tell us something.

L. Bowers – Sorry, Joy.

J. Turpin – The \$41.47, there was more than just the clock that was purchased, I believe.

L. Bowers – Tab dividers.

S. Bailey – Two sets of tab dividers, okay, you have them all in one, okay.

J. Turpin – There were some additional items so when I saw the shocked look for \$41.00 for the clock, that was not correct. And just so that you know...

N. Shanley – Was it that obvious?

J. Turpin – Yeah. I did go on and check some other websites and I also checked in person for that clock and the price that we got was very comparable, so.

L. Bowers – Thank you, Joy.

S. Bailey – And the Fire Department, let's see, we have...

L. Bowers - We actually received a whole listing and explanations from the Fire Chief on those.

S. Bailey – Okay.

L. Bowers - Is there anything additional in there, Nanci?

N. Shanley – Nope. Not that I'm aware of. Nothing? Didn't add anything last minute? Okay.

S. Bailey – Okay. Theirs comes to \$9,497.84. Between the three departments, actually four departments, we have a grand total of \$27,373.68.

L. Bowers – Comments, questions from the Board? Mrs. Shanley?

N. Shanley – I have a question. I'm trying to understand. Dave, can you speak to the Flail head mower? Is the other one not functioning or what's happening with this?

D. Figgers – The other one's functioning we're having just problems with it. Flail head is, it gives you a better, better cut. We've got basically a brush hog on the end of an arm. When you do, when you cut ditches, people are expecting, expecting a little better cut than just ripping the grass out, so we thought we'd try a, try a flail head.

N. Shanley – Does that, I mean, you're not getting any closer to the surface or anything like that. It's just a different method of cutting?

D. Figgers – Correct. Instead, as I mentioned last meeting, instead of going around like this with a brush hog on the surface and going around like this...

N. Shanley – Uh-huh.

D. Figgers – You're going like this, like a real mower.

N. Shanley – Okay.

D. Figgers – It's like a real, the old style real mower.

N. Shanley – Yeah, yeah.

D. Butler – Dave, what's gonna happen to cans, bottles, and other miscellaneous things we find in the ditch?

D. Figgers – Hopefully they'll get picked up before we get there with the, with the mowers. We were using our probationary people to do that, we don't have, we're not getting as many right now as we had. We don't have the Sheriff's Trustees out there picking litter up anymore, so, it's basically up to Roy and myself. If we get out there, we try and get a road before we mow it, that way we get to what's ever there in the ditches.

D. Butler – How about we put a request in to residents to take five or ten minutes and walk the front of their property and pick it up. I know we do that on a regular basis, we're on Ryan and people dump everything and just before garbage day we go up there and try and pick everything we can up.

D. Figgers – That'd be a good idea. Any help we can get from the residents would be greatly appreciated.

N. Shanley – Okay, just to confirm then, there's really, there's nothing functionally wrong with our existing mower, you're just looking for a more finished kind of a cut.

D. Figgers – Correct.

N. Shanley – Okay.

L. Bowers – What will you do with the existing mower?

D. Figgers – That'll be traded in. We've got, it's got an \$8,000.00 re...trade-in value on it.

N. Shanley – That's why this is twenty-eight, right?

D. Figgers – Correct.

N. Shanley – Because of the trade-in.

D. Figgers – Correct.

N. Shanley – Okay.

L. Bowers – Mr. Butler, you had that under new, under your department report, so is there anything else you wanted to talk about regarding that?

D. Butler – No. That was it.

L. Bowers – Any other questions?

D. Butler – Yeah. I would ask that we postpone the John Lanzer request until later on in the meeting, possibly.

L. Bowers – You want to address it now?

D. Butler – No.

L. Bowers – It's not on the agenda, so...

D. Butler – I just want to postpone it till later on, it...

L. Bowers – Okay.

D. Butler – We can add it to something or I just come back and put it in. We paying it all up front? Is that what we're doing? We're paying him upfront for the...

D. Figgers – No. You pay him as, as, I just put it in for a year, the touch-ups. It's been a year since you approved the last time you did it, which he took off all the black marks, washed the floor, removed the black, the scuff marks, stripped the wax off and rewaxed it. And then he had quarterly touch ups. Every three months he'd touch it up.

D. Butler – So it's really not a requisition for \$900.00. It's going to be \$900 of a period of a year.

D. Figgers – Correct.

D. Butler – In that case, I'm comfortable including it.

L. Bowers – Anything else on the requisitions, Mr. Butler?

D. Butler – Nothing here.

L. Bowers – Mrs. Shanley?

N. Shanley – No.

L. Bowers – Is there a motion?

D. Butler – I'll move to approve.

N. Shanley – I will second.

L. Bowers – Moved by Mr. Butler, seconded by Mrs. Shanley to approve the requisitions as submitted. All in favor, aye?

D. Butler, N. Shanley, L. Bowers – Aye.

L. Bowers – And opposed, same sign?

S. Bailey – I also wanted to bring up, I have, since there's been questions about approvals, we have from Medina County Economic Development Corporation, the annual membership of \$1,500.00, which we normally pay, from April through March of next year. And before I run this through the system I would like to know if you want to approve or not?

L. Bowers – Discussion, Mrs., Mr. Butler?

D. Butler – Nothing here.

L. Bowers – Mrs. Shanley?

N. Shanley – No.

L. Bowers – Yes, no, maybe?

N. Shanley – I have no...

L. Bowers – I have no problem with it.

S. Bailey – Okay then.

L. Bowers - Is that a consensus to approve?

N. Shanley – That is, I will move that we approve that, the yearly membership to the Economic Development Corporation.

L. Bowers – Moved by Mrs. Shanley, I'll second. All in favor, aye?

D. Butler, L. Bowers – Aye.

L. Bowers – And opposed, same sign? Anything else, Mrs. Bailey?

S. Bailey – I also have another invoice. We've been having a little bit of problem with four-legged critters in the buildings and I had Kline Pest Control come out, cause we had them last year, and he did do some work in the Administration Building and in the garage. He says that they are coming in through the garage from the field outside. But, they want a contract and they want it as a, like a quarterly contract. And what they have on here, for quarterly service, \$375.00 plus fuel surcharge of \$8.00, gives us \$383.00 and that would cover us for a quarter and coming in and taking care of whatever we need done as far as pest control in the buildings.

N. Shanley – Have we received any other pricing? I know it's not required but have we checked around at Terminix or any of the other companies?

S. Bailey – No, we have not. I went through them cause they are reasonable for what they're doing, because they do a lot of service for us for that price. They'll come out and take care of anything at any time. They are also a Medina Company. They're right in Medina. I would like to try to give business to local companies if possible.

N. Shanley – I would suggest that we get at least one other price and with Terminix, they're, with Terminix they're usually local franchises anyway, so you're going to give the business to the local franchise owner, but, I mean, I'm not saying necessarily Terminix, there's other companies, but they're generally on a franchise basis so whoever you're doing business with is usually local.

S. Bailey – Okay.

L. Bowers – I would suggest you just approve it to the lowest quote that she can get. Let her get it taken care of cause we're not gonna have another meeting till the 24th of May, maybe.

S. Bailey – And we do have some problems.

L. Bowers – Want to do that?

S. Bailey – And with the warmer weather we will start having problems in here again because we get the, what they call concrete, concrete ants, are the little bugs that we have.

L. Bowers – I would move to...I'm sorry.

S. Bailey – They start coming in in the warmer weather.

L. Bowers – I would move to authorize Mrs. Bailey to get that taken care of.

N. Shanley – I will second that with the understanding that we're going to check around a little bit.

L. Bowers – Yeah, that's fine. Any further discussion? All in favor, aye?

N. Shanley, L. Bowers, D. Butler – Aye.

L. Bowers – And opposed, same sign.

Department Reports:

Service –

L. Bowers - Service Department. Ryan Road paving. Mr. Butler.

D. Butler – Mr. Figgers, if you would.

Ryan Road -

D. Figgers – Upon recommendation from the County Engineer’s Department on our annual ride around, instead of paving Ryan Road, we’re going to chip and seal it to basically seal the cracks. It doesn’t do anything for the structure of the road, it mainly seals the cracks so that the water doesn’t get in there and lift on the freeze and thaw cycles. However, Fred Boreman suggested that we crack seal some of the major cracks so I had a company come out and take a look at it, P. S. Construction, which did Ryan Road the last time we had it crack sealed. He gave me a price from Route 162 to just past Eastlake where the, where our line runs, the Township line. It’s 10,000 pounds of crack sealing which is an awful lot of material for \$16,000.00. He suggested, he said he knows that was a lot of money. He suggested that there will be four men, eight hour minimum, and it runs \$335.00 an hour for the four men. He suggested that he’s going to need traffic control, that if Roy and I would help with traffic control, we could spot where, what cracks we wanted, what cracks we didn’t want sealed and go from there as far as a, as far as a cost on the road. So it’s going to be between zero and \$16,000.00 to crack seal that before we chip and seal it.

L. Bowers – Was it bid that way, David?

D. Figgers – No, it wasn’t bid that way. It was, that was the ride around we did with Fred, if you remember.

L. Bowers – But were you going to fix the bid or are you just going, just going to do that. I mean, I understand we can...

D. Figgers – We’re just going to do that. We’re not going to spend sixteen, anywhere close probably of \$16,000.00. He was mainly concerned on that ride around with that center crack up the middle of the road.

L. Bowers – Before you do it, we have to get a decent estimate on it cause there’s documentation that has to be filled out for the force account stuff.

D. Figgers – We can do that.

L. Bowers – Okay.

Eastlake Road Closure -

D. Figgers – The other thing is, on, as far as roads, where they cross, crossover on Eastlake that has to be done before the road’s done. We need a resolution to close the road for one day next week.

L. Bowers – You know what, I got that from Joy on an email and I put it on the agenda, but we have to have a publication notice on that and the dates that you have to closing don’t give us enough. The 30th would. Can you push the second date beyond the 30th in to May?

D. Figgers – Okay, run that by me...

L. Bowers – Has to be published.

N. Shanley – There's a lead time. There's a minimum lead time.

L. Bowers – Has to be published for a certain period of time and we just, I just got that email for the agenda. The Board could not approve it until tonight...

D. Figgers –

L. Bowers - And the Board has to call the road closing and you're talking about a road closing, let me go down the agenda...

D. Figgers – That's different that what I just said though.

L. Bowers – For Eastlake?

D. Figgers – Yes.

L. Bowers – You're not asking for the road closing on Eastlake? Then I'm sorry if I misunderstood.

D. Figgers – I was asking for the road closed on Eastlake if we could have a resolution I could, and, correct me, three days it has to be?

L. Bowers – I think it's ten. Bill, is it ten? I don't have the code with me. I think it's ten.

D. Figgers – Okay, then we'll have to go...

L. Bowers – Cause I've got a road closing request for April 21st and April 30th. That's what was sent to me from you.

D. Figgers – No. That's correct.

L. Bowers – But we can't do it April 21st.

D. Figgers – We can't do that.

L. Bowers – We can do the 30th.

D. Figgers – That's fine.

L. Bowers – And do, you just want one day then?

D. Figgers – I just need the road closed for one day.

L. Bowers – Okay. Then April 30th will work?

N. Shanley – At the last meeting, was there some discussion about, I think Lynda you had mentioned about having the Engineers take a look at that crossover, there was some discussion about that. Did that happen?

D. Figgers – No, they didn't.

L. Bowers – I didn't discuss that.

N. Shanley – There was a, you had talked about a pipe that came out...

D. Figgers – Yes, I talked...

N. Shanley – And then Lynda had said, you know, is...

D. Figgers – I talked about a pipe coming out. We're gonna look at whether it needs a catch basin or not. If it needs a catch basin the price that's already been quoted will include a catch basin.

N. Shanley – Okay.

D. Figgers – It's not something the Engineers have to look at.

N. Shanley – Okay. There was a discussion about that.

D. Figgers – The contractor's...Right.

N. Shanley – I just wanted to make sure if it needs to happen, it did.

L. Bowers – Okay, I want to go back. You're asking for a road closing on April 30th?

D. Figgers – No. I need a, I need the road closed one day within a weeks, a week's period.

N. Shanley – Of today.

D. Figgers – No, not necessarily of today, I'm sorry. Somewhere, pick a week, and one day in that week, the road's going to be closed. If you pick a certain day, can't we do it the week of?

L. Bowers – No. You've got to work with the Contractor and give us a date because we have to publish it, we have to publish the date, we have to do it with a lead time, we have to notify the schools, the S.O., there's a laundry list of people we have to notify.

D. Figgers – I understand that. And you're going to have to, and the Fire Department's going to have to...

L. Bowers – You can do this, you can tell us that Eastlake will be closed between May 5th and May 10th and then only close it the day that you need to. We can do that.

D. Figgers – That's what I, well, that's what I was asking for. Yes.

L. Bowers – Okay. So, then give me the dates.

D. Figgers – Okay. What would be the soonest we could get it published and, you tell me, the dates can be just...

L. Bowers – Earliest it can publish is the 21st if it's sent out tonight.

D. Figgers – Well, let's go, send, let's not put that much on Shirley and Joy, let's send it out tomorrow or Wednesday, it doesn't really matter.

L. Bowers – So it will publish on the 23rd. So, you're closing has to be from May 4th to ...

D. Figgers – May 4th is what?

L. Bowers – That's a Tuesday.

N. Shanley – Tuesday.

D. Figgers – Tuesday? Through Friday. Through that following...

N. Shanley – To the 7th then?

D. Figgers – Correct.

L. Bowers – I would move that we advertise a road closing on Eastlake Road from the tracks west to Lake Road from May 4th to May 7th, 2010.

N. Shanley – I will second.

L. Bowers – All in favor?

L. Bowers, D. Butler, N. Shanley – Aye.

L. Bowers – And opposed, same sign. Okay. Who's going to be responsible for that publication? Shirley, will you? Joy?

S. Bailey – Yes.

L. Bowers – You two work it out. Thank you. Okay.

Driveway Culverts -

D. Figgers – You want to go onto the next one, Don? Road, driveway culverts?

D. Butler – On the ride around we did with the County Engineers, Dave had a partial list and we added to it. We have ten addresses where the culverts are not in really good shape and they're impeding the water flow. I would like permission from the Board to comprise a letter with reviewing it through Bill to send the people to let them know what our position is on that.

L. Bowers – Requiring them to fix them, is that what you're saying?

D. Butler – Well, to tell them that, you know, show them the responsibility. People think that we're responsible for culvert pipes and in fact we are not responsible for culvert pipes.

L. Bowers – Is the letter going to request the repair though?

D. Butler – It's going to suggest strongly to repair and if we ended up where they don't repair it, I think, I personally think the first letter ought to be a gentle reminder and then the second letter we can run through Bill's office if need be and have a few more teeth in it.

L. Bowers – Yeah, I'm fine with that. Nanci?

N. Shanley – I would like to see both letters run past Bill.

D. Butler – Yeah, as I said...

N. Shanley – Okay.

D. Butler – Go past Bill.

L. Bowers – And copy us please.

D. Butler – Got nothing else to do, do ya?

L. Bowers – Anything else?

Parking Tickets –

D. Butler – Parking tickets. I sent a quote around that I received today. If anybody wants to see the ticket in hard copy, I have one here.

L. Bowers – Want to see it, Nanci? I've already seen them. We did this a couple years ago.

N. Shanley – Okay.

L. Bowers – They were more expensive a couple years ago, by the way.

D. Butler – Clark and Associate is the bid I have. Clark and Associate is the one that's doing all the County tickets, including ours for traffic. This is for parking only and they'll have all the verbiage we need and the quantity is a minimum quantity of 1,000 tickets and we're looking at \$849.00 for 1,000 tickets. Estimated freight and handling, \$50.00. Of course, they say the more you buy the cheaper it is. I'm not sure we'll ever use 1,000 tickets. Joy handed me a magazine tod...when I walked in through one of these catalogs that has tickets. If you look at the prices, they'll sell you 2,500 for \$938.00. So these are very competitively done and this is the same thing that, same printer that the County uses.

