

Minutes  
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES  
Special Meeting  
Friday, February 9, 2018

**Meeting called to order:** 4:07 p.m. followed by the Pledge of Allegiance.

**Members Present:** Trustee Lynda Bowers, Trustee Michael Costello, Trustee Martin Warchola, Fiscal Officer Shirley Bailey.

Roll Call: Bowers- here, Costello- here, Warchola- late

Trustee Costello explained the purpose of the meeting was for the bid opening of the new Lafayette Township safety services building however, the trustees wish to postpone the bid opening to address the need for additional addendums.

The trustees learned there is concern regarding the amount of dirt that will need relocated from the construction site of the new safety services building. Trustee Costello spoke with the civil engineer and the architect to gain perspective and is waiting to hear back. In order to avoid a future change order, the trustees wanted to be proactive, address the concerns prior to bid opening and allow for more accurate bidding.

Discussion over relocating the dirt took place as to how much the dirt will potentially weigh, the amount of weight that can be hauled away in a single truck load and potential relocation sites of the dirt. The objective is to utilize as much of the dirt for re-spreading and grading once the building is built, limiting the amount of dirt that would need to be hauled away and considering proper drainage of the property. Trustee Bowers reminded everyone that the Emergency Management Association showed interest in building on the property in the future.

**Trustee Bowers made a motion to reschedule the bid opening date to February 23, 2018 or February 28, 2018 based on Trustee Costello's recommendation and after confirming with architect, Ed McCall. Trustee Costello seconded the motion. All voting in favor.**

Trustee Bowers suggested relocating the dirt to the township complex and turning it in to a community sled riding hill.

Trustee Bowers welcomed anyone interested to view the drawings as they are public record. She confirmed that general contractor preference would be given to local subs.

Discussion regarding utility lines at the site took place and Trustee Bowers announced all utilities were ran prior with the Ohio Department of Development Project which was part of a grant.

Conversation concerning the varying dirt at the construction site. Mr. Eastwood offered suggestions to address the issues prior to the bid opening which could potentially save the township money. He confirmed that contractors can and will bid alternatives.

Suggestions were given in regards to adding verbiage to the bid for better clarification regarding the excavation and placement of the dirt. It was suggested whether or not to include in the bid documents that Nexus would have to address the sanitary line where it will cross the Nexus line in order to prevent any unforeseen issues.

Trustee Costello and Trustee Bowers thanked Mr. Eastwood and Mr. Albrecht for their suggestions and input regarding the bid.

The trustees reviewed the 2012 to 2016 crash report received and found some inconsistencies. Trustee Bowers will request the Ohio Department of Transportation produce a more detailed crash report including township, county and state roads for the Board to review.

**Trustee Bowers made a motion to adopt the resolution extending the Reciprocal Assistance Agreement with Westfield Township through December 31, 2020. Trustee Costello seconded the motion. All voting in favor.**

**Trustee Bowers made a motion to approve the Ohio Department of Transportation 2017 Township mileage certification at 26.485 miles. These public roads are the responsibility of the township to maintain. Trustee Costello seconded the motion. All voting in favor.**

**Trustee Bowers made a motion to enter into the Annual Materials Purchasing Agreement with the Medina County Engineers Office. Trustee Costello seconded the motion All voting in favor.**

The Board reviewed the 2018 Agreement for Community Policing Law Enforcement Services with the Medina County Sheriff's Department.

**Trustee Costello made a motion accepting the 2018 Agreement for Community Policing Law Enforcement Services with the Medina County Sheriff's Department. Trustee Costello will propose the Agreement to the Sheriff's Department. Trustee Bowers seconded the motion. All voting in favor.**

In 2006 Judge Chase did not approve the Lafayette Township noise resolution. Trustee Bowers is in the process of obtaining a copy of Montville Township's noise resolution and wishes to revisit the issue and possibly create a new, more enforceable resolution for Lafayette Township.

Trustee Bowers said there are some rudimentary changes to the cemetery rules including a revamp of the cemetery deed. Mr. Thorne made recommendations which she will review and make the necessary changes. Trustee Bowers will forward the changes to the Board prior to the next meeting for their review. Ms. Buell stated while at the 2018 Ohio Township winter conference she learned that it is necessary to have a "Cremation Authorization Form" along with an "Interment Form" that the family of a deceased love one must sign. She had a conversation with Mr. Thorne and informed him.

