

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Monday, November 16, 2015

Meeting called to order: 6:00 p.m. followed by the Pledge of Allegiance.

Members Present: Trustee Lynda Bowers, Trustee Bryon Macron, Trustee Michael Costello, Fiscal Officer Shirley Bailey.

Financial Report: Ms. Bailey reported:

Fund Balance: \$2,613,979.99
Pooled Investments: \$1,539,820.85
Primary Checking Balance: \$1,074,159.14

Requisitions:

Service Department: \$982.39
Administration: \$345.57
Fire Department: \$7,587.18
Police Department: \$166.50
Total: \$9,081.64

Mr. Macron made a motion to approve the November 2015 requisitions in the total amount \$9,081.64. Mr. Costello seconded the motion. All voting in favor.

Ms. Bailey stated the Board of Trustees has received Ms. Marlene Oiler, Zoning Secretary's, resignation effective December 30, 2015. Due to the changes in OPERS rehiring and in order for Ms. Oiler to receive her medical health benefits in 2016, she must resign. The Board has accepted Ms. Oiler's resignation.

Correspondence:

Ms. Bailey said she has received information from OTARMA regarding the Cyber Security Course.

Mr. Macron stated Cloverleaf schools is having a meeting on December 3, 2015 and Mr. Macron intends on going.

Service Department:

Mr. Evans reported additional ditching has been done on Egypt Road and provided assistance to a property installing a drive culvert at proper grade. 2016 road bids have been given to Mr. Dan Becker at the county. Ditching was completed on Walnut Street in Chippewa Lake near where the cell tower installation will be occurring. Mr. Evans met with Mr. Andy Conrad in Dover Highlands regarding the improperly installed storm drains. Mr. Evans spoke with the developer and explained they need to be redone according to the Medina County bid specifications. Ms. Bowers said we contract with the county for inspections, and asked what we can do about this issue and asked if we should consider stopping contracting with the county because they are clearly not getting the inspections done. Mr. Evans said Mr. Salay at the County Engineers Office is aware of the problems.

Mr. Evans reported we currently have 175 ton salt on hand. Both Western Stars and pick-up trucks have been washed, waxed and oil and fuel filters have been changed. Snow plows and salt spreaders have been greased and hooked up to ensure they are working properly. Serviced, greased, washed and waxed the Scag mowers. Mr. Evans recommends keeping the mowers instead of using the rollover program. Wellington Implement will be charging \$4,900.00 to roll over. Discussion was held regarding the price of a new mower and life expectancy. Mr. Evans said the price of a single, mower is just over \$13,000.00 each. Mr. Macron suggested keeping the Scag mowers and create a line item for maintenance.

Mr. Macron made a motion to keep Scag mowers opposed to rollover program. Ms. Bowers seconded the motion. All voting in favor.

Mr. Evans dug and poured the footer for Mr. Sabo's headstone and received payment in full. The service department has marked site pins for the driveways and plots which will make locating them more efficiently in the winter. Mr. Evans requested budgeting for new pick-up truck next year and recommended giving the current pick up to the fire department as a "runner" vehicle. Ms. Bowers asked Mr. Evans to hold this request until budget meeting.

Police:

Sgt. Sanford did not forward a police report for this evening's meeting.

Mr. Macron reported Chippewa is interested in renewing the one year contract for policing services with no changes. Sheriff Miller has no issues regarding the contract.

Ms. Bowers made a motion to extend the contract for another year for policing services with Chippewa subject to prosecutor's approval of the contract. Mr. Costello seconded the motion. All voting in favor.

Fire Department Report: Chief Hall reported a total of 65 runs for the month October (9-Fire, 45-EMS to Lafayette Township, 3- Fire, 3-EMS to Village of Chippewa Lake, 0- Fire, 1-EMS to Gloria Glens, 1-Fire, 3-EMS Mutual Aid). Fuel Usage: 311.3 gallons of fuel, 2,055 miles were logged on all vehicles.

