

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Monday, February 15, 2016

Meeting called to order: 6:02 p.m. followed by the Pledge of Allegiance.

Members Present: Trustee Michael Costello, Trustee Lynda Bowers, Trustee Bryon Macron, Fiscal Officer Shirley Bailey.

Ms. Bowers moved to approve the minutes of the December 7, 2015- Special Meeting, December 21, 2015- Regular Meeting, January 2, 2016 - Organizational Meeting and January 25, 2016- Special Meeting. Mr. Macron seconded the motion. All voting in favor.

Financial Report: Ms. Bailey reported:

Fund Balance: \$2,493,581.06
Pooled Investments: \$1,540,567.54
Primary Checking Balance: \$953,013.52

Requisitions:

Service Department: \$23,377.47
Administration: \$507.06
Fire Department: \$22,012.25
Zoning: \$52.59
Total: \$45,949.37

Ms. Bailey explained the reason the service department requisition totals are increased due to the 2016 Blanket Certificates. Ms. Bailey explained a Blanket Certificate eliminates the need of multiple requisitions. Ms. Bailey explained the Fire Department totals are high due to Blanket Certificates, Fire fighter training & text books and 4 sets of turn out gear. Turn out gear replacement is an annual ongoing purchase.

Ms. Bowers made a motion to approve the February 2016 requisitions in the total amount \$45,949.37. Mr. Macron seconded the motion. All voting in favor.

Correspondence:

Ms. Bowers announced a resident intends on purchasing property located off route 162 and part of the property cuts in behind the market. Back in the 1950's, the fire department took easements for dry hydrants and fire ponds. There is a pond located in the woods of the interested property and there is a request for Lafayette Township to extinguish the easement. Chief Hall checked the property and the potential need of the pond and it has been determined there is no longer a need.

Ms. Bowers made a motion to authorize Trustee Costello and Fiscal Officer Bailey to sign all necessary paperwork for the Release of Easement. Mr. Costello seconded the motion. All voting in favor.

Mr. Costello said Medina Assembly of God Church on Route 42 is interested in putting a shooting range on their property. Zoning Inspector, Alliss Strogan has met with the parties interested and walked the property to view the location of the range. Mr. Costello stated he has also met with the interested party and discussed several topics and invited them to this evenings meeting to further discuss the subject. However, they did not show. The trustee's first concern is the safety of citizens. Ms. Bowers stated the Ohio Revised Code does not allow the township any authority. Ms. Bowers feels the trustees should organize a meeting to explain the concerns and other experiences and feels the Church should be aware of all issues before an investment is made. Mr. Costello will reach out and schedule a meeting date and send meeting notices to all property owners within the immediate area.

Fire Department Report: Chief Hall reported a total of 44 runs for the month January (5-Fire, 27-EMS to Lafayette Township, 0- Fire, 7-EMS to Village of Chippewa Lake, 0- Fire, 4-EMS to Gloria Glens, 1-Fire, 0-EMS Mutual Aid). Fuel Usage: 291.4 gallons of fuel, 2,164 miles were logged on all vehicles.

Chief Hall reminded there are two pancake breakfasts left. Chief Hall thanked the community for their support.

Chief Hall reported the new ambulance has a scheduled, tentative delivery date of March 8th and recommends advertising the sale of the old ambulance. Ms. Bowers requested Chief Hall receive a private sale value of the old ambulance before advertising for sale. Mr. Costello stated two invoices have been given to Ms. Bailey, one for the squad itself and the other for the four point crew seatbelts.

