

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Special Meeting
Thursday, March 2, 2017

Meeting called to order: 10:15 a.m.

Members Present: Trustee Lynda Bowers, Trustee Michael Costello, Fiscal Officer Shirley Bailey.

Financial Report: Ms. Bailey reported:

Fund Balance: \$2,217,529.07
Pooled Investments: \$1,546,550.18
Available Checking Balance: \$670,978.89

Requisitions:

Staples (Administration & Zoning) \$295.98
University of Cincinnati (Fire Dept.) \$3,249.00 (attendance 2 personnel)
Silco \$1,200.00 (Fire Dept.) (Maintenance for station #2-amount not to exceed)
Shuttler's Uniform \$2,000.00(Fire Dept.)
Crown Trophy \$500.00 (Fire Dept.) (Amount not to exceed)
NFPA (Fire Dept.) \$1,345.50 (one year renewal)
NFPA (Fire Dept.) \$315.00 (two membership renewal)

Ms. Bowers made a motion to approve the above said requisitions. Mr. Costello seconded the motion. All voting in favor.

Mr. Costello recommended holding payment on the Lexipol invoice until further discussions can take place.

Ms. Bowers made a motion to approve the Gateway Records contract for shredding services offered during the annual "Lafayette Township Spring Clean-up Day" on Saturday, May 6, 2017. Mr. Costello seconded the motion. All voting in favor.

Ms. Bailey announced she received notice of the 18th annual Local Government Official's Conference held April 11- 13, 2017 at the Hyatt in Columbus.

Costco offers a membership to the township and it allows employees to pay a fee to join under the township "umbrella". The membership could be beneficial to the township offering cost savings on a number of items the township uses. Ms. Bailey will inform the trustees once membership has been activated and employees can be informed.

Ms. Bowers made a motion to approve a township Costco membership. Mr. Costello seconded the motion. All voting in favor.

Ms. Bowers made a motion to approve \$2,000.00 to the SPCA for Lafayette Township animal control for 2017. Mr. Costello seconded the motion. All voting in favor.

Ms. Bowers mentioned that Dr. Kelly Parker, Medina Veterinary Clinic, has offered to hold a pet clinic where residents can bring in their dogs or cats and have the animals micro chipped for a fee of \$10.00. The microchip helps a lost animal be reunited with their owner. Ms. Bowers will schedule a date with Dr. Parker and then send notice to the residents.

Ms. Buell asked if the trustees are interested in a "Medication Take Back Day". The trustees agreed and the medication take back will be in conjunction with the Annual Spring Cleanup day on May 6, 2017. Mr. Costello will reach out to the Sheriff's Department to request inmates to assist with the clean-up day.

Ms. Bailey announced she has received notice from the Census Bureau requesting information for the 2020 census. Ms. Bailey stated she still needs the census figures to turn in that they requested prior. Ms. Bowers said she will figure the census before they leave today.

The trustees agreed to stay with the current contract with Astro Computers and not add the zoning laptops due to the expense. The price of adding each laptop to the service contract is higher than the price paid for the actual laptop.

Ms. Bowers moved to approve the existing Astro Computer contract without adding the zoning laptops. Mr. Costello seconded the motion. All voting in favor.

Ms. Bowers made a motion to give Ms. Buell the authority to work with Astro Computer to purchase a laptop computer for the zoning secretary in an amount not to exceed \$500.00. Mr. Costello seconded the motion. All voting in favor.

Ms. Bailey received an invoice and contract from Ohio Insurance for the annual COBRA administration. The trustees agreed not to renew the contract.

Correspondence:

Ms. Bowers stated Lafayette Township received a sympathy card for the loss of Trustee Macron from the Litchfield Township Fire Department. Ms. Bowers announced trustees from all over the state have sent condolences to Lafayette Township. This is a testament to how many lives Trustee Macron touched.

Mr. Costello received a letter from resident, Bill McDonald, offering his professional services as a construction project manager with areas of expertise in construction planning, construction and construction management in regards to the construction of our new fire station. The trustees agreed to invite him to sit in on upcoming meetings. Mr. Costello will extend the invitation.

Mr. Costello has had several conversations with David Schneider, from IAP and he has forwarded the necessary paperwork. Trustees agreed to have a special meeting with IAP on Monday, March 13, 2017 at 3:00 p.m. for the purpose of discussing fire station construction and reviewing appointment applications.

Trustees agreed to conduct interviews for the appointment of trustee on March 20, 2017 at 2:30 p.m..

Resolution 11-2017 Ms. Bowers moved to approve a resolution closing Deerview Lane for road improvements during times as necessary from April 10th through July 31st, 2017. Mr. Costello seconded the motion. All voting in favor.

