

Minutes  
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES  
Regular Meeting  
Monday, May 18, 2015

**Meeting called to order:** 6:00 p.m. followed by the Pledge of Allegiance.

**Members Present:** Trustee Lynda Bowers, Trustee Bryon Macron, Trustee Michael Costello, Fiscal Officer Shirley Bailey.

**Ms. Bowers made a motion to approve the minutes of the April 7, 2015- Joint Zoning Commission/Trustee meeting and the April 20, 2015- Regular Trustee Meeting. Mr. Costello seconded the motion. All voting in favor.**

**Financial Report:** Ms. Bailey reported:

Fund Balance: \$2,606,166.15  
Pooled Investments: \$1,539,045.42  
Primary Checking Balance: \$1,067,120.73

**Requisitions:**

Service Department: \$4,537.71  
Administration: \$0  
Fire Department: \$13,867.26  
Police: \$212.95  
Total: \$18,617.92

Ms. Bowers made mention that a large portion under the fire department was for the fire hose that was approved during the budget meeting but is just now being purchased.

**Mr. Macron made a motion to approve the requisitions in the total amount of \$18,617.92. Mr. Costello seconded the motion. All voting in favor.**

**Correspondence:** Ms. Bailey reported she has received Medina County Sanitary Engineers plan with the updated ratification regarding solid waste management. Ms. Bowers received a lot of negative feedback from residents at the township's clean-up day held on May 2<sup>nd</sup> regarding the procedures being implemented by the county and the Central Processing Facility. Ms. Bowers is not in favor of the proposed plan and would like to speak on behalf of a number of residents who would like to have something similar to the plan that was already in place. Ms. Amy Lyon-Galvin, sanitary engineer, stated she will look into some of the issues and will report back to the township. Mr. Costello would like to see recycling efforts at individual residences for those willing to do so instead of the recyclables being thrown away in the bulk trash. Ms. Lyon-Galvin said 3 cities; Brunswick, Medina and Wadsworth have all expressed interest in curb side recycling but have yet to commit to a time frame for that service. This plan, with successful adoption, will allow for the implementation of curbside recycling. The sanitary engineers office will support the cities with any new pilot projects until the new plan is ratified to see how a project could be implemented

within their communities. She said they encourage, support and offer technical assistance to the city accomplishing their goal but it is not dictated in this plan. Mr. Costello confirmed that the other cities are using their own collection services and don't have contracted services like Lafayette Township. Ms. Bowers said she agrees with a commissioner's statement saying, "If the problem is with the level of recycling, you change the contract you don't shut down a facility". Ms. Bowers said that after reading the paperwork she feels it will be less service, more expense. Ms. Lyon-Galvin stated, "This plan will still include mix waste processing, it doesn't eliminate mix waste processing, that's one of the components we are looking into offering". She said that if the 3 cities would decide to go curbside, for the interim time frame for three years they would request people take their recyclables to the community drop off recycling locations. This is how they will demonstrate to the Ohio EPA they are providing access to recycling for at least 90 percent of the population. They are also going out for a bid for the mix waste processing line and if those bids demonstrate there is still a cost effective way to pull the recyclables out of the mix waste stream for the folks that don't institute curbside, the rubbish can continue to the center and they will remove the recyclables as done in the past. Discussion was held regarding pricing and different possibilities that may be offered. Ms. Bowers stated there has been a growing group of parents against having the recycling bins being located on school grounds. Parents are concerned this is a potential safety issue regarding children by allowing strangers on school property to dispose of their recyclables. This is after parents have taken great measures in making sure that anyone on school grounds are monitored. Mr. Macron said the township has received a resolution to approve the plan presented, and stated that all three trustees were present at the Township Association meeting when this was first presented. Ms. Lyon-Galvin stated the ratification period is from May 8th through August 5<sup>th</sup> and failure to take action is considered a "no" vote. They need 60 percent of the county by population and the two veto votes are the City of Brunswick and the Commissioners.

Mr. Macron read the resolution to adopt a solid waste management plan for the Medina County Solid Waste Management District whereas, Lafayette Township is located in the jurisdiction of Medina County Solid Waste District. The District Policy committee prepared and adopted a final draft of solid waste management in accordance with the Ohio Revised Code section 3734.53, 3734.54, 3734.55. Whereas the district provided a copy of the draft, final solid waste management plan for ratification to each of the legislative authorities of the district. Whereas, Lafayette Township must decide whether to approve of said solid waste management plan within 90 days of receipt of the final draft plan. Therefore be it resolved by Lafayette Township trustees, the township will either approve or disapprove.

