

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Construction Update #3 Meeting
Monday, September 24, 2018

Meeting called to order: 2:31 p.m.

Members Present: Trustee Lynda Bowers, Trustee Michael Costello, Legal Counsel-William Thorne, Lafayette Township Owner's Representative- Bill McDonald, and Administrative Assistant- Kim Buell.

Others Present: James Fenske-President Knoch Corp, Doug Elliott- On-Site Superintendent Knoch Corp, James Magda- Project Manager Knoch Corp, Dale Keeran- Project Manager McCall Sharp Architecture, Craig Jenae- McCall Sharp Architecture, Jeff Hall- Lafayette Township Fire Chief.

Agendas were distributed.

James Magda confirmed Pay app#3 has not been submitted as of yet and intends to submit it tomorrow. Trustee Bowers said she receives weekly notices of the prevailing wage and there have been no changes in Medina County thus far.

Knoch Corporation provided an updated schedule and do not anticipate a delay in the new safety services building completion date. Mr. Magda explained they are slightly ahead of schedule at this point. Mr. McDonald confirmed with Mr. Magda that Knoch will be completing the framing work. CFI will be completing the drywall and the 2 x4 lay in ceilings. Batt insulation will be completed by Preferred Insulation. Wood trusses will be provided by Knoch Corp but are not yet on site. Mr. Elliot stated he anticipates receiving the sheeting for the roof when the wood trusses are delivered.

Mr. Elliot anticipates the six inch slab to be poured by Sloan early next week, once Habitech Plumbing completes the remainder of their work. Discussion took place regarding the ancillary spaces and how the cement will be poured. Mr. McDonald and Mr. Elliot confirmed "chairs" will be used for the six inch pour. Mr. Elliot said the "buggies" are a problem because they push the chairs through the vapor barrier and using "chairs" will still require the wires to be pulled up. Mr. Keeran stated it is imperative the vapor barrier not have holes. Mr. Magda recommends using a pump truck versus the "buggies". Mr. Elliot will contact Sloan no later than tomorrow to confirm the process that will be utilized pouring the six inch concrete and will report back.

Mr. Elliot reported the foam was delivered today and anticipates the delivery of the brick this week. Mr. Keeran confirmed the brick will be coming from the plant in which the Board has approved. Mr. Elliot asked for confirmation on type "S" or type "N" for the mortar and brick. Mr. Magda said the manufacturer recommends type "N" and the standard issue recommends type "N". Mr. Keeran will refer to the specifications and report back to Mr. Magda.

Mr. Magda confirmed the Kirby building is expected to be delivered the week of December 17th with an erection date the week of December 24th. It is projected the masonry will be completed by this time.

Discussion over floor coatings took place. Mr. McDonald explained the specification listed Stone Hard only, McCall Sharp has utilized Prime Polymers previously and Prime Polymers completed Seville, Sharon and Brunswick Hills. Mr. Keeran has requested additional information from Stone Hard and Prime

Polymers regarding the floor coatings in order to compare and make a more informed decision. Mr. McDonald said pricing would be needed if Stone Hard did not bid on bid day. Mr. Magda explained Knoch had a different estimator for the Lafayette Safety Services Building prior to him taking over. Trustee Costello and Mr. McDonald invited Mr. Keeran to view the Seville Fire Station after the meeting this afternoon to aid in the decision of the floor coating. Mr. Magda gave a brief explanation on how Knoch figured the floor coating pricing.

Mr. Elliot anticipates the building being “weathered in” in approximately a month and that should occur before the technology process can start. Trustee Costello stated he has made contact with Spectrum regarding the necessary work to be performed at the new building. He stated the building must contain a land line. Trustee Bowers believes everything will be part of the fiber optic loop. Trustee Costello has spoken to Mr. Carrata and was told the phone and cable cannot run through the same conduit as the fiber optic. Trustee Costello will contact him once again to confirm. Trustee Costello reached out to Spectrum and is waiting for the proposal that was conducted by the third party Spectrum hires. Mr. Fenske recommends when talking with the phone and internet companies to confirm prevailing wage. Mr. Elliot confirmed the extra 4” conduit installed will be utilized.

Prior to the meeting, Mr. Keeran presented Mr. Magda with the pre-engineered final building drawings. Medina County Building Department said to ensure the drawings are on site. Mr. Keeran requested the changes be signed off on.

Mr. Magda inquired whether the township would like to asphalt before the inclement weather and prior to the asphalt companies closing for the season which occurs between Thanksgiving and Christmas. Knoch doesn’t feel it is in good judgement to pave the surface prior to the inclement weather. The Board agreed to leave the base coat as temporary and when the asphalt plants open in 2019 have the finish coat completed. Mr. Magda reminded the Board the asphalt pricing was based off 2018 pricing and waiting until 2019 may require a price increase. Mr. McDonald felt Knoch should have made the 2019 asphalt allowance when the bid was submitted. Mr. McDonald was not aware that Most Paving was not chosen for the asphalt work and that Carron Asphalt was awarded.

Mr. Keeran provided samples of caulking for the aluminum store fronts and requested the Board make a color selection. Mr. Keeran suggests matching the caulk to the window frame color and try to match the control joints to the mortar. Ameriseal will be caulking the masonry.

Mr. Magda will forward the color samples to Mr. Keeran for the cabinets to ensure as close match in color as possible. Knoch will be purchasing cabinets direct from KraftMaid. The kitchen stainless steel cabinets will be provided by Klosterman. Mr. Elliot requested a copy of all owner supplied items and sizes. Mr. McDonald will devise a list and forward to Mr. Elliot as soon as possible.

Mr. McDonald stated 4 data boxes will be installed under the counter on both sides of the room. Mr. Keeran will provide a sketch of the locations.

Trustee Bowers confirmed there are no issues or concerns to date but reminded everyone to keep the lines of communication open.

Mr. McDonald confirmed the 4” conduit has been run from the Information Technology room “L” shaped across and it stops at the asphalt. Trustee Costello stated, “The site planner from Spectrum said there wasn’t a need to run the conduit to the street from their stand point”. Trustee Costello will obtain the necessary information to present allowing an informed decision regarding how far to run the conduit.

Trustee Bowers stated the easement in which the township obtained is currently staked. Mr. McDonald and Trustee Costello will make a site visit to confirm where the sign will be installed. Mr. McDonald doesn’t

recommend any additional underground work done by Speelman to prevent any unnecessary work. Mr. Keeran will confirm whether the electric and data should be placed in the same conduit and in the same trench.

Mr. McDonald stated the owner will supply the sign through Brilliant Signs and Brilliant Sign will be providing the foundation. Trustee Bowers stated the township is exempt from permits.

The next Construction Update Meeting #4 will take place on Monday, October 15, 2018 at 2:30 p.m.

Trustee Costello made a motion to cancel the annual record retention meeting scheduled for today due to Fiscal Officer, Ms. Bailey out for medical reasons. Trustee Bowers seconded the motion. All voting in favor.

**3:25 p.m. Trustee Costello made a motion to recess the special meeting until 4:30 p.m. when the Board will reconvene to the Regular monthly Trustee meeting.
Roll Call Vote: Costello-yes, Bowers-yes**

Approved: _____

Lynda Bowers, Trustee

Michael Costello, Trustee

Martin Warchola, Trustee

Shirley Bailey, Fiscal Officer