

Minutes
LAFAYETTE TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Monday, September 21, 2015

Meeting called to order: 6:00 p.m. followed by the Pledge of Allegiance.

Members Present: Trustee Lynda Bowers, Trustee Bryon Macron, Trustee Michael Costello, Fiscal Officer Shirley Bailey.

Ms. Bowers moved to approve the minutes of the August 17, 2015- Regular Meeting. Mr. Costello seconded the motion. All voting in favor.

Financial Report: Ms. Bailey reported:

Fund Balance: \$2,769,674.93
Pooled Investments: \$1,539,494.19
Primary Checking Balance: \$1,230,180.74

Ms. Bowers reviewed the financial report with Ms. Bailey and compared the projections that were received from the auditor. She confirmed Lafayette Township is right on budget and nearing the end of our five year plan and will need to update again.

Requisitions:

Service Department: \$2,179.23
Administration: \$73.00
Fire Department: \$7,298.00
Police: \$260.80
Zoning: 109.98
Total: \$9,921.01

Mr. Macron requested discussion regarding the installation of keyless entry pads. Mr. Costello stated that the trustees have not voted on the keyless entry system and Chief Hall was going to present two different options. Ms. Bowers suggested not approving the requisition this evening.

Ms. Bowers questioned why the bank charges for deposit slips and requested the township look into receiving deposit slips at no charge. Ms. Bailey orders the deposit slips from superior press because the bank's fee is higher.

Mr. Macron made a motion to approve the requisitions for September 2015 minus the \$6,879.00 for the Fire Department keyless entry with the requisition new total amount at \$9,921.01. Mr. Costello seconded the motion. All voting in favor.

Correspondence:

Mr. Macron received two phone calls from Dover Highlands residents complaining vehicles are speeding through the development. Mr. Macron requested the sheriff's department place the digital speed sign in the development and or start ticketing for speed violations.

Service Department:

Mr. Evans reported on salt prices; CUE is \$54.47 per ton, ODOT is \$56.15 per ton, the summer price is \$82.00 per ton. Lafayette has reserved 1,000 ton. Noting last year the township used 1200 ton of salt. Mr. Evans reported the service department has been mowing the berms, ditching on Egypt, Crack sealed as much as possible on Coon Club, using the left over crack seal material. Chip and sealed Ryan, Ballash and Palker Roads. Replaced three profanity sprayed graffiti speed signs on Coon Club Road and 1 speed sign and 1 stop sign on Carsten Road. After replacing, they were graffiti a seconded time. Mr. Evans ordered \$1200.00 worth of new replacement signs from Kleem Sign and recommends purchasing a clear over-laminate adhesive film at a cost of \$693.00/50 yards. Graffiti remover cannot be used on the new retro reflectivity signs because it smears the signs and removes the reflectivity. The service department has patched holes on Gilbert Street in Chippewa Lake, Egypt Road and at the edge of the parking lot at station 2 in Chippewa. Regraded ditch enclosure on Carsten Road and placed more top soil. Installed two new culvert pipes at 7275 and 7285 Egypt Road, the pipes were not installed at proper grade creating a hazard due to the water and ice forming on the road last winter (Mr. Evans provided photographs). Invoices have been mailed to the homeowners for the cost of pipe. Pipe culverts needed replaced 6831 Egypt Road east to Carlton Road.

Ms. Bowers made a motion to purchase the peel off over-laminate film OL-2000 for the street signs. Mr. Macron seconded the motion. All voting in favor.

Mr. Evans reported changing the radiator, oil cooler, transmission cooler lines, water pump, all the pulleys, belts, new batteries, new hydraulic filters and transmission filter on the backhoe at a cost of \$3,520.95. He spent \$119.00 to replace the seized up small engine on the water. He purchased a new carburetor for the Stihl hedge trimmer for \$64.00. The administration building has been pressure washed, landscaped and mulched. Cleaned all the gutters on all buildings and pressure washed the gazebo and mulched around the trees using 21 yards of mulch total.