**Ms. Bowers moved to approve to call to question the adoption of the solid waste plan for the Medina County Solid Waste Management District before the Board. Mr. Macron seconded the motion. To approve the District Solid Waste Plan, no response. Mr. Macron asked if anyone would like to disapprove the District Solid Waste Plan, Bowers- aye, Costello-aye, Macron-aye. Resulting in three disapprovals.**

Mr. Macron thanked Ms. Lyon-Galvin for all the work she puts forth. Ms. Bowers said this is no reflection on the work she does.

Ms. Bailey reported that Brian Feron, with the Medina County Historical Society, is requesting a donation to help with necessary building repairs/improvements. The trustees have declined making a donation at this time.

Ms. Bailey forwarded information from Medina County Department Planning Services request for application for fiscal year 2015 Community Development Block Grant and Program. Ms. Bowers said the township doesn't have anything that qualifies.

Ms. Bowers informed everyone that the property at 73 Big Injun Trail, was up for sheriff's sale on January 22<sup>nd</sup> and the court transferred in late January or early February and we were not notified. The Treasurer's Office notified us late last week that we now own this property. Ms. Bowers requested Chief Hall and Assistant Chief Winter take a look at the house and see if the fire department would like to do training in it before demolition begins. After demolition the lot can be for sale and the monies from the sale can in turn go toward the fire station. Ms. Bowers will file the necessary paperwork with the Auditor's Office this week and check on the taxes.

**Cemetery:**

Ms. Bailey stated the verbiage in the cemetery rules under Burial Procedures and Cost is incorrect. The price of an inurnment on top of internment will be charged half of the cost of a Right of Internment/Inurnment which should be \$300.00.

**Mr. Macron made a motion to change the price of an inurnment on top of internment from \$250.00 to \$300.00. Mr. Costello seconded the motion. All voting in favor.**

**Road Bids:**

At 6:30 p.m. Ms. Bowers announced the township has received three road bids that have been properly advertised. Deerview Road is separate because the township has received a grant for that road. The bids are as follows:

**Engineer's Estimate:** Ms. Bowers reported the necessary paperwork is included.

Proposal No.1	T.H.40 Ryan Road (Chippewa Road to S.R.162) = \$31,051.30
Proposal No. 2	T.H.40 Ryan Road (Eastlake Road to Chippewa Road) = \$20, 768.85
Proposal No. 3	T.H 85 Ballash Road (Chippewa Road to S.R. 162) = \$31,773.50
Proposal No. 4	T.H.290 Palker Road (Columbia Road to R.R. Tracks) = \$8,933.55

**GRAND TOTAL = \$ 92,527.20**

**Melway Paving:**

Proposal No.1	T.H.40 Ryan Road (Chippewa Road to S.R.162) = \$31,131.30
Proposal No. 2	T.H.40 Ryan Road (Eastlake Road to Chippewa Road) = \$20,522.85
Proposal No. 3	T.H 85 Ballash Road (Chippewa Road to S.R. 162) = \$31,927.50
Proposal No. 4	T.H.290 Palker Road (Columbia Road to R.R. Tracks) = \$8,372.85

**GRAND TOTAL = \$ 91,954.50**

**Crossroad Asphalt:**

Proposal No.1	T.H.40 Ryan Road (Chippewa Road to S.R.162) = \$29,637.00
Proposal No. 2	T.H.40 Ryan Road (Eastlake Road to Chippewa Road) = \$20,467.50
Proposal No. 3	T.H 85 Ballash Road (Chippewa Road to S.R. 162) = \$29,692.50
Proposal No. 4	T.H.290 Palker Road (Columbia Road to R.R. Tracks) = \$8,764.50

**GRAND TOTAL = \$ 88,561.50**

**Henry W. Bergman Inc.:**

Proposal No.1	T.H.40 Ryan Road (Chippewa Road to S.R.162) = \$33,350.00
Proposal No. 2	T.H.40 Ryan Road (Eastlake Road to Chippewa Road) = \$22,772.50
Proposal No. 3	T.H 85 Ballash Road (Chippewa Road to S.R. 162) = \$34,315.00
Proposal No. 4	T.H.290 Palker Road (Columbia Road to R.R. Tracks) = \$10,827.50

