

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Construction & Regular Meeting
Monday, December 17, 2018

Meeting called to order: 2:30 p.m.

Members Present: Trustee Lynda Bowers, Trustee Michael Costello, Trustee Martin Warchola, Owners Representative- Bill McDonald, Legal Counsel-William Thorne, Knoch Corporation- James Magda and Doug Elliot, McCall Sharp- Ed McCall and Dale Keeran

Mr. Elliot confirmed the pre-engineered metal building, P.E.M.B is still scheduled for delivery this Friday, December 21st. He was not able to confirm the P.E.M.B erection start date as the contractor did not show up for the meeting today and does not anticipate work to start until after December 25th. Mr. Elliot confirmed all the steel, the roofing, siding and metal panels have been received.

Mr. McDonald has spoken with Mr. Jason Brenner, Lewis Land Professionals, regarding the water issue at the entrance. Mr. Elliot said the water collecting goes back to the catch basin and does not go across the road and is more concerned that it is underground water collecting and not from rain. Mr. Elliott reminded everyone that approximately three feet of topsoil still needs to be removed and that the area is a low spot with the existing material not of quality before the project started. Mr. Magda recommends someone review the area to ensure there are no conflicts with utilities. Mr. McDonald will review the entire situation with Mr. Brenner and report back on how to proceed.

R.N.L. Fire Suppression is expected Friday, December 21st. Discussion on the type of system to be installed took place. Mr. Magda noted there are two separate systems listed, one wet system and one dry system. Mr. Keeran said according to the specs, antifreeze will be utilized in the cold areas such as the attic. Mr. Elliot confirmed the drawings submitted by R.N.L. are showing a dry system. R.N.L. said state standards don't allow for antifreeze and feels the maintenance on the dry system may be an issue as well. Mr. Eliot is not confident that R.N.L. will be able to begin work at the site on Friday not knowing what system will be utilized. Mr. McCall will check the fire suppression systems including an alternative for the Information Technology room and report back.

Mr. McCall stated the purpose of the RFI is because the windows/egress in the bunk rooms open to 19 ½ "wide and 20" is the requirement. Mr. Magda reported that YKK is the manufacturer of the windows and he will check and report to McCall regarding the opening.

Mr. Magda will forward the color choices for the walk off mat and provided epoxy floor color samples for Chief Hall and Assistant Chief Holzman to choose.

Mr. McDonald stated all colors chosen to date are attached to today's agenda. The color choices are for the following: carpet for room 103- COLOR- 1456 meet, JJ Flooring
Carpet for rooms: 100- 100A- 100B- 100C- 100D- 100E- 100G- 103A- 108- 110- 111- 112- 113- 114- 116- 118- 120- 122- 124- 125 – COLOR- 1454 combine, JJ Flooring. Vinyl tile for room 102- COLOR- FROST 00500- Patcraft Stratified. Vinyl tile for rooms 115- 117- 119- 121- 137- COLOR- Pewter 00550- Patcraft Stratified. Rubber base- 4" Vinyl Base- COLOR- 22-Pearl- CB Johnsonite. Wood base stain to match cabinetry. Roppe Tuflex- room 123- Spartus- 031 Fiesta. Windows frames: Clear Anodized- Mecho Shade. Shade is Midnite Blackout- color-0208 NAPA.

Color choices still need to be chosen for the following: walk off mat in room 100, the epoxy floor in the apparatus bays, the Corian and the ceramic tile.

McCall Sharp will review floor tile color samples and forward additional companies for a lighter color choice. Discussion took place whether the base, the floor and the wall tile match. Mr. McCall believes the drawings reflect the ceramic wall will meet directly at the floor. Mr. Magda requests a decision on color be made in order to allow for ample time for the product to be delivered.

