

Minutes  
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES  
Special Meeting and Zoning Public Hearing  
Thursday, November 5, 2015

**Meeting called to order:** 6:00 p.m.

**Members Present:** Trustee Lynda Bowers, Trustee Michael Costello, Trustee Bryon Macron-Absent, Fiscal Officer Shirley Bailey, Fire Chief Jeff Hall, Jocelyn Kogler, Dr. William Kramer

**Roll Call: Bowers- yes, Costello- yes**

Mr. Costello stated the purpose of the special meeting is to discuss the thirteen responses to the Request for Qualifications (RFQ's) submitted for the proposed Lafayette Township Fire Station. Mr. Costello confirmed that everyone has had a chance to review the RFQ's. The following are the thirteen applicants that were reviewed in no particular order:

**Brandstetter Carroll Inc.** (216)241-4480  
1220 West 6<sup>th</sup> Street Suite 300  
Cleveland, Ohio 44113

**Perspectus Architecture** (216)752-1800  
13212 Shaker Square Suite 204  
Cleveland, Ohio 44120

**TC Architects** (330)867-1093  
755 White Pond Drive  
Akron, Ohio 44320

**DS Architecture** (330)678-6144  
136 North Water Street Suite 208  
Kent, Ohio 44240

**BSHM Architects Inc.** (330)744-4401  
15 Central Square Suite 300  
Youngstown, Ohio 44503

**MSA Architects** (513)241-5666  
316 West Fourth Street Floor 6  
Cincinnati, Ohio 45202

**Daniel Frederick Architects, LLC** (419)499-3242  
P.O. Box 10  
Milan, Ohio 44846

**RWL Architects Inc.** (440)934-2089  
5320 Hoag Drive Suite C  
Elyria, Ohio 44035

**Richard L. Bowen & Associates (216)491-9300**  
13000 Shaker Blvd.  
Cleveland, Ohio 44120

**Sixmo Architects/Engineers (216)767-5400**  
28045 Clemens Road Suite D  
Westlake, Ohio 44145

**CR Architecture & Design (513)721-8080**  
600Vine Street Suite 2210  
Cincinnati, Ohio 45202

**APP Architecture (937)836-8898**  
615 Woodside Drive  
Englewood, Ohio 45322

**McCall Sharp Architecture (937)323-4300**  
100 East Main Street  
Springfield, Ohio 45502

The trustees and Jocelyn Kogler were asked to review the RFQ's and choose their top five. Discussion was held on each response to the Request for Qualifications submitted, at which time input was given on both the positives and negatives of each applicant. Discussion was held to determine how each individual ranked the submitted responses, allowing for unbiased opinions. Ms. Bowers disclosed she is familiar with Daniel Fredrick's Architects from Milan Ohio and his work. She said he is a township trustee and is on the State Board. Mr. Costello suggested the committee tour a few of the fire stations built by the applicants to gain a better insight on the applicants/builders.

Ms. Bowers has placed a call to the prosecutor's office to receive information on how prevailing wage will play a role in how Lafayette will be funding the proposed new station. Ms. Bowers said there may be a way to do a design build, turnkey ready that may help avoid some costs and will forward any information she receives.

Mr. Costello suggested since there are no decisions being made this evening, the committee have their top five applicants prepared and compare with Mr. Macron's top five choices and narrow it down at that time to the top three choices. Ms. Bower's stated more than three applicants can be interviewed. Mr. Costello said he would like to consider having a training room for the fire department and contemplates discussion being held regarding this. Ms. Bowers said once a location has been chosen for a new station she would like a community discussion held regarding the possibility of an entire "Town Center". Ms. Bowers confirmed with Ms. Kogler that she was a part of comprehensive planning process where discussion took place wanting a more vibrant "town center".

Mr. Costello suggested tabling the vote regarding the top three applicants from the response to the Request for Qualifications until the committee receives Trustee Macrons top choices. At which point the top three applicants will be chosen for interviews.

**At 6:46pm Mr. Costello opened the Public Hearing on the Lake Road North overlay proposed project. Ms. Bowers stated the Public Hearing was published for 6:45pm consistent with the ORC requirements for a Public Hearing on zoning amendments. It is for**

**proposed texts for new section 310 the Lake Road North Overlay District, revision to section 303 Local Commercial and revision to section 304 Light Manufacturing and Research District.**

Ms. Bowers asked if there was anyone from the public wishing to speak. Ms. Bowers said for the record she received a call from Mr. Frank Gentile, who received a letter notifying him of the public hearing, and is unable to attend but would like it made known that he strongly objects to any changes in this area. Resident, Darrell Scislo, Route 162 across from the university center, also a Lafayette Township Firefighter is speaking not only on his own behalf but on behalf of several neighbors who could not attend this evenings hearing. They would like to make it known for the record they strongly oppose the changes as well. They have moved to the area for the rural community and small town feeling and wish to have it stay that way. Ms. Bowers said the comments are noted and there will be no vote until Mr. Macron is present.

