

Minutes  
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES  
Special Meeting  
Monday, September 16, 2019

Members Present: Trustee Lynda Bowers, Trustee Michael Costello- Absent, Trustee Martin Warchola, Legal Counsel- William Thorne, Owner's Representative- Bill McDonald, James Magda- Knoch Corporation, Ed McCall- McCall Sharp Architecture, Assistant Fire Chief- Tim Holzman

Meeting called to order: 2:40 p.m.

Mr. Magda confirmed doors should be in early November.

Mr. McDonald stated a new lid for the grease inceptor is on order from Burghardt Manufacturing due to the poorly fitted original.

Mr. McDonald will obtain pricing for the new safety service building dumpster and report to the Board.

The Board agreed to have Mr. McDonald stripe the two parking spaces and install two parking bumpers (photos provided).

In order for the occupancy permit to be issued, the replacement of two exit sign lights are necessary. Mr. Magda said Mr. McCready, Speelman Electric has the necessary parts on order.

Mr. McDonald stated there are issues with overhead doors #1 & #2. One door has a broken wire and all the overhead doors are making excessive noise and seem to be having difficulty and requests the doors be re-inspected. Mr. Magda has contacted Accurate Door and is awaiting a response.

Mr. Magda reported a completion date for the screens has not yet been determined.

Mr. McDonald reported the following new items that have been added to the punch list;

- There is a gap at the bottom of the aluminum door located at the end of the bunk corridor
- A door stop is needed in room 103C- meeting room in order to prevent damage to the cabinet
- Caulking is needed in restroom #133 along the back wall of the shower
- Installation of rubber base is needed in room 206
- Need hose BIBB keys- Mr. Magda will contact the plumber and inquire about an extra key. Mr. McDonald said there should be a key for each hose BIBB
- Assistant Chief Holzman said keys are needed for the soap dispensers and the toilet paper holders
- Cord reels- Mr. Magda said no new information was provided to him
- Warped hollow metal door for the tornado room- Mr. Magda is awaiting a response from Midland Hardware
- When an emergency call is received a sequence of operation for the lights should take place. Mr. McDonald said per the drawing the relay is the electricians responsibility. Mr. McCall will provide a name of an electrician who has installed this in a previous station. Trustee Warchola requested Mr. McDonald schedule a face to face meeting with Staley and Speelman and forward the information of the electrician Mr. McCall recommended in order to get the job complete. Mr. McDonald will schedule a meeting

- A thirty inch shower door with a fixed side will be installed. Mr. McDonald will work with Habitech Plumbing. Mr. McDonald confirmed the light switch inside the shower room has been relocated

A request will be made to Speelman to install a four way light switch in the meeting room. The Board was made aware this will be an add. Mr. McCall explained it should be a four way switch in three locations.

Mr. McCall provided exterior of building and site punch lists. Mr. Magda confirmed in order for the interior punch list to be completed, the wood doors, the hollow metal door, cord reels, screens, sequence of operation need completed. Mr. Magda and Mr. McDonald gave permission for the department to start moving in.

Bunk room cabinets have been delivered. The bed frames have been assembled. Trustee Warchola requested a photo be sent to him to forward to Seeley. Ms. Detchon is preparing the bedding for the bunk rooms.

Mr. McCall stated as items on the punch list are addressed, he updates the punch list.

Mr. McDonald believes by the next construction meeting in two weeks, all items on the punch lists will be addressed with the exception of the wood doors and screens. Once the exit sign lights are addressed, all inspections will be complete. Mr. McCall said he can have the substantial completion forms prepared for the next meeting if the exit signs are complete.

Trustee Warchola is still receiving calls from ADT regarding a low pressure valve. Mr. McDonald believed the issue had been rectified. Mr. McDonald gave the ADT password and confirmed he has updated the call list with ADT. Trustee Warchola requested ADT remedy the issue.

Mr. McDonald will forward the site punch list to Mr. Magda. Mr. Magda confirmed Carron will tar the joints. Mr. Magda will inquire whether Carron can install two parking bumpers and complete the parking space striping.

Mr. Magda will schedule for the removal of the two Kirby logos.

The two exit lights fixed in order to obtain the occupancy permit.

Mr. McDonald said the fire department requested an outlet be changed from a 208 to a 240 outlet in order to accommodate a residential oven in place of the convection oven.

Trustee Warchola explained the township is responsible for the installation of the fire department memorial. Mr. McDonald will seek quotes for the installation. The fire department will provide photos of the memorial set up. Greenkeepers anticipates seeding this week. The flat areas will be hydro seed and the sloped areas will be seeded with straw/matting.

Chippewa Lake Historical Society reached out to Trustee Bowers inquiring if there is room in the new station to house them. Mr. Thorne advised that is not acceptable because the levy funds don't allow for that type of use. Trustee Bowers suggested town hall or one of the old fire department bays. Mr. Thorne said as long as the town hall was not funded by a levy, the township has the authority to rent it out. He said they would need to carry their own insurance. Trustee Bowers will relay the information to them.

Mr. Magda anticipates completing the punch list this week.

Next construction meeting is scheduled for Monday, September 30, 2019 at 2:30 p.m.

Meeting adjourned at 3:29 p.m.

Approved: \_\_\_\_\_

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Martin Warchola, Trustee

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Lynda Bowers, Trustee

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Michael Costello, Trustee

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Shirley Bailey, Fiscal Officer