Mr. McDonald stated no one is in agreement with Speelman's charge regarding the electricity to the helipad. Mr. McDonald will be meeting with other electricians to obtain additional quotes and the quotes to include running the 2" conduit approximately 450' from the street to the start of the 4" conduit installed in July. He was unimpressed with Speelman's email stating a decision needed to be made by the end of the day or they would back fill the next day, which they didn't. Mr. McDonald stated he does not appreciate the township being forced into a decision without allowing ample time to assemble the Board of Trustees to meet and discuss. Mr. Magda said two emails were sent to Speelman regarding the change orders and Speelman only responded to one of them. Mr. Elliot said Speelman installed the 4" without approval and should legitimately adjust their price without gouging. The township will utilize the 4". The only charge should be for the conduit because the ditch was already dug with the manpower present. Mr. Magda requested the new quotes be forwarded to him so he can present them to Speelman. Mr. Magda said Speelman is a reflection of Knoch and this situation does not please him and he will clarify the charges with Speelman and report back. Mr. Elliot reminded if another electrician is secured, a new permit will need to be issued. Mr. McDonald explained confidence and trust with Speelman has been compromised but is aware that Speelman must be afforded the opportunity to complete the work within a reasonable price range. Mr. McDonald said the quote Speelman provided to run the power to the Brilliant sign was high as well. Discussion over the power to the Brilliant sign took place.

Mr. Magda confirmed that Speelman Electric has not provided a cost for bulletin 1 as of yet. Speelman installed the television boxes without authorization and will now have to absorb the cost. Mr. McDonald confirmed there are no more changes pending according to the last bulleting and RFI. Mr. McDonald will utilize 2 x 10's for the additional blocking for the televisions.

A meeting with Mr. Elliot, Mr. Magda, Mr. McDonald, Mr. Costello and Speelman Electric will take place Thursday, December 20th after the weekly job site meeting and they wish to have Mr. Keeran on speaker during the meeting.

Mr. McDonald confirmed that all counter tops are P-Lam and the window sills are Corian to withstand any condensation/moisture. Mr. Magda will forward the color samples of the Corian. Mr. McCall stated for the first year the building is in use, it is important for the HVAC system to run constantly allowing for the air to flow and release humidity from the concrete and the building itself which is normal for a new building.

Mr. McCall stated his drawings call for a vapor barrier and wanted to ensure everyone knows McCall prefers a 4 mil Visqueen vapor barrier. Mr. McCall reminded to be vigilant on how the vapor barrier is being handled as to ensure no puncture holes occur.

Mr. McCall provided PPG paint samples for the wall colors to be chosen.

Mr. Magda inquired if Pay App# 5 will be received prior to the holidays. The Board agreed to deliver the check this week.

Mr. McDonald confirmed everyone received the signed copies of Change Orders #1, #2 and #3. Mr. Magda said Pay App#6 will reflect these change orders. Mr. Magda will forward notarized change order #4, #5 and #6 to McCall Sharp for approval. Mr. McDonald would like to have change orders #1 through #6 listed on the next pay app in order to be current.

The next Construction update meeting will take place on Monday, January 21, 2019 at 2:30 p.m. with the Regular Trustee meeting to take place at 4:00 p.m.

Trustee Costello confirmed the building completion date is still on schedule with the exception of the asphalt which will take place once the asphalt companies open for the season.

4:00 p.m. Trustee Costello called the regular trustee meeting to order. Roll Call: Costello-yes, Bowers-yes, Warchola-yes. The Pledge of Allegiance followed.

Correspondence:

An invitation to the 20th annual Commissioners Ball on January 19, 2019 has been received. Trustee Bowers has forwarded to the Board.

Fire Department Report:

Chief Hall reported a total of 43 runs for the month of November (28- to Lafayette Township, 2-Chatham Township, 1- Westfield Township, 1- City of Medina, 1- Lodi, 10- Village of Chippewa Lake, 5 Mutual Aid Given, 0- Mutual Aid Received). Fuel Usage: 190.60 gallons of fuel, 979.70 miles were logged on all vehicles.

Chief Announced Trustee Costello submitted his resignation from the fire department. Chief Hall thanked Trustee Costello for his service and is sad to see him leave.

