

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Monday, December 16, 2019

Members Present: Trustee Lynda Bowers, Trustee Michael Costello, Trustee Martin Warchola, Fiscal Officer Shirley Bailey, Legal Counsel- William Thorne.

Meeting called to order: 3:07 p.m. followed by the Pledge of Allegiance.

The Board agreed to hold the meeting minutes and approve once the Board has had time to review.

Public Participation:

Mr. Ralph Homer, Lafayette Road, stated the next door neighbor installed a drainage pipe that is directed to Mr. Homer's property which is causing significant flooding. Mr. Homer said he has already contacted the county and they recommended he approach the township. Trustee Bowers took Mr. Homers information. She requested he provide her with any papers and people within the county he has contacted thus far and she will check into the issue and direct Mr. Homer in contacting the appropriate help.

Correspondence:

Trustee Warchola announced he received an email this afternoon from the Medina County Engineers Office regarding the storm water permit for the Safety Services building. The site needs to be stabilized in order for the permit completion. Trustee Warchola requested Ms. Buell forward the email containing the information to Mr. Bill McDonald Lafayette Township Owners Representative, James Magda- Knoch Corporation and Ed McCall-McCall Sharp and asked Mr. McDonald follow up with Knoch Corporation to complete the necessary process.

Police Report:

Lieutenant Marcum reported a total of 377 calls for the month of November and gave a breakdown of the nature of the calls.

Fire Report:

Assistant Chief Holzman reported 54 calls for the month of November. 41- Lafayette Township, 1- Chatham, 2- Medina City, 9- Village of Chippewa Lake, 1- Gloria Glens. One mutual aids was received and three mutual aid given. He reported turn out time between daytime and nighttime and Trustee Costello was pleased to see the time decreased from last month. Trustee Warchola requested a line graph be submitted to the Board to track the time. Assistant Chief Holzman reported 198.3 gallons of fuel were used on all vehicles. Trustee Warchola believes there is an issue with the mileage and hour report submitted and request it be updated for the January meeting.

Assistant Chief Holzman announced the MARX grant has been submitted. Chief Hall is working on the Firefighters grant. The annual Visit with Santa takes place this coming weekend.

Trustee Bowers requested Assistant Chief Holzman relay to the fire department that there are many families within Lafayette Township on limited incomes or very low incomes and are forced to decide between medication, doctors' appointments, food etc. She explained those same folks overwhelmingly supported the \$4.5 million Safety Service Building which we are now operating out of. The residents also fund more than \$250,000.00/year in salaries for fire and rescue staff. The township works hard to ensure there are paramedics and EMT's that can respond quickly in part to our older population. A compliant was brought to the Board's attention last week that a Lafayette Township ambulance was in a neighboring community approximately 20 minutes away for arguably between 2 and 3 hours. The Board brought the issue to the fire departments attention and informed them that was not appropriate and certainly not what the residents of Lafayette Township pay for,

expect, nor deserve. The feedback Trustee Bowers has received back is not an understanding of how important this is to the Lafayette community, but a comment was made that the resident who informed the Board should have something better to do or the trustees want to micro manage the department. Trustee Bowers said it is important to understand the reason the Board is concerned because this is a service the residents are paying for. She said the Board explained the issue and requested the situation not occur again. She reminded that no one lost their job, nor was suspended over the issue. She explained the Board is ultimately responsible for the response time of the department and when issues are brought to her attention, not only on behalf of the residents of the township who pay for the service, the Board will take corrective measures. She noted this is a legal and liability issue as well as an obligation. The Board emphasized this situation cannot happen again. Trustee Bowers said this should not even be an issue. The reason there is a station and we pay for staffing is to help with immediate response times within the township and not from neighboring communities. No one was aware the squad was out of the township including dispatch, who if a call came in could have dispatched from another location. Trustee Bowers said there should always be a record of the staff leaving Lafayette Township and returning especially through dispatch. Mr. Thorne agreed. She said this is public property, public money and it is public business and the township must be more careful.

Service Department Report:

Mr. Evans reported:

- Plowing and salting the roads
- On November 27th & 28th- 3 trees came down on Lance, Ballash and Lake Roads due to high winds. The tree on Lake Road was on power lines so the area was secured using the township truck which allowed Medina Police Department to handle a variety of other issues
- Cleaned up trees and brush along Ballash Road
- Replaced stop sign at the intersection of Grovewood and Cantwell
- Received 5 road kill calls
- Forwarded Mr. Becker, Medina County Engineers Office the list of roads for 2020. He gave a brief description on the process that will take place on Toucan and Kapok in 2020 and the project will go to bid. Informed Mr. Becker other roads could be subject to change pending the winter season. Mr. Evans confirmed there are no preparations the residents within the development need to make
- Preventive maintenance on equipment including washing & polishing trucks
- Cleaning and organizing the shop
- Inquired the status of the WiFi and internet both within the service department and town hall. He doesn't believe the security cameras on this complex are currently working due to the WiFi issues. Trustee Warchola stated Warwick will be on site this Wednesday to perform training and was ensured by Warwick all issues would be resolved including the cameras and the fax machine
- Cleaned gutters on complex buildings. The downspout on the administration building was clogged. He temporarily rerouted the downspouts in order to keep the water away from the administration building
- Painted the ladies room in town hall, replaced lights, toilets and flooring
- Painted the furnace room and floor
- Presented a quote to the Board for the replacement roof on the administration building which is the original roof of approximately 36 years old. Discussion was had over replacing the cupola
- Informed the Board the service garage along with town hall are in dire need of new roofs and are leaking in several areas now. Town halls windows are also in dire need of replacement due to leaking and several are ready to fall out. He said the proper way to fix the town hall roof is to have trusses installed. Trustee Bowers said the roofs will have to be bid and requested specs so bids can be approved at the next meeting. She feels the roofs should be bid as one project to potentially receive a better deal. Zoning Inspector Alliss Stroggin requested the complex parking lot be considered for repairs.
- Mr. Evans requested Ideal Pest pull all bait stations out of the township buildings because mice are eating the bait and dying inside walls creating a horrific odor. Mr. Evans will revert back to using traps.
- Mr. Evans informed the Board that Spitzer Cemetery is in need of attention. He has removed the tees and regraded. Had to remove two dead ash trees to prevent falling on headstones. Started resetting sinking and fallen headstones. Mr. Evans requested the Board consider placing a sign out from of the cemetery displaying Spitzer Cemetery. Trustee Bowers suggested Mr. Evans contact the Medina

County Career Center and request assistance from the horticulture program. Mr. Evans will contact the Auditors Office and work to ensure the name is switched from Waltz Cemetery to Spitzer Cemetery.

- Ms. Bailey said information was received from USA Mobile Drug Testing informing the township of the Clearing House for CDL drivers. Ms. Bailey will forward the information to Trustee Bowers for review

Ms. Bailey said Trustee Warchola is the only one in need of a new bond. The Ohio Township Association has developed a new program that doesn't require any fees because the township is part of OTARMA. Ms. Bailey explained any employee that handles money should be bonded.

Trustee Bowers made a motion whereas Lafayette Township is a member of the Ohio Township Association Risk Management Authority, OTARMA, pursuant to House Bill 291, Lafayette Township place all bonds with OTARMA and give the Fiscal Officer the authority to provide the list of employees that handle any money and are subject to bonding requirements. Trustee Costello seconded the motion. All voting in favor.

Ms. Bailey will inform the Board once she completes the information and forward the list of bonded individuals to the Board. Ms. Bailey confirmed she didn't need any adjustments to appropriations prior to the end of the year.

Trustee Bowers said there is an accidental death claim that has been denied.

Ms. Buell will scan and email Trustee Bowers a \$100 reward coupon from Staples for printing services.

Ms. Bailey reported she received a \$35 refund from Ohio Township with no explanation. She will contact them to find out.

Financial Report:

Ms. Bailey reported:

Fund Balance: \$2,900,240.25

Pooled Investments: \$2,167,775.92

Available Checking Balance: \$732,464.33

Requisitions:

Ms. Bailey reported:

Administration: \$258.23

Service Department: \$0

Zoning Department: \$0

Fire Department: \$6,153.11

Grand Total: \$6,411.34

Ms. Bailey noted the fire department total is high due to Mr. Robert Stewart being enrolled in paramedic school.

Trustee Bowers moved to approve the requisitions in the amount of \$6,411.34. Trustee Warchola seconded the motion. All voting in favor.

Zoning Report:

Ms. Strogan reported the month of November 2019 the total estimated value to date is \$5,106,692.00 with 2018 at \$28,912,648.00. The fees to date are \$15,403.35 with a total in 2018 at \$61,865.48. Ms. Strogan said there has been little activity as far as permits being written but she has been receiving numerous phone calls inquiring the process to obtain a permit along with receiving a few complaints. She has been meeting with a few developers interested in developing in the community. Trustee Bowers said she and Ms. Strogan met with the Medina County Sanitary Engineers Office regarding the capacity for water and sewer that remains within the township. She explained there is a developer interested in developing a high density subdivision on Route 42 where sewer

and water are not available. He argues the county said they can install sewer and water and the county is telling Lafayette Township it is not available in that area. Trustee Bowers explained why this development would not be feasible.

Trustee Bowers explained the Medina Country Club is in receivership and the receiver is accepting bids on private sales. Ms. Strogin said there is currently no approved site plan under the new zoning.

Community Resource

No report available

Recreation:

None

Economic Development:

Trustee Bowers said there is a business negotiating a site in Technology Park.

Cemetery:

Ms. Buell received a call from a resident inquiring the proper procedure for transferring the deed. Trustee Bowers said the current owner of the deed can mail the current deed along with written permission to transfer the deed and there are no additional fees involved. Mr. Evans is currently in the process of replacing many of the veteran's markers.

Old Business:

Trustee Bowers made a motion to approve continuing township insurance and make the insurance available to newly elected officials if interested. Trustee Warchola seconded the motion. All voting in favor.

New Business:

The 2020 Organizational meeting will take place on Monday, January 6, 2020 at 6:00 p.m.

Trustee Warchola moved to pay the warrants of the township.

Meeting adjourned at 4:31 p.m.

Approved: _____

Martin Warchola, Trustee

Lynda Bowers, Trustee

Michael Costello, Trustee

Shirley Bailey, Fiscal Officer

Resolutions & Motions

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