

Minutes  
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES  
Regular Meeting  
Monday, October 15, 2018

**Meeting called to order:** 6:03 p.m. followed by the Pledge of Allegiance.

**Members Present:** Trustee Lynda Bowers, Trustee Michael Costello, Trustee Martin Warchola, Fiscal Officer Shirley Bailey, Law Director William Thorne.

**Trustee Bowers moved to approve the minutes of the Special Meeting of August 20, 2018, Regular Meeting of August 20, 2018, Special Meeting of September 24, 2018, and Special Meeting of October 2, 2018. Trustee Costello seconded the motion. All voting in favor.**

**Correspondence:**

Trustee Bowers presented Mr. Scheetz's layout proposing developing cluster homes on the eight acres behind Dover Highlands near Seeley Mattress. Trustee Bowers said Mr. Scheetz is requesting the land be detached from the City of Medina to Lafayette Township. Medina City has said they do not have an issue with this. Trustee Bowers has had conversation with the residents in Dover Highland near the Wycliffe dead end. The residents do not want the land developed as Wycliffe will become a thru street providing the only access to Lake Road Trustee Bowers explained when Dover Highlands was first being developed, the board of Trustees along with the Lafayette Township Zoning Board, placed a condition that the connection to Lake Road be made within the first so many homes that were built. The Board questioned why the connection wasn't being made and were informed the option on the property was allowed to lapse and the counter was made that the township cannot force a connection on land that they didn't control, which is the law.

**Fire Department Report:**

Chief Hall reported a total of 44 runs for the month of September (34- to Lafayette Township, 0- Fire, 5-EMS to Village of Chippewa Lake, 0- Fire, 2-EMS to Gloria Glens, 1- Lodi, 0-Fire, 0-EMS Mutual Aid Given, 2-EMS Mutual Aid Received, 0- Fire Mutual Aid Received). Fuel Usage: 196.0 gallons of fuel, 3,124 miles were logged on all vehicles. Chief Hall stated the department is still working on placing headers at the top of each page of the monthly report.

Chief Hall requested approval to dispose of the old soap disposal system.

**Trustee Warchola moved to approve the disposal of the old soap system that is in multiple pieces and holds no value. Trustee Bowers seconded the motion. All voting in favor.**

Chief Hall reported all four fire apparatus have passed their annual pump test. Beginning this week the department will be cycling out all vehicles except for the brush truck for routine maintenance and safety inspections.

The trustees attended a short version firefighter training including entering two different burns inside buildings. The Board understands fire department personnel don't have the luxury of entering controlled burned buildings.

Trustee Bowers explained the township previously suffered a tragedy. As a result, the township took security measures, reviewed fire department, township and public service safety protocols, hired expert security personnel. Trustee Bowers reminded there are security cameras almost everywhere people go. She said the township security measures purchased utilizing tax dollars were purposely vandalized/damaged. The Board is responsible to answer to the taxpayers and are going to take appropriate measures to ensure the tax payers are made whole. Legal counsel, Mr. Bill Thorne confirmed the Board cannot negotiate payment in exchange for not prosecuting and discussion over disciplinary action cannot take place unless it is in executive session. The Board agreed the cost of damages should be recouped and then take disciplinary action.

**Police:**

Lt. Scott Marcum reported a total of 518 calls for the month of September and gave a brief breakdown of the report. The Board reported they have been receiving very positive feedback contracting with Medina City for policing

services and many residents are happy with the visible police presence in the township. The Board thanked Medina City Police Department for a job well done.

