

Minutes  
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES  
Regular Meeting  
Monday, April 20, 2015

**Meeting called to order:** 6:00 p.m. followed by the Pledge of Allegiance.

**Members Present:** Trustee Lynda Bowers, Trustee Bryon Macron, Trustee Michael Costello, Fiscal Officer Shirley Bailey.

**Police:**

Sgt. Sanford reported a complaint of a child predator in the area and after investigating the situation it has been determined this gentleman is *not* a predator nor is he a threat. He is a door to door salesman.

Mr. Macron informed that car 11 has over 100,000 miles and suggests that the board start considering a replacement cruiser. Sgt. Sanford will start to acquire all the maintenance records on car 11. Ms. Bowers suggests having future repairs and maintenance done by a township owned business if costs are commensurate and service is good. Sgt. Sanford said with the new SUV warranty items would be covered and agreed to utilize a township owned business for any other repairs. Mr. Macron will start gathering price quotes for a new cruiser.

**Mr. Costello made a motion to approve the minutes of the March 16, 2015- Regular Meeting and April 6, 2015- Special Meeting. Ms. Bowers seconded the motion. All voting in favor.**

**Financial Report:** Ms. Bailey reported:

Fund Balance: \$2,654,657.74  
Pooled Investments: \$1,538,952.52  
Primary Checking Balance: \$1,115,705.22

**Requisitions:**

Service Department: \$4,586.63  
Administration: \$204.03  
Fire Department: \$8,189.72  
Police: 0  
Total: \$12,980.38

**Ms. Bowers made a motion to approve the requisitions in the total amount of \$12,980.38. Mr. Costello seconded the motion. All voting in favor.**

Ms. Bailey stated that the Parking Bureau must have a policy and it must also be listed on the retention plan and this must be done in a public meeting. Ms. Bowers stated we have a policy that has been approved and is in the resolution. Ms. Bailey stated the written citations need to be on the retention schedule and it is recommended that the citations issued, be filed in the same year's files for auditing purposes. Ms. Bowers stated another record commission meeting is required to achieve this. Ms. Bailey said the citations would need to be retained for a minimum two year period to remain compliant with the audit.

**Correspondence:** None

Ms. Bowers mentioned that some people don't realize the gas tax the township receives and when the price of gas rises one would think the income that townships receive should in turn go up commensurately but that is not what occurs. Ms. Bowers attended a meeting hosted by Congressman Gibbs here in Medina County and there may be changes in the way the monies are allocated which could make a difference in the township.

**Public Participation:**

Resident, Shirley Temple Davis, Egypt Road displayed her frustration regarding neighbors residing at 7126 Egypt Road who allow truck racing on their own private property causing a disturbance to surrounding neighbors. Ms. Bowers informed her that she has spoken to the prosecutor regarding a prior instance on a different road and was informed the township has no jurisdiction because it is on private property, this is a civil matter. The prosecutor said if the activity rises to the level of a "commercial" activity on the property then the frequency and duration of the activity should be logged and monitored. Mr. Macron suggested that Ms. Davis call the Sheriff's Department and report the situation every time (which help keep a log) and he will also inform Sgt. Sanford of the situation. Ms. Davis requested the service department please check the ditch on her property for water issues. Ms. Davis questioned where the water from the five lots that are for sale going to drain to. Ms. Bowers suggested Ms. Davis contact Mr. Tom Sass at Medina County Offices for his input. Ms. Davis questioned about the maintenance of private roads. Ms. Bowers informed her that the township has to determine and carefully document the private road is impassable for safety services to have access and at the very minimum they will be repaired just to the point of making them safe for our township safety services.

**Service Department:**

Mr. Evans requested that 30 foot driveway aprons be enforced. Ditching work has been done on Egypt, Lance, Ballash and Ryan Roads. Mr. Evans reported there are several crossovers in need of replacement: 4 on Ryan Road, 1 on Lance, 2 on Egypt, 1 on Carsten. The shoulder on Ballash Road needs built back up. Mr. Evans said that currently pricing on the footers in the cemetery are 40 cents per square inch and recommends an increase to 60 cents per square inch.

