

Minutes  
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES  
Regular Meeting  
Monday, December 21, 2015

**Meeting called to order:** 6:00 p.m. followed by the Pledge of Allegiance.

**Members Present:** Trustee Lynda Bowers, Trustee Bryon Macron, Trustee Michael Costello, Fiscal Officer Shirley Bailey.

Roll Call; Bowers- yes, Costello- yes, Macron- yes.

**Ms. Bowers moved to approve the minutes of the October 19, 2015- Regular Meeting, November 5, 2015- Special Meeting & Public Hearing, November 16, 2015- Regular Meeting and December 4, 2015- Special Meeting. Mr. Costello seconded the motion. All voting in favor.**

**Financial Report:** Ms. Bailey reported:

Fund Balance: \$2,462,717.16  
Pooled Investments: \$1,540,012.35  
Primary Checking Balance: \$922,704.81

**Requisitions:**

Service Department: \$1,969.04  
Administration: \$403.72  
Fire Department: \$1,742.03  
Police: \$200.00  
Total: \$4,314.79

**Mr. Macron made a motion to approve the requisitions for December 2015 with the total amount for requisitions to \$4,314.79. Mr. Costello seconded the motion. All voting in favor.**

Discussion was held regarding pricing and installation of fiber optics/Time Warner. Trustees requested tabling the discussion until the January 2<sup>nd</sup> Organizational meeting until they have had more time to review the four documents in depth.

Mr. Costello reviewed the life insurance proposal for the Fire and Rescue. The proposal did not include short term disability insurance which he thought was discussed prior and requested Ms. Bailey receive a quote. Ms. Bowers feels the fire department staff should have life insurance stating it is inexpensive. She recommends having the additional information for discussion at the budget meeting and suggested Mr. Costello include it in the budget. Mr. Macron recommended covering the officers and safety officers for liability purposes and requested receiving quotes as well.

Discussion was held regarding the Volunteer Firefighter Dependent Fund Board.

**Mr. Macron made a motion to retain the Volunteers Firefighters Dependent Fund Board as follows; Michael Costello, Brad Winter- Secretary, Jeff Hall, Ernie Hoffman, Dave Young-Chairperson. Mr. Costello seconded the motion. All voting in favor.**

Ms. Bowers stated we received the Medina County group bids (for Service Dept.) which offers the townships in the county the opportunity to purchase in their group bid and to participate, requires annual signatures. Ms. Bowers confirmed with Mr. Evans that the service department does make purchases through the County.

**Ms. Bowers moved to approve the Group Purchasing Contract with Medina County. Mr. Costello seconded the motion. All voting in favor.**

Ms. Bailey informed everyone that Lafayette Township's expenditures are now set-up voluntarily on the Ohio Electronic Checkbook. Anyone can visit the State of Ohio website and view the expenditures.

Chief Hall reported a total of 33 runs for the month November (6-Fire, 22 -EMS to Lafayette Township, 0- Fire, 3-EMS to Village of Chippewa Lake, 0- Fire, 0-EMS to Gloria Glens, 0-Fire, 2-EMS Mutual Aid). Fuel Usage: 267.6 gallons of fuel, 1,641 miles were logged on all vehicles.

Chief Hall announced the Santa Visit on December 19th was a huge success. There were 110 scheduled stops making this year a record.

Chief Hall announced the Fire Department has received an application from a resident who lives in the Village, who is not trained and the County is experiencing training issues with classes being cancelled. Chief Hall stated with the Memorandum of Understanding (MOU) through the University of Akron a Firefighter I class will be starting January 18, 2016. There must be a minimum of ten per class and if the Board approves the new hire that will make the roster at five participants and Lafayette will reach out to surrounding counties to see if there is any interest. He went on to say individuals that are hired and not trained are placed on the roster but are unable to contribute officially while on a call other than for observation. Mr. Costello is comfortable hiring someone without training providing there is an established training class they can attend right away, otherwise he feels that there is not a need for them until they are attending training as previously discussed. Lafayette currently has four personnel that need the State certification training as soon as possible and the new hire would make the count at five. Mr. Costello stated the cost of the class is \$1500.00 and if the MOU is in place in time for the class to start, Lafayette will receive a seat at no charge. The State of Ohio would reimburse in 2017 approximately \$1300.00 of the \$1500.00 upon passing the class. Making the cost of the class approximately \$200.00 per person. Mr. Costello would like to hold the hiring until it has been confirmed the class will be available. Mr. Macron agreed. Ms. Bowers confirmed with Chief Hall the Fire department has evaluated the potential new hire.

