

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Monday, March 21, 2016

Meeting called to order: 6:00 p.m. followed by the Pledge of Allegiance.

Members Present: Trustee Lynda Bowers, Trustee Bryon Macron, Trustee Michael Costello, Fiscal Officer Shirley Bailey.

6:02 p.m. Mr. Costello announced one bid has been submitted from Melway. Ms. Bowers confirmed receipt of the 2016 Deerview Road Bid Project which was required to be bid separately due to a state grant project. Engineer's estimate was \$111,667.30, Melway's bid is 109,472.50. Ms. Bowers noted for the record the performance bond, worker's compensation declaration, certificate of compliance, liability insurance, independent contractor notice & prevailing wage notice are included.

Mr. Costello stated the 2016 Road Bid Project the engineer's estimate \$180,358.60, Melway's bid is \$174,655.00. Mr. Costello noted for the record the following documents were included with the bids: insurance, certificate of compliance, liability insurance, certificate of qualifications, Bureau of Workers compensation and prevailing wage statement.

The bid includes:

Coon Club Road from SR42 to the township line
Smith Road from Lance Road to the Railroad Crossing
Egypt Road from Carsten Road to Erhart
Carlton Road from SR 42 to the Railroad Crossing

Mr. Macron made a motion to accept the bids and enter into contract subject to the prosecutor's approval and authorizes Mr. Evans to deliver the bids to the Engineer's Office for processing. Mr. Costello seconded the motion. All voting in favor.

Mr. Macron moved to approve the minutes of the February15, 2016- Regular Meeting and the March 9th- Special Meeting. Ms. Bowers seconded the motion. All voting in favor.

Financial Report: Ms. Bailey reported:

Fund Balance: \$2,527,334.47
Pooled Investments: \$1,540,912.07
Primary Checking Balance: \$986,422.40

Ms. Bailey explained there is a copy of the current requisitions in need of approval and the other copy is for receipts applied toward prior approved blanket certificates. The totals are as follows:

Requisitions:

Service Department: \$0
Administration: \$239.98
Fire Department: \$0

Police: \$0
Total: \$239.98

Blanket Certificates:

Service Department: \$6.38
Administration: \$0
Fire Department: \$234.83
Total: \$241.21

Mr. Macron made a motion to approve the March 21, 2016 requisitions in the total amount of \$239.98 and approve the blanket certificate total at \$241.21. Mr. Costello seconded the motion. All voting in favor.

Ms. Bailey announced the state will begin conducting its audit this Monday.

Correspondence:

Mr. Macron stated a non-profit group, Prayer Patriots, is inquiring about using town hall for a prayer service. All trustees approved.

Ms. Bailey stated she forwarded the trustees an e-mail about the 16th Annual Emerging Trends, Broad Investigation and Prevention Conference in Columbus on May 10th and 11th being sponsored by the Ohio Auditor's Office. Ms. Bowers announced there will be a fraud prevention seminar held in April. Ms. Bowers is registered for both seminars.

Mr. Costello has met with all three air medical helicopter providers which provide service to Medina County. A Lafayette resident reached out to the township regarding an astronomical bill they had received after being flown by one of the helicopters. Mr. Costello along with a trustee from Medina County Township Association and a few fire chiefs are looking into the justification of pricing for these statements and as information becomes available, Mr. Costello will update.

Ms. Bowers met with the Board from Waltz Church and will be meeting again next week and requests Mr. Evans join them for a discussion in regards to the maintenance of the driveway and parking lot at the church/cemetery.

Fire Department Report: Chief Hall reported a total of 57 runs for the month February (8-Fire, 33-EMS to Lafayette Township, 1- Fire, 6-EMS to Village of Chippewa Lake, 0- Fire, 2-EMS to Gloria Glens, 3-Fire, 4-EMS Mutual Aid). Fuel Usage: 236.1 gallons of fuel, 1,662 miles were logged on all vehicles.

Chief Hall reported the new ambulance has arrived and invited everyone to "tour" it. He anticipates it being put into service by 6am Wednesday morning. Chief Hall asked for the Board's guidance on how to dispose of the old ambulance and stated that he doesn't believe it will bring in more than \$15,000.00 given his research. He has made contact with Burgess Ambulance who will be forwarding a quote. Discussion was held and it was determined that Chief Hall should receive a solid price and the board will make a final determination at a later meeting.

Chief Hall announced the resignation of two personnel, Mr. Gavin Kruchan and Mr. Mike Zvechek. Ms. April Winter submitted a letter requesting to resign as a lieutenant but will remain with the department.

Ms. Bowers made a motion to accept all three resignations. Mr. Costello seconded the motion. All voting in favor.

A short break was taken to tour the new ambulance.

Mr. Costello thanked Chief Hall and the fire department for the excellent attention given to the fire on Kapok. Mr. Costello received many compliments on the job our fire department performed.

Service Department:

Mr. Evans stated he attended a meeting in Columbus regarding a sign grant of up to \$50,000.00. This requires an accurate inventory of the signs throughout the township and listing of the signs and posts that potentially qualify for the grant. Inventory of Chippewa Lake was included as well.

Mr. Evans reported the service department has relevelled stone at Chippewa Lake tennis courts from plowing. Removed all driveway markers from senior snow plow residences. Raked gravel out of grass at Waltz Cemetery. Replaced brakes on the F550. Sharpened the blades on the boom mower. Replaced the ropes on the flag poles at Memorial Commons. The roof on town hall has been repaired due to leaks around the kitchen hood vent. Mr. Evans met with the Central Processing Facility regarding clean-up day on May 7th and will need some additional help. Mr. Evans recommends paving the drives at Waltz cemetery. Ms. Bowers asked Mr. Evans to receive additional bids for the paving. Mr. Evans received a quote for the complex parking lot and stated the lot is getting beyond repair.