**Ms. Bowers made a motion to amend the cemetery rules to change the cemetery marker foundation cost to 60 cents per square inch. Mr. Macron seconded the motion. All voting in favor.**

Mr. Evans reported that landscaping has been taking place on the township grounds. Mr. Macron thanked the service department and likes the improvements. Mr. Evans has replaced both outdoor coach lights on the administration building. He repaired the vent pipe on the administration building roof which was leaking and painted the ceiling in the conference room. Administration building gutters have been cleaned and a downspout repaired. Mr. Evans stated there is a wedding scheduled for the township gazebo in September and the gazebo is going to require pressure washing, painting and landscaping updated. Mr. Evans requested possibly purchasing a few trees for the township grounds. Ms. Bowers will contact John Deer on route 303 to inquire about pricing. The new Scagg mowers have been delivered. The Western Stars have been washed, waxed and the beds polished and service has been done on the F-350, the F-550 and backhoe.

Ms. Bowers stated that Dover Highlands is in the last phase and is requesting a letter from the township approving the landscaped islands for the Engineers Office. Ms. Bowers confirmed with Mr. Evans that there are no issues with the current islands. Ms. Bowers suggested sending the Home Owners Association a request to only plant low, heavy, green coverage such as creeping evergreens so they know that snow and salt will be placed on the islands in the winter months.

Ms. Bowers stated when the budgets were done, the trustees approved \$150,000.00 for a new service/storage building. Mr. Evans has obtained estimates that are for less money than originally anticipated. Ms. Bowers stated since it is over \$50,000.00 it must go out for bid.

**Ms. Bowers moved to approve a resolution determining to advertise and accept bids for the construction of a service/storage building. A post frame building 60 x 76 x 16, steel roof, bayed with 5 insulated overhead doors with a minimum size of 14 x 14 each, a minimum R-19 insulation walls, R-38 insulation in attic, 6" concrete floors and 5 x 5 concrete pads at each of two walk doors. The bids are to include the costs of drawings, permits and to have the bid opening scheduled for Monday, May 18, 2015 at 7:30 p.m. Mr. Costello seconded the motion. All voting in favor.**

**Recreation:**

The portable toilets have arrived for the baseball fields.

**Fire Department Report:** Chief Hall reported a total of 58 runs for the month March (8-Fire, 28-EMS to Lafayette Township, 2- Fire, 7-EMS to Village of Chippewa Lake, 2-Fire, 0-EMS to Gloria Glens, 7-Fire, 4-EMS Mutual Aid). Fuel Usage: 302.7 gallons of fuel, 2,070 miles were logged on all vehicles.

Chief Hall reported there are two new applicants this evening and is recommending employment for both Jason Smith, township resident and Edward Steidl. Both are trained at the professional firefighter level and in addition Mr. Smith has basic EMT.

**Mr. Costello made a motion for Lafayette Township hire Mr. Jason Smith and Mr. Edward Steidl as probationary firefighters and make them full employees at the conclusion of the probationary period. Mr. Macron seconded the motion. All voting in favor.**

Mr. Costello swore in Mr. Jason Smith and Mr. Edward Steidl.

Chief Hall reported the Mutual Aid Agreement has been approved by the county fire chiefs and has been sent to the prosecutor's office. Ms. Bowers reminded everyone that this has to be reviewed and renewed every so often and asked if there are any changes, Chief Hall responded there are no changes that he is aware of. Chief Hall will forward copies to the trustees to review and sign. Chief Hall reported that Lodi is now staffing. Mr. Costello stated that Lodi has some calls they have been unable to attend but not to the level it has been. Chief Hall will forward the information to everyone regarding the next TROT team meeting. Ms. Bowers requested allowing the trustee's time to review the Mutual Aid Agreement and verify that the prosecutors have approved.

Mr. Macron congratulated Assistant Chief Winters on behalf of the Board of Trustees. Mr. Winters has passed the two year course for the Ohio Fire Fighters Executive making him certified. This is the only elite school for fire chiefs in the state of Ohio. Asst. Chief Winters was one of 18 students that graduated one of 245 people total to graduate this program from across the state and he was the only one from Medina County. This was only the 13<sup>th</sup> graduating class.

