

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Monday, March 16, 2015

Meeting called to order: 6:00 p.m. followed by the Pledge of Allegiance.

Members Present: Trustee Lynda Bowers, Trustee Bryon Macron, Trustee Michael Costello, Fiscal Officer Shirley Bailey.

Ms. Bowers made a motion to approve the minutes of the February 16, 2015- Regular Meeting and March 2, 2015- Special Meeting. Mr. Costello seconded the motion. All voting in favor.

Financial Report: Ms. Bailey reported:

Fund Balance: \$2,799,996.17
Pooled Investments: \$1,538,863.68
Primary Checking Balance: \$1,261,132.49

Requisitions:

Service Department: \$901.36
Administration: \$314.93
Fire Department: \$2,025.98
Police: 0
Total: \$3,242.27

Ms. Bailey stated the fire department had only one requisition for a garage door opener replacement in the back bay at Station #2.

Mr. Macron made a motion to approve the requisitions in the total amount of \$3,242.27. Mr. Costello seconded the motion. All voting in favor.

Ms. Bailey stated as of February 24, 2015 the State of Ohio approved the minimum hourly wage rate of \$8.10 per hour. The federal minimum wage rate is \$7.95. Ms. Bailey explained she spoke to Prosecutor Lyons and he said this was originally approved in September but needed additional work that was not finalized until February and was made effective as of January 1, 2015. Ms. Bailey stated Lafayette has 8 employees that this wage rate affects. Ms. Bailey will check with UAN to seek guidance on how they would like this reflected for payroll purposes.

Ms. Bowers made a motion to make the fire department lowest wage minimum to \$8.10 per hour and as the state moves so should the rate. This rate will reflect retroactive to January 1, 2015. Mr. Costello seconded the motion. All voting in favor.

Correspondence:

Mr. Macron stated that baseball season is starting soon and we received a lengthy contract from Superior Speedie Toilets. Mr. Macron contacted them and let them know we have used their

services for the past several years and they never required a contract previously and time doesn't allow for the prosecutor to review the contract. Superior is now requesting proof of insurance due to the fact we are declining Superior's insurance for the portable toilets because the Township already has insurance.

Ms. Bailey informed the trustees that she received a letter from Solid Waste. Ms. Bowers said they generate a mailing to every individual on their mailing list and it doesn't pertain to us because we are not a vendor or trash hauler. Ms. Bowers stated that we have already received confirmation of pricing for the Township Clean-up Day.

Fire Department Report: Chief Hall reported a total of 38 runs for the month February (9-Fire, 19-EMS to Lafayette Township, 0- Fire, 1-EMS to Village of Chippewa Lake, 0- Fire, 1-EMS to Gloria Glens, 4-Fire, 4-EMS Mutual Aid). Fuel Usage: 322.5 gallons of fuel, 1,878 miles were logged on all vehicles.

Chief Hall thanked everyone for their attendance and support of the Annual Pancake Breakfast in February. He reported that despite the weather there was a pretty good turnout. He reminded everyone to change the batteries in their smoke detectors when the clocks are changed for daylight savings time.

Chief Hall publically thanked all the residents who took the time to clean snow from around the fire hydrants on their properties this past winter. This saves valuable time in the event the department needs to use the hydrants.

Chief Hall stated the department reviewed and compared the two quotes from Braun and Horton for the new ambulance and found several discrepancies and is now in the process of being worked out. The cot loaders will be installed next week in both ambulances that we currently have. Chief Hall described how the cot loader will be removed and placed in the new ambulance once the Township takes possession. The floor will remain intact in the old ambulance when the cot loader is removed, allowing for resale.

Service Department:

Mr. Macron informed the service department received a beautiful letter along with a check for a \$100.00 from Ms. Lovejoy, a senior snow plow program participant, who complimented the department on their hard work and dedication this winter. Mr. Macron stated that we cannot accept the check and he personally explained this to Ms. Lovejoy and said he would personally and publicly thank the service department on her behalf.