**GRAND TOTAL = \$101,265.00**

**Ms. Bowers moved to accept the bids for the purposes of sending them to the County Engineers Office for tabulation and set a special meeting for Friday, May 22, 2015 at 4:00 p.m. In the event the bids are not prepared by Friday, May 22, 2015, the meeting will be held on Tuesday, May 26, 2015 at 3:30 p.m. Mr. Macron seconded the motion. All voting in favor.**

**Service Report:**

Ms. Bowers noted the township has received official notice we were awarded the Ohio Public Works Commission funds of \$278,000.00 for the improvement of Deerview Lane. That improvement is closer to \$400,000.00 which will include the \$81,000.00 the township is responsible for. Mr. Evans stated the grade on Deerview Lane will not be changed this year due to issues with CSX however; the money for the grade change can carry over to next year and is part of this project. Ms. Bowers stated there are several railroad crossings within our township that CSX has not tended to. We have gone to the PUCO, the railroad task force, the state and when PUCO fines CSX they pay the fine rather than fix the repairs or do the upgrade. Ms. Bowers said when Deerview Lane road project starts and we're changing the grade, CSX at that time really doesn't have a choice. Ms. Bowers informed everyone there are several railroad crossings in the township, Chippewa Lake Road, Route 162, Deerview Lane, Route 42. The crossing on Chippewa Road CSX has been being fined every 45 days starting last June and CSX just continues to pay the fines.

Mr. Evans reported the department has been working on Egypt Road. A couple culverts required resetting that were not set properly and were higher than the road itself. Ditch work is taking place on Egypt and Ryan Roads. The shoulder on Carlton has been built up. The ditch located near 6635 Ryan has been enclosed because the road was starting to give way. Mr. Dave Jenkins, township resident, has generously donated two flowering pear trees and Mr. Evans would like to plant them outside the Town Hall. The service department has been trying to keep up with the mowing.

Mr. Evans reported the dugouts at Lions Park are in deplorable condition. Ms. Bowers said more than 20 years ago the Lions Club donated the land to the township for the purposes of the park (which is now Lions Park). The only stipulation that the Lyons can use it yearly for Fourth of July parking for the parade and the township provides a portable toilet for the weekend. The township does not own the driveway going into the park, which is a private road, but have an easement to use it. Ms. Bowers checked the condition and suggests the dugouts be taken down. The trustees have agreed the condition of the dugouts is a safety concern. She said half of the townships children are Cloverleaf and the other half are Medina City Schools and suggested Mr. Macron reach out to the schools and see if there is a need for the younger children to use the field, as she would like to see the field utilized. Mr. Macron agreed to reach out to both Cloverleaf and Medina City Schools.

Mr. Evans requested the trustees approval of a “Cemetery Bench” for a recent burial in Waltz Cemetery, stating it is a beautiful headstone on top of a bench.

**Ms. Bowers moved to approve a cemetery bench to be placed at Waltz Cemetery per Mr. Evans request. Mr. Macron seconded the motion. All voting in favor.**

Ms. Bowers asked if the trustees have had the opportunity to review the Township Gazebo Liability form. Both replied yes and have no objections to the form.

**Ms. Bowers moved to approve the new Township Gazebo Liability form. Mr. Costello seconded the motion. All voting in favor.**

Ms. Bowers stated we are in District 9 for the Ohio Public Works Commission integrating committee. We don’t do a lot with District 9 but we have a small strip of water line on Erhart and Smith Roads that is in the District. They have requested Lafayette Township’s vote on three members and there only three candidates running. The candidates are Mike Musto, Columbia Township Trustee in Lorain County, Mike Nottke, Lime Township Trustee in Huron County, Glen Scheller, Guilford Township Trustee in Medina County. Colleen Connley, York Township as an alternate. Ms. Bowers stated they have both served in this capacity before.

**Ms. Bowers moved to approve the above stated members. Mr. Macron seconded the motion. All voting in favor.**

Mr. Macron stated there have been fines in the Parking Bureau not being paid and we don’t have it within our authority to take it to the prosecutor’s office therefore we need to establish a policy on how to handle the unpaid citations. Mr. Macron will meet with Montville Township to look over their policy and then will write out a proposal.

