

Minutes  
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES  
Regular Meeting  
Monday, May 16, 2016

**Meeting called to order:** 6:00 p.m. followed by the Pledge of Allegiance.

**Members Present:** Trustee Lynda Bowers, Trustee Bryon Macron, Trustee Michael Costello, Fiscal Officer Shirley Bailey.

6:00 p.m. Mr. Costello announced the township received a stone bid form from Albrecht and one from Willowvale. Ms. Bowers announced this is not a mandatory bid but due to the size of the project Lafayette Township bid to ensure the best pricing. Ms. Bowers read the stone prices from both Albrecht and Willowvale aloud and confirmed both companies submitted the necessary paperwork.

**Ms. Bowers made a motion that Lafayette Township accepts and authorizes award of both bids from Albrecht and Willowvale. The pricing is comparable and the trustees leave the decision with Lafayette Service Supervisor, Rick Evans to work with both companies to fulfill the service department stone needs. Mr. Macron seconded the motion. All voting in favor.**

**Mr. Costello moved to approve the minutes of the April 12, 2016- Special Meeting, April 18, 2016- Regular Meeting. Ms. Bowers seconded the motion. All voting in favor.**

**Resolution 12-2016 Ms. Bowers moved to approve a resolution recognizing the week of May 15<sup>th</sup> through May 21, 2016 as Emergency Medical Services week in Lafayette Township, Medina County, Ohio Mr. Macron seconded the motion. All voting in favor.**

**6:09 p.m. Ms. Bowers moved to recess for cake and refreshments to celebrate EMS week.**

**6:22 p.m. Mr. Costello moved to reconvene to the regular meeting**

**Financial Report:** Ms. Bailey reported:

Fund Balance: \$2,482,331.21

Pooled Investments: \$1,541,736.17

Available Checking Balance: \$940,595.04

Ms. Bailey explained there is a copy of the current requisitions in need of approval and the other copy is for receipts applied toward prior approved blanket certificates. The totals are as follows:

**Requisitions:**

Service Department: \$0  
Administration: \$  
Fire Department: \$2,545.23  
Police: \$0  
Total: \$2,545.23

**Blanket Certificates:**

Service Department: \$0  
Administration: \$0  
Fire Department: \$4,015.27  
Total: \$4,015.27

Ms. Bailey announced she was given requisitions from the fire department upon arriving this evening. The total amount of the requisitions is \$2,545.23.

**Mr. Macron made a motion to approve the May 16, 2016 requisitions. Mr. Costello seconded the motion. All voting in favor.**

Ms. Bailey stated Ms. Evans has reviewed the employee handbook after concerns with the language during our most recent audit. Ms. Bailey requests the trustees review the proposed changes. Once the trustees approve the changes she will then forward for prosecutor approval. Ms. Bailey said the state is now mandating comp time be paid at time and a half. Ms. Bowers confirmed with Mr. Evans that using overtime versus comp time won't impede with service department flexible schedules during plow season. Mr. Evans said he does not foresee any issues scheduling around an impending storm. Ms. Bowers asked if the changes to the employee handbook could be tabled until the next meeting because she has not had time to review.

Ms. Bailey requested sending application to banks for the bank depository. She announced the prosecutor's office states it is now the decision of the trustees to decide on the banks willing to accept depository contract. The trustees decided on the following banks: First Merit, Fifth Third, Huntington and Chase.

**Ms. Bowers moved to approve a resolution estimating aggregate maximum amount of public funds to be awarded as active and interim deposits, active deposits in the amount of \$2 million and interim deposits in the amount of \$2 million and to bid depository contracts to First Merit Bank, Huntington Bank, Chase Bank and any other bank the fiscal officer deems appropriate for the five year term. Bids need to be received no later than 4:00 p.m. on July 18, 2016. Mr. Costello seconded the motion. All voting in favor.**

Ms. Bowers announced the township has received notice regarding tax foreclosures. She has been authorized by the board to stay abreast of the foreclosures within the township and to apply, employing the land reutilization program. The latest two properties made available are two smaller back lot properties owned by the same individual with no access which in turn has no public benefit. Therefore Ms. Bowers declined pursuing the property.

**Correspondence:**

None

Ms. Bowers announced she received a phone call from Chippewa Lake Village Council member, Brad Schleter. Mr. Macron attended Chippewa Lake's last council meeting and the Reese Pond Project was discussed. Ms. Bowers stated the bulk of the problem is actually the responsibility of the township and she currently doesn't see any clear way to authorize an extra project right now given the potential building of the new fire station. Ms. Bowers explained that every reserve dollar matters due to the fact that even if the levy passes, the levy is set where it doesn't start to collect until 2018. The township will need to pay all the expenses upfront out of reserve for a period of time. Ms. Bowers understands the Reese Pond Project is approximately a \$60,000.00 project and there is a potential \$50,000.00 community development block grant fund leaving a \$10,000.00 difference.