L. Bowers – Mrs. Shanley?

N. Shanley – I don't have a problem doing this, but my question would be are we going to actually use them. Because I know this has kind of gone in fits and starts and there's been

different attempts to try to resolve this with the residents that were causing the problems with the different developments and so, I've read through the minutes and there were different times when we, that what previous Boards discussed it and stopped. Are we really, if we're going to spend the money, are we really going to move forward with this?

L. Bowers – Well, the parking violations have, were approved years ago, so they exist but they are not enforceable unless we have the ticket and we have the, the place to pay them and the hearing officer, which our resolutions sets up for the Fiscal Officer's Office to do, and the subdivisions have asked for them. That's the place that they would be enforced. It's up to the Board whether or not we want to go through with that. Discussion?

N. Shanley – I know the original resolution was in 2004 and like I said, I read the minutes and different times it's been brought up and...

L. Bowers – Then they came back and asked us.

N. Shanley – then we just sort of backed off because they were going to be resolved or Deputy Rohrer was going to talk to the offending homeowner, whatever, and it was resolved, so I guess all I'm saying is that, if we're going to spend this money, are we really going to, if there is a problem move forward or not?

L. Bowers – The last record I have is it was not resolved and it's not just one person it's an ongoing safety issue in two of the subdivisions and both of the homeowners associations in Hunter's Run and in Laurel Crossing have asked for this enforcement.

N. Shanley – Is there...

L. Bowers – It's up to the Board whether or not we do it.

N. Shanley – Are there letters or anything?

L. Bowers – There were. There were emails.

N. Shanley – Are there, are they available to the Board?

L. Bowers – Yeah. They're public record.

N. Shanley – Are they recent or, I mean, how long ago?

L. Bowers – You know what, I've got them, I've got my copies thrown in a catch file. I'd be happy to send them to you. No, they're not recent. The last one was 2008, I believe and they're still waiting. I mean, I talk to those associations once in awhile and they're still waiting for us to figure out what we're going to do. Mr. Hollish, before all the blood drains out of your fingers.

D. Hollish – Dave Hollish, Carlton Road. Why we buying parking tickets? Don't we have a Sheriff's Department to go in these developments on public roads to say hey, they got a sign that says no parking, you get a ticket?

L. Bowers – That’s why we have to have the ticket so they can enforce it.

D. Hollish – Oh. The Sheriff doesn’t have tickets?

L. Bowers – No, no.

D. Hollish – Well, I see him giving them out out here all the time.

L. Bowers – No. They don’t, they don’t have parking tickets for Lafayette Township. This is a local resolution that they’re enforcing so they’re our tickets.

D. Hollish – Oh, okay.

L. Bowers – I’m sorry.

D. Butler – That’s what I found out. They’re traffic tickets, as I call them, and parking tickets. And they’re two different animals. The traffic tickets go through the courts in Medina and we get virtually nothing out of it. The parking tickets will come here and we’ll do better.

D. Hollish – Okay. But who’s going to administer these parking tickets? Sheriff?

L. Bowers – They issue them, yeah.

D. Butler – The Sheriff’s Department.

D. Hollish – Okay. Thank you.

L. Bowers – Anything else? Mr. Biskup.

M. Biskup – How much is a parking ticket?

L. Bowers – I apologize, you got to come up.

M. Biskup – Mike Biskup, Carlton Road. How much is a parking ticket?

L. Bowers – Don’t

D. Butler – Within 72 hours - \$10.00, after 72 hours - \$20.00, parking in a fire lane - \$20.00, \$30.00, after 72 hours - \$50.00, parking in a handicap zone - \$30.00, after 72 hours, 72 hours - \$50.00.

M. Biskup – So we have to give out 100 tickets to break even for the cost of the tickets almost.

L. Bowers – We’re talking a twenty year supply of tickets, easy.

M. Biskup – Okay.

L. Bowers – The difficulty, the difficulty becomes, and it's a Board decision, the difficulty becomes, you know, (comment from audience) no, this is, that's the lowest amount you can buy, correct?

D. Butler – Lowest amounts 1,000. The other company wants 2,500.

L. Bowers – The difficulty becomes is, you know, you can have all the regulations in the world, if you can enforce them, and we have to be honest about that if we can't enforce them, and a couple of these have truly been safety issues, so, you know, then there's a liability that attaches if you're not doing something about it.

M. Biskup – Did they put a sign out that their car can be towed? Wouldn't that be easier then put it on the homeowner instead of getting ...

L. Bowers – Actually, the parking violations that we have do give us the ability to tow.

Unknown – Can we make our own tickets?

L. Bowers – No. Mr. Thorne, you want to explain why we can't make our own tickets? Come on. You're dying to do this, I know.

B. Thorne – It's a statutory requirement.

S. Bailey – He needs to be at the mic.

B. Thorne – And it's easier to have them made, made up. You don't do it properly, (indecipherable).

L. Bowers – Thank you.

D. Butler – Let me ask the Board this. Since we're doing these and this one has it and I mean to address it. Do we want to put Snow Emergency in there?

L. Bowers – Probably a good idea to put our snow emergency resolution in there, wouldn't it be, Bill?

B. Thorne – For the parking?

L. Bowers – Yeah, and those, that's an automatic tow though.

B. Thorne – Correct.

L. Bowers – Snow emergency. But should we put it on there?

B. Thorne – On the ticket?

L. Bowers – Yes.

N. Shanley – Is there a down side to putting it on the ticket?

B. Thorne – Generally in a snow emergency...

D. Butler – Yeah.

N. Shanley – Yeah.

B. Thorne – It comes up, the guy may be gone. So you're not really...

D. Butler – Yeah.

B. Thorne – (indecipherable – not at mic)

D. Butler – Yeah, that's...

L. Bowers – What's the charging document then for snow emergency?

B. Thorne – There's a separate section.

L. Bowers – So we do a long form complaint? Or a traffic citation? Regular uniform traffic citation?

B. Thorne – I'd have to double check. I don't, not an area that we ...

L. Bowers – But we couldn't, we couldn't use the parking ticket for that charging document.

B. Thorne – I'll have to research on that.

L. Bowers – Okay. Before we order them though, maybe we should check that?

B. Thorne – Yeah.

N. Shanley – Dave, Roy? Is that something that commonly happens?

D. Figgers, R. Delaney – Yes.

N. Shanley – And have we been, we haven't been towing. We just plow around?

L. Bowers – Cause we have no charging document.

D. Butler – Well, we should have a charging document. I don't see putting it on the ticket then because if it's there it should be called in and towed. There's no sense putting a ticket and saying pay a fine within 72 hours.

L. Bowers – I understand that, but if we can use this ticket as the charging document after the fact when they go get their car back the document is there, I don't know whether we can or not, but at some point you have to have a charging document.

B. Thorne – (not at mic) ...ticketed, tow violation.

L. Bowers – It's just they have to pay to get their car out.

B. Thorne – There's certain, yes, you can't park there and it's towed away. That's why, I don't know it's necessary. But let me get back.

L. Bowers – Okay, okay.

B. Thorne – It's been a long time since I've looked at this. Nobody's (indecipherable).

L. Bowers – So holding that to the next meeting wouldn't be a problem?

N. Shanley – Uh-uh.

L. Bowers – You okay with that? Holding that to the next meeting, I'll move it to the next agenda?

D. Butler – Been four years, we can hold another four weeks.

L. Bowers – Hold it another couple weeks, that's right. To May.

Contracting Cemeteries and Summer Maintenance –

L. Bowers – Okay. Contracting cemeteries and summer maintenance work. Don, that's yours.

D. Butler – Understand there's been a lot of discussion going around, lot of rumors, lot of hearsay. Try to make this short, sweet, and to the point. This is not a Taj Mahal proposal or a Bond Court, it's simply maintenance. If you look around, I don't think you need a study to look around this complex. I know people's values are different. I personally don't take a lot of pride in the way this complex looks. I think it can be upgraded considerably with a lot of manual labor. And with everything you hear about the Ryan Road chipping, we have to direct traffic, we talk about berming roads, there's a lot of stuff not being done that the Service Department can be doing, should be doing, instead of weed whipping and spending their time crawling around doing flower beds, etcetera. There is no statutory requirement to bid this out but I did ask three people to bid on it. We have the bids here. We in the past have used part time help. I personally am not comfortable with that. We've turned machines over, we've put them in ditches, we're paying more than the \$10.00 an hour when you get into service work and prisoner work you're talking expensive supervision and again a limited ability to do things. You don't want someone from the outside running around on one of our mowers. The supervision would have to be there. We've tried it, it obviously, if you look around, hasn't worked. So what I'm proposing is to take the manual labor, so to speak, the flower beds, the weed whipping under the fences at the ball diamonds, the cemeteries, which are labor intensive, and contracting that out so it's off our Service Department's shoulders and they have time to do some of the other stuff that we need to have done. With that said, I have three bids. We have two local bids, one from Peter's Landscaping for \$17,920.00, one from Nick's Reliable. Nick's Reliable last year did Medina Township. This year he's doing Hinckley Township. I know Montville is looking to farm out all their mowing and everything and we're not farming out the

mowing. But I know Montville's put a request in to some of these people to give them a bid on this.

L. Bowers – You're not farming out mowing at the cemeteries?

D. Butler – Just the cemeteries. Not around, not the ball field, not around the complex. And Nick's Reliable came in at \$15,205.00. The third estimate we have from Greenskeepers...

L. Bowers – We get that estimate?

N. Shanley – Yeah, it was, it's all one email.

L. Bowers – My estimate showed him at \$11,065.00, the one that I received.

N. Shanley - \$15,205.00.

D. Butler - \$15,205.00, right there.

N. Shanley – It's all part of the same scan.

D. Butler – We have one from Greenskeepers...

L. Bowers – That's not what I got.

N. Shanley – That's a different one. That's this, excuse me.

L. Bowers – Well, cause mine would have been cut off, that's why.

D. Butler – We have an estimate of \$10,645.00. We were talking plus or minus \$10,000.00, so I think that it's reasonable and it's sure more competitive than the other two bids.

N. Shanley – Don, if I could just say something? Some of you already know this because I answered an email about this. And I'm not even sure if this is the proper thing to do or not, but, Peter's has done work at my home, one-time job at my home in the past. They do not do ongoing work for me. But they do do the common grounds in my homeowners association and that is through the association, not through me. I'm not Trustee this year, I don't think I'll be Trustee for several years now. I was just Trustee year before last, but I want to get that out there. And, Bill, unless you tell me differently, for that reason if Peter's is the proposal in the table I would abstain from voting on Peter's, but I don't have a relationship with anybody else in this collection as far as any past history of any work done.

B. Thorne – If you feel uncomfortable you can recuse yourself but I don't think there's any personal relationship there that would mandate it.

N. Shanley – Okay. I wasn't sure, because the question was raised and I just, I want to do the right thing, so.

D. Butler – Well, since we're playing truth or consequences, I don't farm any of my work out I do it myself. I can't afford people. And two, the person who I have had work on my property, not doing this, I did not ask to bid. The same way with my insurance agent. He would love to get in here and I have told him as long as I'm a Trustee he will never be allowed to bid here just because a, of a conflict that may or not be there. With that said, Mike is here. **I would make a motion, because of the time of year it is and we're going, you know, certain things are starting to grow, that we would accept Greenskeepers bid of the \$10,645.00.**

L. Bowers – Actually Don, it's not \$10,645.00. If we're comparing apples to apples and oranges to oranges. He is still lowest but I did call and ask Mike for clarification. If you look on his bid where he's talking the \$125.00 for the weekly maintenance Administrative Hall and corner area, that is per time and if you extrapolate that out it appears that Peter's probably quoted thirty. Mike's said, he was recommending between 15 and 30, Nick's Reliable quoted 3, so I took a median number for both of those and extrapolated it out at 23, not 30 and not 15 and that moves that figure up to \$2,875.00, which gives you a total of \$13,845.00.

N. Shanley – Mike, is that a per time, \$125.00?

M. Biskup - \$125.00 per occurrence. Because you can, you can choose what you want to do. You can do it monthly, you can do it bi-weekly, or you can do it weekly. I would say weekly...

L. Bowers – Yeah, I just wanted to compare. No, no, no, Mike, please. The reason I used that number is so that it's a fair comparison right across the Board.

M. Biskup – Sure.

L. Bowers – You're all quoting the same thing, which was kind of hard to do cause there's a lot of stuff on here where it's no bid for somebody and it was bid for somebody else.

N. Shanley- Mike, is this spraying, is this hand weeding, what is the?

M. Biskup – Typically, when you stay on top of it, if you do bi-weekly you'll stay on top of it fine. I would say once every six weeks, you know the three time occurrence, that's not enough. Weekly can be overkill. Bi-weekly, if we go through and spray the areas, as soon as something pops up, we'll spray it with weed killer, but, if things get bigger out hiding in a shrub, you're obviously not going to spray in a shrub, you're gonna pull those by hand.

N. Shanley – Okay, so it's a combination of spray and hand weeding.

M. Biskup – Correct.

N. Shanley – And you're saying bi-weekly is how many times? Is going to be a total, what did you calculate, Lynda?

L. Bowers – If you did it twenty-three times, that would be \$2,875.00. That moves his total to \$13,845.00.

D. Butler – Bi-weekly?

L. Bowers – No, I said twenty-three times.

M. Biskup – Yeah, that's on an average.

L. Bowers – He said up to thirty, and it looks like that's what Peter's quoted was thirty. That's the best I could tell by doing the division.

M. Biskup – Our typical weekly mowing is between thirty, actually twenty-eight and thirty-two times throughout the year. So if you would take thirty-two divided by two, would be sixteen, you know, twenty-three I think would be a little bit on the high end of it for as many times as doing it.

L. Bowers – It'd be \$2,000.00 if you did sixteen.

D. Butler – Well, the trouble in my experience of trying to do this per time is if you have a dry fall, you don't want someone running around just raising dust for the sake of cutting. The same token is if you have a good growing season, it may call for more than what we have here. The whole purpose is is a maintenance program that makes the property that we are on and own presentable to the public. And I know in the past, I, years ago, I did hire someone to do our lawn and it was a drought year and we spent half our time dusting and closing windows because they were going to cut x number of times whether the grass needed it or not or whether there was grass there or not and they came in.

N. Shanley – So, if we're going to look at sixteen times as a reasonable number, Mike, that is \$2,000.00, so this contract would not exceed \$12,645.00, is that correct? Or it might actually be less if you mow less?

L. Bowers – Won't exceed \$13,000.00.

N. Shanley – Well, if you add \$2,000.00...

L. Bowers – No, you got to, because I had put in a higher number. I put in \$2,875.00, so you got to take \$875.00 off of that \$13,000.00 that I've got. So it would still be close to thirteen.

N. Shanley – Let me do the math again.

L. Bowers – Pull out \$2,875 and put in \$2,000. That adjusts, \$13,845.00 down \$875.00. So, it's still \$12,900.00. And I have some comments, you know, once you and Nanci are both done.

D. Butler – I put a motion on the floor.

L. Bowers – There's not a second yet.

N. Shanley – I'll second it. I don't have any problem with it.

L. Bowers – Okay. What was the motion?

D. Butler – That we accept Greenskeepers proposal.

L. Bowers – Not to exceed how much?

D. Butler – Not to exceed \$13,000.00.

L. Bowers – And that's your second, Nanci?

N. Shanley – Yes.

L. Bowers – Okay. Before we vote on that, Don, do you know how much we paid in part-time help last year?

D. Butler – No, Ma'am.

L. Bowers – It was \$6,589.00. Nanci, do you know how much we paid in 2008?

N. Shanley – As far as I'm concerned, those are interesting figures, but as you look around, the work has not been done.

L. Bowers – You know...

N. Shanley – It has not been done. The weeds have been enormous around the Administration Building beds and at the corner. It simply hasn't been done. And I'm not criticizing Dave and Roy, they have a lot of things pulling at them, so whatever different avenues we've tried in the past obviously did not work because the work has not been getting done.