### **Fire Department Report (continued)**

Trustee Warchola explained the fire department has an ongoing issue trying to obtain full staffing especially night shifts. Chief Hall, Assistant Chief Holzman and Lieutenant Savetski met and to discuss methods to obtain full staffing on night shift and improve daytime staffing. Trustee Warchola proposed a general increase in the pay scale. He explained the department requested implementing a \$40.00 per night stipend for a staff who voluntarily sign up to be placed on a rotation covering off duty shifts and this would be in addition to the paygrade increase. Trustee Warchola emphasized the purpose is to receive more consistent coverage for the residents of Lafayette Township. He recommends “trialing” this program through the end of 2018 and reevaluate in ninety days. He requested the proposed changes be made retroactive to October 1<sup>st</sup>. Trustee Bowers said, “Unless you’re a patient that has a heart attack at 10:00 at night and we don’t have a paramedic responding, you don’t understand how important it is that we have that coverage. Lafayette is a township that tries to staff twelve hours a day, seven days a week during times when we might not have people readily available to run. This is why we choose the staffing hours we do. There is also a concern about making sure our level of compensation is such that we can show that it is actually within the realm of reimbursement instead of actual compensation, like a salary for an employee. It keeps us classified as a volunteer department and if you are not classified as a volunteer department there are significant financial hits the township takes. Anytime we have to pay other government fees, that takes away from the money we have available to staff. So we try to meet that happy medium. One of the things we did was to review the numbers, and if you can get this information back to me as quickly as you can. The same survey form I used the last time, if the fireman would just plug in a number they think fairly represents on an average year, how much money they lose in time off work from there full time jobs due to runs in the middle of the night. This along with vehicle maintenance, gas, self-initiated trainings, etc is a financial hit to our members. The Board will take an average of all the figures, compare it against the average W-2 and show the compensation is actually a reimbursement for what it costs them to provide this service to the township. In the event we are challenged we need to have the documentation to show what we paid is a reasonable reimbursement. That’s helpful to keep BWC down”. Trustee Bowers will forward Chief Hall the survey and he will forward to the fire department personnel.

**Trustee Warchola moved to accept Resolution 15-2018 setting forth compensation of the Lafayette Township Fire Department personnel effective/retroactive to October 1, 2018. Trustee Bowers seconded the motion. All voting in favor.**

### **Service Department Report:**

Mr. Evans reported:

- Continuing mowing roadside, back brush, complex, Tech Park, Lions Park, properties in Chippewa Lake and cemeteries
- Nexus damaged curbs in three areas along Technology Lane. Nexus requested the township submit an invoice and they would cover all damages. Mr. Evans gave the Board the estimate received from Dennes Concrete in the amount of \$4,700.00. Trustee Bowers stated the township has not had any issues when dealing with Nexus
- Over the Top Tree Service removed four dead ash trees on Lance Road and two trees on Ballash Road due to safety concerns
- Discussion over the road salt took place. Mr. Evans stated that CUE cannot commit to any salt and confirmed that all salt for the 2018/2019 season will come from one supplier. Requested Board approval and resolution to sign for the purchase 700 ton of salt from ODOT- Bid will be open October 19, 2018
- Ongoing maintenance of vehicles and equipment
- Inspecting trucks and plows prior to the start of winter weather
- Washing, polishing and greasing all trucks
- Requested permission to sell on GovDeals the 10’ SnowDogg plow, old 11’ Glenhill snow plow and the Bradco backhoe attachment for the skidsteer. This equipment no longer used. Trustee Costello said permission was granted at the last special meeting.
- John Deere boom mower- hydraulic motor housing on mower head broke. Mower has approximately 1500 hours on it. Estimated cost to repair is \$7,500.00
- Removed radar units and back walls and buffed and removed decals off the old sheriff department cruisers. A quote was received to replace the light to appropriate colors for township use- waiting on additional quotes. The Board agreed to remove all the lights for township use. The Board agreed to sell the cages, radar

units (estimated value of \$1100 to \$1200.00), tuning forks (estimated value of \$90.00) and the light bar go GovDeals. The AED units will go to the fire department. Chief Hall will look at the cruiser to determine if the fire department has use for it.

