

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Monday, September 24, 2018

Meeting reconvened: 4:31 p.m.

Roll Call Vote: Costello-yes, Bowers-yes

Members Present: Trustee Lynda Bowers, Trustee Michael Costello, Trustee Martin Warchola-absent, Law Director William Thorne

Trustee Bowers announced the Gazette was sent notice of the 2:30 p.m. construction meeting with the annual record retention meeting to follow immediately. Notice was sent cancelling the 6:00 p.m. regular trustee meeting to follow the other meetings with an anticipated start time of 4:30 p.m... Last week the notice was published correctly. This week the Medina Gazette forgot to remove the 6:00 p.m. start time. Notices have been posted both on the town hall doors and the administration building.

Pledge of Allegiance.

No financial report was available due to the fiscal officer not in attendance because of medical reasons.

Correspondence:

None

Police:

Lieutenant Scott Marcum reported Medina City Police have had a smooth transition thus far. The statistics that were provided to the trustees were from September 1st through 10:00 a.m. today. Lt. Marcum gave a brief breakdown of the nature of the calls. The Board agreed they have received numerous compliments and positive feedback from the Lafayette Township residents. Trustee Bowers received a call from a vocal resident who was initially against having Medina City provide policing but has had an opportunity to witness Medina Police in action in the township and it was clearly the right decision. Lt. Marcum stated they will continue to be as visible as possible throughout the township.

Fire Department Report:

Chief Hall reported a total of 45 runs for the month of August (1- Fire, 38-EMS to Lafayette Township, 0- Fire, 4-EMS to Village of Chippewa Lake, 1- Fire, 0-EMS to Gloria Glens, 0-Fire, 1-EMS Mutual Aid Given, 1-EMS Mutual Aid Received, 0- Fire Mutual Aid Received). Fuel Usage: 222.5 gallons of fuel, 1,851 miles were logged on all vehicles.

Chief Hall asked the Board if a decision has been made in regards to fire department personnel physicals. The Board discussed the options and feel that utilizing Ms. Dora Richardson for the physicals makes the most sense.

Trustee Costello made a motion to utilize Ms. Dora Richardson for the Lafayette Township Fire Department personnel physicals. Any individual requiring additional services would receive such services based off Ms. Richardson's recommendation and the facility in which she recommends. This will take effect as of October 1, 2018. Trustee Bowers seconded the motion. All voting in favor. Chief Hall will have a conversation with Ms. Richardson to find out the most efficient way to send personnel for physicals and to ensure to bill the township not the employees personal insurance. Trustee Costello requested Chief Hall notify employees that when going for their physical to remind Ms. Richardson to bill the township not their personal insurance.

Chief Hall reported the department has received the Bureau of Workers Compensation grant. The grant money will be to purchase 2 hoods and a pair of gloves (which will allow for an extra set) for every firefighter on the department. Trustee Bowers said budget meetings will take place in October and requests he keep his purchases to a minimum and nothing other than necessities, keeping in mind the new Safety Services Building. She also requested he meet with Mr. Evans and start discussing the move to ensure the township is doing as much of the move as possible and to budget for what the township can't do. Trustee Costello explained Mr. McDonald will be contacting Chief Hall to discuss the various items that need to be moved to the new location as well as inform the general contractors to ensure proper spacing for the "cut-outs". Trustee Costello requested Chief Hall provide him a list of everything that will be relocated to the new building as soon as possible. Trustee Bowers reminded Mr. Evans that the service department will be taking over the old station and to contemplate any changes that would need to be budgeted. She reminded the departments only necessities will be considered for budgeting purposes due to the cost of the new facility. The goal is to pay down as much as possible on rolling the note so the township mortgages as little as possible.