Chief Hall, Trustee Costello, Dave Young, Tim Brunenmiester, and Gavin Kruchan are on a committee and have spent several evenings comparing ambulance quotes. Chief Hall explained that Braun quoted a price of \$232,864.00 and Horton quoted \$219,905.59 with both manufactured in the State of Ohio. This is STS pricing. Chief Hall thinks both ambulances are very good and thinks with the Horton we may be getting a little bit more for the money. However, there is a concern trying to network with other departments. Chief Hall reported there have been no “box” issues with the Horton but there is service problems reported. Chief Hall thinks the department will receive better service from Braun and stated Horton doesn’t come out like Braun and Braun will offer a “loaner” free of charge if the repairs will take several days. Dan Russell with Braun comes directly to the station and services it. Horton uses Carnegie Body in Cleveland for any repairs and Lafayette has used Carnegie in the past and had issues. Ms. Bowers questioned if the new certified emergency vehicle mechanics with Medina City are able to look at our vehicles. Neither Chief Hall nor Mr. Costello was able to confirm. Mr. Costello stated there are 2 things about the Horton that he likes: the Braun requires a 1,000 pound weight under the box due to how lightweight it is and so it handles better and the steel under the box on the current ambulance Lafayette owns, has started rusting, leaving marks on the floor. The Horton uses the weight in the steel of the box meaning more steel encompassing the crew and patient and Mr. Costello feels this is safer. The Horton also has a four air bag system that is in the module and in the event of an accident the air bags would deploy providing added safety for the crew and the patient. These are standard on the Horton and the added benefits are at no additional cost and the overall cost is \$13,000.00 less. The build time for the new ambulance from either company is approximately 8 to 9 months. Mr. Macron recommends selling the old ambulance out right.

**Mr. Costello made a motion to purchase a new Horton ambulance for the cost of \$219,905.59. Ms. Bowers moved to authorize Mr. Costello to contact Horton and do all necessary paperwork and negotiations. Ms. Bowers seconded the motion. All voting in favor.**

Ms. Bowers reminded everyone that due to the build time, the new ambulance may not go into service until next year so the budget amount may need to be carried over.

Chief Hall reported the new Utility Terrain Vehicle, UTV, which is a brand new piece of equipment received through generous donations, has been used twice to date for fires that were located far from the road making for faster extinguishing time.

Mr. Macron requested that the trustees start laying some ground work to move forward with a new fire station. Ms. Bowers is working on funding while Mr. Costello and Chief Hall have been touring other fire stations gathering “building” ideas and asking the pros and cons of recently built departments. Mr. Costello stated Lafayette’s call volume is changing, currently there is 12 hour day staffing, calls are more frequent and being able to

decontaminate after a call are just a few of the issues that have been raised since our current department was built. Mr. Costello would like to discuss sleeping quarters in the new building because there may be a time in the near future when 24 hour staffing may be necessary saving 7 or 8 minutes due to responding from home can mean the difference between life and death. Ms. Bowers stated the trustees are all independently gathering necessary information and will then have a meeting to further discuss their findings concerning a new fire station. Discussion was held regarding the different options on where the fire station may be built and how it can service the township in the future. Mr. Macron said the current department doesn't have shower facilities for the current firefighters to decontaminate preventing numerous health issues.

**Old Business:**

Township Spring Clean-up day will be Saturday, May 2, 2015 8:00 a.m. to noon. Mr. Macron has arranged for the Sheriff's Department to bring some volunteers from the jail. This year the township will be offering free shredding of personal documents to all township residents.

**Announcements:**

Mr. Macron reported the Lafayette Township Benefit Dinner and Auction donated \$1,000.00 to the Lafayette United Methodist Church to be used for the needs within the community, \$1,000.00 to the Lafayette Fire Association, and \$750.00 to the Lafayette Youth Baseball League.

Mr. Macron moved to adjourn, seconded by Ms. Bowers

Meeting adjourned at 7:20 p.m.

Approved: \_\_\_\_\_

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Lynda Bowers, Trustee

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Bryon Macron, Trustee

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Michael Costello, Trustee

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Shirley Bailey, Fiscal Officer