Chief Hall stated the State Fire Marshall grant has been submitted for 15 portable radios. His understanding is we receive the radios and we must remain for one year and then have the option to change to the Harris system without any issues. Chief Hall confirmed the radios will still be compatible after the change. The radios are not dual banded as the State Fire Marshall will not assume the cost. Chief Hall said, "It is a step in the right direction and by securing the grant we are a lot further ahead". Trustee Costello questioned within the one year if the township goes to the MARC's system how will communication happen with the Sheriff's Department. Chief Hall said the township would have to obtain dual banded at a cost of \$1,000.00 per radio when /if the township makes the switch. Chief Hall reported the Nexus grant is still pending and this grant will be an annual revolving grant that the township can apply for. Lafayette applied for \$186,000.00 and if awarded it would replace every radio. The department will use the grant to help defray the cost of all pagers. Trustee Bowers said discussions in the surrounding areas are utilizing different dispatch due to the MARC's issue. There are only eight counties in the state that don't utilize the MARC's system and Medina County is one of them. Medina City Police Department is on the Harris system. Trustee Bowers confirmed with Chief Hall that communication will be able to take place between the township and Medina Police as long as they are digital and Chief confirmed any radio purchased will be digital. Chief Hall reported the department has purchased five digital pagers. Trustee Bowers will inform Chief Hall of the next meeting in Columbus and recommended he attend to gain a better insight. Medina City purchased new radios through Cleveland Communications as they operate the Harris system. The city's old radios were not digital.

Chief Hall said there were 98 Santa visits making for another successful year! Chief Hall thanked the Medina City officers who assisted on the visit.

Police Report:

Lt. Scott Marcum reported this is the third month the department has been serving the township and things are progressing well. He reported a total of 359 calls for the month November and gave a breakdown of the nature of calls. Medina City Police Department thanked the township for inviting them to participate in the Visit from Santa. The Board relayed they are pleased with the service thus far and have received complimentary, positive feedback from the residents of the township.

Service Department Report:

Mr. Evans reported:

- Mr. Evans met with Medina County Engineers regarding the 2019 Egypt Road culvert project. The county is requesting the township move the ditch on the north side allowing for a 6 foot shoulder. The county will install a guard rail on the north side of the road from the culvert to Carsten Road.
- Plowing and salting roads. Currently have approximately 250 ton of salt on hand.
- Ditching on Egypt Road
- Observing crossover pipes for obstructions due to the heavy rains
- Keeping up with vehicle and equipment maintenance
- Washing trucks and buffing and polishing all aluminum and stainless steel. Greased and painted
- Removed the Western Star plow frame and installed the Meyers plow frame on the 2012 F550. Hooked up all electric controls, replaced the stabilizer bar bushings on the front axle
- Welded custom shovel holders on the service truck
- Backhoe is in dire need of repairs. Transmission lines, hydraulic lines and cab mounts need replaced. May have to rent a wheel loader during time of repairs. The backhoe is approximately 16 years old and Mr. Evans anticipates approximately \$25,000.00 in repairs are needed. Last year's repairs were approximately \$8,000.00. Mr. Warchola questioned purchasing a used one. Mr. Evans said there are reasons old ones are being sold and you never know the history of buying used
- Keeping shop cleaned
- Hung Christmas decorations
- Burial in Waltz Cemetery on Saturday, December 8th

Trustee Bowers will meet with Mr. Evans this week to make any final adjustments to the 2019 service department budget.

Trustee Bowers made a motion to authorize the 2019 annual county material purchase agreement. Trustee Warchola seconded the motion. All voting in favor.

Zoning Report:

Ms. Strogan reported the estimated values through the month of November 2018 is \$26,026,218.00 versus \$16,626,190.00 for the 2017 year. Fees collected through November 30, 2018 are \$54,509.24 versus the 2017 total of \$42,882.00. Ryan Homes alone built 54 new homes and six for December so far.