Ms. Bowers reported that she and Mr. Evans drove the township roads to review what road projects would need to be addressed next year. They have decided not to wait until February to bid and would like approval in November to be prepared to bid in December and would like to do so to be ahead of other bids. Ms. Bowers is hopeful that if we bid early enough that perhaps the contractors would like to start earlier in the season and possibly receive better pricing. Ms. Bowers stated on our road projects contract this year the township is being charges approximately \$8,000.00 for traffic control that there was no evidence of taking place. Mr. Evans had gone out, witnessed and photographed. Ms. Bowers had been out three times and never saw traffic control and spoke to Mr. Thorne and Lafayette Township is going to challenge and fight this charge. Mr. Evans has forwarded Mr. Thorne the contracts today. Ms. Bailey suggested taking a copy of the invoice that breaks down the charges for traffic control on each road. Mr. Evans will take a copy of this itemized invoice to Mr. Thorne as well.

Mr. Evans reported there is logging taking place on Ballash Road and the weight of the trucks are tearing up the roads, smashed shut the end of the culvert and broke down the berm already. Ms. Bowers said there are weight limits on the roads. Mr. Evans suggests the logging company post bond and would like permission from the trustees to pursue this action. Ms. Bowers said the county engineer can force them to a weigh station. Mr. Macron said the Sheriff's department has a pick-up with a portable scale. Mr. Evans will be in the area approximately 6:30am to try and catch up with the "loggers".

Fire Department Report: Chief Hall reported a total of 42 runs for the month August (7-Fire,

30 -EMS to Lafayette Township, 0- Fire, 0-EMS to Village of Chippewa Lake, 0- Fire, 1-EMS to Gloria Glens, 3-Fire, 1-EMS Mutual Aid). Fuel Usage: 222.4 gallons of fuel, 1,566 miles were logged on all vehicles.

Chief Hall updated the status of the new ambulance. The committee met with the sales representative and were informed the ambulance is waiting on the chassis to be delivered. The anticipated date is mid to late November due to a surge in demand of Freightliner chassis right now nationwide and the company is working to get one as soon as it becomes available.

Chief Hall said new and available this year, Horton offers a Horton Occupant Protection System (HOPS). This is a restraint system in the back of the module where the attendants and the patient are. This HOPS system includes an airbag system, which is standard, and a four point restraint system for EMS personnel in the back of the ambulance. In the event of an accident this system, in conjunction with the airbags, provides much better protection. Chief Hall reported this system was not available when the department started specking this ambulance and requests the trustees consider this \$4,600.00 upgrade. He feels this is money that will be well spent and added protection for our staff. Mr. Costello said there are numerous tasks personnel perform in the back of the ambulance and wearing the seatbelts that are currently in place do not allow personnel to perform at full capacity. Using the new restraint system there is no skill that won't be able to be performed and allows for the restraint to be worn at all times. Ms. Bowers commented that last year no restraint was available when the accident with the ambulance occurred and now knowing this system is available, if we didn't purchase we could potentially have an issue in the event of an incident. Ms. Bowers asked the total cost of the ambulance. Mr. Costello said without the contract in front of him, he believes the price was \$224,000.00. She said because this is bid, and the system is brand new, was not available when we did bid specs and it is less than eight percent, adding the HOPS system must be done as a change order from Horton. Chief Hall will contact Mr. Mike Olney regarding this change order bid this evening.

Ms. Bowers moved to approve Mr. Costello to sign a change order bid from Horton, subject to receiving it, to add the new available HOPS system restraints and not to exceed \$4,700.00. Mr. Costello seconded the motion. All voting in favor.

Ms. Bowers requested Chief Hall confirm with Ms. Megan Biegel that all medical bills have been paid. The insurance wasn't processing payment due to the way the medical facility recorded the injuries. Chief Hall said he thought everything has been taken care of but he will confirm with Ms. Biegel this evening.

Mr. Costello informed Chief Hall the requisition for Albright Security keyless entry systems at both fire stations was not approved this evening and asked him to give more information. Chief Hall explained one of the doors at station 2 is in need of repair and is currently not able to be utilized. After receiving a \$700.00 estimate for the current repairs, discussion and a decision to obtain additional information regarding keyless entry for both stations was made. The department received two quotes, one for a keyless entry priced at \$2,300.00 and one for keyless entry with entrance accountability with pricing for both stations at \$6,879.00. This system would be transferable to another building if necessary with only the labor charges for removal and installation assessed. The FOBs and card readers are guaranteed for life, the control panel guaranteed for five years and labor is a one year guarantee. There would be a secured drop box on the exterior of each station with a key in it in case of an emergency. Mr. Macron asked if there are

currently accountability issues and Chief Hall said there were issues in the past and this is a preventative measure. Nearing the end of a budget cycle, Ms. Bowers would like to see how it prioritizes with normal maintenance for next year's budget and if it fits in that particular percentage, she recommends holding off and possibly incorporating this system if a new station is built with the possibility of receiving better pricing. In the meantime, Ms. Bowers suggested Mr. Evans assess and attempt to fix the current problem with the door.

