

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Friday, September 16, 2019

Members Present: Trustee Lynda Bowers, Trustee Michael Costello, Trustee Martin Warchola, Fiscal Officer Shirley Bailey, Legal Counsel William Thorne.

Meeting called to order: 6:05 p.m.

Trustee Bowers made a motion to approve the minutes of the Regular Meeting of July 19, 2019, Special Construction Meeting of August 2, 2019, Construction Meeting of August 2, 2019, Construction Meeting of August 19, 2019, Regular Trustee Meeting of August 19, 2019, and Emergency Meeting of August 25, 2019. Trustee Costello seconded the motion. All voting in favor.

Public Participation:

Ms. Stacy Maleckar, Superintendent of Medina County Board of Developmental Disabilities, spoke and went over the importance of the upcoming renewal levy on the November ballot. She emphasized this is not a new tax levy but a renewal and requested support. Ms. Maleckar handed out flyers explaining the services offered. She confirmed this is a separate levy from the Medina County Health and Human Services levy and described the many ways people can get involved expressing support.

Mr. Zach Stewart, VFIS of Ohio, introduced himself and gave a brief explanation on the services they offer. He discussed the accident/sickness policy that is currently offered to the fire department members as explained a variety of additional benefits VFIS covers. This policy covers any department member that works less than 28 hours per week or 1500 hours annually. If an individual goes over the 1500 hours the coverage would be increased for that individual only. He informed the Chief that VFIS offers free training to the fire department and provided a catalog of the various trainings. Trustee Bowers stated this is the only policy made available to the department and the Board always budgets for the policy. Ms. Bailey questioned the whether the 1500 hour total included all hours worked such as, daytime staffing, on call etc.. She explained Lafayette Township keeps track of hours worked because fire department personnel are paid volunteers. Mr. Stewart explained VFIS looks for scheduled, structured salary employees. Trustee Bowers said that doesn't apply to us.

Financial Report:

Ms. Bailey reported:

Fund Balance: \$3,431,716.11
Pooled Investments: \$2,188,808.44
Available Checking Balance: \$1,242,907.67

Ms. Bailey announced the Estimated Certificate of Resources has been received. Trustee Bowers said under General Township, Lafayette Township and Medina City dual jurisdiction doesn't appear correct and requested she and Ms. Bailey make an appointment with the Auditor's office.

Ms. Bailey received the annual renewal from OTARMA late this afternoon and has not yet had a chance to review it. She will inquire why the new Safety Services Building is not listed on the renewal and report back. She reminded the Board the building is covered because it is still in the construction phase. Trustee Bowers requested the Boards permission for she and Mr. Evans review the renewal to ensure all inventory is listed prior to October 21st deadline. The Board agreed.

Trustee Bowers moved to authorize the renewal of the OTARMA insurance consistent with the schedule they submitted once it has been cross referenced against township inventory. Trustee Warchola seconded the motion. All voting in favor.

Fire Report:

Chief Hall reported 74 runs for the month of August. 63- Lafayette Township, 1-Chatham, 2-Westfield Township, 1- City of Medina, 1-Lodi, 5- Village of Chippewa Lake, 1- Gloria Glens. Three mutual aids were received and 2 mutual aid given. He reported 134.70 gallons of fuel were used on all vehicles. Chief Hall confirmed the amount of miles logged on 107-1 is incorrect due to the user error when fueling. Chief Hall said they are trying to ensure all personnel are properly trained. Chief Hall did not have an accurate mileage log for the month of August but will forward the Board the information. Trustee Costello requested average response times for both day and night calls be included in the monthly report. Trustee Warchola said to make notes if a response time is off more than usual.

Chief Hall reported the electronic module on 107-1 needed repaired and anticipates it return tomorrow with a cost of approximately \$500.00. He reported 107-2 also required service due to an electrical issue on the blower motor.

Chief Hall reported as of October 23rd, department trainings will take place on Wednesday evenings in collaboration with Seville and are hoping Westfield Township will join. The departments are trying to increase participation and prevent duplication of trainings. The annual employee appreciation dinner will be held on a Wednesday evening to accommodate the fire personnel.

Chief Hall said the fire department assisted with the swat call at 3am this morning. Trustee Bowers gave permission to the fire department to continue training at the old house on her property and request Chief Hall inform her when training is complete so she can have the home taken down.

Police Report:

Lieutenant Marcum reported a total of 319 calls for the month of August and gave a breakdown of the nature of the calls. He explained a program that Medina City is currently utilizing with the RING doorbell system and wanted to present the information to the Board of Trustees to see if there is interest I Lafayette Township. The program allows the police department to alert a resident if there is an issue within their particular neighborhood and residents must sign up to be a part of the program. Lt. Marcum stressed the point that even though a resident signs up for the program, the department will not have access to their camera system or data base. Trustee Bowers requested information that she can post in the upcoming newsletter. Mr. Thorne reviewed the Memorandum of Understanding (MOU) and gave approval.

Trustee Costello made a motion to enter into a MOU with Ring Doorbell to offer the program to Lafayette Township residents. Trustee Bowers seconded the motion. All voting in favor.