**At 6:50 pm with no other public comments, Mr. Costello closed the Public Hearing.**

Mr. Costello asked if there was any other business before the Board. Service Supervisor, Rick Evans said he has received two quotes, one from Akron Tractor and one from Polen Implement for boom mowers. He stated currently the equipment we own can only berm mow and cannot mow the backside slopes of the ditches. Mr. Evans said without maintaining the ditches, small saplings and other brush are growing, impeding the water flow in the ditches as well as causing safety concerns. Ms. Bowers said in the past the township always mowed the back slopes and at some point the former service department determined the back slopes didn't need to be taken care of by the township. This has been one of the number one complaints from residents during the summer. Ms. Buell has received phone calls regarding the safety with overgrown brush. Ms. Bowers asked Ms. Bailey if the funds are available and if she is comfortable and Ms. Bailey confirmed she is. Mr. Evans said he can secure this year's pricing, avoiding the 6 percent increase on both the mower and the tractor. He said Polen Implement had the best deal at \$72,500.00 trading in the case tractor with the berm mower. Ms. Bowers asked if the case is still on rollover and Mr. Evans confirmed it is not and the township owns it. Ms. Bowers asked if Polen would negotiate any additional if we make payment in full by the end of 2015. Mr. Evans will check into it. Ms. Bowers asked if Polen could store until spring and Mr. Evans said it doesn't matter if it's outside there or here. Ms. Bowers said she could store it in her barn. Mr. Costello said it is needed equipment in order to maintain the back slopes, keep the ditches from obstructions and the fire department would appreciate the fact the hydrants will be more accessible in emergency situations.

Mr. Evans proposed that the township purchase from Polen Implement, a new tractor with a boom mower at \$72,500.00, with payment in full due January 31, 2016 and a warranty starting until March 1, 2016.

**Ms. Bowers moved to approve the purchase of a John Deer 6105M Cab tractor and boom mower from Polen Implement as presented this evening in a total amount not to exceed \$72,500.00. Mr. Costello seconded the motion. All voting favor.**

**Public Participation:** None

Chief Hall announced the fire department was able to complete and submit for regional grant for the Marks Radio System and the Fire Marshall has 3 million dollars to hand out and there is no “match” should we be granted. All the fire departments within the county have submitted for the grant. Chief Hall said future plans need to include the replacement of radios because the system the county is currently utilizing will eventually become obsolete. The radios are not P25 compliant radios. Ms. Bowers stated the County recently replaced the system and they specifically told the reason they went with the new system instead of Marks was so this problem wouldn’t occur.

Ms. Buell stated she accepted payment not realizing it was a citation for a resident on a private drive. Therefore payment must be sent back to the resident. The resident paid the citation and was extremely disappointed with the way he was treated by the deputy. Mr. Costello said there has to be a “happy medium” because although they are on a private drive, emergency vehicles must have access and this is a safety concern. Ms. Bowers will send a list of private streets to the deputies. Ms. Buell stated Ms. Evans informed her and Ms. Bailey that a policy must be in place in order to send out past due notices on late citations. Mr. Costello and Ms. Bowers confirmed Mr. Macron was in the process of receiving information from Montville Township on their policy and to follow up with him.

Mr. Evans asked if Mr. Costello made contact with the resident at the corner of Wagon Trail and Carriage Lane regarding the repair of the sidewalk. Mr. Costello said the homeowners have made the repair, there is still a slight variation between the two pieces of cement equaling approximately a half inch.

Ms. Bailey stated after attending the ALICE Training offered through Medina County Safety Council she was informed it is mandatory through OSHA that the township have a policy in place for a violent intruder. It was also suggested that several townships collaborate and offer additional training to all employees. Mr. Costello said this is important for our first responders responding to calls that may not even be aware of a potential situation. Mr. Costello will make contact with a few surrounding townships and the prosecutor’s office and do a training at the University Center.

**Ms. Bowers made a motion to pay the warrants of the township.**

Mr. Costello moved to adjourn, seconded by Ms. Bowers.

Meeting adjourned at 7:18 p.m.

Approved: \_\_\_\_\_

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Lynda Bowers, Trustee

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Bryon Macron, Trustee

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Michael Costello, Trustee

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Shirley Bailey, Fiscal Officer