Mr. Evans reported the service department continues to plow and salt roads. He stated the subdivisions have been challenging due to the amount of snow and little area left to push the snow back. Mr. Macron received numerous calls the last few days regarding flooding in the township due to the melting snow. Mr. Macron received a call on Saturday from a homeowner on Ryan Road. He visited the address, discovered the culvert was gone and water was rushing over Ryan Road so he requested Mr. Evans evaluate the situation and take corrective measures. Mr. Evans said the water was starting to deteriorate under the asphalt which required ditch work and ditched back to the creek line which has allowed for the water flow and not cause additional damage to the road. Ms. Bowers stated this was an emergency situation with the residents being trapped at their residence and thanked Mr. Evans for his promptness and willingness to correct the situation. Ms. Bowers said the integrity of the township roads are first and foremost. Mr. Evans had another call

regarding flooding on Lance Road which was also a drive pipe issue. Mr. Evans said there are a number of residents who are not maintaining their drive pipes. Ms. Bowers said she always amazed at how many residents don't realize the drive pipes are the homeowner's responsibility. Ditches are designed and installed to drain and divert water away from the roadway. Ms. Bowers said the township needs to do a better job educating the residents that it is the homeowner's responsibility to maintain their drive pipes. Ms. Bowers suggested sending out a written newsletter, delivered to every home within the township which would include the responsibility of drive pipes.

Mr. Evans stated as of March 10th the service department has been out ditching some of the "problem" areas, starting on Egypt Road. Ms. Bowers questioned if the township has received any word back from the County Engineers Office regarding Bid specs for that road. Mr. Evans reported there are too many water issues on Egypt to motor pave this year. He is going to ditch, shim and repair what needs to be done for this year and possibly motor pave next year. This year, Deerview Lane will be paved north of the railroad tracks. Mr. Evans said Ryan Road will be chip and seal this year due to the severe cracking. He will finish Carsten Road and motor pave the north end of Lance from Egypt to Smith Road.

The service department has been washing, greasing and maintaining the trucks. The backhoe has been serviced. The department installed a mailbox. Mr. Macron confirmed with Mr. Evans that the Tractor/Mower Rollover Program will be utilized again for the 2015 season.

Ms. Bowers made a motion to give Mr. Evans the authority to sign and do all necessary paperwork to take care of the annual tractor/mower rollover program. This is already budgeted. Mr. Macron seconded the motion. All voting in favor.

Police:

Mr. Macron informed they are not present because they were dispatched to a call. Mr. Macron stated he attended a meeting late this afternoon with Montville Township, Brunswick Hills, Sgt. Sanford and OPTO Traffic. Medina County Sheriff was to attend the meeting but was off sick. Mr. Grubaugh with OPTO Traffic explained this is a business providing automated traffic violation detection, imaging and administrative services to authorized municipalities and government agencies using OPTO TRAFFIC'S proprietary system. Mr. Garbaugh went on to explain the procedure that would take place using the system and program. This will not be a stationary camera; an officer would utilize a handheld device that is a laser and a camera. Mr. Macron explained the purpose of the camera is to slow down vehicles throughout the township, especially at the high accident areas, such as Route 162 and Ryan Road and Route 42. Mr. Macron explained there are no costs to the township. Mr. Macron still needs to meet with the sheriff and hear his opinion and ultimately have his approval. Mr. Macron said this would require an attorney to set up something along the lines of a mayor's court because Ohio Revised Code states if ticket is issued and a citizen would like to contest the ticket they would have the right to do so. At the meeting it was discussed the possibility of Brunswick Hills, Montville Twp and Lafayette all move forward with this program, perhaps one court could be set-up for all three townships. Mr. Macron said the service agreement between Lafayette and OPTO traffic is neither a resolution, nor a contract but the agreement does give the authority to attend meetings. Ms. Bowers asked if the monies generated from the citations are going to be restricted to the police, fire and rescue safety services as was done in the past when Lafayette had its own police department. Mr. Macron said the point of this program is not to raise money but for the safety of the residents. Ms. Bowers discussed the accident criteria and the majority of the data that had been collected were not Lafayette residents but citizens passing through our township. Mr. Macron explained that if we

end up utilizing this service, legally the township has to educate the residents. Discussion was held on the different ways to educate Lafayette residents about the new system.

Mr. Macron made a motion to enter into a service agreement with Lafayette Township and OPTO Traffic, not a resolution, giving the authority for Lafayette Twp, Brunswick Hills Twp, Montville Twp, the Sheriff, Legal Counsel and OPTO Traffic to meet and move toward a resolution. Mr. Costello seconded the motion. All voting in favor.

Mr. Macron stated the new police cruiser should arrive by weeks end.

Mr. Macron reported there were 322 police calls for the month of February.