**Ms. Bowers made a motion to authorize Mr. Macron to do all things necessary to make a joint application with the Village of Chippewa Lake. If and when approved the details can be worked out up to and including some pipes that belong to County Engineer's Office, which could potentially bring in some participation from them as well. Mr. Macron seconded the motion. All voting in favor.**

**Fire Department Report:** Chief Hall reported a total of 59 runs for the month April (8-Fire, 35-EMS to Lafayette Township, 2- Fire, 5-EMS to Village of Chippewa Lake, 0- Fire, 1-EMS to Gloria Glens, 5-Fire, 3-EMS Mutual Aid). Fuel Usage: 291.5 gallons of fuel, 1,693 miles were logged on all vehicles.

Chief Hall announced he has received a letter of resignation from Ms. Valerie Kreuder and a letter of retirement from Mr. Ernie Hoffman.

**Mr. Costello made a motion to accept the resignation of Ms. Valerie Kreuder and Mr. Ernie Hoffman's request for retirement. Mr. Macron seconded the motion. All voting in favor.**

Chief Hall stated he was invited to tour the future winery by the owner, Mr. Gosser, located at the corner of Smith and Lance Roads. Chief Hall personally visited the Winery and would like to announce for the record that he followed up regarding the anonymous letters referencing unsafe conditions. Chief Hall said due to the agricultural status, the township has no jurisdiction. He did *not* notice any safety issues that stood out and mentioned that Mr. Gosser has taken every precaution to make the place as safe as can be. Chief Hall did make a couple recommendations to Mr. Gosser that were well received. Mr. Gosser will be the first private business within the township who will have an AED that he is aware of. Chief Hall reported he has no concerns with the safety at the winery and looks forward to visiting the winery himself. Ms. Bowers announced a neighbor of Mr. Gosser paid an unsolicited compliment stating what a great job is being done at the property and what a nice addition to the neighborhood the winery will be.

Safety Officer Chris Blair gave an update on Mobile Integrated Healthcare. Officer Blair said the number of participants in the program is increasing. The department is handing out flyers announcing the program. Captain West has been following up with residents transported by ambulance since February 28<sup>th</sup> and is keeping an accurate spreadsheet of individuals who may potentially benefit from this program. All contact with the individuals is documented. Discussion was held on how to direct individuals to obtain information and familiarize themselves with the program. Ms. Bowers confirmed with Captain West that records are being kept in way that the township can come up with measurable objectives that show the reduction of “hot runs” and readmits to the hospitals. Ms. Bowers said, “because we are one of the first townships, it is imperative to be able to demonstrate the success of the program in measurable, identifiable matrixes”. The records are kept electronically on the shared file that Assistant Chief Winter, Captain West and Mr. Blair all have access to with no information that would breach HIPPA laws. Captain West followed up on a request from Mr. Macron in regards to contacting other departments from townships that they could visit. Captain West gave several ideas/suggestions that other Community Paramedicine programs have implemented or are in the process of trialing. Captain West has been in contact with Sean from the Office of Aging and with the Health Department as they wish to integrate some of their existing programs and deliver through our program, making a collaborative effort. Mr. Costello said it would be a great service to offer our residents flu and pneumococcal vaccines. Safety Officer Blair gave a brief overview of an in home visit. Mr. Costello recommended spending a day with LST and reviewing their fall prevention program.

Mr. Costello has a meeting schedule with Mr. Thorne from the prosecutor’s office tomorrow, May 17<sup>th</sup> at 8:45am regarding the fire station contract. Mr. Thorne has been reviewing the final drafts and Mr. Costello is hopeful everything has been worked out and the documents are ready to be signed.

Ms. Bowers informed the township has received the proposed ballot language. The ballot language the Secretary of State is proposing is as follows:

*An additional tax for the benefit of Lafayette Township for the purpose of the payment of debt charges on bonds, notes or certificates of indebtedness issued for the purpose of constructing and furnishing a fire and rescue building including a multi-purpose meeting room at a rate not exceeding two and one half mils for each one dollar of tax valuation which amounts to twenty-five cents for each one hundred dollars of tax valuation for fifteen years commencing in 2017 first due in calendar year 2018.*

**Ms. Bowers made a motion to approve the above stated ballot language and authorize Fiscal Officer, Shirley Bailey to sign and send back receipt with no objections to the ballot language. Mr. Macron seconded the motion. All voting in favor.**

Ms. Bowers had a preliminary discussion with First Merit Bank regarding the bonds at 15 years. First Merit has an interest buying Lafayette Township which could save a great deal of money.

**Service Department Report:**

Mr. Evans stated he met with CUE regarding salt. The 2015/2016 winter season did not require the amount of salt as prior years. We were billed for 442 tons and we have 357 ton left that we are required to get. If the salt continues to be stored there after September 9<sup>th</sup> we will be charged \$10/ton and after December 31<sup>st</sup> \$10/ton per month. Discussion was held regarding the condition of the current salt bin, making necessary repairs, adding on to the current bin and options for housing the additional salt. Mr. Evans requested the trustees approve an estimate in the amount of \$12,510.00 to make the necessary repairs to the current salt shed. At a later date discussion will take place on how to house the additional necessary salt.