L. Bowers – Let me suggest this to you, you know, if you walk around the Township Hall right now, there's been no weeding done since last year and, you know, it's not perfect but this is the Township Hall and I am the one who said Lafayette Township Hall is not the Bond Court Hotel. It's just simply not and we're talking, and, you know, I've seen Mike's work, and Mike does excellent work. But we're talking \$13,000.00. You know, my husband two years ago bought a \$16,000.00 lawn mower, so our lawn mower is pretty comparable to what the Township uses. The difference is we don't have a rollover every year. Lafayette Township gets those mowers replaced every year so it doesn't matter how many hours we put on them, how much wear we put on them, we get them replaced every year on that program. So the hours on it is not a problem. And for me to agree to this would be tantamount to having that big lawn mower, that big expensive lawn mower sitting at my house and using it to mow our front yard and then the balance of it we hire somebody else to come in and do it. That simply doesn't make sense to me. In addition to that, we're talking, we're not talking about rocket science here. We're talking about weed whacking and mowing and it's hard work, but there's certainly people in this Township that are losing their homes and aren't feeding their children and aren't clothing their kids that could use \$10 or \$12 an hour and with the amount of money that we have paid, and by the way, those two totals for 2008 and 2009 include all of the seasonal – that's snow plowing and mowing and weed whacking and so on and so forth, so I'm thinking we could up that ante a little bit and it still wouldn't amount to more than half of each

one of those amounts for weed whacking and spraying and planting flowers and those sorts of things. Or in the alternative, at least look at this compromise. Because, as I pointed out to, told the Board members before, the city has a Share Program, they hire seasonal help, they're willing to let us use their seasonal help. There's also a jobs program that is funded by, by the State of Ohio where we can get people that get paid for and, you know, they might not be the caliber of David and Roy, but they can weed whack and they can lawn mow and they can pull weeds and they can spray weeds, they can plant flowers, so maybe as a compromise, if we were really that concerned that our landscaping looks that bad around the Township Hall, I don't have any problem with apples to apples, oranges to oranges, maybe bidding that work to get those dressed and then we maintain them, but not the mowing in the cemeteries. We're talking for Waltz, it takes five man hours to mow and three man hours to weed whack, Shaw Cemetery takes one and a half man hours to mow, one hour to weed whack, Spitzer Cemetery takes one and a half hours to mow and weed whack. So, even if it has to be done every week, we're talking ten man hours at the most and that's on a part-time basis with people that we have that have been doing that work for us, that's \$100 a week, maybe \$150, but it's not \$13,000.00.

N. Shanley – If I...

L. Bowers – And just my conservative nature and, you know, I don't want to argue it, we're going to vote on it, I've told you how I'm going to vote. If we split it down between the Township Hall and the cemeteries, I think I might be able to suck it up, but not this way.

N. Shanley – I might just say, it's not just the Township Hall, it's the Administration Building beds, am I correct?

L. Bowers – Yes. I'm talking...

N. Shanley – And the gazebo...

L. Bowers – I'm talking the whole...

N. Shanley – The grounds.

L. Bowers – Yeah, I'm talking the Township grounds. I don't think they look that bad. They're not perfect but we can live with them, we're a Township.

N. Shanley – I think that we deserve, we do not have the Taj Mahal or the Bond Court Hotel or the Ritz Carlton, but we do deserve decently maintained grounds. And as hard as Roy and Dave might work over the span of a summer, we've tried different arrangements, we've tried a different program last year, it has not been working, it hasn't been getting done. If you take a look, if we were to say, okay, those man hours that you've mentioned with Dave and Roy's wages, this ends up being far less money. The other thing to keep in mind, if I might finish...

L. Bowers – I think a few more part-time hours would cover your problem.

N. Shanley – May I finish?

L. Bowers – Sure.

N. Shanley – Okay. The other thing is that when we're talking about hiring people and keeping people employed, Mike has people working for him and, you know, the more work they do or don't have is more work, people that I'm assuming are local, are going to have or not have. So that argument for me is pretty much a wash because we're either getting employed through another means or through Mike or through somebody else, but, if the work had been getting done in the past, it'd be one thing, but it hasn't, so, that's my stance on it.

L. Bowers – I've only heard three complaints and they're all from people sitting in this room and two of them sitting at the Board. And I just haven't gotten a lot of complaints from residents. Not at all. I have a Boy Scout troop who's been willing to plant down there, they would do it again. I don't see us spending that kind of money; I'd rather see us spend it somewhere else. But, whatever the Board's pleasure is. I've told you how I feel, and there's a motion and a second. Is there any more discussion?

N. Shanley – I think it's worth trying for a year and seeing where we are, how happy we are with the results.

L. Bowers – Mr. Butler, any further discussion?

D. Butler – I don't have a problem and, you know, it says here weekly at the cemeteries and we sure in the past have not done them weekly.

L. Bowers – Any further discussion? All in favor, aye?

D. Butler, L. Bowers, N. Shanley – Aye.

L. Bowers – I'm sorry. And opposed, same sign. And I will oppose. Okay.

Police –

Executive Session -

L. Bowers – Next thing on the agenda is our Police and I will make a motion to recess into executive session to consider the appointment of employees pursuant to 121.22 G of the Ohio Revised Code.

N. Shanley – I will second that.

L. Bowers – Moved by Mrs. Bowers and seconded by Mrs. Shanley. Mr. Butler?

D. Butler – Yes.

L. Bowers – **Bowers – yes.** Mrs. Shanley?

N. Shanley – Yes.

L. Bowers – This should take us five minutes, I believe.

Executive Session convened at 8:19 p.m.

Regular Meeting resumed at 8:25 p.m.

L. Bowers – We'll reconvene the regular meeting at approximately 8:25. There was no decisions made in executive session, but I will put one before the Board now. **I would make a motion to approve as the Township's full-time hires for Community Policing Law Enforcement Deputy Brooks and Deputy Girard of the Medina County Sheriff's Department and the pool of officers who will be used to complete our part-time hours will be Sergeant Sanford, Sergeant Cartwright, Deputy Simonton, Deputy Locher, Deputy Harhay, Deputy Stupak and Deputy Hicks. And those are all currently full-time officers of Medina County Sheriff's Department.** Is there a second?

N. Shanley – I will second.

L. Bowers – All in favor, aye?

N. Shanley, L. Bowers, D. Butler – Aye.

L. Bowers – And opposed, same sign. The other thing that we have in police is, I am still waiting on Ford to send me a lease agreement to look at, so...

D. Butler – Can I have, can I interrupt you for a second?

L. Bowers – Sure.

Wellington Implement Rollover Invoice -

D. Butler – We missed one on the Service with the Wellington

N. Shanley – Wellington Implement.

D. Butler - Implement Rollover Invoice, please.

L. Bowers – I apologize, yes we did.

D. Butler – Not a problem.

L. Bowers – Okay. Well, I'm done with Police, so.

D. Butler – This is the first time this contract has been used, so, Joy, we were advised to decline on both those on top?

J. Turpin – Correct.

D. Butler – Okay. We decline their coverage because we have coverage and they're brand new machines and the only thing we have to do is we estimated \$3,600.00, we estimated, we budgeted \$3,000.00 and the actual cost is \$3,600.00.

L. Bowers – So we...

D. Butler – I guess we need to transfer...

L. Bowers – You doing the motion to amend the appropriations?

N. Shanley – Appropriations, yeah.

D. Butler – Yes.

L. Bowers – **Mr. Butler makes a motion to amend the appropriations for the rollover program from \$3,000.00 to \$3,600.00 from the unappropriated balance in the Road and Bridge Fund.** Mrs. Shanley...

N. Shanley – I will second that motion.

L. Bowers – Mrs. Shanley seconds. All in favor, aye?

D. Butler, L. Bowers, N. Shanley – Aye.

L. Bowers – And someone want to make a motion to approve the contract?

D. Butler – So move.

L. Bowers – Moved by Mrs., Mr. Butler. **Seconded by Mrs. Bowers to approve the rollover contract.** All in favor, aye?

D. Butler, L. Bowers, N. Shanley – Aye.

L. Bowers – And who is authorized to sign that contract? Mr. Butler?

D. Butler – I'll take it.

L. Bowers – Mr. Butler is authorized to sign the contract. Mrs. Shanley, is that your consensus?

N. Shanley – Shall we move that?

L. Bowers – You can move it if you want. We can do consensus, either way.

N. Shanley – Okay. I move that we authorize Trustee Butler to sign the contract from Wellington Implement, Inc. for the rollover of the Scag mowers.

L. Bowers – And I will second. And all in favor, aye?

D. Butler, N. Shanley, L. Bowers – Aye.

L. Bowers – And opposed, same sign.

D. Butler – We got this Wednesday.

S. Bailey – This is the original.

D. Butler – Can we get this paid ASAP? Can we get this paid right away?

S. Bailey – If you want to come in and sign checks.

D. Butler – I'll come in and sign the check.

L. Bowers – I'll come in and sign.

S. Bailey – No problem.

D. Butler – We've held them up long enough...

S. Bailey – Right.

D. Butler – with this, so I'd like to get it out ASAP.

S. Bailey – Right.

D. Butler – Thank you.

L. Bowers – Okay. Back to Police, I, it's actually Service Department, **I will move to offer to Deputy Rohrer and in the alternative Deputy King, but in that order, to Deputy Rohrer first, the opportunity to supervise the Trustees for our Clean-Up Day, not to exceed eight hours at the compensation rate of \$25.00 per hour.** Is there a second?

N. Shanley – **I will second.**

L. Bowers – Moved by Mrs. Bower, seconded by Mrs. Shanley. All in favor, aye?

N. Shanley, D. Butler – **Aye.**

L. Bowers – And opposed, same sign. **And I was an aye on that.** And Mrs. Bailey, we're going to be taking that out of Service Department so if we don't have a place where we have an appropriate budget for that, can you let us know so we can get that taken care of?

S. Bailey – It would still go under the Clean-Up Day.

L. Bowers – Okay. Is there enough in there? It'll be about, the maximum would be \$200.00.

S. Bailey – You'll probably have to adjust that.

L. Bowers – We can do that on the backside if we need to?

S. Bailey – Yes.

L. Bowers – Okay. Thank you.

Fire Department –

L. Bowers – Fire Department. Mrs. Shanley. Does anybody need Bill to stay?

N. Shanley – If possible, I think it may be wise.

L. Bowers – Okay. I'm sorry Bill, I'm just real concerned about keeping you here all night. Okay. Fire Department.

N. Shanley – Jeff, do you want to talk about your, your apparatus proposal, please?

J. Hall – Everyone should have received the apparatus proposal that, that I'm requesting. If not, please let me know and I'll get you a quick copy. This goes back to the past problems that we've had with vehicles and the age that they're coming to. Two of the, two of the mainline trucks that we still have are now, they're both equally sixteen years old cause they were both purchased at the same time, which I don't believe in putting all our eggs in one basket, so, but, that was already done sixteen years ago, so. Currently, still working to get an app, a replacement program going with different trucks so we can offset the years, etcetera. Basically, there is a sincere interest with the Huron River Joint Fire District, located in Monroeville. They have strong interest in the purchase of our rescue truck. The reason why this would not hinder any service to the Township or anything like that, what the, essentially, what the proposal is that we would sell this truck for an estimated amount with selected equipment, and that's what I gave you this evening, for right around \$115,000.00. We paid back in 2000, I believe, it was \$199,000.00 for that truck.

L. Bowers – It was one ninety-six.

J. Hall – One ninety-six, for that truck. Currently, all the, there's, again the list of equipment is a lot of it has twenty plus years of age to it, which eventually that stuff's going to need replaced as well. I do not want to have to try to do all of that at once. Essentially, if it would sell for \$115,000.00, what I was looking at is \$10,000.00 of that would be used to purchase new hydraulic tools to keep everything totally in service and not, not have any lapse in service. What we would do is then move that equipment to one of the 1994 engines and sell that engine down the road to replace it with what we call a rescue pumper, which is two vehicles into one. So essentially, we'd be taking a vehicle off the fleet. This rescue truck has ladders on it that we have to ladder test every year. This rescue truck was also the one that has, had the plague of electrical problems. Currently has, and I believe we did get a quote for \$9,000.00 worth of body work. I think with the sincere interest that this department has, I would strongly recommend that this would be the time to sell it now, use that money for the purchase of a vehicle maybe two to three years down the road.

N. Shanley – Jeff, is your plan then to just set that money aside and earmark it for anything in particular?

J. Hall – Just for a rescue pumper. And then down the road we would sell one of the '94s and use that money as well and this way it would help offset the years. Currently, both '94s, one is actually in better shape than the other because one is a stainless steel body, the other one is a galvanized body, so that's why we would obviously keep the better of the two.

L. Bowers – You're talking about 108?

J. Hall – Yes.

L. Bowers – The heavy rescue?

J. Hall – It is a rescue truck.

L. Bowers – And what would, but we refer to it as our heavy rescue, so what would you use, what would you use in its stead during the time?

J. Hall – The, one of the pumpers. We'd put the...

L. Bowers – So we wouldn't have that rescue?

J. Hall – Correct.

L. Bowers – For a couple of years?

J. Hall – Correct. We would still have, there's selected equipment that would come off it, again, that would have, there would be no hindrance to the residents of this Township.

N. Shanley – Would you be able to perform the same functions?

J. Hall – Yes.

N. Shanley – Okay.

L. Bowers – Well, Brad, I'm going to ask you this question then. Pop up here, would you please? I was the Trustee that took the blood bath for buying that vehicle, remember?

B. Winter – Yes.

L. Bowers – And at that time the Fire Department made a very good case that we absolutely could not function without this vehicle. So, what has changed, I mean, what's gonna, what's gonna work for us that we have now that we didn't have then? I'm just, what's changed?

B. Winter – Well, when we replaced that truck, we always had a rescue truck over at this station, okay? And we were used to doing auto extrication that way, you know, so at that time we couldn't see that we could live without a rescue truck. Also, you know, since ten years a lot of the intersections now have stop signs, four-way stop signs, you know, the intersection down at Lake Road and 162, we used to have a lot of bad wrecks down there...

L. Bowers – So we're not as dangerous as we used to be?

B. Winter – We're not quite as dangerous as what we used to be.

L. Bowers – What do we use for those lights?

B. Winter – And statistically, statistically our motor vehicles accidents with entrapment requiring extrication have gone down.

L. Bowers – What are you going to use for those lights? To replace the lights, the lights that we had to have on that vehicle?

B. Winter – Oh, just the light tower?

L. Bowers – Um-hum.

B. Winter – We still have engine 2 with the lights and we also have the portable generator on there as well and that's where the...

L. Bowers – I think you can understand why I'm asking these questions. I mean, I don't have any problem with what you need to do, and...

B. Winter – And our manpower is changed a little bit as well. See right now, to, like we have our daytime staffing that we, that we provide. What ends up happening is for motor vehicle accident with entrapment, we actually have to roll two pieces of apparatus. We have to roll the pumper and we also have to roll the heavy rescue. And we also have to roll the ambulance. That's kind of tough to do with three people. So you kind of have to pick and choose, okay, does it really have, is it really requiring extrication, yes it does. So then, based on other Townships, what they're able to give us, if we were to call Chatham, well they might be able to send us a rescue squad during the day and we might have to call the City of Medina for an engine, you know, or we might have enough people to roll two pieces of apparatus. It's kind of a gamble. This way, if we had a motor vehicle accident with entrapment and we have to do auto extrication, when we go with a rescue pumper we're able to actually do two services with one vehicle with less personnel.

L. Bowers – Okay. And Jeff, I want to apologize to you, too, but Brad was under the gun on that ten years ago and that's who I relied on then so I want...

J. Hall – Oh, that's, that's totally fine. I understand.

L. Bowers – I want to hear the same answers, so.

J. Hall – I understand.

L. Bowers – Thank you.

J. Hall – Again, this is typically, for \$115,000.00, I mean, I think essentially it's a good deal for both of us. This opens up, obviously we don't have the facilities. The trucks are getting better, we're cramped, this would open up some space, again, if it's not going to hinder any service, but it would require again \$10,000.00 of that to purchase new hydraulic tools to, again, keep service going. And the hydraulic tools we have, the air bags that are in that, again, twenty plus years old. It's, everything's starting to show age and I know I don't want to have to replace all that and as Brad was saying...