Service Department:

Mr. Evans read a letter to the trustees concerning the increased salt prices and shortages for the 2018/2019 winter season. He said as a last resort he could temporarily mix aggregate with the current salt on hand for the major roads (not the developments) but advises against it do to the cost and the mess it causes. He requested the Board consider building a salt shed in the future to allow for storage of salt at prior seasons pricing and ensuring enough salt to start the following plow seasons. Trustee Bowers suggested Mr. Evans stock pile salt (up to 500 ton when the prices are low) and tarp it until such time the township can utilize funds to build a new salt bin. Mr. Evans explained that putting a tarp over the salt causes waste and added expenses with the tarps needing to be replaced annually. Mr. Evans agreed to purchase salt (up to 500 tons) while prices are low and tarp. Trustee Costello stated he and Mr. Evans spoke with Mr. Conrad, County Engineer and Mr. Conrad is willing to sell the township up to 300 tons but Mr. Evans isn't sure if Mr. Conrad will be able to commit because there are several townships in the same situation as Lafayette. Trustee Costello suggests sending an e-mail to Mr. Conrad requesting confirmation of salt. Discussion was had utilizing ODOT for salt. Mr. Evans will set-up accounts with the several vendors including ODOT for future salt allocation. Trustee Bowers requested Mr. Evans devise a plan for building a future salt bin for budgeting purposes.

Mr. Evans reported:

ROADS

- Mowing of township properties, cemeteries and brush along roadsides is ongoing
- Chip & Seal project has been completed on Lance Road, Kapok and Tucan Drives in the Raintree Development
- Received 2 quotes for striping on Lance Road the center line only and no stop blocks 1.) Aero-mark at \$1780.50 2.) Dura-mark at \$2750.00. Mr. Evans explained Aero-mark is working with neighboring townships for their striping projects and that is reflective in the quote
- Met with Mary Carson from Nexus pipeline concerning township roads in need of repair due to the heavy equipment and truck traffic during the installation of the pipeline. The repairs needed are on Ryan and Carlton Roads. The repairs consist of milling out 2 inches and hot mix. Currently, no repairs are needed on Palker Road, Technology and Deerview Lanes
- Cloverleaf School district called concerning low tree branches on Hunter Drive in Chippewa Lake. Over the Top tree service used a bucket truck to trim the branches. They also trimmed low hanging trees on Egypt Road. Cloverleaf also had concerns of low hanging trees on Rustic Rook in Chippewa. Mr. Evans contacted Mr. Riedel and he ensured he would take care of it. Cloverleaf placed another call so Lafayette Service Department trimmed the trees.

EQUIPMENT

- Preventive maintenance on vehicles and equipment has been performed

- Preparing trucks prior to the snow season. Both Western stars transmission lines were leaking and have now been replaced by General Maintenance in Medina
- Department trucks washed, polished and greased
- Replaced accelerator cable, serviced and greased the Case 590 backhoe. Mr. Evans stated the backhoe is 14 years old and is deteriorating fast as it has several holes in the sheet metal. He recommends considering replacing in the future
- Mr. Evans requested the Board's approval to advertise the 10' SnowDogg and old 11' Glenhill snow plows in addition to the Bradco Backhoe attachment for skid steer on Govdeals, Mr. Evans explained this is equipment that is no longer used. The Board recalls giving approval a few months ago but request Mr. Evans provide a list and the Board will reauthorize.

SHOP

- Cleaning and organizing the shop

COMPLEX

- Weeding town hall, administration building and sprayed ballfield fences
- Mr. Evans recommends removing the fence's at Lion's Park in Chippewa for safety concerns. The fence is in deplorable condition. The Board gave Mr. Evans permission to remove the fencing. Trustee Bowers said the Historical Society has inquired about using Lions Park for an annual car show. She will inform Mr. Evans as details become available.

Cemetery

- There was one burial at Waltz Cemetery in August

Trustee Bowers said the old police cruisers don't hold much value and recommends keeping them for township purposes. She requested the service department remove all decals except for the Lafayette Township decals. The Board recommended replacing the light bars with amber lights for the service department and red and white lights for the fire department.

A resident requested reimbursement for damage to her tractor tire while mowing her neighbor's property without permission. The damage was from an old sign post in the ground that had been sheared off several years ago. Mr. Evans provided pictures. Legal Counsel advised against the reimbursement. The Board denied the request. The resident also does not approve of the roadside mowing as it is not to her liking. Trustee Bowers explained the township does not have a voted road levy however, the township mows approximately four time a year and the statute only requires berm mowing once a year and Lafayette Township is doing more than is expected. Longtime resident, Mark Albrecht commented that the roadside mowing is better than it ever has been.