Service Department:

Mr. Evans reported plowing and salting has been sporadic. With the weather cooperating, ditching was done earlier in February on Ballash, Carsten, Lance and Egypt Roads. Mr. Evans met with Mr. Keith Reidel in Chippewa Lake regarding Reese Lake and the flooding issues. Mr. Evans will be meeting with Mr. Andy Conrad and Mr. Dan Becker to see how to resolve the issues and to discuss the drainage under the road. The service department has picked up a significant amount of trash and approximately 22 tires throughout the township. Clean-up day will be held on Saturday, May 7th. Ms. Bowers announced that Lafayette Township qualified for up to \$50,000.00 in grants for signs and posts. Mr. Evans confirmed Chippewa Village is within our township and they can utilize the grants. He will collaborate with Chippewa and get the signs and posts taken care. Mr. Evans must attend a mandatory meeting in Columbus regarding the grants on March 16th. The service department has installed snow ban signs in the developments and now when cars are parked the sheriff's department can enforce it. As of January 13th, 175 ton of salt has been ordered and an additional 50 ton has been ordered today. The service department is still currently storing the salt in Westfield Township's salt shed due to the condition of our current salt bin. The salt bin will be slated for repairs in the spring. Mr. Evans reported the equipment is being kept cleaned, waxed and greased as needed. The service department placed temporary handicap signs at station 2 for the pancake breakfasts.

Mr. Costello thanked Mr. Evans for the temporary signs and requested up to four additional signs. Ms. Bowers announced she received numerous compliments on how well the service department maintains the township roads especially during inclement weather. Chief Hall publically thanked

Mr. Evans for his assistance salting the roads and the use of the mini excavator during the intense house fire on Columbia Road. Using the mini excavator shaved approximately 2 to 4 hours off the time of fighting the fire. A few years back Ms. Bowers previously worked with the County Engineer to review township roads that currently contain water lines but do not have hydrants. Ms. Bowers is inclined to work with the fire department to devise a plan, looking for funds for the installation of hydrants when available. Chief Hall said Columbia Road had an emergency water line installed from Valley City to Chippewa Lake in early 1980's. Ms. Bowers stated Columbia Road is a county road and not a township road therefore the funding received cannot be used for hydrants. Ms. Bowers said due to receiving issue 2 funds the township is working to have hydrants placed along Deerview. Ms. Bowers offered to meet with the Medina County Commissioners to see what can be done about hydrants on Columbia Road. Chief Hall said he has received calls from the community wishing to have hydrants installed on Columbia Road.

Mr. Evans announced road bid opening will be on March 21, 2016. Mr. Becker will advertise on March 1st.

Police:

Mr. Macron stated no report was available due to President's Day. Mr. Macron had a meeting with the Sheriff and Captain Centner last week and things are going well.

Zoning:

Ms. Bowers announced there will be a special meeting on Wednesday, March 9, 2016 at 10:00am for the purposes of a public hearing and a work session with Townships legal Counsel at 10:30am.

Ms. Strogin reported last year's fees collected for permits were 44% higher and 33% higher in dollar evaluation from the prior year. This year so far we have had seven new home permits as well as a few other miscellaneous permits.

Recreation:

Mr. Macron said that he and Mr. Evans will be meeting with the Youth Baseball League this Saturday regarding the dugouts. It was confirmed we will be utilizing Great Lakes Portables again this year for the rental of two portable toilet for the ball fields. One regular unit and one handicap unit.

Economic Development:

Ms. Bowers had good conversation with the new agents assigned to Technology Park. They are excited about the prospect of a new fire station being built there. Additional conversation will take place as information becomes available.

Mr. Macron suggested Mr. Costello reach out and introduce himself to Ms. Kimberly Rice (JEDD). Mr. Macron will continue working with Ms. Rice regarding the Country Club/JEDD.

Old Business:

Mr. Costello reviewed the information regarding the Time Warner contract but doesn't feel he knows enough to make a decision. Mr. Costello stated the internet is slow at station 1 and the administration building could have faster service. Ms. Bailey stated Time Warner would like a response to the four proposals sent as soon as possible. The trustees are in agreement allowing Ms. Strogin to gather information regarding the proposals and the subject will be reviewed at the

March 9th meeting. Ms. Bowers stated we do not want to be in a three year contract. The board will look forward to Ms. Stogin's report at the next meeting.