L. Bowers – How long do you think that offer's good, Jeff?

J. Hall – They, I told them I'd have to bring it to this Board first. They actually keep calling me, sometimes twice a week wanting to know if...

L. Bowers – Yeah, and they're probably looking other places too, so, I suspect, if they're looking.

N. Shanley – Bill, we don't have to advertise this, do we? We can sell it directly to another entity? Okay.

L. Bowers – We can do that.

N. Shanley – And it's a firm offer of one ten?

J. Hall – I was suggesting one fifteen...

N. Shanley – One fifteen?

J. Hall – But maybe it's negotiable down to one ten and I would not want to get anything less than that, anything less than that.

L. Bowers – My suggestion would be to bring us a proposal in writing, we'll have a special meeting.

J. Hall – From?

N. Shanley – That was my next question. Is there anything in writing, if they will submit a written proposal?

J. Hall – I'm sure they would. Again, I wanted to bring this to this Board's attention first before I made any other ...

L. Bowers – Don, what do you think? Written proposal, do a special meeting?

D. Butler – I would say so, yes.

L. Bowers – Is that your...

N. Shanley – Yes.

L. Bowers – Okay.

D. Butler – Can we make it part of the May 5th meeting?

L. Bowers – We could probably do that, it's going to be...

N. Shanley – Well, the May 5th is not a meeting, it's a, it's...

L. Bowers – It's going to be a meeting.

N. Shanley – Well.

L. Bowers – We're going to advertise it as a meeting.

N. Shanley – It's...

L. Bowers – So if we need to do something we could.

N. Shanley – You could, but, I just want to be clear that what this man is doing is coming up with forms that he fills out and it's question and answer with each department. It is not a meeting format.

L. Bowers – But between now and then if Jeff gets a written proposal, we can...

J. Hall – I can definitely...

L. Bowers – Let the Board know that 9:00 we'll consider this.

N. Shanley- Is there not a meeting set for the 28th? For bid opening?

L. Bowers – There's a bid opening but you're not going to be here and I, this is not something I would prefer to do without you here.

J. Hall – May 5th would work great if that would be a possibility.

N. Shanley – Well if time is of the essence for them, I don't want to hold it up either.

L. Bowers – Find out for us. We can call a special meeting if we need to.

J. Hall – Okay.

L. Bowers – Just see what you can do in writing.

N. Shanley – Bill, if I'm going to be away, for a specific meeting, is there any mechanism that can be used for me to vote? Is there a telephone conference, anything of that sort?

B. Thorne – No, not in (indecipherable – not at mic).

N. Shanley – Okay.

L. Bowers – Anything else?

J. Hall – I just wanted to bring the Board up to date as far as the grants. Working with Vera Gatchell we did submit all the, the quotes to her and currently she is working away at those so hopefully we'll have an answer before too long.

L. Bowers – Okay. Regarding grants, too, I wanted to tell the Board that we finally got, remember I told you we didn't make the first cut on the fire station grants.

J. Hall – That's correct.

L. Bowers – We made the first cut, we didn't make the second cut. There's a mechanism after all those awards are done under the AARA that you can actually apply to find out, you know, where you didn't match up. And I did get that today. And here's what I was told – we made first cut but we didn't make it through peer because our grant applications did not match up to the funding priorities and rating criteria for the fiscal year 2009 American Recovery Act Program and since, I bullet pointed every single one of those, I wanted to know which specific one and I made a phone call and I was told our unemployment rate is not low enough, nothing we can do anything about, and our mean income for Lafayette Township, even if we include Chippewa Lake, is too high. So hope, you know, maybe the new census information might have helped us, I don't know, but our unemployment rate's not low enough and our incomes too high. So that's why we got kicked out on those. And I suspect that that's going to haunt us for awhile. Cause that's everything that the funding from AARA is looking at.

J. Hall – Okay.

L. Bowers – Just thought I'd throw that out there.

N. Shanley – I also wanted to note that Jeff and Brad have left us the call report for March, for each of us.

L. Bowers – Okay. Anything else in Fire?

J. Hall – Thank you.

L. Bowers – Thanks, Jeff. Anything else, Nanci?

N. Shanley – No.

Zoning –

L. Bowers – Zoning. **We have received the resignation of Lee Kehoe. Is there a motion to accept Mr. Kehoe's resignation from the Board?**

N. Shanley – I will so move.

D. Butler – Second.

L. Bowers – Moved by Mrs. Shanley, seconded by Mr. Butler. All in favor, aye?

D. Butler, L. Bowers, N. Shanley – Aye.

L. Bowers – And opposed, same sign.

N. Shanley – Mrs. Bowers, while we're on this topic, it just occurred to me, belatedly, Bill, you had indicated that it is a conflict of interest for a member of the Zoning Commission to have a contract with the Township?

B. Thorne – It is a conflict for any Township employee or official to have a contract with the Township.

N. Shanley – Okay. So, with that, that's what brought that to mind. And I had been asked that question, so I posed that question to Bill. Which means that Mike Biskup, who's a very valuable member of the Zoning Commission, Mike you, if you...

L. Bowers – You want to resign?

N. Shanley – You either don't accept the contract or you resign from the Zoning Commission.

M. Biskup – Can I donate my services to the Zoning Board, without...

L. Bowers – Not as a voting member. Not as a voting member.

B. Thorne – This statute is unfortunately unique to the Township. It specifically prohibits a Township employee from having any interest in the contract entered into by the Township. (Indecipherable – not at mic)...the contract that creates the problem.

L. Bowers – Could he, could he participate in the Board as a non-voting non-member but just be at the meeting...

B. Thorne – Yeah, right...

N. Shanley – He could be a member of the public...

L. Bowers – And we allow him to participate.

N. Shanley – Basically.

B. Thorne – Yeah, he could be there.

M. Biskup – Or, technically, you're not entering into a contract with me with the Township and my company.

B. Thorne – But you have an interest in the contract though.

L. Bowers – eeh...

B. Thorne – That's, that same scenario's been raised in other Townships. We tried to get around it. (Indecipherable) And that boy was less involved than you are.

L. Bowers – Mike, you're still at the table and your voice is still heard.

M. Biskup – Okay.

L. Bowers – But I need a resignation from you, sorry.

M. Biskup – Alright. I'll have to resign from the Zoning Commission unfortunately, but I will still be at the meetings.

L. Bowers – Thank you.

N. Shanley – Thank you, Mike. I'm sorry. I wouldn't have thought of it except that somebody asked me, so.

L. Bowers – Didn't think of it either.

Unknown – Hey, Bill, Why don't you use an alternate, he doesn't vote?

B. Thorne – It doesn't make any difference. Because with that statute, we're trying to get it repealed. I say, it only applies to Townships. It's far more strict than a general ethical statute which we would get around in this scenario, but not in a Township.

L. Bowers – Well, I will reluctantly move to accept Mr. Biskup's resignation. Nanci, thank you for catching that.

N. Shanley – And I'm very sorry to see you have to resign, cause I think you're so valuable.

L. Bowers – And that's your second?

N. Shanley – That's my second.

L. Bowers – All in favor, aye?

D. Butler, L. Bowers, N. Shanley – Aye.

L. Bowers – Opposed, same sign. I will, how do we want to handle filling these positions? Do we want to let it ride until the next meeting and think about what it is we want to do, do we want to advertise right away? What do we want to do, Board?

N. Shanley – I would suggest we put something up on the website, because people interested in the Township might presumably be looking at the website.

L. Bowers – That'll work.

D. Butler – Lynda?

N. Shanley – And it costs us nothing.

L. Bowers – And I will also revisit the old applications and let those people know.

N. Shanley - Bill, I have, with re..., if I could...

L. Bowers – Sure.

N. Shanley – With regard to Zoning Boards. If a member of a community wants to serve on a Zoning Board without compensation, are they able to do that?

L. Bowers – Yes.

N. Shanley – Okay.

L. Bowers – We have a lot split that Alliss has given us and she says it complies, it can be signed. So, we can go ahead and take care of that and let Alliss have it back. It's administrative but we can go ahead and do it right now.

N. Shanley – (Indecipherable)

L. Bowers – Yeah. (Trustees signed lot split) All yours, Alliss.

N. Shanley – The lot split, you're all set.

L. Bowers – It's done.

A. Stogin – Okay. Thank you.

L. Bowers – Thank you.

Records Commission Recommendations –

L. Bowers – The recommendations from the Records Commission is that the retention and disposal schedule be amended to include a retention and disposal schedule for electronic format – that would be emails and CDs, anywhere that that's appropriate, and that the schedule be followed as to the disposal of all records to our approved schedule. Number three, that we complete the paperwork to transfer as many 1800s records as possible, which would basically be our old document books to the Historical Society or to the Library, whichever one would be willing to take those, the Historical Society being the preference first and there's a procedure that we have to do, go through to be able to do that. Number four, that the description of the audio tape on our schedule be expanded to include CDs in places where we have used audio tape, like for minutes; those are now being kept on CDs. And lastly, adopt a policy on texting and include it in the schedule with the timeline being what the telephone companies currently hold as their normal hold time, although we got an email from Joy today, which I think Nanci's going to explore further, that they, they don't offer that service for us, so our policy may end up being that we do not approve texting for Township business. So we'll try to work through that. I know that that's a particular issue for the Fire Department, correct?

N. Shanley – Do you text for no...for...

L. Bowers – Oh, Bill, you might as well come on up.

J. Hall – I did receive your email, Lynda, and as far as texting, we don't do phone to phone, which we only have two phones and those are both in the squads. We have code messaging which is, it's a messaging system somewhat like texting that sends it out to everyone's cell phones now, but it's, you have to have a password, it's a secured site, you know, so only, we could tell who was on it, what was sent, it all stores on the, stores on the computer.

N. Shanley – So, does all the information go out to all of the, this is how you call people out now, is this...

J. Hall – Yes. And this messaging system is now our second means of notification if there would ever be a failure within the County's radio system. We can use this messaging system.

N. Shanley – Okay. Is there ever a message that goes from you to one specific individual only?

J. Hall – Yes.

N. Shanley – Okay.

L. Bowers – And how are those, how are those maintained?

J. Hall – It's all on, all on the computer. It's...

N. Shanley – It's in your computer?

J. Hall – Yes. It's...

N. Shanley – It's generated on your computer and it's stored on your computer?

J. Hall – Yes.

L. Bowers – So you store those messages. If we want to see a message that was sent five weeks ago, it's there?

J. Hall – They're all on there, yes. Yes.

L. Bowers – Okay. So we have to address that, then.

J. Hall – So, I guess I just want to clear, as far as texting like from cell phone to cell phone, no.

L. Bowers – Just understand, you can't get rid of anything on that computer.

N. Shanley – Do not delete.

J. Hall – Correct.

L. Bowers – Do not delete anything.

J. Hall – Can't.

L. Bowers – Okay.

J. Hall – So, thanks.

L. Bowers – We're gonna have to figure out how to word that one then.

N. Shanley – We haven't gotten to this point yet, but if we talk about, do you want to include something in this policy with regard to anything we store in a remote device, if we do, if we start using our external hard drive, we're going to have to have some kind of a procedure so that is...

L. Bowers – We actually do have that. I believe that that's in the policy for computer back-ups, isn't that in there?

N. Shanley – Well, but some of the documents that are listed there are stored there in electronic form so that their time lines might be different, depending on what they are. Do you see what I'm saying?

L. Bowers – Yeah. I think it's covered, but we can look at it. I'll make a note of that.

J. Turpin – Would it not still be electric, anything that goes on there would have been electronic to start with, so it's still maintaining it...

L. Bowers – Yeah, I think we're covered under electronic format, but...

N. Shanley – But, for example, if it's an electronic copy of a resolution, for example, is it treated the same way, destroyed the same way?

L. Bowers – As long as we have the hard copy, and we permanently, we permanently preserve those resolutions, it's the document. It's not the manner in which it's kept, it's the document. We have to maintain the document. And we are maintaining the document. We don't have to maintain it five different ways.

N. Shanley – Okay. So basically, if it's electronic, we can say electronic communications are x amount of time?

B. Thorne – Whatever format...

L. Bowers – Got to keep the record.

B. Thorne – has to be reproducible for a resident if they ask.

N. Shanley – For whatever length of time we have listed in our schedule.

L. Bowers – Okay. The medium in which the documents are kept is not the issue of the Records Retention Schedule. It's the records. And we have to keep them in a format that they can be delivered for public records requests for the period of time that we're required to keep them.

N. Shanley – Well, is that really true? Because we're talking about texting being a separate thing?

L. Bowers – It's because we don't keep it any other way.

B. Thorne – Yeah. If they keep it through the computer, that's fine. You can still reproduce it.

N. Shanley – Okay.

B. Thorne – The problem with those is we're trying to use their phone and there is no, like you're saying, the phone company doesn't keep a backup. That creates a real problem if somebody ...

N. Shanley – They do but it's accessible only through legal means.

B. Thorne – Not good.

N. Shanley – No.

L. Bowers – Does the Board accept the recommendations of the Records Commission?

N. Shanley – I will, I will move that we accept the recommendations of the Records Commission.

L. Bowers – And I will second. All in favor, aye?

D. Butler, N. Shanley, L. Bowers – Aye.

L. Bowers – Opposed, same sign.

N. Shanley – We had one other zoning thing.

L. Bowers – Oh, I'm sorry.

N. Shanley – From Karen.

L. Bowers – We do, we do, we do. Oh. The one that Karen just gave us this evening? Yes. I was going to do that in correspondence, but, at the end of the meeting, but we can do it now. That's fine.

N. Shanley – Well, I mean, its zoning, right?

L. Bowers – Yeah. Well, not really.

N. Shanley – No?

L. Bowers – This is Comprehensive Plan. It's not zoning, but we can do it here.

K. Schoonover – Okay.

L. Bowers – It's okay. We can do it here.

K. Schoonover – Can I just read my memo...

L. Bowers – Um-hum.

K. Schoonover – That fine?

L. Bowers – Sure.

K. Schoonover – The Zoning Commission is in the process of reviewing the Comprehensive Plan draft prior to forwarding the plan to the Trustees for approval. In the process, we had some questions that we felt needed to be clarified by the Trustees. As we review the document, there are some typographical or small errors, such as map numbering, and we are wondering, since this is a contract between Planning and the Trustees whether we as a Township are charged for the correction of those smaller items. Now, we understand we would be charged for like substantial changes, so that's the one question. And then we're also aware that this project has taken longer than anticipated. Our goal is for the community to have the best plan possible. Not a perfect plan, but a well thought out and viable one. Since the Zoning Commission does not receive the bills for this project, we would like to be provided with information on where we stand expense wise. We certainly don't want to be, you know, spending more money than we should without feedback from the Trustees.

L. Bowers – Okay. Well, I'll back up just a second because I had put on, I think we have to answer a different question before we can answer that one, and I had put on our agenda for the Board to discuss who would take responsibility for basically liaisioning that Comprehensive Plan. And the reason I'm asking that question is I find myself in a difficult position. When we first started the Comprehensive Plan I was President of the Board, and as President of the Board I attended those meetings and I kind of shepherded that project. And then when Mr. Kehoe became President of the Board, that's when we actually formed the committee and not only was Mr. Kehoe the President of the Board but he was actually the appointed member of our Board to serve with that committee. So I kind of stayed away from it. Then when Mr. Butler took over President of the Board, Mr. Kehoe wasn't able to attend those meetings. Don kind of took that responsibility but he did it as Board President. Now I'm President again and I'm not, and Don's been liaisioning kind of with, you know, he brought the contract in and he met with Department of Planning Services. I'm not sure whether I should be following up on this or if you want to hang onto that Don, or how we want to do this. It matters not to me but I think that one of us has to have a clear understanding of who's going to do what so that we don't end up in a situation where no one is following it.

N. Shanley – Don, were you Zoning last year? Were you Zoning liaison last year?

D. Butler – Yes.

N. Shanley – Okay. Is that when you did...

D. Butler – That’s when we got it off dead center and making change...

L. Bowers – Yeah, Comprehensive Plan’s not really zoning.

N. Shanley – Well, but it leads to it. It guides it, so it’s sort of related. So, you, you had your involvement with it as Zoning Liaison. Okay.