**16-2018 Resolution- Trustee Costello moved to approve a resolution authorizing participation in the ODOT Winter Contract for road salt and commit to 700 tons at the specified price. Trustee Bowers seconded the motion. All voting in favor.**

**Trustee Bowers moved to approve the Dennes Concrete estimate that will be submitted to Nexus for the repairs due to damage on Technology Lane. Trustee Warchola seconded the motion. All voting in favor.**

**Trustee Costello made a motion to approve the repairs to the John Deere boom mower in an amount not to exceed \$7,500.00. Trustee Bowers seconded the motion. All voting in favor.**

**Trustee Bowers made a motion to declare the laptops from the old sheriff department cruisers to have no value and to destroy the hard drive and dispose. The cages, radar units, tuning forks and light bars be advertised on GovDeals for the estimates provided because it is property no longer necessary for public purpose. Trustee Warchola second the motion. All voting in favor.**

**Zoning Report:**

Ms. Strogin reported the estimated values through the month of September 2018 is \$22,767,859.00 versus \$16,626,190.00 for the 2017 year. Fees collected through September 30, 2018 are \$45,546.86 versus the 2017 total of \$42,882.04.

Mr. Jason Brenner, Lewis Land Professionals reported there are new owners of the Wedgewood Estates directly north of the Medina Country Club. Lewis Land has been working with the owners to create a PUD development. The necessary, proper steps have been taken in achieving this as well as permission from the Lafayette Township Board of Zoning Appeals for a common access drive. He is requesting Lafayette Township Board approval for the preliminary plan. Ms. Strogin asked Mr. Brenner why the reconfiguration of the twelve units along Ryan Road were not included on the master plan instead of submitting separately. Mr. Brenner stated the one copy was the preliminary lot approval plan demonstrating how the common access drive could be developed used by the Board of Zoning Appeals. Ms. Strogin pointed out that it should've been included on the master plan so that anyone who reviews it does not need to have that prior knowledge of the change of the driveway. Ms. Strogin said it just makes everything clear without adding confusion for anyone not realizing the change.

**Trustee Bowers moved to approve the preliminary plan of the Wedgewood Estates. Trustee Costello seconded the motion. All voting in favor.**

Trustee Bowers stated at the last meeting conversation took place regarding a non-conforming use and feels that having a resolution will be easier to trace for future needs if needed. She gave a brief history about zoning resolution adoption back in 1950. Mr. Harold Bohl, longtime resident and zoning board member wrote and signed a statement stating he has personal knowledge of Albrecht Trucking on Spencer Lake Road pre-dating the Lafayette Township zoning code. Mr. Ed bowers also has personal knowledge and predates Lafayette Township zoning. Mr. Harold Bohl purchased his first 1947 Ford dump truck from Albrecht.

**Resolution 17-2018 Trustee Bowers moved to approve a resolution making a determination that certain real estate known as permanent parcel numbers 020-10A-29-027, 020-10A-29-001, 020-10A-29-026, 020-10A-29-003, 020-10A-29-004, 020-10A-29-005, 020-10A-29-033, 020-10A-29-030, 020-10A-29-032, 020-10B-16-006 and 020-10B-16-005 consisting of approximately 122 acres of the Albrecht family farm combined is a legally pre-existing non-conforming use. Trustee Costello seconded the motion. All voting in favor. Trustee Bowers requests that Fiscal Officer Shirley Bailey certify a copy and send to Mr. Mark Albrecht.**

**Recreation:**

No Business to report

**Economic Development:**

No Business to report

**Cemetery:**

No business to report

**Old Business:**

None

**New Business:**

The annual record retention meeting will take place on Monday, October 22, 2018 at 12:00 noon at the Lafayette Township Administration Building.

The 2019 budget meetings were set as follows: Friday, November 16, 2018 at 5:00 p.m., Friday, November 23, 2018 10:00 a.m. to 4:00 p.m. with the fire department budget taking place at 12:00 noon and Sunday, November 25, 2018 at 5:00 p.m. at the Lafayette Township Administration Building.