Trustees agreed to have a special meeting on March 27, 2017 at 3:00 p.m. for the purpose of awarding Deerview Lane Road Bids. Rick will post road closure signs 2 weeks prior to closing.

Mr. Evans reported Mr. Becker presented to the Board the joint application with Lafayette Twp., Westfield Twp. and Seville regarding Ryan Road on Issue 2 funds and it was denied. Mr. Evans stated he will continue applying every year,

Police:

Mr. Costello was forwarded the call log for the month of January. There were 358 calls from January 1st through January 31, 2017.

Mr. Costello stated the Cleveland Communication invoice has been discussed with the Sheriff and Captain Centner. It was agreed the township would assume the cost for two radios for the two Lafayette cruisers. Portable radios and mobile radios were ordered and we are responsible for payment of two of each. Ms. Bowers recommends bringing the proper paperwork to the next special meeting in order to get this invoice paid.

Mr. Costello spoke with Captain Centner, Sheriff's Department, and he said he was not aware of the resolution regarding transient vendors and that no one in the department had agreed to handle transient vendors. Ms. Buell stated we send a copy of the resolution to the Sheriff's department every spring when this issue arises. Mr. Costello requested copies of the transient vendor application and the resolution be forwarded to him and he will address the issue with the Sheriff's Department.

New Business

Ms. Bowers recommends the disposal of NEC Multisync 77F computer monitor, Dell Computer 7WG45H1, Teac Double Cassette Player, Brother fax machine, 2- AT&T phones (1995). Disposal of 2 Fire Department copier/printer all of which have no value and are no longer needed for any public purpose.

Ms. Bowers moved to approve the removal from inventory and the disposal of NEC Multisync 77F computer monitor, Dell Computer 7WG45H1, Teac Double Cassette Player, Brother fax machine, 2- AT&T phones (1995). Disposal of 2 Fire Department copier/printer all of which have no value and are no longer needed for any public purpose. Mr. Costello seconded the motion. All voting in favor.

Trustees discussed the potential of a new website. Mr. Costello stated that Bill Thorne has reviewed the Absolute Zero contract and recommended sending the company a letter giving a thirty day notice that we will no longer utilize their services.

Ms. Bowers made a motion to approve Bill Thorne to provide a written thirty day notice informing Absolute Zero that Lafayette Township will no longer be utilizing their services. Mr. Costello seconded the motion. All voting in favor.

Ms. Bowers requested Ms. Buell receive a list of references from Astro Computers for website developers. Upon receiving references Ms. Bowers will start the process of searching for a new website developer and report at a later date.

Ms. Bowers moved to approve the Memorandum of Understanding, MOU, with Medina County Soil and Water. Mr. Costello seconded the motion. All voting in favor.

Ms. Bowers made a motion to pay the warrants of the township. Mr. Costello seconded the motion. All voting in favor.

Ms. Bowers stated the funding for the creation of a new eight acre lot has been previously authorized. The next step is to file an application with the Medina County Planning Commission for the replat of the lot with a deadline of next week in order to be placed on the April agenda.

Ms. Bowers made a motion to approve the creation of a new eight acre lot in Technology Park upon the Lafayette Township Fire and Rescue facility will be constructed. Mr. Costello seconded the motion. All voting in favor.

Mr. Evans requested the trustees review the quote for the catch basins in Hunters Run Development before he forwards the quote to Andy Conrad at the County. Mr. Evans met with Mr. Dan Becker regarding the drive pipes on Egypt Road and it was confirmed the drive pipes are undersized. Mr. Evans informed the homeowners, that it is their responsibility to replace the pipes. Ms. Bowers stated it is the homeowner's responsibility. Mr. Albrecht will be providing pricing to replace the drive pipes. Ms. Bowers will contact the homeowner and explain that legally the township is not able to replace the pipes.

Mr. Costello moved to approve the minutes of the January 17, 2017- Organizational Meeting. Ms. Bowers seconded the motion. All voting in favor.

Ms. Bowers noted for the record the minutes for two special meetings, however there was a problem printing but will be available at the next meeting.

Mr. Costello made a motion to release the Trot funds the township has been withholding based on the fact that the SOP has been approved via the Prosecutor's Office and the Fire Chief's Association. Ms. Bowers seconded the motion. All voting in favor.

Ms. Bowers moved to adjourn, seconded by Mr. Costello.

Meeting adjourned at 11:08 a.m.

Approved: _____

Lynda Bowers, Trustee

Michael Costello, Trustee

Shirley Bailey, Fiscal Officer