L. Bowers – I don’t have any problem doing it but I don’t want to step on a toe. I think we need to have a clear understanding who’s doing what.

D. Butler – It’s fine. Not a problem at all.

L. Bowers – Then, if it’s alright with the Board, I’ll take back over that liaisonship then.

D. Butler – To answer your question, ma’am, costs through March 31st, assuming we paid the last invoice, is \$47,521.00.

K. Schoonover – How much? Was that to County Planning or is that for total?

D. Butler – That’s total.

K. Schoonover – Okay.

D. Butler – That is total – County Planning...

N. Shanley – How much was Bob Arnold paid?

D. Butler - \$38,500.00.

N. Shanley – So that would be...

D. Butler – County Planning, \$9,000.00.

K. Schoonover – And what did...

L. Bowers – What was our contract with Planning?

K. Schoonover – That was my next question.

L. Bowers – Yeah.

N. Shanley – I think it was believed to be around \$7,500.00 total.

D. Butler – They never said it. They simply said their hope, eight, plus or minus. Nothing in...

L. Bowers – We had a not to exceed contract.

K. Schoonover – I think so too.

L. Bowers – Yes, we did.

K. Schoonover – And I want to say, I thought it was ten.

L. Bowers – And they came back and amended it at one point. I don't have that, I don't have those documents in front of me but I can get them easy enough.

N. Shanley – If there's documents, do we have those on file? Could I please get copies? Cause that's obviously before my time.

K. Schoonover – So just, you know, just so you look and I just want to make, you know, everybody on the same page, everybody looking at the same thing. You know, we don't need an answer tonight. I would just like you to, you know, give us some guidance at some point in the future so that we know what we need to do because there are some things that we do need to talk to them about and, you know, I need to be aware whether or not we're going to be incurring, you know, when we do changes. If they're small changes...

N. Shanley – I do, I can tell you from looking at the last invoice, which I do have a copy of, if you meet with them, we will be charged for the meeting time. If you meet with them as an individual, we're being charged for the meeting time.

K. Schoonover – Okay.

N. Shanley – And...

K. Schoonover – Then I think the best thing is we'll get everything that needs to be changed and do it at one block time. That we will not meet, you know, individually with them.

N. Shanley – And you had asked the Trustees some of this in email. And I'll say the same thing now that I said then which was that typically speaking, authors corrections you pay for. Typographical, errors that they make, they should be correcting at their own expense.

K. Schoonover – Okay.

L. Bowers – Okay. And I will look into where Planning Services is at and I'll coordinate that with Karen and report back.

Correspondence –

L. Bowers – Correspondence. Is there any, on Happy Trails, that was for Fire. We got an email asking somebody to attend a presentation. Jeff, you're aware of that? It said it came to Hank Smitley.

N. Shanley – It was sent to Hank and then it was copied to...

L. Bowers – To us.

N. Shanley – To Trustees.

L. Bowers – Why don't you take a minute and take a look at it. I will just tell the Board that I have a team entered in that event but through another organization, so I'll be there. Wasn't planning on being there for that, but I could. Columbia Gas, doesn't require any action unless the Board wants to delve into that further. Any comments?

N. Shanley – Nope.

L. Bowers – And the Community Development Block Grant Program, currently we have a low to moderate income disqualification in our Township, so there's really nothing that I'm aware of that we could apply for on that. Cause we don't qualify financially but if there's something someone want to look at and try...Are you familiar with it Jeff?

J. Hall – Yes. I'm, my apologies. I thought you said Happy Tail when...

L. Bowers – Happy Trails.

J. Hall – ...dogs or something. Yes. We already have a squad attending.

N. Shanley – Attending. Okay.

L. Bowers - Thank you.

N. Shanley – Jeff, as an aside, can somebody take some photos that we can use on our website, please? Thank you.

J. Hall – Sure.

L. Bowers – And we got a letter from Medina City, which we get every year, asking us if we area interesting in participating in fireworks. We...good answer. We, we have never done that. Medina Township does. Mr. Butler?

D. Butler – Fine with me if we don't change the system now.

L. Bowers – Mrs. Shanley?

N. Shanley – I would not participate.

L. Bowers – Then that's a unanimous no.

Old Business:

Township Sign Proposal -

L. Bowers – Township sign proposal.

N. Shanley – Okay. I see on here, Becker Signs, Medina Signs, but I also see, Ken, did you bring anything with you?

Ken – I emailed you.

N. Shanley – When?

Ken – Early this morning.

N. Shanley – Did not get it. I've been on and off all day. Did you bring hard copies?

L. Bowers – Do we want to hold?

Ken – They can be printed off right now.

N. Shanley – Okay.

L. Bowers – Do we want to hold this proposal or do we want to go through it?

N. Shanley – You know, does anybody have a problem with holding it till May?

D. Butler – I don't.

L. Bowers – Not at all.

N. Shanley – Because we have such a long agenda.

D. Butler – That's good.

L. Bowers – Thank you. Move to May. I would note, Nanci, that we, all of us received an email from a gentleman by the name of Heath Newman on Chippewa Road that apparently does signs. We were all copied on it. I made a copy of it.

N. Shanley – No, I didn't.

D. Butler – I didn't receive anything.

N. Shanley – I have not gotten anything. When?

L. Bowers – I don't know. Let me get that file out. Oop, I'm sorry. I guess I was the only one who got it. I didn't notice that. It says, it said I would like to take a minute to introduce myself and our company. My name is Heath Newman and I am with Letter Perfect Signs located in Medina. We have worked with Lafayette Township for years, although I'm not familiar with it, I apologize, and recently noticed that you may be looking for someone to provide Township signage. I would like the opportunity to meet with you and go over your needs. And it appears it's a Township resident. I will hand that to you.

N. Shanley – Okay.

L. Bowers – Okay. Gave that one to Mrs. Shanley. Next item, we've done the road closing, that's finished.

Travel Policy –

L. Bowers – We have a travel policy and I sent one out with the agenda and Mrs. Shanley sent us a new one today. Have you had, Mr. Butler, have you had an opportunity to review what Mrs. Shanley sent today?

D. Butler – I did.

L. Bowers – Okay. Discussion, then?

N. Shanley – Actually, well, it was sent over the weekend, but, the object of the resolution...

L. Bowers – Is that the one that was scrambled? I didn't get, I got the email today.

N. Shanley – Okay.

L. Bowers – Okay. Sorry.

N. Shanley – Yeah, I was working on this stuff over the weekend. But...

L. Bowers – Nanci, can I ask you, I seem to recognize some of the language in the one that you sent is similar in the County's policy. Is that where you got...?

N. Shanley – Nope. Nope. I've actually gone to different Townships.

L. Bowers – I was going to ask you if you could tell me where you got this.

N. Shanley – I don't have it off the top of my head. I went to a variety of Townships.

L. Bowers – Cause I see things in here that is actually set out in Ohio Revised Code and we cannot, we can do, we can be more restrictive than the Ohio Revised Code, we can't be less.

N. Shanley – No, this is actually, well, actually, I believe this is probably more restrictive than what we originally had before us. But, no, these were all Townships. I would have to go back and take a look at my history cause I didn't print them all out. I just looked at them and they were very uniform across the board.

L. Bowers – Well, I recognize...

N. Shanley – One is Hubbard.

L. Bowers – Yeah.

N. Shanley – Hubbard Township, Ohio.

L. Bowers – Yeah, I recognize some of the language from CORSA contracts and the policy that, that I put before us is the policy that the Medina County Townships for the most part have adopted through the Best Practices from the Ohio Township Association and the recommendation of the State Auditor. And that's where those came from. And they're fairly

simple. You know, we have, we have three employees and our electeds, so they're fairly simple, they're fairly well spelled out and we have spent in travel reimbursement in the thirteen years that I've been a Trustee, except the hotel bills for the conferences, which was excluded, we have spent less than \$300 in reimbursement, so, I mean, I think that, I think that the other policy is really an overkill.

N. Shanley – Well,

L. Bowers – Sorry.

N. Shanley – I think that some of these things you're better off laying out ahead of time and not waiting for them to become a problem. Somebody driving to Columbus by way of wherever they want to go, things like that. And we actually have, anybody in the Fire Department could potentially be attending something like this.

L. Bowers – Actually, our Fire Department...

N. Shanley – We have more than three.

L. Bowers – is covered by SOGs and the Fire Chief is required to oversee that and make sure those things don't happen. That's why it's referenced the way it is in our policy.

N. Shanley- Well, again, my thought process with this is to cover, again, and it's not an original document by any means, it comes from other Townships, and it was to cover things that seemed logical. You may as well address ahead of time.

L. Bowers – Well, if, you know, and I don't have a problem going with yours, it's like two and a half pages and it's, like I said, it's three pages, I think that it's quite a bit of overkill but it does address some things that the Ohio Revised Code does address. I don't have any problem going to all those lengths if that's what the Board chooses to do but if we are going to institute a policy that is this specific in going to the code I would want our Prosecutor to approve this before we do it.

N. Shanley – And, I would agree with that.

L. Bowers – On page three, there's a typo, you have \$40 a day in the second paragraph but you have written thirty.

N. Shanley – Thank you.

L. Bowers – And I will, I've made some notes. For instance, setting up an account for travel expenses, the UAN system is not going to allow that to occur. Mrs. Bailey has already set numbers that she has to use. She can set them up within each fund but she can't just put it all in one fund.

N. Shanley – Okay.

L. Bowers – I has to come within the different accounts. So that's going to have to be fixed.

N. Shanley – Well the other thing I wondered about is cash advances.

L. Bowers – I would not want to get in the practice of cash advances. It's never been a problem for us.

N. Shanley – It's pretty, I see it over and over...

L. Bowers – I don't want to authorize it.

N. Shanley – but I mean, I just didn't know if that was workable for us. And that's, for that reason I think it's a good idea to take it to Bill and look it over.

L. Bowers – And because of the nature of our meeting schedule getting, you know, approval particularly for our Fire Chief, I can think of a number of occasions where that could be problematical for him to get prior approval.

N. Shanley – Jeff, do you usually know in advance that you're going to something?

J. Hall – Yes.

L. Bowers – Far enough in advance for us to have a meeting? Because you can't get reimbursed for mileage unless we have a meeting and approve it under this new policy.

J. Hall – Yes.

L. Bowers – Okay.

N. Shanley – Okay. Then I will make the motion that we send this to Mr. Thorne for his review and input.

L. Bowers – Works for me. I will second that motion. All in favor, aye?

N. Shanley, L. Bowers, D. Butler – Aye.

L. Bowers – Opposed, same sign.

Policy Discussing Signatures –

L. Bowers – The next one is a policy discussing signatures. I sent out a proposed resolution with the agenda on April 13th. Mrs. Shanley sent us a new version today. Mr. Butler, have you had an opportunity to review that?

D. Butler – I have.

L. Bowers – Nanci, you want to go over what your changes are from what was, or, I don't care how we do it. Talk about yours.

N. Shanley – Which one are you talking...or which one are you doing? I'm sorry.

L. Bowers – Signatures. Signatures on contracts.

N. Shanley – Okay. I'm being specific about contracts and not just any document that obligates the Board because I talked to Bill very briefly and it was, it was on Friday when we talked and it seemed like that was too broad. Is that your recollection, Bill?

B. Thorne – The conversation we had, yes.

N. Shanley – Yeah, okay. So I basically brought it down to contracts only and to, the contracts must be, and I am very sorry, I left my copy on my kitchen table. So if I'm going to read it into the record I'm going to have to borrow someone's copy.

L. Bowers – Well, and I hate to tell you this but I'm looking for mine right now. I received three versions of it today, so I'm not sure I even have the right one.

N. Shanley – Why don't I just read it.

L. Bowers – Yes. That'll work.

N. Shanley – Okay. Resolution outlining procedures for ratification of contracts. I'll omit the opening part because it's, it's standard in every resolution. Whereas Township Board of Trustees is the only entity in the Township government authorized to approve and sign contracts on behalf of the Township, whereas Township Trustees may delegate the authority to sign a specific contract to a designated individual only through a vote at open meeting, whereas is in the best interest of the Township to insure that all contracts ratified by the Township protect the interest of the Township and it's residents, therefore, be it resolved by the Board of Trustees that henceforth all contracts received by the Township shall be sent to the Medina County Prosecutor's Office for review and approval and two, once a contract is approved by the Prosecutor's Office, the contract shall be ratified only through an affirmative vote of a majority of the Board of Trustees at open meeting specifically identifying the document and stating which signatures are authorized for that document.

L. Bowers – I would also note for the record that as a general rule that's for the most part the policy that is followed, however, of late it's not been, it's been brought to our attention that we could tighten that up a little bit, so this is just a reminder for us to tighten it up a little bit. Any other discussion, Mrs. Shanley? Mr. Butler?

D. Butler – Nothing.

L. Bowers – Move to approve.

N. Shanley – I'll make a motion to, Shirley, do we know what Resolution number we would have?

S. Bailey – Fourteen.

N. Shanley – RESOLUTION 14-2010 – A RESOLUTION OUTLINING PROCEDURES FOR RATIFICATION OF CONTRACTS.

L. Bowers – Is there a second?

D. Butler – I'll second.

L. Bowers – Moved by Mrs. Bowers, seconded by Mr. Butler. All in favor, aye?

N. Shanley, L. Bowers – Aye.

L. Bowers – And opposed, same sign.

D. Butler – That's mine.

N. Shanley – Well, this will become the original for signature.

L. Bowers – Have to print another one out.

S. Bailey – No, it's right here.

L. Bowers – Make sure you have the right one.

S. Bailey – I was reading it as she...

L. Bowers – Okay.

S. Bailey – It's the same thing.

Policy for Paying Warrants -

L. Bowers – The next one we have is a policy for paying the warrants of the Township and we also have two versions of that. One was sent out with the agenda and, and Nanci, I apologize, I'm going to have to ask you to read it again because I think I have the last one you sent but I got three versions of this one today as well.

N. Shanley – Let me just fine it. Too much paper.

D. Butler – Nan...

N. Shanley – Here Lynda, would you mind...he's more organized than I am. Too much paper.

L. Bowers – I'm pretty sure I've got the right one.

D. Butler – Can you say that louder please? (laughter)

N. Shanley – Okay. **RESOLUTION ESTABLISHING A PROCEDURE FOR ADVANCE DISTRIBUTION AND REVIEW OF CHECK REGISTER / WARRANT REPORT PRIOR TO TRUSTEE MEETINGS.** Whereas no regular or routine procedure currently exists in Lafayette Township to facility review of warrants prior to meetings at which they are to be approved, whereas it is best practice to establish a procedure to permit Township Trustees

to review and research pending warrants in advance of approval to avoid approval of a warrant in error, now therefore be in resolved by the Board of Trustees of Lafayette Township, Medina County, Ohio that henceforth the Fiscal Officer is requested to distribute a warrant register listing checks no later than close of business on the Friday prior to the meeting where those checks will be presented for signature. If additions need to be made to the warrant register list after distribution, the Fiscal Officer is requested to forward that information to each member of the Board of Trustees at the earliest time possible. The Fiscal Officer is requested to continue attaching documentation to checks presented for signature. This procedure is not intended to prohibit the administrative function of signing payroll checks and other routine payments duly authorized from approved appropriations which may be necessary from time to time.