Ms. Buell explained the company the township has utilized for shredding services has been bought out by another company and are unable to provide an employee to shred. The company recommended bringing out secured bins for residents to “deposit” the personal documents and the company will pick up the bin the following day. The Board does not wish to assume the responsibility securing the documents overnight.

**Trustee Costello made a motion to give authority to Trustee Bowers to work with Ms. Buell to secure shredding services on Election Day, Tuesday, November 6, 2018. Trustee Warchola seconded the motion. All voting in favor.**

Ms. Buell announced she is still in dire need of volunteers for the annual Halloween event being held on Saturday, October 27th. The Lafayette Township Fire Association will be hosting a donation only hamburger/hot dog lunch the day of the event. Ms. Buell is still trying to secure some sort of entertainment for the event.

The Board of Trustees agreed to offer the Senior Snow Plow Program following the Federal income guidelines.

**Resolution 18-2018 Trustee Bowers moved to approve a resolution accepting the Amounts and Rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Trustee Warchola seconded the motion. All voting in favor.**

Ms. Bailey reported she has received the Builders Risk questionnaire from OTARMA in regards to the new Lafayette Township Safety Services Building. Ms. Bailey explained there is a portion that requires the township to fill in and a portion for the general contractor to fill in before returning.

Ms. Bailey stated Pay #3 cannot be paid as of this time because McCall Sharp Architecture has not yet received a certified copy.

Ms. Bailey questioned the Medina County Sheriff’s invoice dated for September 2018. The Board is conducting an audit of the invoices from January 1, 2018 through August 31, 2018. Trustee Costello has questions requiring clarification from the Sheriff’s Department and is hoping to complete by weeks end. Ms. Bailey stated she is still withholding the July invoice as well. Trustee Bowers explained Ms. Bailey has to have a means to pay Medina City for policing services until the township starts receiving tax money. Trustee Bowers recommends she take the annual levy banks and prorate out by the number of days from the start date with the city until we start receiving funds and will work with Ms. Bailey.

**Trustee Bowers made a motion to do a proration based on the annual collection from the start of service with the Medina City Police Department effective with the collections in 2019. Trustee Warchola seconded the motion. All voting in favor.**

Ms. Bailey received the invoice for police dispatch fees from the Medina County Commissioners which she has been withholding since April 2018.

**Trustee Bowers made a motion to approve the invoice for dispatch fees to the Medina County Commissioners in the amount of \$8,890.00. Trustee Costello seconded the motion. All voting in favor.**

Ms. Bailey received a petition for the Type II annexation or Annexation With-out Withdrawal from the Medina County Commissioners, Trustee Bowers explained this is a Type II annexation with the township having no authority, no authority to object, no authority to initiate. This is completely driven by the property owner, the City has no authority. Legal Counsel William Thorne advised the township needs to confirm the information on the application is accurate and that it meets the criteria, which it does. Trustee Costello confirmed for the record that the land does not become detached from the township with no tax value being lost. The township did not issue any tax credits or tax abatement. This property will have dual jurisdiction as well as other properties and whichever entity has stricter zoning regulations that is whose zoning will be in control, and in this case it will be the City of Medina's zoning. The property in the dual jurisdiction pays all levies in both entities but also entitles them to services in both the city and the township.

Ms. Bailey announced the proposal for property, liability and auto insurance has been received from OTARMA with minimal changes. The anniversary information acknowledgment was included for trustee review with an optional coverage choice. Ms. Bailey noted that for the 2018 the Board increased the coverage to \$6 million. Ms. Bailey confirmed the coverage does not include the new facility until it is built. Trustee Bowers stated the numbers were reviewed in depth last year and feels accepting the minimal \$7 million coverage is adequate.