Zoning: Ms. Strogin reported that things are picking up now that spring is arriving. She is receiving more calls.

Recreation: Ms. Bowers informed there are residents interested in using the Gazebo for a wedding. Ms. Buell and Ms. Bowers feel it is a good idea to have a reservation and liability form for anyone who intends to use the Gazebo. The forms would be similar to the town hall forms already in place. Mr. Macron requested the service department take extra care in preparing the Gazebo for the event. Mr. Evans requested informing the guests that parking is not along route 162.

Ms. Buell spoke with Mr. Gutschow regarding the backflow prevention and Mr. Gutschow replaced it with a brand new one and Ms. Bailey stated that once replaced a new test must be performed. Ms. Bailey will follow up.

Economic Development: Ms. Bowers attended all the Community Reinvestment Area hearings for the CRA's across the county. Ms. Bowers reported that Liverpool Twp. with tax abatement is making more tax dollars off their industrial park than our annual budget. Ms. Bowers said the Community Reinvestment Areas and the abatements that encouraged the businesses to locate there were the best thing the communities have ever done.

Old Business: Spring Clean-up Day will be held Saturday, May 2, 2015 8am to noon. The tonnage rate from the CPF is \$31.70/ton. Ms. Bowers said they will review the changes, corrections and create a cell phone policy for the employee handbook and address at next month's meeting.

New Business: Mr. Macron reported Medina City is seeking a contribution for the annual fireworks display. Discussion was held and it was determined to contribute \$1,000.00.

Ms. Bowers stated the City of Medina now has emergency certified vehicle mechanics that look at our equipment for us versus Lafayette having to send our equipment to Columbus which saves an extraordinary amount of time and the city does work together helping Lafayette.

Mr. Macron made a motion to for a contribution request of \$1,000.00 for the Medina City Contribution Fireworks Display. Mr. Costello seconded the motion. All voting in favor.

Ms. Bowers explained since 2006 Lafayette Twp. has a land reutilization program in place every time a property goes into foreclosure in our township, the prosecutors, when they are filling must notify us. Fortunately, we don't receive many. In order for the township to be awarded a property it must go through two sheriff's sales with no sale either time. Ms. Bowers believes the property

will not make it that far but reminded everyone that the township has a policy that if it doesn't sell the township will take it and gave a brief explanation of how the township can acquire property and what can be done with the properties once acquired. The goal of the program is to get non-productive properties back on the tax rolls. The goal of the program is *not* for a municipality or township to collect property.

Ms. Bowers made a motion to notify the prosecutor's office of an intention to take parcel 02110B14036 if it does not sell at sheriff's sale. Mr. Macron seconded the motion. All voting in favor.

An announcement was made for the Annual Lafayette Township Benefit Dinner and Auction which will be held Saturday, March 28, 2015.

Mr. Macron suggested to the trustees that the current township website be reviewed. Ms. Bowers stated it is "sleepy". Ms. Buell contacted Montville Twp and was told Donna Duchek does their website. Mr. Costello stated that Westfield Twp had a new website developed by Absolute Zero in Medina and they did a great job. Ms. Bowers asked if anyone who knows someone in the township that does websites. Mr. Macron stated he would like to find a company that has dealt with government before. Ms. Bowers said she is ready to have a new website. Mr. Macron recommended following up with Absolute Zero and Donna Duchek and set up a meeting. Ms. Bowers said the e-mail newsletter she sends out to township residents has a link to the Lafayette website. Ms. Buell requested that each department have access to post and update their own department and Mr. Macron agreed. Ms. Buell stated it is important to have someone else trained on the website in the event she is not able to and the trustees agreed. Ms. Buell also mentioned it would be nice for the residents to have one website that would contain all departments, including the fire department.

Public Participation:

Resident, Sue Hieszek questioned whether the Sanitary Engineers Office has determined a location for the recycling bins in Lafayette Township. The trustees have not received any word as of yet. Ms. Bowers did say the Central Processing Facility has about ten out front of their facility. Mr. Macron would like to see the recycle bins placed outside the Engineers Office on route 162.

Mr. Macron made a motion to pay the warrants of the township.

Mr. Macron moved to adjourn, seconded by Mr. Costello

Meeting adjourned at 7:06 p.m.

Approved: _____

Lynda Bowers, Trustee

Bryon Macron, Trustee

Michael Costello, Trustee