Assistant Chief Winter discussed with Rob Persly from University of Akron fire training, the possibility of Lafayette Township entering a Memorandum of Understanding with the University of Akron in order for the University to provide the township with fire training and fire instructors being able to teach state certified fire courses at the University. The Memorandum of Understanding between the two entities allows the University of Akron instructors in conjunction with our own instructors to teach Lafayette sponsored classes. Lafayette Township will then be able to bill University of Akron back for an on-site, site & equipment specialist where an additional firefighter could operate different equipment. This also allows the University to use our equipment and pay for someone to operate equipment while instructors are teaching the class and also allow Lafayette Township a complimentary seat in the class. Mr. Costello has seen the Memorandum of Understanding and has forwarded it to Mr. Thorne at the prosecutor's office for review.

Ms. Bowers requested any information the departments wish to add to the newsletter to be forward to her as soon as possible.

Ms. Bowers made a motion to approve the Memorandum of Understanding subject to prosecutor's approval and authorize Trustee Costello to do all things necessary to affix the proper signatures, etc. Mr. Macron seconded the motion. All voting in favor.

Ms. Bowers announced a trustee from Chatham Township has passed away unexpectedly and requested Chief Hall or Assistant Winter reach out to Chatham Fire Department and offer coverage for their department.

Zoning:

Ms. Bowers said zoning has three sections that are being amended, adding new section to 310- the Lake Road North overlay, revise section 303 Local Commercial, removing conditional uses and revise section 304 Light Manufacturing and Research reference conditional uses.

Mr. Costello attended a couple public hearings and has spoken with several residents and feels the intention is to stop the annexation ability by the City of Medina of township properties along Lake Road. Mr. Costello said something needs to take place to stop the annexation but feels taking it to Route 162 is a little farther than necessary. Ms. Bowers said there has been no outcry from any resident in favor of passing this. A couple years ago the zoning commission was asked to look at the parcels at risk closest to Medina City and to allow development consistent with the city in order to give an alternative annexation. Ms. Bowers thinks we can still accomplish that. Ms. Bowers understands where zoning has come from and understands that in time it will try and make its way to route 162, but there has been no activity along Lake Road. She feels if and when that becomes a concern that would be an appropriate time to address this issue. When Technology Park was developed, Ms. Bowers met with the zoning commissioners and they made very strong representation and promises to the residents along route 162, that would be the only place, and it would be isolated and set back, not allowing anything else to come down the road. Ms. Bowers said until something changes where there is a movement in the community and the residents want to see it, she doesn't see moving it. Mr. Macron agrees with Ms. Stogin that something needs to stop this last part of the township that could be annexed. Lafayette resident, Mr. Gentilly, had contacted Ms. Bowers and indicated he did not want the zoning changed on his property, but she understands he had talked with a zoning member and indicated he did and his intention is to sell.

Ms. Bowers made a motion to approve the addition of new section 310 the Lake Road North Overlay District with the exception of 310.2 to change the description to be consistent with a map amendment that takes it to the top of the northern most curve following the southern boundary line of the Gentilly property all the way across which would include the parcels ending in the permanent parcel numbers 006, 007, 019 at that line, at the dead end of Technology Lane and straight across to the west. Mr. Costello seconded the motion. All voting in favor.

Ms. Bowers will work with Ms. Oiler to correct the legal description. Mr. Macron thanked the zoning board for their hard work and effort.

Ms. Bowers moved to approve revised section 303 Local Commercial and revised section 304 Light Manufacturing and research. Mr. Macron seconded the motion. All voting in favor.

Mr. Macron was approached by the zoning board and voiced their concerns asking for an alternate. Ms. Bowers said a newsletter is being prepared to be sent out and she will include an advertisement and application for zoning commission members. She said we will interview all

applicants. Ms. Bowers said there is talent with members of BZA and a possibility members may want to transfer from Board of Zoning Appeals to Zoning Commission.

Ms. Strogin reported zoning is very close in surpassing the dollar value for the year. We have far surpassed the fee value. She said we are approximately \$3,000.00 over the fees for the year and there is still a month and a half left.

Ms. Strogin was the only zoning member that attended the American Planning Association Conference (APA) in Westlake, Ohio and said it was a good conference that covered several topics that were pertinent to townships.

Mr. Macron suggested holding off writing permits for Ryan Homes until the road issues in the development have been corrected. Ms. Strogin will contact Ryan Homes and relay the information and she requested a list of roads of concern from Mr. Evans. Ms. Strogin feels the county needs to be out on a more regular basis inspecting since there has been previous issues.