L. Bowers – I will point out that this particular piece of legislation, I proposed it as did Nanci, I mean, we both brought resolutions in at the same time. It is a request of the Fiscal Officer. It is not a requirement. It is in the nature of a public records request. It is something that I routinely do anyway. We're putting it in writing now. I'm sure that Mrs. Bailey has no problem with that but I want the Board to understand that Mrs. Bailey doesn't always have the ability to do that on Friday before, or whatever, when our agendas come out because sometimes she's cutting checks right at 4:30 when we leave. And I will also say this. The one whereas clause, and Nanci, I'm sure that you're not doing this for the purpose that it appears to be intended. I really do believe that you're not, but the whereas clause that says no regular or routine procedure currently exists in Lafayette Township to facility review of warrants prior to the meeting at which they are to be reprovod is not accurate. We have always had the ability to go in and request these documents and often I do. The procedure currently before passing this is that Mrs. Bailey brings all of the documentation to the meeting and prior to signatures we sit here and go through those. So whether that's the best procedure or not, it is a procedure. In addition to that, every one of us sees this document that passes around at the beginning of every meeting and we have an opportunity to look at it. Mrs. Bailey has it prior to the meeting. She has it in her office during the day and you'll go back through and see that you have signed for this, Mr. Butler has signed for this, and attached to every single one of them is a schedule of the payments. All of the warrants, those are the checks.

N. Shanley – I'm aware of that. The object here...

L. Bowers – So we do have a policy.

N. Shanley – The object here though is to see these in advance so that we have an opportunity to really study them, ask questions, research.

L. Bowers – And you absolutely can do that, but I, I object to a whereas clause that says that we do not have a procedure because we do. This is simply, would be a new procedure. And I have no problem with the new procedure; in fact I think that it would have all of the Board doing the same thing. Like I said, I do do that. And I've had no problem getting those records from Mrs. Bailey, but I do know for a fact that this whereas clause will be used to interpret that we have no policy and that we just sit here and willy-nilly sign checks without knowing what we're signing and that is absolutely not accurate.

N. Shanley – Well...

L. Bowers – So I want that out of here.

N. Shanley – The purpose of the clause, from my perspective, the words routine and regular would imply that we generate something like a report, and actually this came from a conversation that we had with, with Bill, who actually said, you know, you really should be looking at something. We haven't had that mechanism. We haven't had that mechanism in place. This puts that in place.

L. Bowers – We have had that mechanism in place.

N. Shanley – Where we have had,...

L. Bowers – You haven't used it.

N. Shanley – If I might finish, please. If I might finish.

L. Bowers – Go ahead.

N. Shanley – Our ability to go in as individuals and ask questions is not a regular and routine procedure. To have a check register or a warrant report in advance of the meeting is not something we've really done before. And I think if we're honest, we're going to say at the end of the meetings, I mean, I don't know how many meetings I've been through as a, in the audience and as a Board member, where at the close of the meeting the checks get passed around, residents approach the table, they talk to us, departments members may approach the table, talk to us, at the same time we're signing checks. We're not able to properly pay attention.

L. Bowers – Okay. We do have this in advance of the meeting. It's always available to us in advance of the meeting. If you don't take advantage of looking at it, I understand that. Maybe you didn't understand we had it. I understand that. Let's approach this a different way. Mrs. Shanley, will you agree with me that the whereas clause that there is no regular or routine procedure currently existing in Lafayette Township to facilitate review of warrants prior to the meeting does not mean that that has not been done by some members of this Board?

N. Shanley – Are you saying you want to amend it to read, what?

L. Bowers – No, I just want you to agree that this whereas clause is not to be interpreted that Mr. Butler has sat here and signed checks without knowing what he is signing and that I have sat here and signed checks without knowing what I have signed because I do review those documents and I get those documents from Mrs. Bailey regularly. I know what I'm signing.

N. Shanley – I can't speak for you or for Don. I'm not in Don's mind to say I know every single check I've ever signed, I've never made a mistake in signing a check that I wish I hadn't signed later.

L. Bowers – Will you agree that this whereas clause was not written to be interpreted to mean that we have not been paying attention to the checks that we are signing?

N. Shanley – That’s not the intention of it, no.

L. Bowers – Okay.

N. Shanley – That’s not the intention of it. I can’t, but you know, as to what anybody’s paid attention to when they’ve been signing, I’m not witness to, but that’s not the intention of it.

L. Bowers – Good enough.

N. Shanley – So I will move that we pa...that we consider RESOLUTION 15-2010 – ESTABLISHING A PROCEDURE FOR ADVANCE DISTRIBUTION AND REVIEW OF CHECK REGISTER / WARRANT REPORT PRIOR TO TRUSTEE MEETINGS.

L. Bowers – Second, Mr. Butler?

D. Butler – I’ll second it.

L. Bowers – Moved by Mrs. Shanley, seconded by Mr. Butler. All in favor, aye?

N. Shanley, D. Butler – Aye.

L. Bowers – And I also vote in favor of the resolution with the caveat that I do not agree with the whereas clause mentioned in the discussion.

N. Shanley – Do you have one of these, Shirley? You want this one?

S. Bailey – Yes.

Public Body Rule –

L. Bowers – Public Body Rule. Nanci, you wanted to discuss that.

N. Shanley – Yes. My one and only concern with the public body rule is that we have a job description for Joy that says she’s responsible for meeting notices at the discretion of the Fiscal Officer. That’s in there because our public body rule has Shirley as being the responsible party for meeting notices, which I understand she’s not obligated to do, but that is how our public body rule resolution reads. And that, as it stands then, if we have a variety of people doing them and anyone drops the ball, at the end of the day it’s Shirley that’s responsible, whether or not she was the one who said she was going to do it not. If we want to leave it the way it stands, we can. My concern is that with all these various different, you know, sometimes Lynda does the notices, sometimes Shirley, the end of the day, if that is what’s on the public body rule, Shirley, you’re responsible.

S. Bailey – Right.

N. Shanley – And if you’re comfortable with that, I’m fine with it. I’m more of the opinion that we should probably have a resolution that reads the way that we’re actually doing it.

S. Bailey – I am responsible for it and whenever anyone puts through a posting, a publication, such as with when Lynda does it, when Joy does it, I get that notice and I check it, make sure that it has been forwarded on to the proper newspaper or publication. So it is my responsibility and I do make sure that...

N. Shanley – Accept, if you accept that, I mean, if you're fine with that, and you don't mind delegating it, being responsible if it does fall through the cracks, I'm fine with leaving it alone.

L. Bowers – Yeah, I think Nanci, the confusion comes in who's responsible for it and who does the physical work on it. And Shirley is responsible for it, she has no problem doing that, she's always said that she has no problem doing that. In the past, you know, different Board Presidents do it different ways but in our, in our schedule of meetings it sets out who calls meetings. The President of the Board can call meetings, a majority of the Board of Trustees can call meetings, the Fiscal Officer can call meetings. I've been calling all of our Special Meetings and when I call a meeting I do it in writing. I don't know how else to call a meeting but to do it in writing. And when I do it in writing I forward it to people who have asked for it, I forward it to Mrs. Bailey, I forward it to two newspapers and Shirley does check that. And that's where her responsibility kicks in. Shirley also makes sure that the posting is done, I typically don't do that. I don't know whether she delegates that to Joy or not but we haven't had a problem that I'm aware of and being responsible and doing the physical work is kind of two different things.

N. Shanley – Again, I mean, it's entirely, my preference is to have things, a resolution read the way that, what, the way we're really doing it. But if you're fine with that, I'm fine with leaving it alone.

S. Bailey – I'm fine with it.

N. Shanley – Okay.

S. Bailey – We have had a problem a few times where it isn't in the paper but that isn't because it wasn't...

L. Bowers – Sent to them.

S. Bailey – Sent to them, just that they did not print them. In fact, we had that happen just a couple weeks ago. I contacted the newspaper to find out why. They just overlooked it, so, we can't control the newspaper.

L. Bowers – Okay. Discussion, well, we're required to attempt, we can't, we're not required to publish.

Computer Backups –

L. Bowers - Discussion regarding computer backups.

N. Shanley – Okay. We have a very high quality external hard drive and I would like to propose that we establish a policy whereby Joy backs up her computer on it every day. It can be set to do it automatically. So at the end of the day, Joy, you can leave your computer on and

have it backup or during the day at any point it can back up for you. And that also we take that same hard drive and once a month we back up the other computers. It's just a simple matter of plugging it in. And Joy, I can help you set that up. We already have the hard drive, you know, this doesn't cost us anything, it's just a matter of procedure.

L. Bowers – You do not anticipate doing that on any other computer by Joy's, right? And the Zoning?

N. Shanley – The daily should be Joy. No. I mean, we can't do Shirley's, I know that. But we should probably do Zoning, the two in the Zoning Office.

L. Bowers – Okay. No problem. Mr. Butler, any discussion?

S. Bailey – I did ask UAN while I was at conference about backing up on the system. They said that it would be a waste of time and money because you cannot back up the UAN system onto an outside hard drive. He said that once you go to use it all's you'll get is gibberish.

N. Shanley – Don't they back-up for you? Don't you back-up every day with them?

S. Bailey – I back up every day.

N. Shanley – Don't you back-up to their system too, somehow?

S. Bailey – It, in a way it does back-up to their system because they own that system.

N. Shanley – Right, right.

S. Bailey – But...

N. Shanley – No, and I understand that you can't, you know, but I also thought that there was a built in back-up for them.

S. Bailey – Right. He said that there's a, the way it's coded, you'll just get gibberish because they have it so coded and so secure that the only thing that you can get is on a UAN system.

N. Shanley – Okay.

L. Bowers – Okay? Any further discussion on that topic? Moving onto the next one.

Revisiting Meeting Schedule –

L. Bowers – Revisiting our meeting schedule.

J. Turpin – Does that require anything?

N. Shanley – Should we make a more formal motion?

L. Bowers – We can if you want to. I mean, we have a consensus, nobody's objecting, but you can make a motion if you want to.

N. Shanley – No, I...

L. Bowers – Yes? No?

N. Shanley – No, no, just move on.

L. Bowers – Okay. Revisiting our meeting schedule. The Board of Trustees had a training session last week and at that training session I expressed a concern about the email chatter that's going on and there's a lot of it. And shortly after that I sent out the agenda and since that time I have received thirty-seven more emails on topics the Board needs to discuss, only four of which I have responded to. And what that tells me is we need to be doing some more discussion and we need to do it in public meeting and I think that until the level of knowledge is at a level that we don't have to be talking every day and that everybody has the appropriate training where they're not discussing things, I would like to see us schedule a regularly scheduled meeting every Monday night at 7:00. With the amount of chatter that's going on, it's obviously a need to have that discussion.

N. Shanley – Well, I would think that we're just going through a curve where we're trying to get a lot of things done. I will tell you right now that every Monday meeting is not possible for me work wise.

L. Bowers – Okay. How about 1st and 3rd Monday of the month then? (loud noise) Sorry.

N. Shanley – I'm fine, whoo, I think that we're fine with one because we're actually had a number of meetings. I mean, if you look at the number of meetings we've actually had, Joy, do you have any idea how many meetings we're actually had so far this year?

J. Turpin – I haven't counted.

N. Shanley - But it's been far more than once a month.

L. Bowers – That's why I'm saying regularly scheduled meetings.

N. Shanley – Yeah.

L. Bowers – Obviously we need them because we're having them. And if I brought in the stack of emails, it's, am I exaggerating Shirley, it's about that high?

S. Bailey – No, cause I know mine's higher.

L. Bowers – And I spend hours every day reviewing and trying to determine is it going to be a problem to respond to this one, is it information, does it rise to the level of discussion, and I, I don't have a problem with needing information and wanting the discussion, but we need to do it in public meeting...

N. Shanley – Right.

L. Bowers – So therefore we have a public meeting.

N. Shanley – And we're, that's part of what we learned talking to Bill, so I think some of that's going to go down anyway. I think also we've had a pretty aggressive series of things we're been trying to accomplish and I think that's going to die down and I would respectfully ask that we give this another couple of months and then revisit it and see where we are. And see if the volume stays the same.

L. Bowers – Don?

D. Butler – I'd go along with that. I, you know, what I'm seeing, it's gone down quite a bit.

L. Bowers – Well, the consensus, not from my computer...

S. Bailey – Not today.

L. Bowers – The con...

D. Butler – I'm not being copied then.

L. Bowers – The consensus of the Board is that we stick to one meeting a month. I believe we need more, but I'm not in the majority on that decision, so.

N. Shanley – I would say we revisit it, not abandon it completely but revisit it.

L. Bowers – Okay.

PNC Payroll Direct Deposit –

L. Bowers – We received an email from Mrs. Shanley this evening that was forwarded...

N. Shanley – We have a question.

L. Bowers – I'm sorry. Oh, I'm sorry, Karen. I didn't see you.

K. Schoonover – Karen Schoonover. I just want to make a comment about that suggestion. I personally think I'd like to see you guys go the other way and try the two meetings a month until it dies down. I think for those of us who work a forty hour week, which I know many of you on the Board do, you know, it just is tough to be here in these chairs, now I came late, I wasn't here for the full meeting, to be here till 9:30 at night to want to know what's going on for Township business. I mean certainly, if you all a sudden start having Township meetings and they start at 7:00 and you're out at 7:30, then yeah, maybe you're having too many of them. But if all of our meetings are, run this extremely late, which I, it's not that late, I, you know, half an hour I'll be in bed, we'll be good.

D. Butler – Well, conversely there, Karen, you know, two hours is probably more normal. This is an exception.

N. Shanley – This has been exceptionally long meeting.

D. Butler – And we just had a Township Association meeting. It was almost two and a half hours. So a lot of these meetings that we go to, two, two and a half hours is very normal.

L. Bowers – Got an email this evening that was forwarded from Steve Kyle having to do with PNC payroll direct deposit and, I will admit, I haven't had a lot of time to look it over, but at the top of it it says that it's free and then at the bottom it says that you're only charged \$9.99 for the first two months, so I think I want to look into it a little further and find out what it is and, Mr. Butler, have you had an opportunity to look at it?

D. Butler – Well, I saw the email come through but I've not...

L. Bowers – Not ready to discuss it?

D. Butler – No.

L. Bowers – Okay. That's two of us. We're, that one's to May.

N. Shanley – Shall we agree to look into the actual cost between now and May...

L. Bowers – I intend to.

N. Shanley – Also, should, can we agree to query employees to see what the level of interest is before we expend a lot of, I mean, Jeff, would you be able to ask your, your department staff whether they'd be interested? So that we know that we're doing this because we have a consensus?

J. Hall – Yes.

N. Shanley – Okay.

L. Bowers – We can do that. Don, I would suggest you talk to Roads, I'll talk to Zoning and we'll come back to the next meeting with a consensus. How's that?

Bid Openings –

L. Bowers - I want to remind that we have bid openings for road maintenance and a truck scheduled on April 28th at 10:00 a.m. in the Conference Room.

Public Participation –

L. Bowers - And we have public participation but, before we get there because I know Mr. Hollish is sitting and ready for this. Mr. Hollish had made a public records request earlier in the week, I think all of us got a copy of it, and I explained to him that although his public records request has been taken care of that I would, I would respond to this in open meeting. And at the last meeting you may remember that Mr. Hollish had asked a question about a truck that we were putting out to bid, as a result of us putting out to bid and I've already said this to Mr. Butler and Mrs. Shanley in front of our counsel and I'm going to say it in front of the public – I handed that question off because Mr. Butler is overseeing that project, he oversaw it last year when it started and I was disappointed in the answer and I was disappointed in myself that I didn't speak up. But I was disappointed in the answer. The answer, I do believe, was

technically accurate. And Mr. Hollish, I know that you indicated that you had asked questions of the Fiscal Officer and of Joy and you're welcome to come on up and get ready to start. I've asked them to go over that with me and I believe that they answered you technically correct with the questions that you asked. But in the answer that you were given during the meeting, I do believe at best you were misled and so I'm gonna tell you now why we're getting a new truck and I'm gonna tell you my version of the story and anybody else is welcome to jump in. We don't need a new truck. We don't need a different truck, we need the truck that we have. And the truck that we have is one that we got last year and when that truck was obtained last year, it was done on a lease. And the Trustees that approved that lease and approved that purchase believed that they were able to do that without going to public bid. That was a mistake, but I do believe that they believed it. And now the reason it is being bid is they know that that was a mistake and that mistake has to be fixed. And that's, that's why that vehicle is being bid over. At the time that that vehicle was obtained it was the lowest and most responsible bid or price. My hope is that it will be again when it's being properly bid, but it's just a matter of making sure that it's done properly. And until that is done, that vehicle has been parked. The Township does not own it. It does sit here, but the Township does not own it. It's not our plates that are on it. It doesn't even have valid plates.