**Mr. Costello made a motion to hire Mr. Tracy Plant as a part-time firefighter subject to completing his probation requirements within one year of date of hire, hiring is conditional upon the Firefighter I class being conducted and background check completed. Mr. Macron seconded the motion. All voting in favor.**

Mr. Costello reported an anticipated delivery date of the new ambulance sometime in February. Discussion was held on what to do with the old ambulance. It was agreed not to list the old ambulance until delivery of the new ambulance. Mr. Costello stated it will take a couple weeks to transfer everything over to the new ambulance and to get everyone trained on it.

**Ms. Bowers made a motion to grant Mr. Evans request to roll over 1 (one) week vacation. The employee handbook requires when an employee wishes to roll over vacation, the Board of Trustees has to approve it. Mr. Macron seconded the motion. All voting in favor.**

**Service Department Report:**

Mr. Evans met with the County Engineer regarding the 2016 road projects and has forwarded a copy to Ms. Bowers. The service department worked on clearing ditches of leaves and debris to prevent obstruction of drive culverts. Two new signs stating "Caution No salt on Road" have been posted on Wightman Circle and Cranmer Circle due to the new concrete. Mr. Evans has followed up on the replacement of the catch basins in Dover Highlands and publically thanked Ms. Strogin for being instrumental in accomplishing task. Service Department has been keeping the back slopes of the ditches mowed. Ms. Bowers stated that residents have noticed the back slopes and thanked Mr. Evans. A couple drive culverts on Egypt and Lance Roads were replaced. Mr. Evans mowed back brush on Bungalow Bay in Chippewa at Mr. Keith Riedel's request. All equipment has been cleaned, waxed and polished. One of the Western Star's has gone to Valley Ford for a check engine light and it will go in for maintenance next month. Town hall has been cleaned, floors polished, windows washed, along with furnace filters changed in the administration building. Mr. Evans said next year the salt shed is going to need to be rebuilt because the patching done before was a temporary fix. Ms. Bowers announced Mr. Evans received the engineer specifications and estimates. Ms. Bowers and Mr. Evans went out and did road ride and Mr. Evans compiled the 2016 road projects and is currently ready to bid next year's projects.

**Ms. Bowers moved to approve resolution 16-2015 authorizing advertising and accepting bids for the Lafayette Township 2016 Road Improvement Project to include; Coon Club Road from State Route 42 to the Lafayette Township western boundary, Lance Road from Smith Road to the railroad crossing, Egypt Road from Carsten Road to Erhart Road, Deerview from State Route 42 to address 6181 Deerview Lane (state project will be taking place there as well) and Carlton Road from State Route 42 to the railroad crossing all consistent with the plan specifications and engineers estimates on file and if approved, the Board of Trustees authorizes the Service Department Supervisor, Trustee Bowers and Fiscal Officer Bailey to do all things necessary in cooperation with the Medina County Engineer to advertise for and schedule a meeting for the acceptance of bids/bid opening for the 2016 Road Improvement Project. Mr. Macron seconded the motion. All voting in favor.**

Mr. Evans stated road stripping is not mandatory but once stripping has been done it then becomes mandatory and must be done indefinitely. Road stripping is mandatory if you have more than 6,000 vehicles traveling on a road per day. Ms. Bowers reminded everyone Lafayette does not operate off a road levy, we pay for roads out of real estate income.