**Trustee Bowers made a motion to accept the OTARMA coverage authorizing at \$7 million. Trustee Warchola seconded the motion. All voting in favor.**

**Trustee Bowers made a motion to renew the OTARMA insurance coverage. Trustee Costello seconded the motion. All voting in favor.**

Ms. Bailey reported the township will be receiving \$1,936.01 for premium recovery. Ms. Bailey received information on the More Grant which we apply for annually. New this year, a police and fire policy grant is being offered up to \$2,000.00 and recommends the fire department make a submission. Trustee Bowers has submitted for both fire and police. Trustee Bowers informed Mr. Evans the state budget authorization for cemetery grants opened today and recommends submitting information to her.

Discussion regarding the insurance on the old police cruisers took place and the Board agreed to carry liability insurance only. Trustee Bowers recommended informing the insurance company the vehicles will be used as utility vehicles and no longer police cars.

Ms. Bailey asked Mr. Thorne's opinion regarding S&T Bank and the substantial interest rate regarding investments and inquired if the mutual funds can be transferred from Huntington Bank to S&T Bank even though the township is in the current bank depository. She said the interest rate from Huntington Bank is very low. Mr. Thorne will review the statute and report back.

Ms. Bailey reported the OPEC membership form has been received and there have been no changes on the rates for medical, dental, vision and life.

**Trustee Bowers made a motion to renew the OPEC agreement with no change in the rates. Trustee Warchola seconded the motion. All voting in favor.**

**Financial Report:**

Ms. Bailey reported:

**Fund Balance:** \$6,278,617.12

**Pooled Investments:** \$1,969,492.20

**Available Checking Balance:** \$4,309,124.92

M. Bailey pointed out there is a difference in the fund balance and the available checking balance due to the bond for the Safety Service Building in an amount of \$3,597,661.00.

**Trustee Bowers made a motion to approve the requisition for Staples in an amount not to exceed \$500.00. Trustee Costello seconded the motion. All voting in favor.**

**Announcements:**

None

**Public Participation:**

Mr. Guyles Clifford recommended anyone interested in the history of Lafayette to read the Letha House book and gave a brief synopsis.

**Trustee Costello made a motion to pay the warrants of the township. Trustee Bowers seconded the motion. All voting in favor.**

**7:50 p.m. Trustee Bowers made a motion to recess into executive session for the purposes of discussing personnel promotion, demotion, compensation and discipline pursuant to Ohio Revised Code 121.22G1. Trustee Costello seconded the motion. All voting in favor.**

**Roll Call vote; Costello-yes, Bowers- yes, Warchola-yes.**

**9:27 p.m. Trustee Costello moved to reconvene to the regular meeting.**

**Roll Call Vote: Costello-yes, Bowers-yes, Warchola- yes**

Trustee Warchola explained the Board has been going through a process helping the fire department obtain officers. Chief Hall and Mr. Kling held interviews with candidates eligible for the officer’s positions. Trustee Warchola recommended Mr. Josh Wilfong and Mr. Michael Savetski be promoted to the available Captain positions and to continue considering the candidates to determine who the Board feels are best qualified for the lieutenants positions.

**Trustee Warchola made a motion to promote Mr. Josh Wilfong and Mr. Michael Savetski as Lafayette Township Fire Department Captains effective the first day of the next pay period Sunday, October 21, 2018 and to continue to evaluate the candidates presented as well as additional candidates discussed for the lieutenants positions. Trustee Costello seconded the motion. All voting in favor.**

**Trustee Bowers made a motion to authorize Board President, Trustee Michael Costello to discuss the enforcement of disciplinary action with Fire Chief Hall regarding members of the Lafayette Township Fire Department that clearly damaged township security equipment. Trustee Warchola seconded the motion. All voting in favor**

Trustee Costello moved to adjourn, seconded by Trustee Warchola.

Meeting adjourned at 9:37 p.m.

Approved: \_\_\_\_\_

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Lynda Bowers, Trustee

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Michael Costello, Trustee

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Martin Warchola, Trustee

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Shirley Bailey, Fiscal Officer