Trustee Bowers moved to approve the Aero-mark Inc. quote for striping of Lance Road in an amount not to exceed \$1,780.50. Trustee Costello seconded the motion. All voting in favor.

Economic Development:

None

Zoning Department Report:

Ms. Strogin reported the estimated values through the month of August 2018 is \$21,978,504.00 versus \$16,626,190.00 for the 2017 year. Fees collected through August 31, 2018 are \$44,955.61 versus the 2017 total of \$42,882.00.

Ms. Strogin requested the Board's permission to purchase a new color printer for her work station because her old printer is no longer working.

Trustee Bowers made a motion to approve a color printer for the zoning inspector's work station in an amount not to exceed \$125.00. Trustee Costello seconded the motion. All voting in favor.

Old Business:

The Board agreed to hold future outdoor community movie nights while schools are on summer break in the hopes of increasing attendance.

Trustee Costello announced the fall cleanup day that was discussed at the 2018 Organizational meeting cannot take place because the Central Processing Facility will only accommodate cleanup events in the spring.

At the 2018 Organizational meeting the Board discussed hosting an additional paper shredding event on voting day. Ms. Buell will organize and report back.

Trustee Costello made a motion to schedule paper shredding for Lafayette Township residents on November 6, 2018 in conjunction with voting day from 3:00 p.m. to 7:00 p.m.. Trustee Bowers seconded the motion. All voting in favor.

Trustee Costello announced the annual Lafayette Township Halloween event will take place on Saturday, October 27, 2018 11:00 a.m. to 1:00 p.m.. This is a free event for township residents.

Ms. Buell requested permission to have some sort of children's entertainment in place of the "spooky hallway" as long as the budget allows for it. Ms. Buell said she was not in favor of the hayride due to safety concerns along route 162. She recommends resuming the hayride in 2019 when the new safety services building is open and having the hayride around Tech Park. The Board agreed. Ms. Buell will contact Dave Young, with the Fire Association to see if they are interested in hosting a "donation only" hamburger/hot dog luncheon. Ms. Buell said she is in need of approximately 22 volunteers for the event. Trustee Bowers will reach out to Cross Point Church in Chippewa Lake.

The trustees will wait for Trustee Warchola's input on setting a date to deliver 1,000 jars of peanut butter to Feeding Medina County.

Public Participation:

Mr. Mark Albrecht requested clarification and proof concerning his family's property being grandfathered on zoning issues. Trustee Bowers stated the Albrecht property pre-dates zoning in the township and that was determined in the 1990's when a complaint was filed to the zoning board and Mr. Harold Bole attested the property did in fact pre-date zoning. Trustee Bowers father-in-law did business with the late Mr. Albrecht many decades ago (approximately the 1940's). Mr. Albrecht will meet with Ms. Strogina to ensure the necessary agricultural and pre-existing, non-conforming paperwork is on file that encompasses the entire property. Mr. Albrecht stated he would be more than happy to assist with the Halloween event.

Trustee Warchola forwarded a quote from Astro Computers for two computers, two monitors including labor for installation. Mr. Savetski stated the current computers in the fire stations operate on Windows Vista which is an old non-supported software platform. As part of the new policies moving forward with the fire department, a new computer based time clock will be utilized which is not supported by Windows Vista and is requesting permission from the Trustees for the new purchase.

Trustee Costello made a motion for the for the fire department to purchase two new computers, two monitors and labor from Astro Computers in an amount not to exceed \$1,780.00. Trustee Bowers seconded the motion. All voting in favor.

5:41 Trustee Bowers made a motion to recess into executive session for the purposes of discussing personnel discipline, hiring, firing and compensation of pursuant to Ohio Revised Code 121.22G. Trustee Costello seconded the motion. All voting in favor.

Roll Call vote; Costello-yes, Bowers- yes.

6:28 p.m. Trustee Costello moved to reconvene to the regular meeting. Trustee Bowers seconded the motion.

Roll Call Vote: Bowers-yes, Costello-yes

No decisions were made

Trustee Costello moved to adjourn, seconded by Trustee Bowers.

Meeting adjourned at 6:28 p.m.

Approved:_____

Lynda Bowers, Trustee

Michael Costello, Trustee

Martin Warchola, Trustee

Shirley Bailey, Fiscal Officer