Trustee Bowers made a motion to schedule a Public Hearing for a route 162 map amendment on Monday, January 21, 2019 at 4:00 p.m. Trustee Costello seconded the motion. All voting in favor.

Trustee Bowers explained there is a lot split which does not rise to the level of a conflict but she would not like anyone to make a claim for appearance of impropriety as the current zoning inspector is involved with the said property. **Trustee Bowers made a motion to appoint Martha Evans as Lafayette Township Zoning Inspector to review a lot split on Ryan Road just specific to this property. Trustee Costello seconded the motion. All voting in favor.**

Mr. Frank Harmon, reminded that discussion regarding amending the funding plan took place in 2017 paperwork was sent but never filled out nor returned. He explained the current plan does not renew until May 2019 and he will be working on Lafayette Township's plan in early February. He stated the deductible starts in January for the entire 2019 year. Discussion took place regarding amending the funding plan in order to match in years past. Mr. Harmon reviewed all the figures and gave examples of different plans. Trustee Bowers questioned whether the situation with Jefferson Health Plan has been resolved. Mr. Harmon said it is in negotiations and at the current time he is not sure of the outcome nor if any money's may be owed and currently we are no longer in that situation. Mr. Harmon explained the township is currently with Blue Cross and Blue Shield which is an excellent plan at a competitive rate. The Board intends on discussing the plan at the Organizational meeting and will follow up with Mr. Harmon.

Recreation:

None

Economic Development:

None

Trustee Bowers made a motion to pay the warrants of the township. Trustee Costello seconded the motion. All voting in favor.

Discussion and nominations for the annual election of board members for the 2019 Volunteer Fire Fighters Dependent Fund took place.

Trustee Bowers made a motion to nominate Martin Warchola, Timothy Holzman, Jeff Hall, Dave Young and Mike Savetski for the certificate for annual election of board members for the 2019 Volunteer Fire Fighters Dependent Fund. Trustee Costello seconded the motion. All voting in favor.

Resolution 20-2018 Trustee Bowers made a motion to adopt a resolution authorizing the fiscal officer of Lafayette Township to make a request for advance of taxes collected. Trustee Warchola seconded the motion. All voting in favor.

Cemetery:

Mr. Thorne advised Denise Gambita, Chatham Township worked with the state in order for all deed information to be placed on the UAN system. Mr. Thorne will contact her and make arrangements for her to forward to Lafayette so it can be added in Lafayette's UAN.

Old Business:

None

New Business:

Organizational meeting to take place on January 1, 2019 at 10:00 a.m. in the Lafayette Township Administration building.

Announcements:

None

Public Participation:

Mr. Clifford asked the anticipated date for the new Safety Services Building to be enclosed. Trustee Warchola explained the steel is expected to be delivered tomorrow for the “outer” framing and pending weather an anticipated date toward the end of January to have the building enclosed. It was confirmed by Knoch at this afternoon’s meeting that the construction project is still on schedule with a target date for completion of April 1, 2019 with the exception of the asphalt. The asphalt cannot be completed until the asphalt companies open for the season. Mr. Stanovic received confirmation that the regular trustee meetings will resume at 6:00 p.m once construction of the new building is complete

4:50 p.m. Trustee Bowers made a motion to recess into executive session for the purposes of discussing personnel appointment and compensation pursuant to Ohio Revised Code 121.22G1. Trustee Costello seconded the motion. All voting in favor.

Roll Call vote; Costello-yes, Bowers- yes, Warchola-yes.

5:25 p.m. Trustee Costello moved to reconvene to the regular meeting.

Roll Call Vote: Costello-yes, Bowers-yes, Warchola- yes

No decisions were made.

Trustee Costello moved to adjourn, seconded by Trustee Warchola.

Meeting adjourned at 5:30 p.m.

Approved: _____

Lynda Bowers, Trustee

Michael Costello, Trustee

Martin Warchola, Trustee

Shirley Bailey, Fiscal Officer