Service Department Report:

Mr. Evans reported:

- Egypt Road bridge project has been completed, Most Paving completed the paving and bermming from bridge to Carsten Road. Road reopened September 11th
- Melway Paving completed the chip & seal on Lake Street, 3rd Street and Gilbert Street
- Berm road edges on Ballash, Ryan, Egypt, Eastlake Roads along with Lake, 3rd, and Gilbert Streets
- Reid Street, Chippewa- paving project is complete. Chippewa Lake was invoiced \$4,000.00 for their portion of road project.
- Ditching on Garman Street in Chippewa
- Ongoing township ditching
- Mowing of roadsides. Mr. Evans informed the Board there is an increase in the number of residents posting “do not mow or spray” signs concerning their ditches. Discussion over the obstructions, including tall grass, weeds, plants, flowers, etc. drastically hinder water flow within the ditches. In the winter, tall grass etc. in the ditches act as a snow fence causing snow to accumulate on the roads which is a safety hazard. Trustee Bowers said the service department has the authority to mow within the thirty-foot right of way. Legal

Counsel William Thorne advised the township has the obligation to maintain the road right of way. Trustee Bowers said there is a statutory obligation that says the township has to mow twice a year

- Continual mowing of the complex, Tech Park, Lions Park, township properties and cemetery's.
- Tree clean-up Lions Park.
- Maintenance on snow plows has started
- Montrose Ford is replacing the exhaust manifolds on the 2012 F550 due to the bolts rusting off. Mr. Evans explained the motor has to be removed to remove the bolts in the heads and see if it can be salvaged. Mr. Evans requests fixing the truck and making it through until next year as there is no time to obtain a new one prior to the snow season
- Keeping shop cleaned and organized
- Replaced 3 ballasts in shop lights
- Pulling weeds and spraying
- Mowed ditch along route 162 in front of complex
- Mr. Evans requested cemetery rules be posted at Waltz Cemetery. There is an increase in violation of the rules making it difficult to maintain the grounds. Trustee Bowers will condense the cemetery rules and approved placing signs at the cemetery. Ms. Buell requested the rules be included in the upcoming newsletter. Trustee Warchola suggested having a cemetery page on the website
- Mr. Evans confirmed the Village of Chippewa Lake initialed and agreed to the changes of the agreement for services with the village

Zoning Report:

Ms. Stogin reported as of the end of August, 2019 the total estimated value to date is \$4,671,252.00 with 2018 at \$28,912,648.00. The fees to date are \$13,945.47 with a total in 2018 at \$61,865.48. She reported the township does have one additional business that has been added and those are storage units. So far this year, she reported 10 or 11 home permits have been issued where in 2018 69 permits had been issued. A good portion of the new homes built are now requesting decks, pools, sheds, etc. Ms. Stogin presented a lot split for trustee review.

Community Resource:

Ms. Detchon reported she toned down the brightness of the new electronic sign. She said there is a sensor that needs replaced and believes it will be covered under warranty. She continues to educate herself on the software for the sign. Ms. Detchon reports she continues to work on the grand opening of the new Safety Services building scheduled for October 27th. She is planning for senior talk on self-defense tomorrow at 1:00 p.m. at the senior living housing on North Huntington. She will be meeting with a firefighter on Thursday to discuss some grants that are available. She continues to seek donations for the new Safety Services Building. Ms. Detchon reported the woman she has been working with to secure the donation of the inflatable catch mattress for under the tower ladder, is not in charge but intends on continuing her pursuit. Ms. Detchon is working with the State of Ohio to obtain pamphlets on a variety of topics to have available at the open house. She is working with the chief to determine additional helicopter landing zones within the township. She invited the trustees to join her and life flight advisors in inspecting and ensuring the landings meet the necessary criteria. Trustee Bowers suggested dividing the township into four zones for the landings which could save critical time in the event of a life threatening transport.

Trustee Bowers is in the process of trying to set-up for the health department to offer flu and pneumococcal vaccines at the open house. She will contact Mr. Albrecht to see if he would be available to offer hayrides. Ms. Buell will obtain candy for the children to trick or treat the township vehicles. Trustee Bowers is looking in to offering pet chipping.

Discussion took place concerning having a table cloth made with township information. Trustee Bowers will contact Nancy Loves to see if she would be able to create a tablecloth. Ms. Detchon will also obtain pricing to have a tablecloth embroidered or silk screened. Ms. Detchon requested pictures of the process of the new building to show on an overhead during the open house. Ms. Buell requested Ms. Detchon schedule a time with her where Ms. Detchon can come in and download the photos to a thumb drive as there are numerous photos

and the files would be too large to send by email. Ms. Detchon agreed to come in Wednesday to obtain the photos. Trustee Bowers will forward an invitation to be placed in the gazette and the post. Ms. Detchon will post the open house on the outdoor sign.

Recreation:

None

Economic Development:

None

Ms. Buell reported she and Mr. Evans attended the Medina County WARP meeting and relayed the county is looking for supporters to advertise the recycling efforts concerning plastic wrap in offices, websites, etc..

Correspondence:

None

Announcements:

None

Meeting adjourned at 7:26 p.m.

Approved: _____

Martin Warchola, Trustee

Lynda Bowers, Trustee

Michael Costello, Trustee

Shirley Bailey, Fiscal Officer

RESOLUTIONS & MOTIONS

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