Police:

Mr. Macron said there were 300 calls for the month of August. Discussion was held regarding the discrepancies in the number of calls reported. New police cruiser #11 is on the road and in service.

Zoning:

Ms. Strogin said the number of permits is increasing slightly.

Recreation:

None

Economic Development:

None

Old Business:

Mr. Costello confirmed with Mr. Evans the uneven sidewalk at the corner of Wagon Trail and Carriage Lane and the sink holes on Wagon Trail are a result of the ground settling. Mr. Costello dug approximately a two foot hole in two separate areas on his own private property and agreed this is from the ground settling. This is a common problem with new developments when the ground is not packed down well enough. Mr. Evans said the sidewalk needs to be replaced in a timely manner due to the severity of the issue. Ms. Bowers and Mr. Costello said the homeowners have agreed to fix the walk if they know it won't happen again. Mr. Evans said the township can't guarantee the problem won't happen again. Mr. Costello recommends their cement contractor advise them on the issues they are having. Mr. Costello will write a letter to the homeowner informing that to the extent possible, Lafayette Township has determined the damage is not due to utilities and the repair needs to take place within thirty days from receipt of receiving the letter.

Ms. Bailey reported on the Drug Free Workplace program and informed the trustees that according to the BWC we need to reenroll in October and that will make our status current after January 1, 2016 and following we will schedule a drug free workplace session.

Mr. Costello reported the status of Kramer and Associates has been reviewed by the prosecutor's office with one minor date change regarding when payment is due. Mr. Costello has signed the contract and submitted to Kramer and Associates. Dr. Kramer will be in contact to schedule the initial meeting with Mr. Costello and the chiefs to determine the full scope of and establish a schedule from there. To date, two sealed Fire Department proposals have been received. Ms. Bowers said the deadline for proposals is September 30th and anticipates several more. Ms. Bowers said the process is as follows: the township must accept receipt of the proposals, then review and rate them, and pick the top three for consideration and then start interviews. After that, we can enter into negotiations for services and if that one fails we move to the next one. The trustees will hold a Special meeting on September 30, 2015 (time to be determined by tomorrow) for the purpose of accepting request for qualifications and any other business that may

come before the board. Ms. Bowers suggests contacting the Sheriff's department and see if they are available to meet before 4:15.

Discussion was held regarding the Senior Citizen Snow Plow Program and Ms. Bowers feels strongly about taking care of our elderly residents. Discussion was held regarding the Chippewa Lake snow contract. Mr. Evans stated plowing in Chippewa Lake is a lot of work for one guy to plow. Ms. Bowers said that Chippewa Lake pays for snow removal service and he has permission to add an additional plow/staff when necessary. Chief Hall said he would be available to help with plowing again this year. Mr. Macron said the board will review the Chippewa Lake Snow Removal contract at the September 30th meeting. Ms. Bowers suggests reviewing the costs and make sure the fees charged are conducive.

Ms. Bowers stated she is not satisfied with the new website. She finds it difficult to locate various information and feels it is too busy. Mr. Costello feels the site needs some adjustments as well.

Public Participation:

Mr. Dave Hollish made a suggestion regarding replacing the dilapidated dugouts at Mann Field with similar dugouts that Medina Township is currently using. The trustees agreed to take a look at them. Ms. Buell suggested having discussion with youth baseball league to remind them to maintain the area around the concession stand and fields where there are chunks of concrete, old rusty lawn roller, etc. Ms. Bowers said there is a deed restriction stating the property must be maintained in perpetuity for the benefit of the ball teams. Mr. Macron said the township owns the property but we cut the outfields. Mr. Macron said the replacement of the dugouts will need to be discussed. Mr. Evans requested the ball league store their belongings in the ballfield garage freeing up space allowing for the storage of township belongings. Mr. Macron suggested having Mr. Vasquez place the empty trash cans in the ball field buildings.

Mr. Macron made a motion to pay the warrants of the township. Ms. Bowers seconded the motion. All voting in favor.

Mr. Macron moved to adjourn, seconded by Mr. Costello

Meeting adjourned at 7:10p.m.

Approved: _____

Lynda Bowers, Trustee

Bryon Macron, Trustee

Michael Costello, Trustee

Shirley Bailey, Fiscal Officer