**Public Participation:**

Mr. Dino Amato of Lafayette Road explained the neighbors at 6806 Lafayette Road have refused to maintain/repair their septic tank/system for at least the past two years. Mr. Amato explained the smell is horrendous and embarrassing for him to have company visit his residence. Mr. Amato has been working with the Mr. Steve Mazak from the Medina County Health Department, township trustees and is requesting the trustees ask for assistance from the prosecutor's office. Ms. Bowers stated the sheriff's office has visited this residence for other issues and made recommendations to possibly assist the elderly owner of the property. Ms. Bowers will follow up with Mr. Brian Richter at the prosecutor's office in the morning to find out where this issue stands and follow up with Mr. Amato.

**Police:**

Mr. Macron stated Sergeant Sanford is not present this evening and no report is available. Mr. Macron informed that Lafayette has received the contract from Chippewa Lake and there are no changes except for current dates, it has been approved by both legal councils and now the three original copies need signed. Mr. Macron had a conversation with Sheriff Miller who was informed by the prosecutor's office that in the contract there are changes necessary pertaining to unions. Mr. Macron does not feel the changes will affect Lafayette but suggested the Sheriff make the necessary changes, forward to the prosecutor's office and then the trustees will review.

**Zoning:**

Ms. Bowers announced three applications will be reviewed at the budget/organizational meeting. Ms. Strogin reported she and Mr. Evans have handled the issue regarding the catch basins in Dover Highland's development and permits are being issued. The issue from Main Avenue has been resolved. The trailer, chicken coop and surplus car have all been removed. The shed on Eastlake Road that was not compliant with the setbacks is now compliant.

**Recreation:**

No report

**Economic Development:**

No report

**Old Business:**

Mr. Costello announced the Gloria Glens contract has been accepted and signed.

**New Business:**

Ms. Bowers stated at the last meeting we approved requesting from the auditor the numbers, once the figures were received it was apparent we are not ready for the figures regarding the potential new fire station. Ms. Bowers thought the trustees were in agreement to wait for the first preliminary report before we make any determinations on location of a new station and secure an architect. Mr. Macron confirmed the next step will be to meet with an architect sometime in January which is around the time Dr. Kramer's assessment is anticipated. Mr. Macron requested Ms. Buell send thank you notes to the architects interviewed.

**BUDGET**

**Zoning:**

Trustees reviewed the 2016 Zoning Budget and approved the proposed budget figures as presented by consensus.

**Cemetery:**

Ms. Bowers stated Mr. Evans requested that \$40,000.00 be appropriated for cemeteries. Mr. Evans is considering projects up to and including pavement back into Crush Cemetery as previously discussed. Discussion was held on how the township identified the property boundaries around Crush Cemetery and how to maintain the boundaries for the future. Paving is being considered at Waltz Cemetery which may help alleviate some of the substantial drainage issues. All projects must be approved by the board of trustees prior to starting.

**Service:**

Ms. Bowers recommends all the final appropriations, with the exceptions of the few lines that will be discussed, everything remain the same. The amounts for the road projects will be reviewed and then designate the amounts needed. Budget was reviewed and no questions or concerns.

**Police:**

Mr. Macron said the Police budget will have the same amount and just a matter of figuring the line items.

Lafayette Township’s annual Trustees organizational meeting was scheduled for Saturday, January 2, 2016 at 10:00am.

Ms. Bowers swore in Mr. Macron and he will sign the Oath of Office.

**Public Participation:**

Mr. Winter stated Prosecutor Thorne is drafting language regarding employees that accumulate near or exceed the 1500 hour threshold to allow an employee to waive their right to insurance they have the option to work up to 35 hours per week. Mr. Winter asked if the Board is interested in having Prosecutor Thorne draw up the same waiver for Lafayette Township. The trustees are in agreement and request it be effective for 2016.

**Mr. Macron moved to approve the warrants of the township. Seconded by Ms. Bowers.**

Mr. Macron moved to adjourn, seconded by Ms. Bowers

**Meeting adjourned at 7:29 p.m.**

Approved: \_\_\_\_\_

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Lynda Bowers, Trustee

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Bryon Macron, Trustee

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Michael Costello, Trustee

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Shirley Bailey, Fiscal Officer