**Ms. Bowers moved to approve and authorize Mr. Evans to do the necessary repairs to the salt shed consistent with the estimate obtained in the amount of \$12,510.00. Mr. Macron seconded the motion.**

The trustees reviewed the Haviland quote for pipe required for all the road projects.

**Mr. Costello made a motion to approve the sales quote from Haviland for pipe in an amount not to exceed \$16,563.74. Ms. Bowers seconded the motion. All voting in favor.**

Mr. Evans presented a quote for an outside company to do the township mowing. Mr. Macron recommended Mr. Evans hire neighborhood teenagers to assist with the mowing and mentioned the hires must be of age to utilize all the lawn equipment. Ideas were discussed on different options utilizing individuals in need of community service. Mr. Evans reported he has written the necessary estimates for the mandatory drive pipe replacements and optional ditch enclosures. Mowing, ditching and cutting brush has taken place on several roadsides. Mr. Evans would like to use OPWC money in 2017 to pave Ryan Road from Route 162 to Greenwich Road but this requires Westfield and Seville's assistance because when two or more adjoining townships work together it better the chance to obtain the funding. Ms. Bowers stated the deadline to apply for the OPWC funding is in June. Mr. Evans will meet with M. Dan Becker to start the process. Ms. Bowers will contact Seville to see if they are interested. The service department has extended the current stone yard to accommodate for more stone. Painting of town hall and station 1 will occur as soon as the weather permits. Two trees have been cut down at Waltz Cemetery as approved. Ms. Bowers asked if Mr. Heath from Waltz Church has contacted Mr. Evans about changing the light to a sensor light to help reduce the vandalism occurring. Clean-up day was a success with 154 tires turned in and over 24 ton of rubbish. Mr. Costello publically thanked Mr. Evans and the service department for their hard work and effort stating this was the smoothest clean-up day thus far. Mr. Evans said the Central Processing Facility was a big part of the operation and they look forward to accommodating Lafayette Township the first Saturday in May 2017.

Mr. Evans and Ms. Buell proposed changes to the town hall rental policies. Discussion was held and it was determined by the board to increase the rental rate to a flat fee of \$125.00 and no rentals to non- Lafayette Township residents. All other policies remain the same.

**Zoning:**

Ms. Strogin reported Mr. Gosser has planted 1500 grape vines for the vinery on Smith Road.

**Recreation:**

Mr. Macron reported the new dugout has been built and he believes it will be painted to match the other dugouts. Mr. Macron thanked Mr. Evans for his assistance with the new dugout.

**Economic Development:**

Ms. Bowers reported the Port Authority has recommended a new marketing company for Technology Park and new method of marketing. Ms. Bowers will report additional information as it becomes available.

**New Business:**

Mr. Macron recommended Ms. Bailey follow-up with First Merit Bank regarding a credit card machine for use in the administration offices. This would be beneficial to those residents who are interested in paying for the necessary drive pipe replacement and or the optional ditch enclosure. Mr. Macron stated he believes there may be a small percentage fee charged for the use of the machine which Lafayette would in turn charge the resident paying by charge card.

**Mr. Macron made a motion for a no animal policy in the administration building nor town hall, with the exception of service animals. Mr. Costello seconded the motion. All voting in favor.**

**Ms. Bowers made a motion to authorize Fiscal Officer, Shirley Bailey to forward a payment in the amount of \$3,200.00 to the Medina County Board of Elections for the payment of the August 2, 2016 election. Mr. Macron seconded the motion. All voting in favor.**

**Announcements:**

None

**Public Participation:**

Mr. Albrecht stated he feels the rental rate for town hall is very inexpensive and recommends having an individual or cleaning service to help lessen the burden on the township employees. Mr. Albrecht recommends if the township acquires a credit card machine to be vigilant of hidden fees. Mr. Albrecht commended Mr. Gosser for his hard work on improving the property and how well the barn is looking.

**7:46 p.m. Ms. Bowers made a motion to recess into executive session for the purposes of discussing personnel compensation pursuant to Ohio Revised Code 121.22G. Mr. Costello seconded the motion. All voting in favor.**

**Roll Call Vote: Bowers-yes, Costello-yes, Macron-yes**

**8:08 p.m. Mr. Costello moved to adjourn executive session and reconvene to the Regular Meeting.**

**Roll Call: Macron-yes, Costello-yes, Bowers-yes**

**Ms. Bowers made a motion to increase Lafayette Township’s Secretary hourly wage be increased to \$15.00 per hour effective beginning the next pay period. Mr. Macron seconded the motion. All voting in favor.**

**13-2016 Ms. Bowers made a motion to approve a resolution expressing the intent to sell personal property by the use of internet auctions. Mr. Macron seconded the motion. All voting in favor.**

**Ms. Bowers made a motion to pay the warrants of the township. Mr. Macron seconded the motion. All voting in favor.**

Mr. Costello moved to adjourn, seconded by Mr. Macron.

Meeting adjourned at 8:16 p.m.

Approved: \_\_\_\_\_

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Lynda Bowers, Trustee

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Bryon Macron, Trustee

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Michael Costello, Trustee

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Shirley Bailey, Fiscal Officer