N. Shanley – But it has been on the road.

L. Bowers – It was on the road before, during winter.

N. Shanley – We discovered, yeah.

L. Bowers – It's been off, I don't know how long. Don, how long it been off the road? Three months? Two months?

D. Butler – Probably two months.

L. Bowers – Two months. It's parked. And, and that's what's going on with it. You should have been told that at the last meeting.

N. Shanley – And Dave, I don't, forgive me for jumping in. I have to say that the question I thought I heard you ask at that meeting was differently obviously from the question that Lynda, I thought you were asking why did we need a new truck, period.

D. Hollish – Yeah, why do we...

N. Shanley – And I think I answered you based on the fact that, or, I'm not exactly sure how you phrased it, but my take away from that question was very different, obviously, from Lynda's. And I answered you based on what I thought I was hearing.

D. Hollish – Right.

N. Shanley – So...

D. Hollish – Well, When I'm gonna make a comment real quick is on what Lynda just said then I'm gonna read this, as things have transpired differently since this second record request,

which everyone here at this Board has. No, we don't need that second truck. That is a behemoth. I call it a behemoth. The County, I believe, now without any research yet, but I'm in the process of getting research, only owns two trucks of that size. How many Townships within Medina County, I don't want to go to Lorain, Ashtabula, or any other Township like that. How many other Townships have one truck of that size, let alone, maybe none?

L. Bowers – Don, you were Service then, you're service now. You want to take a shot at that?

D. Butler – Well, As everybody's saying, we looked at that, there were comparatives done, and when you look at them, forget the size. The cost-wise, it was not that far out of line with other trucks that they brought in. May, now maybe all the trucks were behemoths that we don't need, but...

D. Hollish – Yeah. Look what the state uses to plow State Route 42. It's nothing of that size.

L. Bowers – I will...

N. Shanley – Is your question, I mean, do we need, what is this, 54,000, I don't even remember...

D. Hollish – Plus...

L. Bowers – Fifty-four GVW.

N. Shanley – Yeah.

L. Bowers – I did look at the state bid choices...

D. Hollish – We could drop that by two-thirds.

L. Bowers – And this price, this price was good compared to even the smaller trucks for what...

D. Hollish – Okay.

L. Bowers – It is.

D. Hollish – I want to try to make this as quick as possible, but this, this note was written on a plane going back to Las Vegas last week and today I cut my itinerary short to be back here specifically for that meeting. If you want to see my itinerary, I'll have to wait till it get from Continental.

L. Bowers – Go ahead.

D. Hollish – There is a definitely change, okay?

L. Bowers – Go ahead, David, let us have it. Come on.

D. Hollish – My job took me to Vegas a couple years ago, just to let everyone know. Sorry that all the residents have basically left. I want to read this. My job took me to Las Vegas, Nevada mid to late 2008 to early 2010. Over this time I kept in touch with a lot of residents and always asked about what was happening within the Township. I made several trips back to Lafayette Township between 2010, 1/2010 and 3/20 of 2010. On one of these trips I noticed a new truck in the fleet. Saw it parked in our Service Department. I attended my first Trustees' meeting on 4/9/10 at 9:00 a.m. At this meeting the Board approved advertising for a new large truck, okay? Now, discussing what I just did, I'm not gonna go back with her again. I thought this odd when we already had two new large trucks. This prompted me to make a public records request on the two new trucks currently in the Township possession. Both Shirley and Joy stated that there was only a one tandem truck, a 2006 Peterbilt and a 2008 Ford pick-up truck. They both said this second large truck did not exist. I was confused. I asked again. And they told there was no second truck. When I left the Township office, I looked in the Service Department and I saw two large trucks parked in the bays. I was lied to. I went to Sue's house and asked for all the minutes to the meetings from 2008 to present. After my research, not only did I find out that a 2010 Peterbilt was purchased, but purchased without going out to bid. Our Fiscal Officer and blublueblu, our Fiscal Officer and without the Prosecutor's knowledge, the Board did not sign for it. Shirley signed the contract. Wow. This is, this is a lot of power for a Fiscal Officer. Are other Townships operating like this? I think not. Bottom line, there are no minutes authorizing Shirley to sign that contract. A lot of mistakes were made. If only the Prosecutor could have seen this contract before it was signed we would not be here in this mess. I was raised to be an honest, I was raised to be honest. Don't lie and tell the truth. Admit to us you made mistakes, learn from them and move on. I am a forgiving person. I understand mistakes can and will be made and sometimes not intentionally. I can forgive those mistakes, especially if they are acknowledged. What I have difficulty in accepting is being lied to. As a taxpayer, I asked about a new truck that I had, that I've seen and continue to see parked in our service bays. And Shirley Bailey and Joy Turpin both looked me in the eye and said the second truck does not exist. That was a lie. Is this Watergate Two in Lafayette Township? Don't shake your head, Shirley, cause when I'm done with this I'll explain why I remember things on a day to day basis. Because of the business I'm in.

S. Bailey – You're not remembering it correctly.

D. Hollish – Yes I am. This is unacceptable and there is no excuse for it, to lie to a resident. What other lies have been told? I am asking for the Fiscal Officer, an elected officer, to explain herself. I'm asking the Board of Trustees how they can condone having their employees lie to residents. Is this in their job description? I think not. This is wrong. There is no excuse for it. What you do, what do you plan to do about it?

L. Bowers – Okay, I'm gonna ask...

D. Hollish – Shirley, I was told there were no two big trucks in that thing. I work in construction. My owner of my shop gives me a project that's worth ten million dollars electrically, and I have to manage that money on a day to day basis. I take good notes at work and I can remember things in job meetings and everything else and I document things.

S. Bailey – We did not say that the truck did not exist. We told you that that truck was being bid.

D. Hollish – Right. You, Joy's words were, we're putting it out for bid, the second Peterbilt. She even said second Peterbilt.

S. Bailey – Yes.

D. Hollish – No.

J. Turpin – I did not say Peterbilt.

D. Hollish – Yes, you did.

S. Bailey – Second truck.

D. Hollish – Yes, you did.

S. Bailey – She said the second truck.

D. Hollish – Don't, don't, no.

L. Bowers – Dave, dave...

D. Hollish – Bottom line is...

L. Bowers – Would you just make your comments, let's not argue about it.

D. Hollish – I'm just, I know, I'm just telling you...

L. Bowers – They say one thing, you're saying something else.

D. Hollish – what happened at that, and I'm sorry I didn't have someone to back me up with this but I remember things, I go out right away and I write and jot them down. That truck, what you told me does not exist, that we only had the two trucks, a 2006 and a 2008, that there was other truck. Shirley, again you're lying to me again.

S. Bailey – I am not lying.

D. Hollish – Here.

L. Bowers – Let her, David, let her finish her comments. Now she listened to you.

S. Bailey – I stated when you asked, cause you asked Joy first, and Joy told you that we have one, cause she was thinking of the Peterbilt, the one that we do have, she said we have one truck that we own. She said the other truck is out for bid. And you said you wanted, you wanted the information on, the purchase information on those trucks. I told you the two that we own is the 2006 Peterbilt and the 2008 pick-up truck. The other truck is out for bid.

D. Hollish – Shirley, when I came in that office and I asked for the two large trucks, you said, no, 2008 Ford and 2006 Peterbilt. And the second truck did not exist. And I said, okay, then

give me the information on, I originally asked for all the trucks. The two large trucks and you said the second truck doesn't exist. Is this not what you handed me? You had to...

S. Bailey – That's on the...

D. Hollish – Shirley, you had to have it, you had to...

L. Bowers – David, let her finish her answer, please.

D. Hollish – You had to, well, I'm looking at a check for thirty-four, thirty-five thou...

L. Bowers – Let her answer her, please.

S. Bailey – This is on, you wanted, you said you wanted on the truck that we own.

D. Hollish – Because the second truck didn't exist, Shirley. That's what you told me.

S. Bailey – I did not say that.

D. Hollish – Yes you did.

S. Bailey - I did not say it didn't exist. I said ...

D. Hollish – You could not give me any...

S. Bailey – we do not own it.

L. Bowers – David and Shirley, we can argue this all night long. David, you said she said it, she says she doesn't ...

D. Hollish – Yeah, well...

L. Bowers - she gave you the document on...

D. Hollish - things were, things were done wrong.

L. Bowers – And you're not gonna resolve that. Do you have another question of Shirley?

D. Hollish – Yes. Yes. Is this, this is what you gave me on the second Peterbilt that we don't own. Which should've been handed to me that day I asked for this request. Is that not the information you gave me?

S. Bailey – Because...

L. Bowers – Let her answer the question.

S. Bailey – You said, you said I saw another truck. I said yes, that's the one we're bidding. You wanted to know if we have purchase information...

D. Hollish – Wrong.

S. Bailey – So I gave you the purchase information.

D. Hollish – I'm, I'm sticking to my story and you ain't gonna change it.

S. Bailey – Well, this is the information...

L. Bowers – And that's fine...

S. Bailey – I gave you on the (indecipherable)

D. Hollish – I'm a pretty sharp... Now is all that information on that second truck there, everything? Didn't I ask a request for checks? All's you give me...

L. Bowers – I don't think, have you not, you're not finished with the public records request, only what you could get from right at that time, correct?

J. Turpin – I had, he has the check stub.

L. Bowers – Okay.

J. Turpin – I did not have the check face. I do have that tonight.

L. Bowers – Okay. David, I don't think they've finished giving you all the documents.

D. Hollish – Okay. Well how much, how much more can I expect from this because...

L. Bowers – I think there is more.

D. Hollish – Are we gonna get this prior to this bid being opened?

L. Bowers – You know, as soon as, as soon as they

D. Hollish – Cause I know there's other pages missing here.

L. Bowers – As soon as they can collect the documentation, sure.

S. Bailey – What others?

D. Hollish – Look it over. You tell me what's missing. Isn't there a part that goes to that, first off there's a lease/purchase...

S. Bailey – I know what...

D. Hollish – If counsel would have looked at this, it could've all been resolved on that day.

L. Bowers – And David, I'm going to address that.

D. Hollish – Cause it's stated right here.

L. Bowers – Okay. I'm gonna address that in a moment.

D. Hollish – I say send the truck back because we don't need a second behemoth. Give our, we got so much money, you guys worried about a \$41 clock in this meeting...

L. Bowers – Here's ...

D. Hollish – But yet you didn't research a \$200,000 vehicle.

L. Bowers – Let's, so that we can move on, Shirley, make sure you document what you're giving him so that there's no question what he has...

D. Hollish – I already have a copy of it. I have a lot of copies of everything.

L. Bowers – Okay. Okay. Well, you're satisfied with your public records request then?

D. Hollish – No, I'm not. I'm gonna, I still want to know why I wasn't given all the stuff the day I asked for it.

L. Bowers – Well, I think they gave you what they had readily at hand but they also have an opportunity to look at, for some of the other things.

N. Shanley – Dave, can I ask you a question?

D. Hollish – 2010, January 28th, or whenever that check was signed...

L. Bowers – Well, but they had to go look for those records. They handed you what they had readily available.

D. Hollish – If I would had never asked again, in a second request, I would have never received anything else and no one's said nothing about it.

N. Shanley – Okay. Was this your first or your second?

D. Hollish – That is my second request.

N. Shanley – Okay.

L. Bowers – Okay. Joy has a...

D. Hollish – And when I did not get all the information I made a third request.

L. Bowers – Okay. Joy has something to say.

J. Turpin – The first request you asked for the information, you stated you had seen two new trucks on the Township roads in the last couple weeks out plowing doing whatever and we...

D. Hollish – Well, couldn't because there's no plowing being done.

J. Turpin – We stated that...

L. Bowers – Let her finish, please, David.

J. Turpin – He absolutely had not seen two new trucks out on the road because the one that is being bid has been parked, was not out on the road. And we explained to him that information. The request that he asked for in the first information was fulfilled. He said well then just give me the stuff on the '08 and the '06, which we did. He then came back with a second request asking for the information on the truck that was being bid, asking for all of the specs. In fact, I gave him the specs from what was being bid out that day.

L. Bowers – And there's other documentation that you're continuing to collect?

J. Turpin – He just, it was, as it becomes available. No, at this time, I mean, I have the check face...

L. Bowers – Okay.

J. Turpin – And I apologize for that. I gave you the check stub. In my mind, that was what was together in the file, so I do have the check face that I'll be happy to share with you today but the first records request you and I discussed what it was, you saw me write down the information, that's what was agreed upon. The second request you came back and you asked for the information on that.

L. Bowers – Okay.

N. Shanley – If I might...

D. Hollish – Joy, I'm telling you point blank, don't put words into my mouth. I asked for two large trucks. You said the second truck does not exist, it's going out for bid. At that point in time I'm not going to sit there for forty-five minutes and argue with you. I should have probably taken you both out and said what is this

L. Bowers – Dave...

N. Shanley – Dave...

L. Bowers – David, you've made your point very clear and their...

D. Hollish – They're still lying to me.

N. Shanley – Okay. Let me just say that, okay, let me just say this, we can't go back and change what's happened. I would just simply say that my personal philosophy and I would

hope that would be the philosophy of anybody in this Township, is to be forthcoming with information. And I don't, I don't ever want to think...

D. Hollish – If you remember, the Freedom of Information Act, that was a huge violation right here.

N. Shanley – I wish...

D. Hollish – Don't shake your head no, Ms. Bowers.

L. Bowers – The Freedom of Information Act and a public records is two different things. You made a public records request and...

D. Hollish – I did and I was denied for the second truck when I asked for it the first time.

N. Shanley – I guess, what I'm trying to say it, I would hope in the future, if there's any question at all and we know you got what, the second time you asked? I don't even know what you got the second time you asked.

D. Hollish – Well, I got this from Shirley on the third time I've asked.

N. Shanley – Okay. My hope would be that that information would be given to you the first time you ask. I don't know what the semantics are, I don't know what was asked for, I don't know what the answers were, but if it was there, my hope would be that we would just give that to you or anybody else who asks.

L. Bowers – Well from start to finish, how much time are we talking has elapsed here? I mean, I think that they've been steadily pulling records and there's a lot of records to pull.

D. Hollish – Right. Well, I searched recently from 2009 to date and I was able to do it, so, my bottom line is...

L. Bowers – I think that they have complied within a reasonable amount of time, David.

D. Hollish – This all goes to discussion. Township residents come here, they can put their input in. We don't need this second truck.

N. Shanley – Well, that, that's a different discussion.

L. Bowers – Not the issue.

D. Hollish – We've got so much wasted money on things like this, you could be giving people milage back.

L. Bowers – Let me, let me explain this to you too, and I'm just gonna go back and briefly address a couple comments that you made about, you know, Shirley having all this power and doing this. Back on June 26th, the Board of Trustees, by a majority approved entering into that

lease/purchase agreement. There was a resolution that authorizes entering into a lease/purchase agreement. It says lease/purchase – it's in there.

D. Hollish – Correct.

L. Bowers – They, they instructed Mr. Figgers to get everything together and get it done. At that time, it was my understanding and I believe Mrs. Bailey has a record of that conversation that the Prosecutor had looked at the document and had reviewed and approved the document. However, I understand that something changed along the way and it's through nobody's fault and the Board, I do believe, believed that the agreement that they were entering into was appropriate. It turns out it was not. When the, when the checks, when the document came for Mrs. Bailey to sign she scratched out something and put in her name because it was a lease contract and that's what she typically does and this Board has never questioned that. Ohio Revised Code section 312 says that no, and I'm paraphrasing, says that no public official can enter into a contract or bind the Township unless the money has been appropriated and the expense authorized. The resolution authorized the expense, the appropriation was made, the checks were cut. All three Trustees sitting at the Board, cut, signed those checks. And we knew what we were signing when we did it.