Mr. Costello has spoken with Mayor Dean of Gloria Glens regarding a new fire contract. Last year Lafayette agreed to a one year amendment onto the previous two year contract. Mayor Dean would like to extend the contract for three or four years this time. Gloria Glens is currently meeting the Lafayette Township millage and are able to continue to do so.

Resident, Dave Hollish asked if Lafayette Township's millage goes up is Gloria Glens locked into the lower millage. Mr. Macron said yes they would be locked in at the lower millage under a four year contract. Mr. Costello does not foresee a fire levy millage increase over the next four years. Ms. Bowers explained Lafayette has new construction coming in the new subdivisions and even though it rolls back some of the existing collection, we get the additional inside millage.

Mr. Costello made a motion upon prosecutor's approval to submit for a four year extension to the current contract at the current millage with the Village of Gloria Glens. Mr. Macron seconded the motion. All voting in favor.

Mr. Macron said regarding the Request for Qualifications he had chosen basically the same top five companies from with the exception of the Richard Bowen Company. Mr. Macron said his top three were within the other trustee's top five choices. Discussion was held with the trustees, Dr. Kramer, Fire Chief and Assistant Chief on their choices. Mr. Costello explained if there is a building or design that is of interest doesn't mean another company can't build something similar and the trustees should go tour the design type that is of interest. Ms. Bowers explained that if there are no applicants that appeal to them, the township has the right to continue down the list for additional interviews.

Mr. Costello made a motion to move forward with the top four selections of architecture firms and request interviews. The four firms chosen are: Perspectus, MSA, Brandstetter, and Daniel Fredrick. Ms. Bowers seconded the motion. All voting in favor.

Special Meeting has been scheduled for Friday, December 4, 2015 at 10:30am starting with budget meeting and the RFQ interviews to follow.

Public Participation:

Resident, Sue Heiszek, questioned when bringing in architect for the potential new fire station shouldn't a site be chosen first. Ms. Bowers said this is part of the process and Dr. Kramer's report. The trustees want to make their decisions based on the best information made available to them. The trustees will collect information from the architects and Dr. Kramer then the trustees will evaluate the information and move forward. Ms. Heiszek asked if Technology Park is a consideration and has the township been given any indication as to what property would be available. Ms. Bowers said the trustees know that other than for a government building the entire frontage is a "no build zone" with a minimum 200 feet back. Ms. Bowers said there are a lot of factors to consider when selecting a site for a new station. Chief Hall said he has checked with ISO and based on if the Technology Park is the site chosen for a new station ISO rating will not be affected but if it's any further east, there may be a change.

Dr. Kramer feels he should have a rough draft prepared for the trustees by mid- December that will cover some of the key topics such as; ISO requirements for time distance traveled, site planning, etc.

Resident, Dave Hollish questioned if a survey has been conducted regarding the potential disruption the railroad tracks could impose having a station built east of the railroad tracks on Route 162. Ms. Bowers stated there are ten railroad crossings in the township and there could be potential disruptions anywhere for the first responders. She is not aware of a single volunteer that she is aware of that reports to the stations that do not have to cross at least one set of railroad tracks. Mr. Macron said we have fire department personnel responding from both sides of the railroad tracks posing a threat whether a new station is built on the east side or the west and the township has been dealing with the potential for years. Chief Hall said they already contend with a similar issue when the Chippewa Inlet floods because it affects station 2 sometimes up to a week or so. Mr. Hollish is concerned the trains can move as slow as they want as long as they move one inch every five minutes they can't be fined. Ms. Bowers said she understands CSX is paying a daily fine for not repairing the track on Chippewa Road and they are "okay" paying the fine. The PUCO is happy to collect and the township doesn't receive any of the monies from the fine that are collected.

Mr. Macron made a motion to pay the warrants of the township. Ms. Bowers seconded the motion. All voting in favor.

Mr. Macron moved to adjourn, seconded by Ms. Bowers.

Meeting adjourned at 7:16 p.m.

Approved: _____

Lynda Bowers, Trustee

Bryon Macron, Trustee

Michael Costello, Trustee

Shirley Bailey, Fiscal Officer