Ms. Bailey explained there is an employee that routinely does not cash payroll checks which has led to outstanding payroll checks from 2016 and 2017. She has issued a replacement check for the uncashed checks in 2017 but requests approval from the Board to issue a check for the uncashed payroll from 2016. Mr. Thorn suggested having a policy for all checks issued to employees with a

check cashing deadline of thirty days or the check will be deemed voided. Trustee Costello recommends having a deadline that would coincide with what is stated on the township checks. Trustee Bowers will prepare an employee check cashing policy for the next regular scheduled meeting.

Trustee Costello gave Ms. Bailey permission, seconded by Trustee Bowers to issue a check for 2016 and the employee will not receive the re-issued check until direct deposit information is received.

Trustee Bowers asked if there are any other township policies that need updated and if so present them to her prior to the next regular meeting on February 19, 2018.

Trustee Costello asked if former Assistant Chief Winter's payroll had been rectified. Ms. Bailey stated she has not heard from Mr. Winter.

Trustee Bowers explained that Medina County does not have a service that cares for injured animals within the township. The Society for the Prevention of Cruelty to Animals, SPCA will and does care for injured animals. The SPCA provides a listing of the services and request volunteer donations to offset their costs. On average they provide between \$7,500.00 and \$10,000.00 of service to the township. For 2017, they calculated \$9,694.78 for veterinary care and animals rescued within Lafayette Township. Trustee Bowers asked if the Board has any objections to giving a donation.

**Trustee Bowers made a motion to give the SPCA a donation of \$2,500.00. Trustee Costello seconded the motion. Trustee Warchola third the motion. All voting in favor.**

Chief Hall said he was informed by Ms. Bailey there is a credit with the Stryker Company and believes the credit is approximately \$1552.00. He presented a new contract from Stryker and explained the representative from Stryker said that Lafayette Township does not handle the volume other entities handle and doesn't feel the 3 year "protect" part of the agreement is beneficial at a price of \$14,850.00 and recommended going with preventive maintenance. Chief Hall agrees. Mr. Warchola requested Chief Hall arrange for a conversation with Stryker to inquire if they would be willing to give a 15 percent discount for signing a three year agreement or even a more substantial discount if we sign a five year contract.

**Trustee Costello made a motion giving Trustee Warchola the authority to negotiate the Stryker contract for the preventive maintenance and to do all things necessary to complete the contract, not to exceeding the \$1500.00 proposal. Ms. Bowers seconded the motion. All voting in favor.**

Ms. Strogin announced she will be attending a deposition hearing regarding the accident that occurred in front of the Roadside Inn on Wednesday, February 21, 2016 and requested permission from the trustees to use the Administration Building conference room for the deposition. Ms. Strogin informed the Board that she is being questioned whether or not the Roadside Inn meets Lafayette Township zoning code. She gave a brief explanation on her findings and in proving pre-conforming, non-existent status.

Ms. Strogin explained she has an individual interested in the church that is listed for sale on Coon Club. The individual is considering turning the church into a residence.

Ms. Strogin said she has been in contact with the owners of the tiny home on Egypt Road and they are in the process of removing the home.

**5:23 p.m. Trustee Bowers moved to recess into executive session pursuant to Ohio Revised Code 121.22G1 for the appointment of public employees and the discipline of a public employee. Mr. Costello seconded the motion.**

**Roll Call Vote; Bowers-yes, Costello- yes, Warchola-yes.**

**5:30 p.m. Trustee Costello moved to adjourn executive session and reconvene the special meeting.**

**Roll Call Vote; Bowers-yes, Costello- yes, Warchola-yes.**

No decisions were made.

Trustee Costello moved to adjourn, seconded by Trustee Warchola

Meeting adjourned at 5:32 p.m.

Approved: \_\_\_\_\_

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Lynda Bowers, Trustee

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Michael Costello, Trustee

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Martin Warchola, Trustee

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Shirley Bailey, Fiscal Officer