

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Special Meeting
Monday, December 7, 2015

Meeting called to order: 4:00 p.m.

Members Present: Trustee Lynda Bowers, Trustee Bryon Macron, Trustee Michael Costello, Fiscal Officer Shirley Bailey, Administrative Assistant Kim Buell, Assistant Prosecutor, Bill Thorne

Discussion was held regarding plans, timing and wording of placing a levy on the ballot for a new fire station including the pros and cons of a bond. Ms. Bowers stated that statute 505.262 explains the debt service charges for buildings with capital permanent improvements which would first require a resolution be passed stating the plans exactly. Ms. Bowers stated before a resolution, a meeting with Dr. Kramer gaining a better understanding of what Lafayette intends on building and our needs is necessary. Next would be a meeting with an architect and once we have obtained all necessary information we need to shop three banks and obtain all necessary information regarding a mortgage. Mr. Thorne explained once Lafayette obtains a total figure for the levy, the next step is to have County Auditor, Michael Kovak certify upfront costs and the cost of acquiring the money will not be more than 10 percent of revenue for the first year of payments. The following step would be to pass a resolution for ballot language. In order to be prepared for the November 2016 ballot, all the above mentioned must be completed by August 9, 2016.

Ms. Bowers explained that Lafayette Township created 600 housing lots in the past three years with building currently taking place. The new homes will bring in additional inside millage which using a straight mortgage could potentially allow the township to pay off in a timelier manner. There is also a possibility of receiving a \$50,000.00 innovation fund for soft costs which would help with payment of the architect and engineering, if the University Center is willing to sign on as a collaborative partner. Ms. Bowers will start the process of seeking innovation funds. Mr. Thorne said the township has the ability to borrow out of the general fund, the fire fund, etc. and loan it to the project, use it as debt reduction and pay it back from the levy.

Discussion was held regarding the different architects interviewed. Mr. Macron requested the Fire Chief and Assistant Chief contact fire stations that Daniel Fredrick's built for references. No negative feedback was received. Ms. Bowers stated for the record that she knows Mr. Daniel Frederick because he is a Director on the Ohio Township Association Board and a trustee for Milan Township, Ohio. Ms. Bowers said she has no other relationship with him and intentionally has removed herself thus far so there wouldn't be an appearance of impropriety.

Mr. Macron made a motion to utilize Daniel Frederick's Architecture for the Lafayette Township Fire Rescue Facility. Mr. Costello seconded the motion. All voting in favor.

Mr. Macron requested Ms. Buell send letters to all the Request for Qualification applicants interviewed thanking them for their time and presentations.

Ms. Bowers recommends scheduling a meeting with Mr. Fredericks, Mr. Thorne and the trustees in January to start negotiating a contract.

Ms. Bowers recommends scheduling the Organizational meeting at the next Regular Trustee Meeting on December 21, 2015 Discussion was held regarding Ms. Oiler's resignation and ways to retain her as secretary. It was agreed that Ms. Oiler is excellent at what she does with her secretarial duties and is extremely knowledgeable about zoning and the processes necessary. Ms. Bowers asked if Ms. Buell would be interested in working with Ms. Oiler to assist her and learn from her while doing so. Mr. Thorne said Ms. Oiler could start a personal secretarial service and Lafayette could hire her as a private consultant and be paid for a special job assignments but cannot be paid on a regular basis. The trustees will further discuss the zoning secretarial position at a later meeting.

Discussion was held regarding the return of down payment for construction of a new service department building.

Conversation was held regarding various underground fuel transmission lines in Lafayette Township and Medina City.

Mr. Costello reviewed the Fire Department employee incentive program, stating Assistant Chief Winter forwarded the necessary paperwork for checks to be prepared based off prior criteria set forth. Mr. Costello will inquire more about the training considered for the incentive program when he meets later this week with Assistant Chief Winter and explained the criteria used for the incentive program. Discussion was held regarding possible future employment for paramedic's, EMT's and Firefighters which could potentially save funds following suit of other government entities.

Mr. Costello made a motion to accept the 2015 Fire Department incentive program payout amount. Mr. Macron seconded the motion. All voting in favor.

Mr. Costello requested an additional cell phone to be utilized for Community Paramedicine for the Fire Department. This Duty Officer or day crew would have on them at all times in the event a resident would like to schedule a visit. Additional discussion will take place at the budget meeting. Mr. Macron requests placing someone within the Fire Department in charge of the Community Paramedicine.

Mr. Macron moved to adjourn at 5:25 p.m., seconded by Ms. Bowers.

Meeting adjourned at 5:25 p.m.

Approved: _____

Lynda Bowers, Trustee

Bryon Macron, Trustee

Michael Costello, Trustee

Shirley Bailey, Fiscal Officer