Mr. Costello met Friday with Mr. Daniel Frederick who is the preliminarily selected architect whom the trustees are working with to negotiate a contract for the potential new fire station. Mr. Costello and Mr. Frederick's looked at both fire stations, equipment needs, current facilities, evaluated current property here and Technology Park. Mr. Frederick proposed 2 different types of contracts along with an initial commitment letter. Mr. Frederick works off a percentage. He presented a preliminary contract to build proposal for \$25,000.00 which will include preliminary sketches that can be presented to the residents. The \$25,000.00, should the levy pass, would be deducted from the total dollars paid to Mr. Frederick. Ms. Bailey stated the Fire department has \$25,000.00 and Ms. Bowers said, "Unless and until we know what will take place with the levy the fire department is a good place to take from and if the levy passes the \$25,000.00 should be put back and run everything out of the levy". Mr. Macron spoke with residents during the pancake breakfast and stated many of the residents seem to be understandable pertaining to the levy. Ms. Bowers said, "We have put a lot of money into buttons and zippers but we have arms and legs falling off the building and we just can't throw away money anymore. We have got to do this. We have a fire station that can't meet fire code". Ms. Bowers said the fire department has equipment that's approximately worth a quarter million dollars sitting outside because of nowhere to house it. Mr. Costello said we have gotten about sixty-five plus years out of station 1 and would like to get at least fifty years or better out of the next new station. The trustees are looking to build for the future as well as quality that will last for the time period.

Mr. Costello made a motion to amend the line item in the fire budget to incorporate the \$25,000.00 for the contract for schematic design phase services with Daniel Frederick Architects subject to prosecutor approval of the document. Ms. Bowers made a second to the motion to do an additional appropriation and enter into the agreement subject to prosecutor approval. All voting in favor.

New Business:

Discussion was held concerning the discount we receive to participate in the drug free workplace program. Ms. Bowers said if the cost to hold a drug free educational class outweighs the savings for having done the program, then it doesn't make sense. Ms. Buell said she believes we are enrolled in the basic level and believes it's a four percent premium rebate. Ms. Bailey said the trustees need to review and update the drug free workplace written policy which is due by March 31st. Mr. Costello stated we need a policy regarding E- cigarettes. The policy was originally written in 2006 and changes were made in 2010. The safety action plan is due by March 1st. Ms. Bowers will contact Bill Thorne to see if he is available for a work session on March 9th at 10:30am and suggested Ms. Bailey contact Mr. Andy Frank and ask his opinion regarding the savings being enrolled in the drug free work place and ask if Mr. Frank has any good samples of other drug free work place policies that we can review. Mr. Costello said he spoke with Mr. Thorne at the Ohio Township Association conference regarding a waiver for part-time employees who go over part-time hours. Mr. Costello said it didn't sound feasible or realistic due to the type of mixture of employees we have.

Ms. Buell confirmed securing Gateway Records Management & Shredding that we utilized for last year's annual clean-up day. The price is \$400.00 for four hours. Ms. Bowers requested Ms. Buell forward Ms. Amy Glavin-Lyons at the Medina County Sanitary Engineers Office the total

amount in weight that Lafayette Township shredded in 2015 so Ms. Galvin-Lyons can add the amount to the county flow control.

Announcements:

None

Public Participation:

None

Ms. Bowers made a motion to recess into executive session at 7:04 p.m. for the purposes of discussing personnel dismissal, discipline, demotion or compensation of a public employee consistent with Ohio Revised Code 121.22G1. Mr. Costello seconded the motion.

Roll call vote: Macron-yes, Costello-yes, Bowers-yes.

7:53 p.m. Mr. Macron moved to adjourn executive session and reconvene to the Regular Meeting.

Roll Call: Macron-yes, Costello-yes, Bowers-yes

Mr. Costello made a motion to pay the warrants of the township. Mr. Macron seconded the motion. All voting in favor.

Mr. Costello moved to adjourn, seconded by Mr. Macron

Meeting adjourned at 7:54 p.m.

Approved: _____

Lynda Bowers, Trustee

Bryon Macron, Trustee

Michael Costello, Trustee

Shirley Bailey, Fiscal Officer