N. Shanley – I didn't sign actually.

D. Hollish – That's why I want a copy of the signed check.

L. Bowers – You, you did sign it.

N. Shanley – I don't think so. I don't think I was able to sign yet.

L. Bowers – Yes, you signed it. You signed the check.

N. Shanley – Did I?

L. Bowers – Yes, you did.

N. Shanley – I think it was before I was authorized.

L. Bowers – No, you did sign the check.

N. Shanley – Anyway, it doesn't matter.

L. Bowers – And in any event, there was, there was no, this didn't fall through the cracks and all the sudden we ended up with a truck that nobody thought we were having. There was an intention to purchase the vehicle. You know, we are elected to make those decisions and certainly you have the ability to disagree with that decision. We make our decision based on the best informat...let me finish please, based on the best information that we had and that's a decision that we made. We have now found out, because there's an audit going on and a document was sent to Mr. Thorne asking him to make sure this was done correctly, he took a look at it and says no, that documents not right. And now we know that there's a problem and we're going back to fix it and I think that this Board did do that. As soon as we found out there

was a problem we've taken every step to fix it. Sometimes that's going to happen. I don't think that anybody purposefully tried to, you know, mislead you with documents, I think they're doing the best they can finding those documents. There's a lot of other things going on right now as well. So nobody did anything intentionally, even with the truck, Mr. Heiszek, I don't think, I don't think when the Board approved it did anything intentionally wrong, it just happened. And we're fixing it.

D. Hollish – Well, let me ask the Board. When this all came about was it just to look into a new truck? Because I saw nothing after the original minutes saying, you know, to go ahead, yeah, sign, let's go buy it.

L. Bowers – There's, that truck...

D. Butler – Dave, we did agree to, to look at purchasing. The only thing I'm going to add, which I think is very important to the discussion is,

D. Hollish – To purchasing, yes.

D. Butler - Number one, we did not give, Lee and I did not give Shirley authority to sign a contract...

D. Hollish – Thank you.

D. Butler – and number two, I never saw that contract until recently when I asked for it from the company. We were not privy to that contract and I...

D. Hollish – That should have been (indecipherable)

D. Butler – Excuse me – and I've said in the past, had I seen that contract, I wouldn't have signed it because we'd agreed at one interest rate at the end of the year, the contract was signed the next quarter and the interest rate was about three times more than we had talked about and I would have refused right there. Not even getting back to the no bid process, I would have refused right there to sign that contract cause we had the money for it.

L. Bowers – Well, Don, what did you approve then on June 26th if you had never seen the lease? What lease did you approve?

D. Butler – We didn't approve any lease. We just approved what you said, going ahead. I never saw a lease.

L. Bowers – The resolution authorizes the lease/purchase.

D. Butler – Fine. It authorizes it, but it never gave Shirley the right to sign it and we never saw a lease.

L. Bowers – I don't know that we want to go down that road, Don.

D. Hollish – This, this page that Shirley just handed me, she crossed out Counsel for Lessee, this should've been forwarded to the Prosecutor's Office. So I think there was a little haste on someone's part to try to buy a truck to satisfy the Service Department, not Township residents or, you know, do we really need this. I mean, legally, how could she just submit stuff and change something, you know, I don't know if you have a law degree? Maybe you do, I don't.

S. Bailey – No.

D. Hollish – Then, it says Counsel for Lessee. You're the Lessee, or we are the lessee?

L. Bowers – Actually, she marked that out, didn't you?

S. Bailey – Yeah, I crossed...

L. Bowers – You marked that out.

S. Bailey – I crossed that out.

N. Shanley – Well, it's, yeah, it does say opinion of counsel there, so

L. Bowers – You know, I think, I think David

N. Shanley – The bottom line, the bottom line is this went terribly wrong on a number of levels.

D. Hollish – Oh it did, yeah.

N. Shanley – We are now rectifying that through the resolutions that we passed tonight and I trust that it won't happen again. But again, I would say that if anything has been withheld, I apologize on behalf of this Township, because I don't believe in doing that. I think when we make a mistake we have to say we've done it and if somebody wants information on it we have to give it and we just have to move on and fix it and so if, if anything has been withheld, I apologize...

D. Hollish – It's not your fault because you weren't a Trustee at the time.

N. Shanley – Well, it's, I'm on the Board now, so.

D. Hollish – When I get basically lied to by a secretary and a Fiscal Officer, I got a problem with that.

S. Bailey – We didn't lie to you.

D. Hollish – Yes you did.

S. Bailey – No, we did not.

D. Hollish – The bottom line...

N. Shanley – Can we move on?

L. Bowers – Yeah, I think we need to move on. David, thank you for your comments.

S. Bailey – I'm not going to be called a liar.

L. Bowers – Mrs. Heiszek.

S. Heiszek – I'll keep this as short as possible. Sue Heiszek, Lafayette Road. Has to do with the trucks. When Dave saw the two trucks, I went with him over to the Service Department so he could take a picture and when I was over there I saw something on those trucks that just infuriated me. When is it okay for a Township employee to personalize a Township vehicle? On the 2006 Peterbilt is written Big Fig, on the 2010 is written Weird Roy.

L. Bowers – That one I didn't know.

S. Heiszek – What gives, what a minute, what gives them the right to use my taxpayer money to put their names on those trucks...

L. Bowers – They did not use your money.

S. Heiszek – And whose money did they use?

L. Bowers – They used their own. They did that personally, they used their own and...

S. Heiszek – I would like to see the invoice for that then.

L. Bowers – There, there's no invoice for the Township. The Township did not pay for it, and...

N. Shanley – Was permission granted?

L. Bowers – Yes.

N. Shanley – By the Board?

L. Bowers – Yes. Yes.

S. Heiszek – When?

L. Bowers – Mr., I know that Mr. Kehoe was on the Board when the first one was done. I don't know about the second one. But I know that I knew about it and I agreed to it.

N. Shanley – The second one would have just happened in the last few months.

S. Heiszek – Right.

N. Shanley – I don't remember any kind of permission being given.

L. Bowers – I don't, I don't remember the second one. I remember Big Fig. I do remember that.

S. Heiszek – And Mr. Figgers paid for that by himself?

L. Bowers – I think Mr. Delaney actually paid for it, but the Service Department men did pay for it. The Township did not.

S. Heiszek – Okay. My next question then is whose going to pay to remove that because those names should not be on those trucks.

L. Bowers – Well, I don't know, let's have a show of hands in the room. Does anybody have a problem with the Service Department guys having a name on their truck?

N. Shanley – I don't think it's appropriate.

D. Butler – I don't think it's appropriate at all. I've talked to...

N. Shanley – I don't think it's appropriate.

S. Heiszek – Jeff and Brad, do you have your names on fire trucks?

J. Hall – No. Sure don't.

S. Heiszek – This is Township property.

D. Hollish – Okay. I want my name on those trucks too. It's Township property.

L. Bowers – It's, it's actually Sue, what was explained to me is that that's kind of done and I think if you check other Townships...

S. Heiszek – No it is not. No it is not.

Unknown – What other Townships...

L. Bowers – Might not be, might not be the best, it might not be the best thing to do, but I do recall when it was brought to me...

Unknown – (indecipherable – not at mic)

L. Bowers – I didn't object to it.

S. Heiszek – The hubris of these two to assuage their egos is just beyond the pale. That needs to be removed. I don't want to see that on a truck.

L. Bowers – Well, if the Board makes that decision then we'll have to do that, but that's a Board decision.

S. Heiszek – But then I want to know who's going to pay to have it removed? I do not want my tax dollars...

L. Bowers – That's also a decision we'll make.

S. Heiszek – Alright, I'm asking you. Make a decision. Do you want to have that removed because I find it equal to graffiti.

N. Shanley – If I were on the Board and it came before me, I would vote against those names being on the trucks. I, to me that is public property and to me that tantamount to defacing it. I know that personal names are on private trucks of private companies, I've seen that.

L. Bowers – Did you know about the second one? Did you know about the second one?

D. Butler – I didn't know about the first one. I never saw the second one.

S. Heiszek – It's defacing public property and it should be cleared off. At no expense to the taxpayer.

L. Bowers – Well, if the Board wants to have that discussion we'll do that but I don't think we're going to do it tonight.

N. Shanley – Bill, can you...

D. Butler – Why not?

N. Shanley – Bill, is there any precedent at all with this that you can help us with?

B. Thorne – Not that I can think of. I know there's a lot of, the more things I can think of that are named are generally planes.

N. Shanley – Right. I mean, I've seen, I've seen dump trucks like from...

B. Thorne – I haven't particularly notice it one way or the other, so, no, I don't have any...

N. Shanley – Okay.

D. Butler – Are those painted on, decal on, how are those put on?

L. Bowers – I don't know. They're real, they're real small. I haven't seen them, so.

D. Butler – I, I mean, you know...

L. Bowers – I'm saying they're small enough I haven't seen them.

S. Heiszek – Caught my eye right away.

L. Bowers – So I don't know. So I don't know.

N. Shanley – Bill, if the decision were to have this removed,...

B. Thorne – If they were authorized to put on and now want them removed...

N. Shanley – Well, I can tell you that the 2010 has not been authorized, I mean, we can go through, we've had verbatim minutes since the beginning of the year and I don't think the second one was authorized. So if they had, if this vote, this Board votes to have those removed can we justifiably ask our employees to pay for the removal of those whatever, decals or whatever it is?

B. Thorne – The first one probably not, the second one...

S. Heiszek – I have, Mr. Thorne, I have the minutes from 2006 and there is nothing in those minutes authorizing Big Fig.

L. Bowers – I recall, I recall a conversation.

B. Thorne – (indecipherable – not at mic)

N. Shanley – If...okay. Authorized in open meeting or authorized by one to one conversation with a Trustee or

B. Thorne – Previous conversation, a Trustee cannot authorize.

N. Shanley – Okay. So if it's not in the minutes, if it's not, if there's not a record of it then can we assume that it wasn't a Board vote to authorize it or...

L. Bowers – I recall it. I'm telling you I recall it.

N. Shanley – As a Board?

L. Bowers – I recall it. I recall...

N. Shanley – And you've seen the minutes?

L. Bowers – I recall a dis...

S. Heiszek – I have all the minutes.

L. Bowers – It doesn't necessarily mean that it made the minutes but I specifically recall a discussion with Mr. Kehoe on that. I recall it. That's why I know that that's when we did it. And...

B. Thorne – Just because it's not in the minutes...

L. Bowers – Roy came, yeah, Roy came to us and asked us...

N. Shanley – Okay.

L. Bowers – If we had a problem with that. It had to be a certain size and it would not be at the Township expense. And we said no, we didn't have a problem with that. I remember that.

N. Shanley – Well the 2010 never came before this Board so we have to decide something with that. Are we going to table this till the next meeting and make a decision?

L. Bowers – I think we have to.

N. Shanley – Okay.

L. Bowers – Find out what happened. And make sure that no one...

S. Heiszek – I'm happy with that.

L. Bowers – Talk to them about it. Okay. Anything else that has to come before the Board?
Mr. Biskup.

M. Biskup – Two quick things. First off, I'd like to thank everybody on the Board and the Township Zoning Commission for allowing me to be part of the Zoning Commission over the past five years, so thank you very much. Good job Karen, Alliss. I'll still be there. Secondly, I've been thinking about the whole parking ticket thing. Is there any way that we could put signs up in the problem developments that they will be towed, hook up with a towing company that tows the cars out of there and the Township gets part of it? Okay. Shot down.

D. Butler – There will be signs put up, Mike, and it will be advertised as such, as part of what we have to do.

M. Biskup – Okay.

L. Bowers – But that's part of the process of the ticketing.

D. Butler – That's process.

L. Bowers – We do have a need to have like a two minute executive session. **And I will move that this Board recess into Executive Session for the purpose of discussing potential purchase of real estate.** Roll call vote. Mr. Butler?

D. Butler – Before, before I vote, I'd like to make one comment...

L. Bowers – Okay.

D. Butler – While Mike's still here. As part of his bid, which you did not see, he has agreed to contribute some of his services for nothing, mainly down at what, Lion's Park?

L. Bowers – Where his daughter plays ball.

D. Butler – Down here?

M. Biskup – Daughter? I don't have a daughter.

L. Bowers – Or son. I'm sorry.

N. Shanley – Son, son.

D. Butler – Okay. Over here then?

N. Shanley – We're talking about Ellet Mann Field, correct?

D. Butler – Okay. I just want it on the public record that we're not being charged for everything he is going to do. There are some things he's donating.

L. Bowers – Is there a second to the executive session motion?

N. Shanley – I will second.

L. Bowers – Moved by Mrs. Bowers, seconded by Mrs. Shanley. Mr. Butler?

D. Butler – Yes.

L. Bowers – **Bowers – yes.** Shanley?

N. Shanley – Yes.

L. Bowers – Two minutes guys.

Executive Session convened at 9:58 p.m.

Regular Trustee Meeting reconvened at 10:05 p.m.

L. Bowers – Okay. I will reconvene the meeting at approximately 10:05. Mrs. Shanley, you have anything further?

N. Shanley – No, I do not.

L. Bowers – Mr. Butler, you have anything further?

D. Butler – No, I do not.

L. Bowers – Okay. The only thing, I will hand out to you, but it's not for consideration tonight. It's a copy of a indigent burial proposal policy that was recommended by the State, Ohio Township Association. Mr. Thorne has already reviewed it and I will likely put it on the May agenda if you want to take a look at it. Nothing further to come before the Board, I will make a motion to pay the warrants of the Township.

N. Shanley – I will second.

L. Bowers – All in favor, aye?

D. Butler, L. Bowers, N. Shanley – Aye..

L. Bowers – We are adjourned.

Meeting adjourned at 10:05 p.m.

Approved:_____

Donald Butler, Trustee

Lynda Bowers, Trustee

Nanci Shanley, Trustee

Shirley Bailey, Fiscal Officer

Township Website

- Had lengthy telephone conversation with Mark Morris, of Center for Public Management and Regional Affairs at Miami University. This is the entity that, through grant funding, has created and hosted websites free of charge for some Ohio townships and township associations. Currently, one township in Medina County has a website created and hosted by Mr. Morris and CPMRA – York Township. Other townships in Medina County started work on websites through CPMRA but Mr. Morris states that he does not expect these to be completed. These are Sharon Township, Brunswick Hills Township and Litchfield Township.
- The above has been made possible through grant funding which has been significantly reduced. At present they can still do this, but it is unknown as to how long this will be possible. This work is funded independently of University of Miami.
- **PROS** of CPMRA taking over Lafayette Township website.
 - *Free updating and free hosting through their server. The hosting currently costs the township \$160 per year (billed quarterly).*
- **CONS** of CPMRA relative to Lafayette Township site:
 - *The site will not retain its current design. Mr. Morris indicated that they are not able to do design and graphic-rich sites. They use a basic template and use photos submitted by the township involved, but the photos remain static and are not changed. They use basic HTML and no design software.*
 - *Updates are done as quickly as practical, they aim for next business day turnaround if possible, but not guaranteed.*
 - *They are not able to generate the specially-designed pages we have now for special events such as pancake breakfast, Halloween party and Visit from Santa, etc.*
 - *Generally speaking, there will be a loss of control over the site and no direct ability to modify site quickly.*

SIDE NOTE: During my conversation with Mr. Morris, the topic of the township website domain name ownership was raised. Upon review during that conversation, we discovered that the www.lafayette township.com domain name is owned by a single township Trustee, Lynda Bowers, and is registered under Bowers Farm (see attached). It is registered through register.com, one of the many companies who register domain names. The registration runs through 2017. Mr. Morris indicated that domain names for townships should be owned and registered under the township, not an individual elected official. This can be remedied by Mrs. Bowers contacting register.com and transferring the ownership and registration of the domain name to Lafayette Township. It is important that an individual name not be attached to the registration of this domain once it is registered under the township itself as the individuals may change over time.

PROPOSAL: Continue with current hosting of township website through Yahoo, with Township Secretary being responsible for the updating and maintenance of the site as one of her normal duties covered under the proposed maximum hours per week for the position. I will be happy to provide training free of charge to the Township Secretary to help her/him learn Sitebuilder software, which is currently used to design and maintain the site.

This option will maximize our control over our Township website at a very reasonable cost.

Submitted by: Nanci Shanley
Lafayette Township Trustee