**Public Participation:** None

**Fire Department Report:** Chief Hall reported a total of 56 runs for the month April (7-Fire, 38-EMS to Lafayette Township, 0- Fire, 2-EMS to Village of Chippewa Lake, 0- Fire, 4-EMS to Gloria Glens, 4-Fire, 1-EMS Mutual Aid). Fuel Usage: 298.6 gallons of fuel, 2,025 miles were logged on all vehicles.

Ms. Bailey stated the township has received a Medina County Township Association letter of support for the All Hazards Team requesting signatures in show of support. Mr. Costello confirmed there is a meeting Thursday night and thinks it is best to first attend the presentation. Ms. Bowers said it doesn't make sense to request signatures in show of support before they offer the presentation. She stated the trustees are going to have a special meeting on Tuesday to award the road bids and the trustees can vote on this issue as well.

Mr. Macron received a thank you note thanking the Lafayette Fire Department on behalf of Waite Elementary School with the Medina City Schools for the use of the dunk tank for an event held there.

Chief Hall asked if the Trustees had an opportunity to review the Medina County mutual aid agreement. Ms. Bowers spoke to the prosecutor's office and they have reviewed it. Mr. Costello has reviewed it and feels the termination portion of the agreement should not be auto renew because it does not give a reason for discussion. He would like the agreement to be reviewed and renew for one period (every three years). Section 9 of the agreement should read, "This agreement shall remain in full force in effect for a period of three years beginning on the date of the execution of the last party unless sooner terminated as specified below. The agreement may automatically renew at the end of the initial term for one three year period".

**Mr. Costello made a motion to accept the agreement for County wide fire and EMS mutual aid assistance, Medina County, Ohio with the so stated change of the termination clause for one three year period. Ms. Bowers seconded the motion. All voting in favor.**

Chief Hall would like to host regional training for the Cleveland area along with Hinckley Township being a host department. This training would be available to all departments in Northeast Ohio. The company, Task Force One, travels all over the country doing training and Chief Hall would like to bring them to the area. Lafayette is looking to host 2 classes as well as Hinckley Township will host 2 classes. On June 27<sup>th</sup> and 28<sup>th</sup> would be the first classes we would host and Hinckley will host December 5<sup>th</sup> and 6<sup>th</sup> and it would be the same for next year. The cost is \$125.00 per day, per student but if we are a host department 5 students will sit in free. Chief Hall requested the Board to consider this training for this year. Chief Hall would like to send 10 students total with 5 attending free and alternate who would attend. Mr. Costello said the instructors are top notch and it was the best training days since he has been in the fire service. Mr. Macron suggested having the safety officer attend and videotape the training to share with other staff. He asked if a Fire Safety Officer has been appointed yet. Chief Hall said not as of yet. Ms. Bowers asked if there are enough funds in the training budget to accommodate this. Chief Hall anticipates the funds needing to be increased approximately \$2,000.00 and will confirm with Ms. Bailey on Tuesday if the funds are available. Chief Hall needs to sign by June 5th and would like to secure the University Center for the training. The training Lafayette would host would be "Engine Company Operations" and Hinckley would have "Lightweight Building Construction". Ms. Bowers asked the trustees if they are okay giving Chief Hall to do what needs to be done and verify the funding on Friday at the special meeting. All trustees were in agreement. Mr. Macron said a copy of the signed Mutual Aid Agreement needs to go to Ms. Bailey.

See attached proclamation for EMS week

**Ms. Bowers moved to approve a resolution recognizing the week of May 17<sup>th</sup> through May 23, 2015 as Emergency Medical Services week in Lafayette Township, Medina County, Ohio. Mr. Macron seconded the motion. All voting in favor.**

**Ms. Bowers made a motion to recess into executive session at 7:30 p.m. to consider the employment dismissal, discipline, demotion or compensation of a public employee consistent with 121.22G1. Mr. Macron seconded the motion. All voting in favor.**

**Roll call vote: Bowers-yes, Macron-yes, Costello-yes.**

**8:10 p.m. Mr. Macron moved to adjourn executive session and reconvene to the Regular Meeting.**

**Roll Call: Macron-yes, Costello-yes, Bowers-yes**

Mr. Macron moved to adjourn, seconded by Ms. Bowers.

Meeting adjourned at 8:11 p.m.

Approved: \_\_\_\_\_

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Lynda Bowers, Trustee

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Bryon Macron, Trustee

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Michael Costello, Trustee

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Shirley Bailey, Fiscal Officer