Mr. Evans is considering relocating the dumpster. Ms. Bowers said we have gotten full value out of the parking lot but would like to wait another year before addressing it. Mr. Evans has been acquiring bids for the salt bins and is unimpressed with the quotes thus far. He anticipates needing a bin that can house approximately 5 to 6 hundred ton and feels he can build a salt bin for less money. Mr. Evans will acquire more concrete pricing for building the bin himself and discussion will take place at the next meeting. Due to the anticipated rise in salt prices, Ms. Bowers confirmed with Mr. Evans that all salt that is available to us has been purchased.

Ms. Bowers has received a complaint that a surveying truck has damaged property off Raintree. The company has since repaired the damage to the property. Mr. Evans requested Ms. Bowers put a note in the next newsletter that ditches must remain clear of all plants and debris. He said it is the townships responsibility to maintain the right of way and clear of all obstructions.

Police:

Mr. Macron stated something must have come up preventing attendance from the Sheriff's Department this evening. No report was available. Mr. Macron relayed Lafayette has received the Sheriff Communication center invoice for \$7,323.00 from the county commissioners. Ms. Bowers said we haven't had to pay police dispatch fees for ten years.

Mr. Macron made a motion to pay the \$7323.00 for the Sheriff Communication Center invoice. Mr. Costello seconded the motion. All voting in favor.

Ms. Bowers moved to authorize Fiscal Officer, Ms. Bailey, to create a line item to pay the dispatch fees in an amount sufficient to cover the 2016 invoice and appropriate the funds accordingly. Mr. Costello seconded the motion. All voting in favor.

Zoning:

With no questions or concerns regarding the map amendment- Lake Road North Overlay District, the trustees agreed to approve.

Ms. Bowers moved to approve the map amendment, Lake Road North Overlay District as submitted by the Zoning Commission. Mr. Macron seconded the motion. All voting in favor.

Mr. Costello stated an invoice for an employee enrolled in the paramedic program was received and we currently do not have a signed form on file for her. The invoice will be paid pending the signature.

Recreation:

Mr. Macron announced Boy Scout, Luke Malena at 5277 Kapok Drive, is present this evening and as part of a project he needs to find a controversial issue, with differing opinions and conduct an interview. The issue this evening is regarding the replacement of a dugout that had to be torn down due to unsafe and dangerous structural issues. Discussion was held to determine who will absorb the cost and the different dugout replacements available. The township owns the fields but the baseball league maintains the fields. Mr. Dave Davidson of the Lafayette Youth Baseball League is in the process of receiving quotes for the construction of a new dugout. Ms. Bowers suggested Mr. Evans contact the instructor of building trades at the Medina County Career Center and see if we can reach a deal for the masonry work and further discussion will take place at a later date.

Economic Development:

Ms. Bowers reported she has a meeting with the realtors, the Economic Development director and the Port Authority next Friday regarding the property for the potential new fire station at Industrial Park.

Old Business:

Mr. Costello stated he has received the quote for additional insurance for the Fire Department personnel. Ms. Bowers added the additional insurance is extremely reasonably priced and it is added coverage.

Mr. Macron made a motion to approve the VFIS accidental sickness insurance proposal for fire department personnel in the amount of \$2,178.00. Ms. Bowers seconded the motion. All voting in favor.

Mr. Macron made a motion to approve giving authority to Chief Hall and Mr. Costello to sign all necessary paperwork for the VFIS accidental sickness insurance. Ms. Bowers seconded the motion. All voting in favor.

New Business:

Ms. Buell suggested written verification from the Sheriff’s Department when a deputy will be on site during town hall rentals with the presence of alcohol. It was suggested the verification include the deputy that has been assigned along with the hours they will be present.

Discussion was held regarding transient vendor policies and procedures. Ms. Bowers requested Ms. Buell forward the forms to her that she received from Montville Township.

Mr. Macron will meet with Captain Centner and discuss alcohol verification as well the transient vendor permit.

Ms. Bowers moved to approve resolution 7-2016 requesting the auditor certify the current tax valuation of Lafayette Township and the tax millage rate required to produce \$3,500,000.00 and \$4,000,000.00 for the purpose of building, financing , construction pursuant to ORC 505.262 to be placed on the August 2016 ballot. This levy is intended as an additional levy in excess of the 10 mil limitation. Mr. Costello seconded the motion. All voting in favor.

This is to vet what the millage would be to raise funds to build a new fire station.

Ms. Bowers relayed that she has received two phone calls concerning the tax increase that Cloverleaf residents are now incurring. She has reviewed the tax increases with the auditor and it was confirmed the increase is due to the income tax increase for Cloverleaf.

Public Participation:

Mr. Clifford on Ryan Road thanked the trustees for the good work they do and stated he is proud to be a Lafayette resident.

7:21 pm Ms. Bowers made a motion to recess into executive session for the purposes of discussing personnel employment, discipline, pursuant to Ohio Revised Code 121.22G3. Mr. Costello seconded the motion. All voting in favor.

Roll call vote: Bowers- Yes, Costello- yes, Macron- yes.

Mr. Costello moved to adjourn, seconded by Mr. Macron.

Meeting adjourned at 9:20 p.m.

Approved:_____

Lynda Bowers, Trustee

Bryon Macron, Trustee

Michael Costello, Trustee

Shirley Bailey, Fiscal Officer